



TOWN OF NEWMARKET, NEW HAMPSHIRE

Agenda

Wednesday, October 20, 2021, 7:00 PM
Town Council Chambers

- 1. Pledge of Allegiance**
- 2. Public Forum**
- 3. Town Council to Consider Acceptance of Minutes**
 - a. October 6, 2021 Meeting Minutes
- 4. Report of the Town Manager**
 - a. Town Manager's Report
 - b. FY 2023 Proposed Budget Review
 - c. Department Reports September 2021
- 5. Committee Reports**
- 6. Old Business**
- 7. New Business/Correspondence**
 - a. **Resolutions/Ordinances in the 1st Reading**
 - i. *Resolution #2021/2022-10 - Capital Asset Policy*
 - ii. *Resolution #2021/2022-11 - Kingman Masonic Block Tax Incentive (RSA 79E)*
 - b. Correspondence to the Town Council
 - c. Closing Comments by Town Councilors
 - d. Next Council Meeting
 - i. *October 23, 2021 Town Council Budget Workshop*
 - ii. *November 3, 2021*
- 8. Adjournment**

Visitor Orientation to the Town Council Meeting

Welcome to this evening's Council meeting. Please note that the purpose of the meeting is for the Council to accomplish its work within a qualitative time frame. Meetings are open to the public, but public participation is limited. If you wish to be heard by the Council, please note the "Public Forum" at the beginning of the meeting to speak to items on a meeting agenda and/or matters pertaining to the business of the Council. In addition, public hearings may be scheduled for public comment on specific matters.

Speakers must be residents of the Town of Newmarket, property owners in the Town of Newmarket, and/or designated representatives of recognized civic organizations or businesses located in the Town of Newmarket. When they are at the podium, speakers first need to recite their name and address for the record. Visitors should address their comments to the presiding officer and the Council as a body and not to any individual member.

Each speaker shall be provided a single opportunity for comment, limited to three (3) minutes. Public forum shall be limited to fifteen (15) minutes. Visitors should not expect a response to their comments or questions since the Council may not have discussed or taken a position on a matter. Public Forum is not a two-way dialogue between speaker(s), Councilors, and/or the Town Manager. The Chair will preserve strict order and decorum at all Town Council meetings. Outbursts from the public are not permitted.



Town Hall
186 Main Street
Newmarket, NH 03857

Tel: (603) 659-3617
Fax: (603) 659-8508

Founded December 15, 1727
Chartered January 1, 1991

TOWN OF NEWMARKET, NEW HAMPSHIRE

ATTACHMENTS:

Description	Upload Date	Type
October 6, 2021 Meeting Minutes	10/14/2021	Cover Memo

TOWN OF NEWMARKET, NEW HAMPSHIRE

TOWN COUNCIL REGULAR MEETING

October 6, 2021 7:00 PM

Town Council Chambers

Agenda

Councilors Present: Council Chair Toni Weinstein, Council Vice-Chair Helen Sanders, Councilor Megan Brabec, Councilor Scott Blackstone, Councilor Katanna Conley, and Councilor Brian Ward.

Staff Present: Finance Director William Tappan, and Wendy Chase, Recording Secretary.

Councilors Excused: Jon Kiper.

Staff Excused: Town Manager Stephen Fournier.

Chair Weinstein convened the meeting at 7:00 PM followed by the Pledge of Allegiance.

AGENDA

DRAFT MINUTES

PUBLIC FORUM

Chair Weinstein opened the Public Forum at 7:05 PM.

Wendy Drew 2 Moonlight Drive spoke of the elderly exemption and the fairness of it. She said that she makes \$7,000.00 more than the \$35,000 income limit. She said that she is responsible for her entire tax bill whereas some others who qualify for the exemption pay zero taxes. She commented that the exemption amounts are very generous and felt those amounts should be spread out to other elderly residents so that everyone gets a small amount off their assessment and that those over 65 who pay zero pay at least a percentage of taxes.

Chair Weinstein closed the Public Forum at 7:10 PM.

TOWN COUNCIL TO CONSIDER ACCEPTANCE OF MINUTES

September 15, 2021 Meeting Minutes

Councilor Sanders made a motion to Approve *the September 15, 2021 Meeting Minutes*, which was seconded by Councilor Conley.

Motion was Passed by a vote of 5-0-1.

REPORT OF THE TOWN MANAGER

Town Manager's Report

Finance Director Tappan read the Town Manager's report:

- **COVID-19 and Vaccination Update:** As of September 29, there are 11 active cases and 675 cumulative cases. The Seacoast Health Region has had a 2.8% increase in new cases over the past week and Rockingham County had a 4.2% increase. The Town Manager issued an emergency order requiring all licensed EMS staff to be vaccinated by November 15. 60% of the community is vaccinated with at least one shot. The Community Church held a vaccination clinic on September 23rd; they administered 17 vaccinations.
- **FY23 Budget Workshop:** Scheduled Saturday, October 23rd at 9:00 AM.
- **Mental Health:** Chief Jordan explained the increase in mental health calls his department has been seeing. The main reason is how the calls are currently being recorded. In the past, an incident may have been categorized as a disturbance or suspicious person. It will now be categorized appropriately based on the information obtained at the call. They are trying to put together a collaborative team with Seacoast Mental Health and other law enforcement agencies to help address some of the issues. The team would include personnel with expertise in dealing with mental health emergencies. The Town gets a lot of support from the Community Church with food, clothing, and sometimes shelter.
- **Apartment Inspections:** In response to a resident that spoke at the September 15th meeting regarding mandatory apartment inspections. After investigating the City of Manchester's program; it requires a certificate of compliance every three years. Of the 234 municipalities, 2 have the program. The Town Manager does not recommend implementing such a program; there is not enough staff to inspect the volume of units in the community.
- **2021 Valuation:** Changes between 2020 and 2021 - the current use assessment changes are a result of applying updated DRA pricing and the equalization ratio. Utility assessment changes are a result of newer State law on valuation. Most of the other assessment changes are due to continuing residential construction. The other change in the individual categories is mainly due to the upgraded CAMA software which reallocated assessments. In FY 2021, for every dollar on the tax rate, we will have to raise \$987,870.
- **NHMA Annual Conference:** The 2021 annual NHMA conference will be held November 17-19. It will be a hybrid model, with the 17th being held in person at the Center of NH in Manchester or online and the remaining days will be online. Town Manager Fournier highly recommends councilors participate if they are able.
- **Economic Development Plan:** The consultants will be coming to a potential joint Town Council and Planning Board Meeting in October.

COMMITTEE REPORTS

Councilor Blackstone was asked by Councilor Kiper to find out the procedure in changing zoning ordinances, specifically electronic signage and accessory dwelling units. Councilor Blackstone asked the Planning Board and they explained the amount of work that goes into changing zoning ordinances and said that they would be happy to consider changing ordinances, but would like a letter requesting such changes from the Council Chair.

Councilor Brabec said the Conservation Commission held an event on Saturday "Conservation Connection". They collaborated with the Recreation Department and Library to explore some of the public lands. She said there is an event at Heron Point to clean up the trails and they are looking for volunteers. It will be held on Saturday, October 16th. Volunteers may sign up at <https://naturegroupie.org/experiences/trail-workday-newmarkets-heron-point-sanctuary>

Councilor Ward reported that the Budget Committee met and Superintendant Givens gave a presentation. The School has \$490,000 of leftover Covid-19 funds and will hold a Special Town Meeting on October 30th to vote on a Warrant Article to keep those funds toward the school budget. If the Warrant Article fails the money will go towards reducing the tax rate.

Chair Weinstein said the Energy & Environment Committee met on October 5th with Revision Energy regarding the Solarize Newmarket plan. The goal is to double the current 60 residential solar projects in town. The Committee is working on developing an electric aggregation plan. She mentioned that there are two vacancies on the Committee.

Chair Weinstein said the Licensing Board met and approved one request from the Stone Church for outside music on October 21st from 6-9 PM.

OLD BUSINESS

RESOLUTIONS/ORDINANCES IN THE 2ND READING

Resolution #2021/2022-09 - Naming the Town Manager as Agent for the Storm Water CRF

Councilor Sanders made a motion to Approve *Resolution #2021/2022-09 - Naming the Town Manager as Agent for the Storm Water Capital Reserve Fund*, which was seconded by Councilor Conley.

Finance Director Tappan explained that the agent of the capital reserve fund will change from the Town Council to the Town Manager but any disbursements over \$10,000 will have to be approved by Town Council.

Motion was Passed by a vote of 6-0-0.

CLOSING COMMENTS BY TOWN COUNCILORS

Councilor Conley gave a "shout out" to Kerry Cronin the new Librarian and said there are a lot of new programs being offered at the Library. Some of the programs include bone builders, Tales with Thelma, and an evening book club.

Councilor Brabec mentioned House America through HUD. It is a federal initiative that addresses homelessness. She is going to get more information.

Chair Weinstein said that Councilor Kiper emailed her in regards to creating a Housing Commission. She reminded all boards and commissions and the public of the All Board's Meeting

on November 4th from 4:30 - 6:00 PM. and reminded the Councilors of the October 23rd Budget Meeting beginning at 9:00 AM in the Auditorium.

Chair Weinstein said that the Mill Space Art Gallery will hold an opening reception tomorrow night from 6:00 - 8:00 PM and the exhibit will be on display on Saturdays and Sundays from 10:00 am to 2:00 PM until October 30th.

NEXT COUNCIL MEETING

October 20, 2021

ADJOURNMENT

Chair Weinstein adjourned the meeting at 7:40 PM without objection.

Respectfully submitted,
Wendy Chase, Recording Secretary



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Town Manager's 10/20/2021 Report	10/19/2021	Cover Memo



TOWN OF NEWMARKET, NEW HAMPSHIRE
OFFICE of the TOWN MANAGER

REPORT OF THE TOWN MANAGER
October 20, 2021

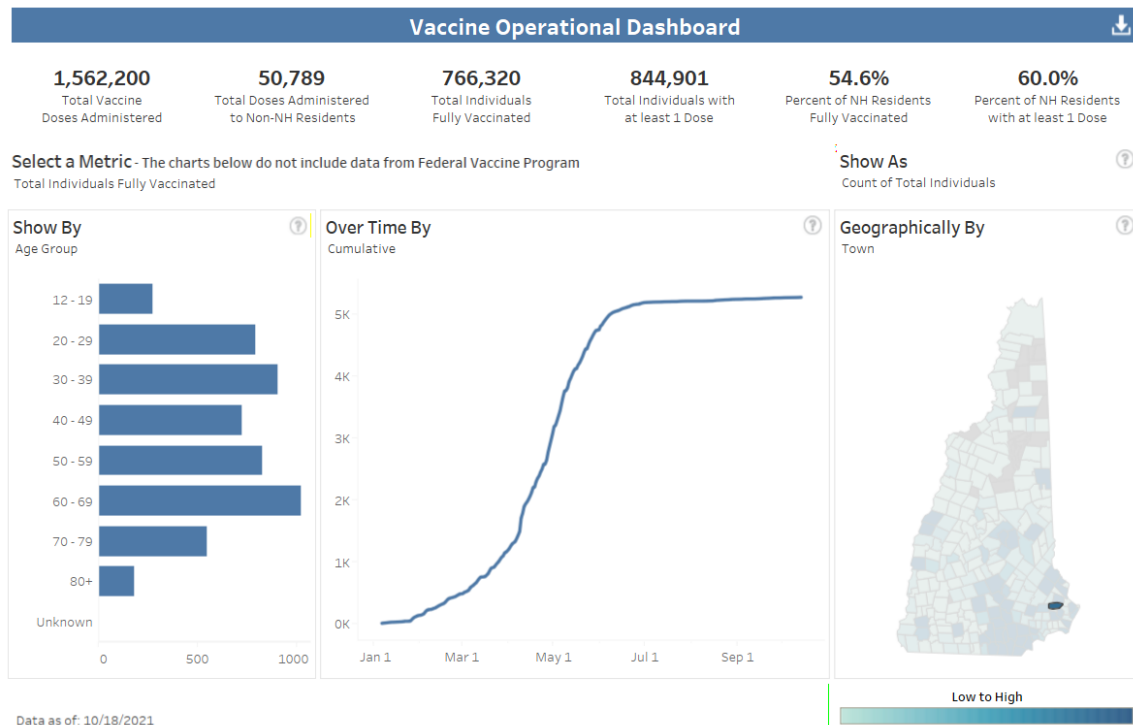
COVID-19 and Vaccination Update: As of October 19, there are 9 active cases in the community. We have had 710 (7.5% of population) cumulative cases.

Our health region (Seacoast) and Rockingham County both have substantial levels of community transmission. The Seacoast Health Region has seen 5.6% increase in new cases over the past week

As for vaccinations, we are seeing very little in new vaccinations. We have hit 60% community vaccinated with at least one shot.

	Pop.	At Least 1 Dose	% At least 1 Dose	Fully Vaccinated	% Fully Vaccinated
Newmarket	9,445	5,774	61%	5,285	56%

We are seeing a leveling of vaccinated individuals. In addition, currently the lowest numbers of people in Newmarket vaccinated are 12-19; 20-29 and surprisingly 40-49. We are not sure if this is due to hesitancy to get the vaccine or laziness.



USA 250 – Newmarket 300: In the years 2026 and 2027, the community will be celebrating two milestones. First in 2026, it will be the semi-quincentennial of the United States and the following year it will be Newmarket's tercentenary. The Newmarket Historical Society held a visioning session on how we can celebrate these anniversaries in 2026 and 2027. I am attaching a copy of their findings to this report.

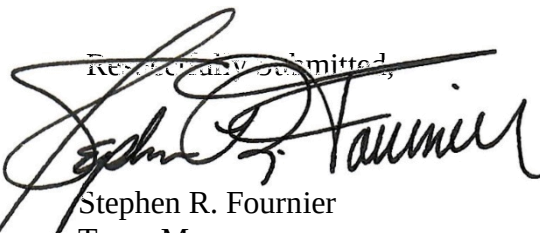
One thing is they would like to have the Town Council appoint a formal committee to organize these celebrations. I will do some research to see how other communities are organizing their committees. We also have a reserve fund that we have been putting money in to celebrate.

FY23 Budget: I will have a presentation on the proposed FY2023 budget.

*****This section will not be reported orally to the Town Council at the meeting but will use this as a chance to update on any developments in ongoing projects. *****

Economic Development Plan: We will be having a joint meeting in November.

~~Respectfully Submitted,~~

A handwritten signature in black ink, appearing to read "Stephen R. Fournier", written over the crossed-out text.

Stephen R. Fournier
Town Manager



USA-250/Newmarket, NH-300
Public Forum/Focus Group Report
October 12, 2021

Prepared by:

Heritage Consulting for New Market, NH Historical Society
Newmarket, NH

Objectives:

(A) Create a working partnership between the Town of Newmarket and the New Market Historical Society for the New Market Historical Society to act as an organizational partner to create a steering committee to plan for the upcoming anniversaries, as no one institution, individual, or organization could possibly undertake such a responsibility.

(B) To create an awareness on the part of residents, institutions, and organizations of the approaching anniversary milestones of the 250th Anniversary of the Declaration of Independence on July 4 in 2026 and of the Town of Newmarket's 300th Anniversary on December 15 in 2027.

(C) Initializing a discussion of possible activities and creating a collaboration of residents, institutions, and organizations to act as a steering committee to plan, organize, advertise, and execute said activities and events on behalf of the local community and visitors.

(D) To create a funding mechanism that would minimize any major impact on the Town of Newmarket Tax Rates for underwriting the costs of producing these celebratory events. To this effect, the Town of Newmarket created a Trust Fund several years ago to begin setting aside funds to cover the costs of hosting these community celebrations. As of July 1, 2021, approximately \$16,132 were being held in the Trust Fund for said purposes. This was done very early on based on criticism received during the planning of the 200/250 back in 1976/77 that the town was not made aware of the upcoming dates early enough to plan for them.

Methodology:

(A) In the fall of 2019 the Board of Directors of the New Market Historical Society voted to agree to act as organizers on behalf of the Town of Newmarket to instate a dialogue between residents, institutions and organizations to create a steering committee to help plan, organize, advertise and execute events and activities celebrating USA 250 and Newmarket 300. (this was put on hold due to COVID 19 until September 15 of 2021)

(B) Create a social media presence to initiate conversation and disseminate information periodically regarding the upcoming anniversaries and to collect suggestions from residents as to what type of events and activities should take place in the community. In March of 2020 two Facebook pages: www.facebook.com/USA250-Newmarket,NH , and www.facebook.com/Newmarket,NH-300 were created to begin this process. In addition, postings were also done periodically on Newmarket, NH Community Chat, What the Hell Is Going on In Newmarket, and You Know You Are from Newmarket, NH If..., New Market, NH Historical Society pages, and in the weekly Town of Newmarket Bulletin.

(C) Host a Public Forum / Focus Group to recap activities and processes from 1976/1977 celebrations and elicit ideas for activities and events that could be used in the 2026 and 2027 celebrations. A Powerpoint was created recapping the 1976/1977 activities and process and establishing 5 questions to guide a focus group following the recap of 1976/1977 activities and processes (see attachment A Powerpoint). Invitations were extended to local organizations via email and regular mail, to attend a meeting on Wednesday, September 15, 2021 at 6:30 pm in the Town Hall Auditorium for a Public Forum /Focus Group.

Questions and results of the Focus Group will be addressed later in this report, and for a list of invitees please see attachment B. Both residents and some institutions and organizations were represented at the September 15 meeting. Institutions/Organizations were: Wentworth Cheswill

Appreciation Society, Blooming Newmarket , New Market Historical Society, Newmarket Public Library, Newmarket Community Development Corporation, and Newmarket Veterans Memorial Trust. Extending regrets and continuing interest were Newmarket Community Church and Sunrise Sunset Center.

Results:

Following the Powerpoint presentation the floor was opened to questions and remarks before proceeding on towards the Focus Group. Questions involved five main topics : Insurance; Funding; Local; Terminology; and Space.

Insurance: Who would cover insurance for the planned events? This question was put to Town Manager Steve Fournier and the answer was that official events of the 250th and 300th would be covered by Town of Newmarket Insurance.

Funding: How would events be funded? Although some events would be ticketed with participants paying the cost (ie: Barbecue, Plays, Balls, souvenirs) , other events would include things like a parade or fireworks. To this comment it was announced that the Town had established a Trust Fund to cover the costs of items such as parades and fireworks and help defray expenses of promotion and production of souvenirs, etc.

Local: Those attending were all in complete agreement that events should attract visitors to Newmarket and that they should benefit local businesses, artists, and talent. (Note: This is a tenet of Heritage Tourism)

Terminology: What are the correct names for the two celebrations ? The 250th Anniversary of the Declaration of Independence is known as a **semiquincentennial**, while the 300th Anniversary of Newmarket is known as a **tercentenary**.

Space: Where will large events be held? Since the celebrations of 1976 and 1977, available large public space for events in Newmarket has changed. Some annual events withered not only for lack of space to hold them, but also for volunteer burnout. It was noted that the committee would have to be creative in its solutions for spaces to hold large scale events, and that hopefully those in charge of existing spaces would be helpful in allowing access to those spaces. For example, one of the highlights of the 250th (and the precursor to our first Olde Home Weekend in 1978) was the extremely popular Family Picnic on a Sunday afternoon, which involved a community-wide tailgating picnic on Landroche field with cribbage and horseshoe tournaments and games put on by St Mary Parish along with an Organizational Challenge Water Polo by the Newmarket Fire Department.

Town Services: As these events draw nearer and take place, there will be cooperation needed from Town Departments (Fire, Police, Emergency Services and Public Works). Most likely these will be necessary for large crowd, street closure, and traffic events such as parades, fireworks, and festivals. The committee should take care to appraise and involve these departments a year prior to each celebration so that proper planning and budgeting can take place. Also, the committee should be allowed access to town social media and Channel 13 for the purposes of advertising and marketing these events to local residents.

THE FOCUS GROUP:

Following the questions and discussions, attendees were split into smaller groups to elicit responses to the five questions put forth to the groups. We had group A and group B. The reason for naming the two groups will be apparent as we cover the questions and responses below.

Question # 1 (three parts)

(A)Should Newmarket Celebrate the Semiquincentennial of the Declaration of Independence? Group A-NO / Group B-YES *

*It should be noted that this is not a definitive answer as to whether or not Newmarket should celebrate the semiquicentennial. There were concerns in both groups that planning extensive activities the year prior to the Newmarket tercentenary would exhaust volunteers and residents and detract from efforts to achieve a satisfactory tercentenary celebration for residents, businesses, and visitors in 2027. Going forward, responses to part B and C represent only the input of Group B as Group A realistically felt that time and efforts should not be spent on the semiquincentennial.

(B) Should Newmarket Become An Officially Designated Semiquincentennial Community? (It was in 1976)

Response here was 50/50, depending on the time and effort it would take, and also whether or not there would be the opportunity. Nationl has not officially announced yet, and the State of NH has not yet established its 250th Commission.

(C) Should Events Take Place Throughout The Year Or just on July 4, 2026?

Response: Events should take place throughout the year and not just on July 4, 2026

Question #2: What Type Of Events Would You Like To See Take Place?

Suggested Events from the Focus Group: (260th)

-Community Picnic

-Parade

- Outdoor Sporting Event
- Showcasing earlier celebrations (re-enacting old Newmarket 4th)
- Storytelling
- Interesting Revolutionary War Folk of Newmarket

Suggested Events From Social Media :

- Staged Reading Of Declaration Of Independence
- Old Fashioned Ice Cream Social/Music

Question #3: Should A Newmarket Tercentenary Celebration Take Place Throughout The Year Or In A Consolidated Format?

Response: 100% Throughout the Year (It was felt by those that were here during the 1977 celebration that some residents could not participate in all of the events due to costs since everything took place in a 10 day period)

Question #4:What Type of Tercentenary Events Would You Like To See?

Responses from Focus Group To Types of Events:

- Barbecue
- Fireworks
- Tree Plantings
- Parade
- Handtub Muster
- Bonfire
- Square/Contra Dancing (Ballroom)
- Farm to Table Events (Farm to Restaurant Events)

- Commemorative Coin
- Performance (pageant?)
- Musical Performance
- Fishing Derby
- Walking Conservation Areas (Newmarket Passport?)
- Create 2 quilts, one to keep, one to raffle (fuel assistance)
- Christmas Ornament
- Cheswill Statue
- Rider from Portsmouth-Newmarket (December 15 Re-enact)
- Signage/marketing
- The Weirs
- Sidewalk Fair
- Town Bunting Program
- Muster
- Newmarket Trivia Night
- Oral Histories
- Envisioning the Future
- Newmarket Scavenger Hunt -phone app
- Art Show
- Historic Visualization via phone (virtual reality-lost architecture)
- 5 K race
- Gundalow Visit (tall Ships)
- Involve Kids (Arts Project)

- Winter Sports – skating/carnival
- Program/Commemorative Booklet
- Guided Tours

Responses from Social Media

- Miss Newmarket Pageant
- Block Dance
- Elm Street Wall Art (like in 1976)
- Hometown Heroes Street Banners -2 sets Veterans/ Historical)
- Permanent Public Art Installation (like heritage tree in Dahlonga)

Question #5: Would You/Your Organization Be Willing To Help Plan, Coordinate, Advertise And Execute Events Celebrating Our National Semiquincentennial And Newmarket's Tercentenary ?

Responses:

There was interest in continuing support for ongoing meetings on the part of residents and organizations attending the September 15th meeting.

Conclusions:

Although the results of the September 15 meeting brought forth a wonderful array of suggested activities and events, in no way should this be considered a final program, This report should be used as a working document around which to frame the actual activities and events of Newmarket's Semiquincentennial and Tercentenary Celebrations. There is much more to be done, and it will evolve as time goes by. Although 2026 and 2027 may seem far away, they are really very much closer than people think.

The patterns of the 1976/1977 celebrations showed that as time grew closer, there was much more interest in participation on the part of residents, institutions, and organizations. This should not preclude us with moving forward with planning and meetings in preparation, nor keep us from adding or altering events and activities.

Recommendations:

In conclusion, we should consider the following recommendations:

- (A) That the “committee” continue to meet bi monthly, continuing social media outreach and mailed invites to organizations, institutions, and extending invitations to interested residents. If each organization committed one individual to attending and promised participation, it would provide the community with a steering committee of more than 30 members.
- (B) As soon as prudent, the group should elect a chair, vice chair, secretary and treasurer in order to ensure continuity of purpose, with an eye to involving younger members of the community.
- (C) The budget for the 1976/1977 celebrations was \$25,000. Realistically, 50 years later there is no way that the community could approach producing the same results and quality celebration without a much larger fund. With just five years to go, it is time to start increasing the annual donation to the Trust Fund. After 35 years of experience producing events, looking at the list of suggested events brought forth with attendant printing, marketing and production costs, most likely it would be in the \$75-100 k range minimum.

(D) The committee should consider establishing a website capable of ticketing, accepting donations, and integrating with other social platforms such as Instagram, Twitter, and Facebook. Weebly is a good source and the cost per year would be in the \$250 range annually. This should be done in 2022.

In Closing:

It has been a privilege to work with the New Market Historical Society and Town of Newmarket to initiate this process. If anyone had told me 50 years ago that I would be involved for the 300th Anniversary, I would have looked askance at them.

Respectfully submitted,

Michael A Provost, Heritage Consulting

Attachment A-Outline View of Powerpoint Presentation

- USA 250-Newmarket, NH 300
Public Forum/Focus Group
September 15, 2021

JULY 4, 2026

- Philadelphia 250
- Shared Prosperity
- Revolutionary Actions
- Philadelphia 250
- Pursuit of Happiness
- Peoples Histories

Bicentennial in Newmarket-1976

- Officially Designated Bicentennial Community
- Formed 1st New Market Militia Company
- Bicentennial Wagon Train Pilgrimage –Valley Forge
- Bicentennial Shade Tree Project
- Official Designation Reception/Parade
- 4th of July Parade-Speech/Liberty Pole/Tree Planting
- Noontime Ringing of the Bells (200 times)
- Children's Art on Elm Street Wall
-

Newmarket Semiquincentennial-August 1977

- Semiquincentennial Activities
- 50 year and 100 year time capsules (Historical Society)
- Parade (American Legion)
- Special Church Services (Community & St Mary Church)
- Special Postal Franking
- Newmarket License Plate
- Colonial Ball (Rockingham Ballroom)
- Commemorative Coins
- Sidewalk Fair (Newmarket Day Care)
- Chicken BBQ (Community Church)

- Family Picnic & Games (St Mary Church)
- Beard. Mustache, Sideburn Contest
- Fireworks (Town, Committee & NFD)
- Band Concerts
- New England Handtub Muster (Tiger #1)
- Lil' Abner (Lamprey Village Players)
- Community Breakfasts (Eagles)
- Organizational & Historical Quilts (Museum)
- Bunting on Buildings
- Turkey Shoot (Militia)
- Took place over 10 days, Friday to following Sunday

Rules of Engagement

- There is no such thing as a stupid idea!
- Everyone has a voice
- Nothing is “impossible”
- Together everyone accomplishes more

Question 1 (Three Parts)

(A) Should Newmarket Celebrate the Semiquincentennial of the Declaration of Independence.

(B) Should Newmarket become a Designated Semiquincentennial Community

(C) Should Events Take Place Throughout the Year or just July 4, 2026

Question 2

What Type Of Events Would You Like To See Take Place ?

Question 3

Should A Newmarket Tercentenary Celebration Take Place Throughout The Year Or In A Consolidated Format?

Question 4

What Kind Of Tercentenary Events Would You Like To See?

Question 5

Would You/Your Organization Be Willing To Help Plan, Coordinate, Advertise And Execute Events Celebrating Our National Semiquincentennial And Newmarket's Tercentenary ?

THANK YOU!

The information collected this evening will be formatted in a formal document for a future Steering Committee to refer to in planning for the upcoming celebration activities in Newmarket

Attachment B-List of Invited Institutions and Organizations

Newmarket Scouts

Blooming Newmarket

New Market Historical Society

American Citizens Club of Polish Descent

Robert G. Durgin Post #67, American Legion

Newmarket Business Association

Newmarket Public Library

Newmarket Millspace

Newmarket Veterans Memorial Trust

Newmarket Community Church

St. Mary Parish

Wentworth Cheswill Appreciation Society

Newmarket Conservation Commission

Newmarket Community Development Corporation

Newmarket Conservation Commission

Newmarket Recreation Department

Newmarket Arts & Tourism Commission

Sunrise/Sunset Center

Tiger #1, Newmarket Handtub Association

SAU 31

Institutions/Organizations To Be Added To Invitations:

Newmarket Main Street Corporation

Friends of the Library

Lamprey Health Care

Notes:



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ATTACHMENTS:

Description	Upload Date	Type
FY 2023 Proposed Budget	10/14/2021	Cover Memo

TOWN of NEWMARKET, NH



Proposed Budget

For the Fiscal Year Ending June 30, 2023

Proposed by the Town Manager



THE TOWN of NEWMARKET, NH

FISCAL YEAR 2021-22 PROPOSED BUDGET

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THE TOWN OF NEWMARKET, NH
Fiscal Year 2022-2023 Proposed Budget

Budget Message to the Town Council

STEPHEN R. FOURNIER
TOWN MANAGER

sfournier@newmarketnh.gov
www.newmarketnh.gov



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186 MAIN STREET
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TOWN OF NEWMARKET, NEW HAMPSHIRE

OFFICE *of the* TOWN MANAGER

Honorable Members of the Town Council:

Pursuant to Section 5.2 of the Town Charter, I respectfully submit to you the Town of Newmarket Proposed Budget for Fiscal Year beginning July 1, 2022. The funding levels within this budget include the revenues and expenditures for all of Town functions. The budget proposal now before you prioritizes and supports the essential municipal services. It also adjusts fees and programs to accommodate the continuing federal, state and county cost downshifting.

Budget Development

The development of this budget proposal began immediately after the implementation of the current fiscal year budget in July. In administering the current budget and anticipating the need to develop this proposed budget, there has been continuous review of program cost allocations, ongoing consideration of service priorities and numerous efforts made to benefit from operational efficiencies. Each department has developed their budget recommendations from the ground up and has undertaken a critical review of each line of the departmental budget proposals.

COVID – 19

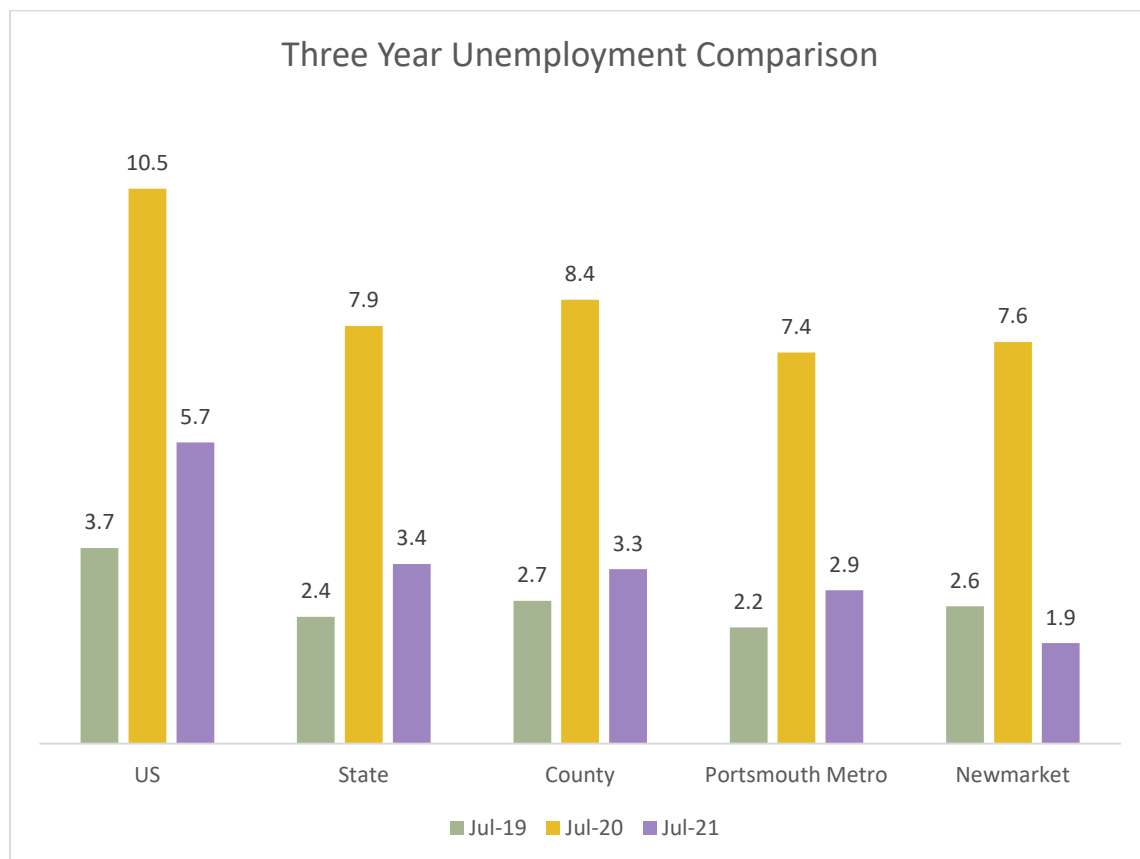
There is no way to present this budget without mentioning the ongoing coronavirus pandemic that is gripping the planet. Last year at this time, we did not know what it would look like at this time. We did not yet have an approved vaccine and numbers were rising again. Shortly after I presented the budget, the first vaccines started to be approved and, in the winter, and spring, most residents were able to receive their inoculations.

We avoided the financial calamity that we anticipated. Revenues came in higher than anticipated and we received additional room and meals tax aid from the State government.

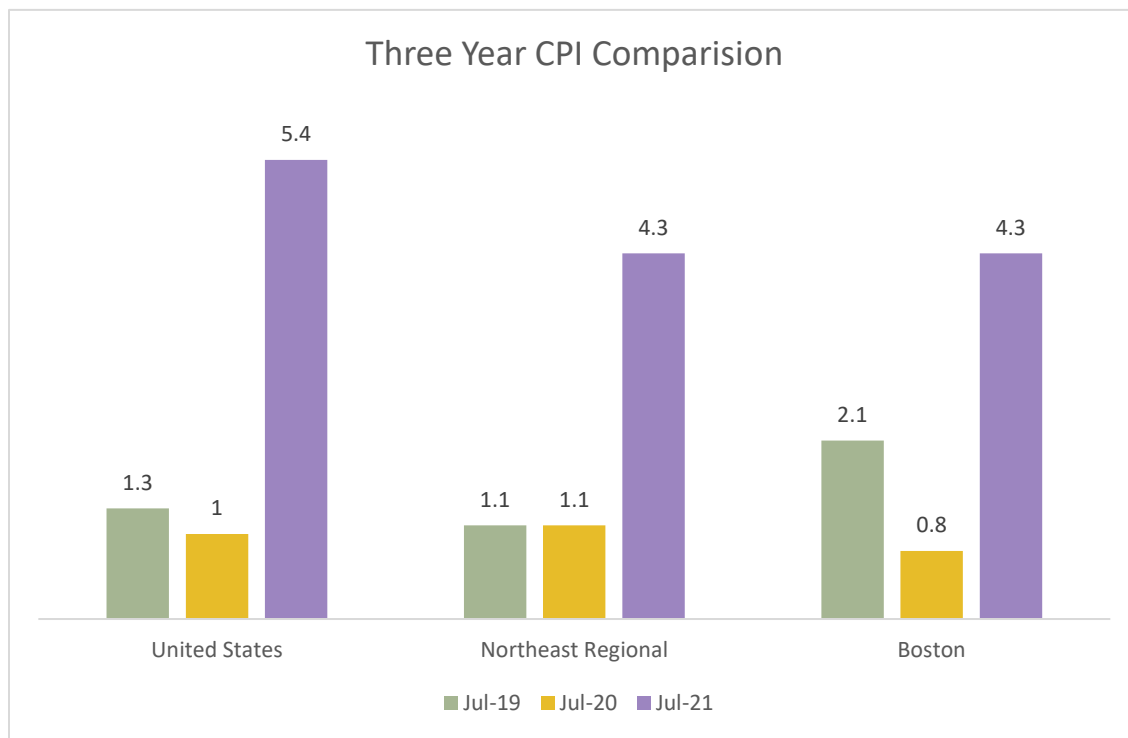
We have been notified by the New Hampshire Department of Transportation that Highway Block Grant funds will be reduced in the next year. This was predicted as gas taxes were lower in previous year due to the pandemic and the number of people who are no longer traveling to work.

State of the Newmarket Economy

The Newmarket economy is doing quite well, as are the economies of the County, State, New England, and the Country. We did not see mass unemployment that we thought we would. On the contrary, businesses are currently having a difficult time hiring individuals. At the end of June 2021 according to the US Bureau of Labor Statistics, the National Unemployment rate decreased greatly. At the beginning of FY22 the rate was 5.7%, as compared to 10.5% at the end of FY21. The State of New Hampshire had an decrease with an unemployment rate of 3.4%. Rockingham County was higher at 3.3% of the population unemployed. The Greater Portsmouth Labor market, which we are a part of, experienced an unemployment rate of 2.9%. Finally, the Town itself is higher with an unemployment rate of 1.9%.



Another area to look at for indications on the state of the economy is the Consumer Price Index as determined by the Department of Labor Bureau of Statistics. In 2021, there was a dramatic increase in the consumer price index. While last year, in July the CPI-Urban National saw a 1% increase over the previous year, in July 2021 we saw a 5.4% increase over the previous year. In July 2021, the Northeast CPI-Urban average saw an increase of 4.3%. For the Boston area, in July 2020 there was a 0.8% increase in the CPI over the previous year. This year, Boston area saw an increase of 4.3% over 2020. We are seeing significant increases due to inflation after the pandemic. This is actually normal after such an event (much like it was in 1917.)



The Social Security Administration has stated that it will provide those who receive Social Security with a cost-of-living adjustment (COLA) of 5.9%. This is the largest increase in 40 years

From review of these figures the economy is still in flux. We are seeing inflation because of large increases in the cost of food, shelter, and gasoline. These items are key to the basic financial life of normal Americans, thereby stretching their bottom line even thinner. Also, these increases impact the town budget as it relates to fuel, vehicles, and other goods.

Estimated Tax Rate

Due to the Newmarket School District Special Town Meeting on additional revenues that they will receive. I do not have an estimated tax rate currently.

When we are reviewing the tax rate, we must look at the Town's net valuation. The valuation of the Town is the total value of the buildings and land in the community. Since most of our revenues are generated through property taxes, this number is used to determine the rate. In 2020, the valuation of the Town is estimated at \$981,517,373. What this means is that using the 2020 valuation, for every dollar of the tax rate raised; we would raise \$981,517 for our expenses. However, since the value of the town increased, for every dollar of the tax rate raised we now raise \$987,870. The following chart shows a five-year history of the value of the Town.



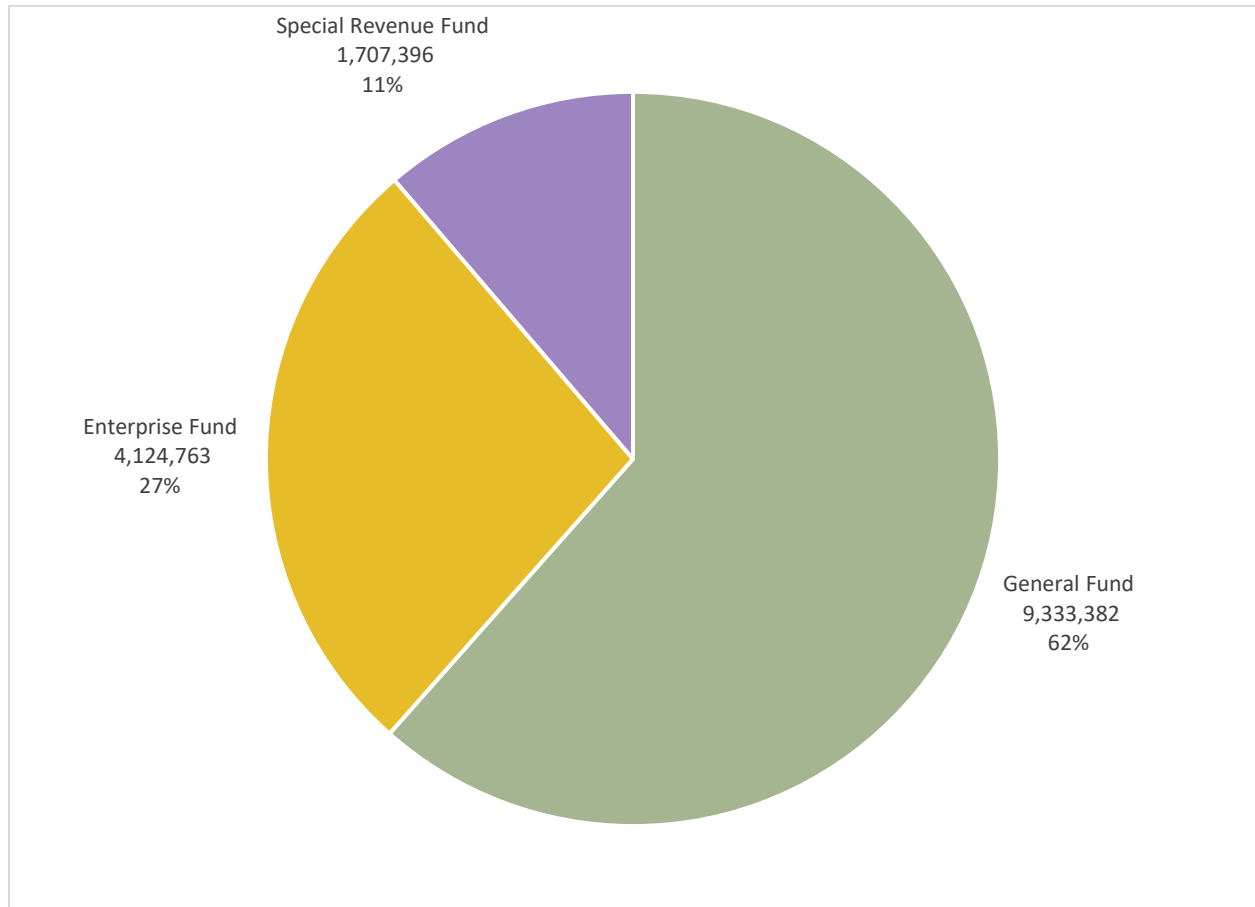
Appropriations

Total Appropriation Summary

The proposed Total Appropriation for the Town as proposed is \$15,165,541. This is an increase of \$1,436,107 or 10.46%. The following chart compares the Town's Total Appropriations for fiscal years ending 2022, the Department Heads proposed budget and the Town Manager's proposed budget.



The major increases in this year's proposed budget are mainly due to increase in debt service for Environmental Services. General Fund accounts for 62% of the total operational funding for the Town. In addition, there are two enterprise funds for Water and Sewer, which receives its funding from utility rate charges and not through taxation. The Enterprise Funds make up 27% of the total budget. Finally, there are special funds for the Solid Waste, Recreation, and the Library. These funds make up 11% of the total budget.



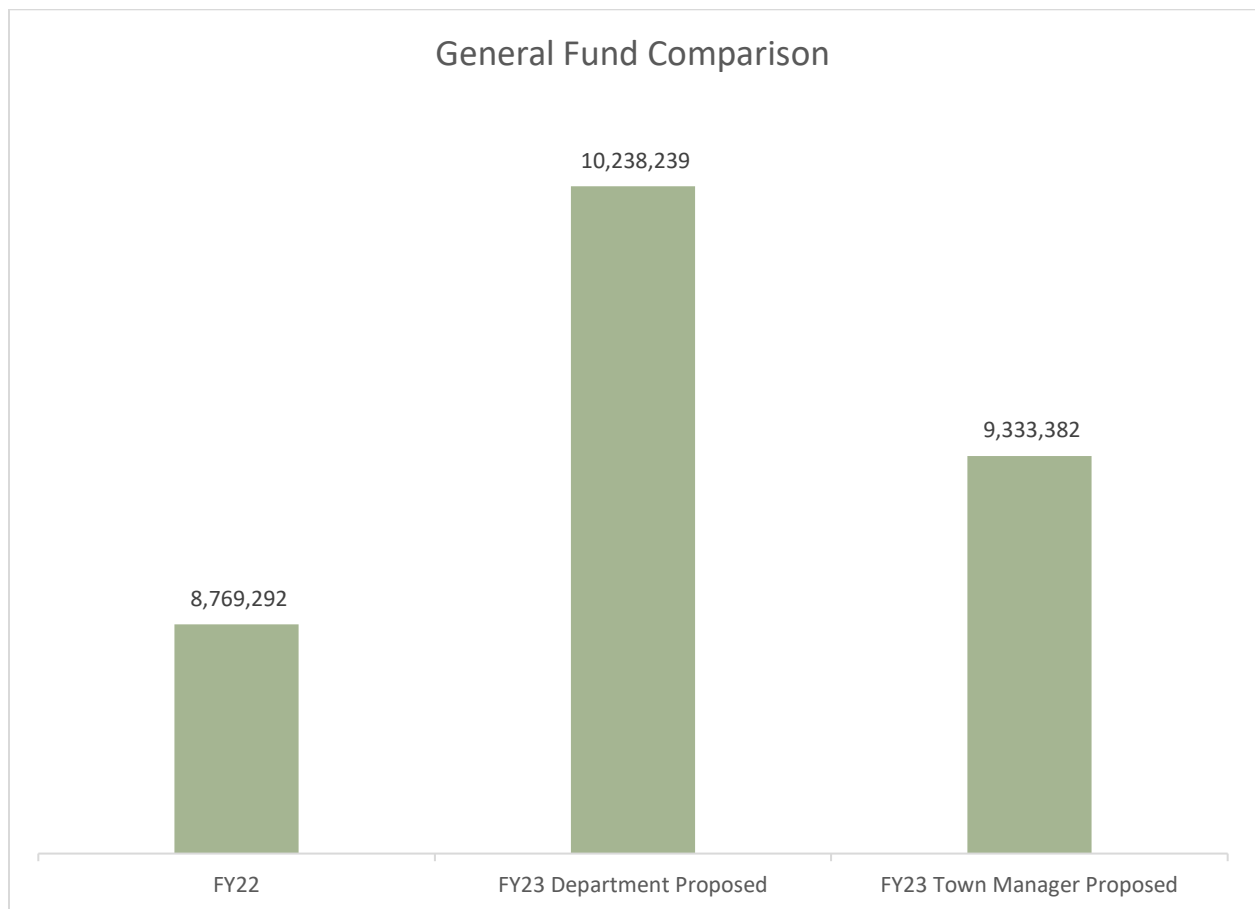
The proposed General Fund Budget is increasing \$564,090 or 6.4%. The Special Revenue Funds that cover Library, Solid Waste and Recreation Revolving Fund are increasing \$258,080 or 17.81%. The Enterprise Funds are the Water and Sewer Budgets. They are Enterprise Funds because they are not funded in any way by tax dollars, but by ratepayers. In FY21, we are budgeting \$4,124,763 an increase of \$613,936 or 17.49%.

Town General Fund

General Fund Appropriation Summary

General Fund appropriations cover all general government services, such as fire, police, and public works, which are not otherwise accounted for in a special revenue or enterprise fund. As was mentioned, this makes up 62% of the total Town appropriations.

The following chart is a comparison of the General Fund.



By Department, Human Resources is the largest budgetary department, making up 21% of the General Fund Budget. Police is the second largest budgetary department of the overall General Fund Budget.

Personnel Services Costs

Personnel services costs make up much of the operating budget. For informational purposes, the following is an organizational chart that shows the various departments



After wages, the second largest areas of the personnel services budget are health benefits and other insurances. The Town has received notice from its health care provider that the Guaranteed Maximum Rate increase will increase for the coming fiscal year; and it will be 8.5%. The Town currently offers two plans: a point of service plan and an HMO plan. A vast majority have the HMO plan, with only two employees taking the point of service plan.

We are budgeting for a total healthcare impact of \$902,983 with \$719,146 coming from General Fund, \$168,529 from the Enterprise Funds and \$ 15,308 from the Library.

Other Operational Costs

Department Heads have been very cognizant of the need to hold the line when it came to their department operations, however, after many years of not looking at staffing needs, we are addressing it.

First, we are adding a new position of Town Engineer. That individual will oversee engineering support work involving municipal infrastructure planning and oversight. They will assist with plan review for planning, coordinate large projects for Town departments, administer Town facility systems, as well as other items. To add this position, I am proposing eliminating the Facilities Director position.

Recreation will be adding a Site Supervisor position. This individual will oversee our newly "Recreation focused" *Rise & Shine Before School* (averaging 25 children daily) and our *Play and Stay After School* program (averaging 50-60 children daily). This will be offset by revenues for the program.

We are also increasing the Channel 13 Director position to fulltime. This will allow the position to not only focus on Channel 13 but serve as a media manager to provide information to the public.

Debt Service

Debt Service is the combined principal, interest on any bonds the town has issued. Currently, we are budgeting \$259,396 in the general fund for these repayments. This is lower than last year. This figure steadily declines due to reduced interest costs as we pay down the outstanding principal. These do not include the bond payments for the water and sewer departments which are included in the Enterprise Funds.

Capital Items

I am recommending \$519,100 in contributions to various Capital Reserve Funds in the FY2023 operating budget. This would be a 4% increase over the previous year.

ACCOUNT DESCRIPTION	FY2022 Approved	Department Head		Town Manager	
		Proposed	% Change	Proposed	% Change
CAP RES - PUBLIC WORKS	75,000.00	119,076.00	59%	75,000.00	0%
CAP RES - BUILDING IMPROVEMENT	20,000.00	743,633.00	3618%	20,000.00	0%
CAP RES - ROADWAY IMPROVEMENTS	250,000.00	250,000.00	0%	250,000.00	0%
CAP RES - STORM WATER MANAGEMENT	25,000.00	50,000.00	100%	25,000.00	0%
CAP RES - MACALLEN DAM	-	-	0%	-	0%
CAP RES - FIRE DEPARTMENT	50,000.00	68,000.00	36%	50,000.00	0%
CAP RES - POLICE VEHICLES	-	-	0%	-	0%
CAP RES - POLICE DISPATCH EQUIP.	10,000.00	25,466.00	155%	10,000.00	0%
CAP RES - VETERANS MEMORIAL	2,000.00	-	0%	2,000.00	0%
CAP RES - 300TH ANNIV EXP. TRUST	2,000.00	-	0%	2,000.00	0%
CAP RES - RECREATION FACILITIES	15,000.00	23,000.00	53%	15,000.00	0%
CAP RES - MASTER PLAN	10,000.00	10,000.00	0%	10,000.00	0%
CAP RES - LIBRARY	10,000.00	30,100.00	201%	30,100.00	201%
CAP RES- TELECOMMUNICATIONS/MIS	20,000.00	20,000.00	0%	20,000.00	0%
CAP RES - COMP ABSENSE TRUST	10,000.00	10,000.00	0%	10,000.00	0%
TOTAL 014926 CAPITAL RESERVE	499,000.00	1,349,275.00	170%	519,100.00	4%

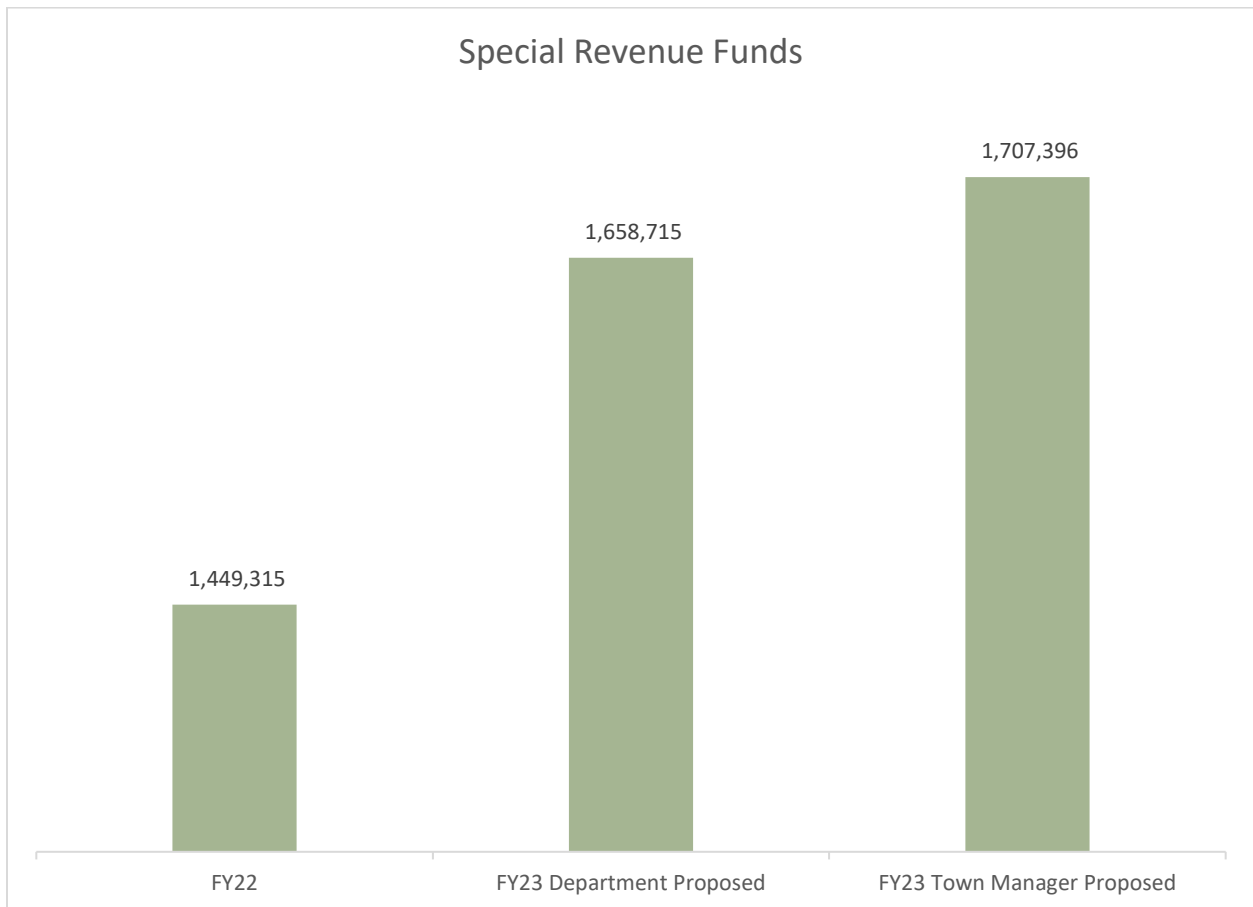
Special and Revolving Funds

The Town has three special funds: Library; Solid Waste and Recreation. These funds are set up so the revenues that they generate go directly back to the operations of their departments. However, when revenues do not cover the cost of their operations, the Town will provide them with a subsidy through taxation.

The Library is requesting \$390,246 or a 17% increase from the previous year. The Library is governed by an independently appointed Board of Library Trustees. The entire request is subsidized through taxation.

Solid Waste is being budgeted at \$838,593 which is a 12% increase over the previous year. This change represents increases in our contracted services.

I am budgeting the Recreation Revolving fund at \$478,556 or a 30% increase from the previous year.



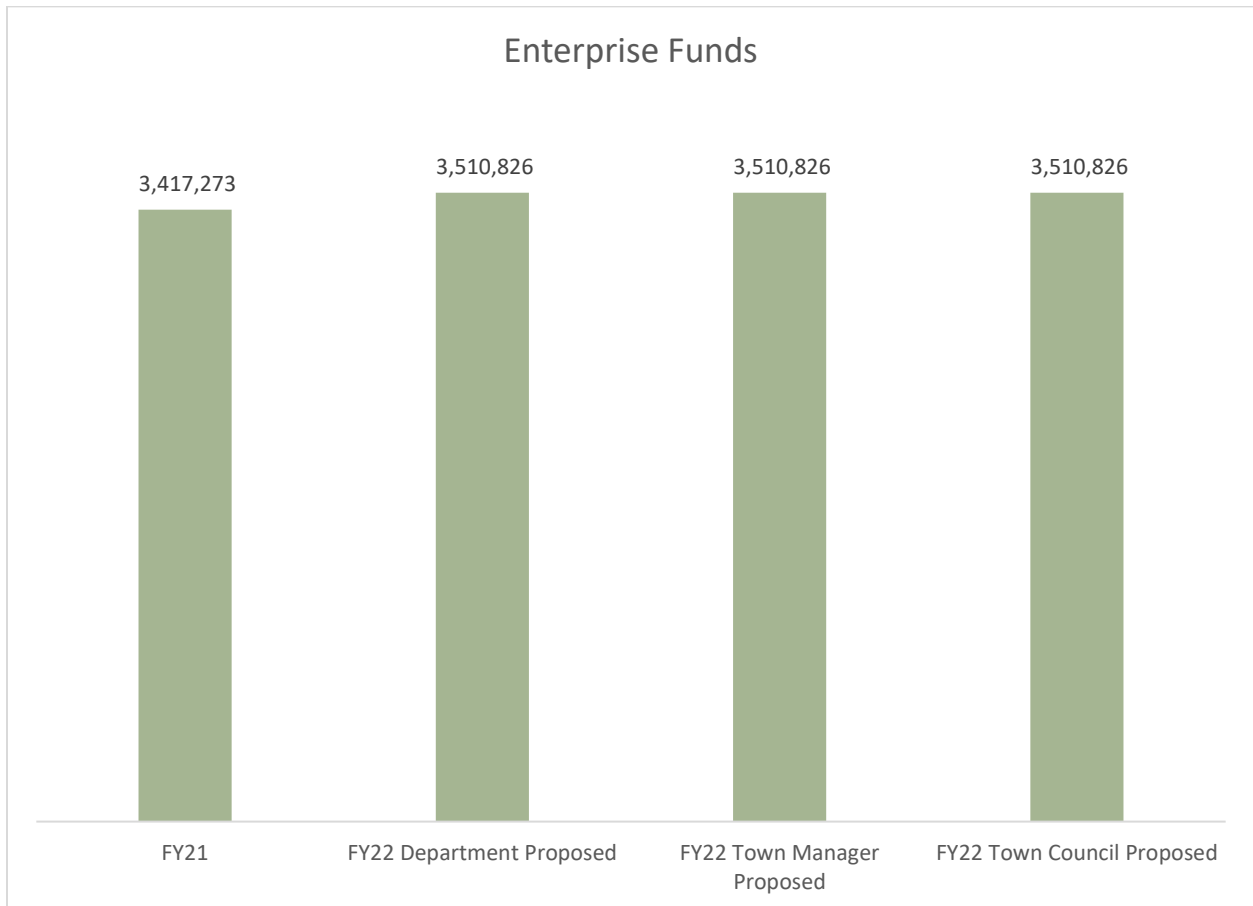
Enterprise Funds

The Town of Newmarket has two Enterprise Funds for the operations of the Town's Water and Sewer systems. These funds are supported by user fees and do not impact the property tax rate.

Expenditures

The Water Fund is proposed at \$1,680,221 or increase of 58%. The main reason for this increase is the principal and interest payments we will be making in FY23 and an increase in the contribution to the capital reserve funds.

The Sewer Fund is proposed at \$2,444,542 or no increase.



Capital Expenditures

We are recommending \$569,091 in contributions to the Water and Sewer Department Capital Reserve funds.

	FY23	FY23
	Department	Town Manager
	Requests	Recommendation
ENTERPRISE FUNDS		
Water Department CRF	114,735	114,735
Sewer Department CRF	454,356	454,356
TOTAL ENTERPRISE FUNDS	569,091	569,091

Revenues

When people think of the Town's revenue sources, most only think of the Town's property tax. While it does make up a significant amount, we do collect revenues from different sources, such as motor vehicle registrations, utility fees and other fees the Town collects. As I have mentioned previously, the Town is not immune from the fluctuation in the economy that everyone else is facing. Last year we estimated \$8,915,428 in revenues for the Town. This is an increase of 18%. We are increasing this figure due to grants to offset the water and sewer debt service as well as additional recreation revenues. We are also recommending using \$500,000 from undesignated fund balance. Please be aware that these figures are just estimates and the Department of Revenue Administration allows the Town to revise these rates prior to tax rate setting if we see any changes in the budget.

Revenue:	2022		2023		2023	
	Approved	% Change	PROPOSED	% Change	PROPOSED	% Change
			DEPT. HEAD		TOWN MANAG.	
			\$		\$	
Taxes (Land Use, PILOT, Int on Taxes)	69,235	-43.93%	63,993	-7.57%	63,993	-7.57%
Licenses, Permits & Fees	1,998,830	5.20%	2,051,877	2.65%	2,051,877	2.65%
From State	603,144	-11.93%	775,543	28.58%	900,543	49.31%
Charges for Service	217,250	-13.10%	216,592	-0.30%	216,592	-0.30%
Misc. Revenue	205,000	17.14%	247,424	20.69%	247,424	20.69%
From Special Revenue Funds	638,812	-5.36%	718,531	12.48%	812,412	27.18%
Sewer	2,000,000	-7.27%	2,444,542	22.23%	2,444,542	22.23%
Water	1,200,000	10.04%	1,678,045	39.84%	1,678,045	39.84%
Use of Fund Balance	598,373				500,000	-
Total revenues	7,530,644		8,196,547		8,915,428	
Percentage change		5%		9%		18%

Overall Tax Impact

The following number would be an estimate impact on the tax rate for the next year. Again, this is just an estimate, and revenues, war service credits, the valuation of the Town as well as other factors will probably change prior to the State setting the tax rate in the fall of 2022. This estimate takes into consideration that there is no increase in the Town's valuation, and we have the same number of War Service credits.

If the budget were to pass as presented, it would represent an increase of three cents over the previous tax rate.

The following is a comparative breakdown:

	FY22 Estimated	Dept. Proposed FY23	Town Manager Proposed FY23
Gross Appropriation	13,729,433	16,019,541	15,165,541
Less Revenues	7,530,644	8,196,547	8,915,428
Less Shared Revenues	-	-	-
Add: Overlay	20,000	20,000	20,000
Add: War Service Credits	160,000	160,000	145,000
Net Town Appropriation	6,176,947	8,002,994	6,415,113
Assessed value	987,870,471	987,870,471	987,870,471
Estimated Tax rate	\$6.46	\$8.10	\$6.49

THE TOWN OF NEWMARKET, NH
Fiscal Year 2022-2023 Proposed Budget

Town of Newmarket, NH
Town Manager's Proposed Budget
for the Fiscal Year Ending July 1, 2023

Town of Newmarket
Fiscal Year 2023 Budget - Summary of All Funds

	2022		2023		2023	
	Approved	% Change	PROPOSED DEPT. HEAD		PROPOSED TOWN MANAG.	
			\$	% Change	\$	% Change
Revenue:						
Taxes (Land Use, PILOT, Int on Taxes)	69,235	-43.93%	63,993	-7.57%	63,993	-7.57%
Licenses, Permits & Fees	1,998,830	5.20%	2,051,877	2.65%	2,051,877	2.65%
From State	603,144	-11.93%	775,543	28.58%	900,543	49.31%
Charges for Service	217,250	-13.10%	216,592	-0.30%	216,592	-0.30%
Misc. Revenue	205,000	17.14%	247,424	20.69%	247,424	20.69%
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Water	1,200,000	10.04%	1,678,045	39.84%	1,678,045	39.84%
Use of Fund Balance	598,373		-		500,000	-
Total revenues	7,530,644		8,196,547		8,915,428	
Percentage change	5%		9%		18%	
Expenditures:						
General Fund:						
Town Council	20,350	4.49%	20,350	0.00%	20,350	0.00%
Town Manager	227,500	0.93%	241,328	6.08%	241,328	6.08%
Finance Department	290,886	13.77%	296,565	1.95%	296,565	1.95%
Human Resources	1,770,014	8.33%	1,921,307	8.55%	1,948,528	10.09%
Town Clerk/Town Collector	222,542	5.92%	217,765	-2.15%	217,765	-2.15%
Code Enforcement	82,707	-0.97%	98,591	19.21%	103,540	25.19%
Welfare	38,450	2.44%	38,950	1.30%	38,950	1.30%
Assessor	79,520	6.69%	86,253	8.47%	86,253	8.47%
Legal	90,000	5.88%	90,000	0.00%	90,000	0.00%
Planning	154,865	4.48%	155,496	0.41%	155,496	0.41%
Conservation Commission	2,900	-2.16%	4,185	44.31%	4,185	44.31%
Economic Development	30,000	0.00%	30,000	0.00%	30,000	0.00%
Principle - LT Debt	200,000	100.00%	190,000	-5.00%	190,000	-5.00%
Interest - LT Debt	70,332	49.42%	66,369	-5.63%	66,369	-5.63%
Information Technology	169,592	-19.27%	166,804	-1.64%	166,804	-1.64%
Channel 13	49,558	22.70%	80,619	62.67%	80,619	62.67%
Police	1,764,146	6.51%	1,943,103	10.14%	1,943,103	10.14%
PW Administration	514,746	2.96%	651,555	26.58%	644,626	25.23%
Roadway and sidewalk	455,900	6.12%	451,800	-0.90%	491,800	7.87%
Street Lighting	45,216	0.00%	33,000	-27.02%	33,000	-27.02%
Bridges	5,000	50.00%	10,000	100.00%	10,000	100.00%
Buildings and grounds	794,161	13.89%	740,116	-6.81%	667,666	-15.93%
Cemetery	43,324	1.41%	42,417	-2.09%	42,417	-2.09%
Vehicles	197,200	11.44%	241,800	22.62%	241,800	22.62%
Fire Rescue	503,432	10.28%	565,436	12.32%	539,103	7.09%
Emergency Management	2,250	0.00%	2,250	0.00%	2,250	0.00%
Grants	55,000	1.61%	55,000	0.00%	55,000	0.00%
Insurance P&L	109,277		110,157	0.81%	110,157	0.81%
Social Services Grants	49,980	4.21%	50,580	1.20%	50,580	1.20%
Patriotic Purposes	2,500	25.00%	2,500	0.00%	2,500	0.00%
Capital Reserve	499,000	2.03%	1,349,275	170.40%	519,100	4.03%
Recreation (GF Only)	228,944	1.93%	284,669	24.34%	243,528	6.37%
Total General Fund	8,769,292	9.21%	10,238,239	16.75%	9,333,382	6.43%
Special Revenue Funds:						
Library	333,060	1.87%	390,247	17.17%	390,247	17.17%
Recreation (Revolving Fund Only)	368,812	37.89%	429,875	16.56%	478,556	29.76%
Solid Waste	747,443	10.43%	838,593	12.19%	838,593	12.19%
Total Special Revenue Funds	1,449,315	14.42%	1,658,715	14.45%	1,707,396	17.81%
Enterprise Funds:						
Water	1,063,311	24.86%	1,678,045	57.81%	1,680,221	58.02%
Waste Water	2,447,515	2.40%	2,444,542	-0.12%	2,444,542	-0.12%
Total Enterprise Funds	3,510,826	8.25%	4,122,587	17.42%	4,124,763	17.49%
Total expenditures	13,729,433		16,019,541		15,165,541	
Percentage increase	3.8%		16.68%		10.46%	
			Difference		1,436,107	
Less: Shared Revenues	-		-		-	
Add: Overlay	20,000		20,000		20,000	
Add: War Service Credits	160,000		160,000		145,000	
Net Town Appropriation	6,378,789		8,002,994		6,415,113	
Assessed value	987,870,471		987,870,471		987,870,471	
Tax rate	\$ 6.46		\$ 8.10		\$ 6.49	
			Difference		0.03	

**Town of Newmarket, NH
Town Manager's Proposed Budget
for the Fiscal Year Ending July 1, 2023**

ORG	OBJ	ACCOUNT DESCRIPTION	FY2021 APPROP	FY2021 YTD EXP	FY2022 Approp	Department Head			Town Manager		
						Proposed	Difference	% Change	Proposed	Difference	% Change
014131	51150	TC - PART-TIME	8,200.00	4,800.72	8,200.00	8,200.00	-	0%	8,200.00	-	0%
014131	51200	TC - ELECTED SALARIES	11,000.00	11,000.00	11,000.00	11,000.00	-	0%	11,000.00	-	0%
014131	53900	TC - CONTINGENCY/GRANTS	-	-	-	-		0%	-		0%
014131	55800	TC - TRAINING	1,000.00	130.00	1,000.00	1,000.00	-	0%	1,000.00	-	0%
014131	56100	TC - GENERAL SUPPLIES	150.00	200.55	150.00	150.00	-	0%	150.00	-	0%
Total 014131 Town Council			20,350.00	16,131.27	20,350.00	20,350.00	-	0%	20,350.00	-	0%

Town of Newmarket, NH
Town Manager's Proposed Budget
for the Fiscal Year Ending July 1, 2023

ORG	OBJ	ACCOUNT DESCRIPTION	FY2021 APPROP	FY2021 YTD EXP	FY2022 Approp	Department Head			Town Manager		
						Proposed	Difference	% Change	Proposed	Difference	% Change
014132	51100	TM - FULL TIME SALARIES	154,460.00	169,764.21	175,950.06	183,978.00	8,027.94	5%	183,978.00	8,027.94	5%
014132	51150	TM - PART TIME SALARIES	-	-	-	-	-	0%	-	-	0%
014132	53310	TM - CONTRACTED SERVICE	2,500.00	-	2,500.00	2,500.00	-	0%	2,500.00	-	0%
014132	53410	TM - COMMUNICATION SERVICES	4,200.00	7,169.16	4,200.00	7,500.00	3,300.00	79%	7,500.00	3,300.00	79%
014132	54310	TM - EQUIPMENT MAINTENA	8,600.00	9,626.87	8,600.00	8,600.00	-	0%	8,600.00	-	0%
014132	55500	TM - PRINTING/PUBLISHING	4,000.00	3,015.31	4,000.00	4,000.00	-	0%	4,000.00	-	0%
014132	55600	TM - DUES/SUBSCRIPTIONS	10,500.00	11,129.52	10,500.00	12,000.00	1,500.00	14%	12,000.00	1,500.00	14%
014132	55800	TM - TRAINING/STMFF DEV	6,000.00	2,313.34	6,000.00	8,000.00	2,000.00	33%	8,000.00	2,000.00	33%
014132	56100	TM - GENERAL SUPPLIES	9,000.00	4,739.84	9,000.00	9,000.00	-	0%	9,000.00	-	0%
014132	56250	TM - POSTMGE	3,200.00	2,186.93	3,200.00	3,200.00	-	0%	3,200.00	-	0%
014132	56260	TM - ADVERTISING	2,550.00	3,652.22	2,550.00	2,550.00	-	0%	2,550.00	-	0%
014132	56700	TM - BOOKS	1,000.00	2,022.79	1,000.00	-	-	0%	-	-	0%
Total 014132 Town Manager			206,010.00	215,620.19	227,500.06	241,328.00	13,827.94	6%	241,328.00	13,827.94	6%

Town of Newmarket, NH
Town Manager's Proposed Budget
for the Fiscal Year Ending July 1, 2023

ORG	OBJ	ACCOUNT DESCRIPTION	FY2021 APPROP	FY2021 YTD EXP	FY2022 Approp	Department Head			Town Manager		
						Proposed	Difference	% Change	Proposed	Difference	% Change
014150	51100	FINANCE - FULL TIME SALARIES	168,370.54	152,735.81	155,528.71	163,019.21	7,490.50	5%	163,019.21	7,490.50	5%
014150	51150	FINANCE - PART TIME SALARIES`	26,235.00	18,421.29	14,996.80	25,150.00	10,153.20	68%	25,150.00	10,153.20	68%
014150	51200	FINANCE - ELECTED OFFICIALS	900.00	900.00	6,050.00	900.00	-5,150.00	-85%	900.00	(5,150.00)	-85%
014150	53010	FINANCE - AUDIT	34,000.00	38,890.50	35,000.00	40,300.00	5,300.00	15%	40,300.00	5,300.00	15%
014150	53400	FINANCE - BANK FEES	100.00	210.40	100.00	250.00	150.00	150%	250.00	150.00	150%
014150	53410	FINANCE - COMMUNICATIN SERVICE	7,008.00	1,927.20	4,700.00	1,165.48	-3,534.52	-75%	1,165.48	(3,534.52)	-75%
014150	53901	FINANCE - BUDGET COMMITTEE EXP	1,260.00	-	1,260.00	500.00	-760.00	-60%	500.00	(760.00)	-60%
014150	54310	FINANCE - EQUIPMNT MAINTENANCE	600.00	-	600.00	500.00	-100.00	-17%	500.00	(100.00)	-17%
014150	54410	FINANCE - FIN. SYSTEM LEASE	55,000.00	55,000.00	58,000.00	55,000.00	-3,000.00	-5%	55,000.00	(3,000.00)	-5%
014150	55600	FINANCE - DUES/SUBSCRIPTIONS	150.00	175.00	150.00	185.00	35.00	23%	185.00	35.00	23%
014150	55800	FINANCE- TRAINING/STAFF DEVE	4,595.00	1,890.00	9,000.00	4,595.00	-4,405.00	-49%	4,595.00	(4,405.00)	-49%
014150	56100	FINANCE - GENERAL SUPPLIES	5,500.00	3,239.61	5,000.00	4,500.00	-500.00	-10%	4,500.00	(500.00)	-10%
014150	56260	FINANCE - ADVERTISING	-	169.10	500.00	500.00	0.00	0%	500.00	-	0%
Total 014150 Finance			303,718.54	273,558.91	290,885.51	296,564.69	5,679.18	2%	296,564.69	5,679.18	2%

Town of Newmarket, NH
Town Manager's Proposed Budget
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ORG	OBJ	ACCOUNT DESCRIPTION	FY2021 APPROP	FY2021 YTD EXP	FY2022 Approp	Department Head			Town Manager		
						Proposed	Difference	% Change	Proposed	Difference	% Change
014155	51900	EMP BEN - LONGEVITY	21,151.00	15,075.00	22,726.00	20,701.00	-2,025.00	-9%	20,701.00	(2,025.00)	-9%
014155	51990	EMP BEN - MERIT INCREASE POOL	50,000.00	-	52,000.00	52,000.00	0.00	0%	52,000.00	-	0%
014155	52100	EMP BEN - HEALTH INSURANCE	643,683.29	617,098.41	663,229.66	671,878.00	8,648.34	1%	719,146.00	55,916.34	8%
014155	52150	EMP BEN - LIFE/DISABILITY BENE	25,844.00	31,036.80	30,736.33	40,077.00	9,340.67	30%	39,154.69	8,418.36	27%
014155	52200	EMP BEN - FICA	147,778.00	138,199.36	156,294.85	180,247.30	23,952.45	15%	175,106.73	18,811.88	12%
014155	52250	EMP BEN - MEDICARE	54,421.00	47,444.36	55,332.32	62,832.00	7,499.68	14%	61,629.50	6,297.18	11%
014155	52300	EMP BEN - NH RETIREMENT	533,053.00	514,650.39	566,379.00	643,005.30	76,626.30	14%	630,273.97	63,894.97	11%
014155	52500	EMP BEN - UNEMPLOYMENT	1,000.00	467.49	1,100.00	1,112.00	12.00	1%	1,112.00	12.00	1%
014155	52600	EMP BEN - WORKERS COMPENSATION	144,000.00	105,302.72	149,570.16	160,564.00	10,993.84	7%	160,513.10	10,942.94	7%
014155	52920	EMP BEN -PRE-EMPLOYMENT TESTNG	3,000.00	864.65	3,000.00	3,000.00	0.00	0%	3,000.00	-	0%
014155	53340	EMP BEN - EMPLOYEE TESTING	1,000.00	1,869.25	1,000.00	1,000.00	0.00	0%	1,000.00	-	0%
014155	54310	HR - EQUIPMENT MAINTENANCE	-	-	250.00	250.00	0.00	0%	250.00	-	0%
014155	55800	HR - TRAINING STAFF DEVELOP.	2,500.00	82.54	3,000.00	16,000.00	13,000.00	433%	16,000.00	13,000.00	433%
014155	56100	HR - GENERAL SUPPLIES	-	252.12	500.00	500.00	0.00	0%	500.00	-	0%
014155	51100	HR - FULL TIME SALARIES	62,400.00	63,210.00	64,896.00	68,140.80	3,244.80	5%	68,140.80	3,244.80	5%
Total 014155 Human Resource			1,689,830.29	1,535,553.09	1,770,014.32	1,921,307.40	151,293.08	9%	1,948,527.78	178,513.46	10%

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ORG	OBJ	ACCOUNT DESCRIPTION	FY2021 APPROP	FY2021 YTD EXP	FY2022 Approp	Department Head			Town Manager		
						Proposed	Difference	% Change	Proposed	Difference	% Change
014140	51100	TC/TC - FULL TIME SALARIES	116,260.01	111,419.08	100,916.41	69,976.44	-30,939.97	-31%	69,976.44	-30,939.97	-31%
014140	51150	TC/TC - PART TIME SALARIES	27,500.70	45,472.68	69,242.60	87,284.74	18,042.14	26%	87,284.74	18,042.14	26%
014140	51210	TC/TC - ELECTION OFFICIALS	12,150.00	-	3,000.00	8,925.00	5,925.00	198%	8,925.00	5,925.00	198%
014140	53410	TC/TC - COMMUNICATION SERVICES	1,600.00	439.98	1,600.00	1,200.00	-400.00	-25%	1,200.00	-400.00	-25%
014140	53930	TC/TC-CODIFICATION	6,500.00	1,634.00	6,500.00	6,500.00	0.00	0%	6,500.00	0.00	0%
014140	54310	TC/TC - EQUIPMENT MAINTENANCE	1,600.00	1,502.50	2,650.00	2,570.00	-80.00	-3%	2,570.00	-80.00	-3%
014140	54321	TC/TC-DEED RESEARCH	1,650.00	1,183.75	1,620.00	1,325.00	-295.00	-18%	1,325.00	-295.00	-18%
014140	55600	TC/TC - DUES/SUBSCRIPTIONS	480.00	184.75	1,330.00	555.00	-775.00	-58%	555.00	-775.00	-58%
014140	55800	TC/TC - TRAINING STAFF DEVELOP	4,270.00	2,665.00	1,770.00	1,770.00	0.00	0%	1,770.00	0.00	0%
014140	56100	TC/TC - GENERAL SUPPLIES	4,750.00	3,652.81	4,590.00	5,590.00	1,000.00	22%	5,590.00	1,000.00	22%
014140	56250	TC/TC - POSTAGE	13,700.00	11,161.41	15,182.50	14,818.75	-363.75	-2%	14,818.75	-363.75	-2%
014140	56260	TC/TC - ADVERTISING	-	-	-	-	-	0%	-	-	0%
014140	56270	TC/TC-ELECTION/REGISTRATION	6,600.00	2,968.39	2,640.00	7,250.00	4,610.00	175%	7,250.00	4,610.00	175%
014140	57410	TC/TC - EQUIPMENT PURCHASE	6,700.00	-	11,500.00	10,000.00	-1,500.00	-13%	10,000.00	-1,500.00	-13%
Total 014140 Town Clerk/Tax Collect			203,760.71	182,284.35	222,541.51	217,764.93	-4,776.58	-2%	217,764.93	-4,776.58	-2%

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ORG	OBJ	ACCOUNT DESCRIPTION	FY2021 APPROP	FY2021 YTD EXP	FY2022 Approp	Department Head			Town Manager		
						Proposed	Difference	% Change	Proposed	Difference	% Change
014240	51100	CODE - FULL-TIME SALARIES	26,897.83	27,722.74	28,398.00	94,423.47	66,025.47	233%	99,372.42	70,974.42	250%
014240	51150	CODE - PART TIME SALARIES	45,655.67	41,598.14	47,709.00	873.60	(46,835.40)	-98%	873.60	(46,835.40)	-98%
014240	53321	CODE - LAB TESTING	50.00	-	-	50.00	50.00	-	50.00	50.00	-
014240	53410	CODE - TELEPHONE	800.00	600.00	600.00	459.16	(140.84)	-23%	459.16	(140.84)	-23%
014240	54310	CODE - EQUIPMENT MAINTENANCE	200.00	-	100.00	100.00	-	0%	100.00	-	0%
014240	55600	CODE - DUES/SUBSCRIPTIONS	2,500.00	3,479.00	2,800.00	85.00	(2,715.00)	-97%	85.00	(2,715.00)	-97%
014240	55800	CODE - TRAINING	1,000.00	340.00	1,000.00	1,000.00	-	0%	1,000.00	-	0%
014240	56100	CODE - GENERAL SUPPLIES	2,000.00	729.05	2,000.00	1,500.00	(500.00)	-25%	1,500.00	(500.00)	-25%
014240	56250	CODE - POSTAGE	125.00	66.46	100.00	100.00	-	0%	100.00	-	0%
Total 014240 Code Enforcement			79,228.50	74,535.39	82,707.00	98,591.23	15,884.23	19%	103,540.18	20,833.18	25%

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ORG	OBJ	ACCOUNT DESCRIPTION	FY2021 APPROP	FY2021 YTD EXP	FY2022 Approp	Department Head			Town Manager		
						Proposed	Difference	% Change	Proposed	Difference	% Change
014441	51150	DIR ASSIST -PART-TIME SALARIES	18,025.00	16,131.40	20,000.00	20,500.00	500.00	3%	20,500.00	500.00	3%
014441	53510	DIR ASSIST - MEDICAL	1,000.00	-	1,000.00	1,000.00	-	-	1,000.00	-	0%
014441	54100	DIR ASSIST - ELECTRICITY	1,000.00	395.71	1,000.00	1,000.00	-	-	1,000.00	-	0%
014441	54110	DIR ASSIST - HEAT	1,000.00	-	1,000.00	1,000.00	-	-	1,000.00	-	0%
014441	54490	DIR ASSIST - RENT	9,000.00	10,645.00	13,000.00	13,000.00	-	-	13,000.00	-	0%
014441	55300	DIR ASSIST - MISCELLANEOUS	1,000.00	2,000.00	1,000.00	1,000.00	-	-	1,000.00	-	0%
014441	55600	DIR ASSIST - DUES/SUBSCRIPTION	50.00	-	50.00	50.00	-	-	50.00	-	0%
014441	55800	DIR ASSIST-TRAINING/STAFF DEV	150.00	-	150.00	150.00	-	-	150.00	-	0%
014441	56100	DIR ASSIST - GENERAL SUPPLIES	400.00	387.51	500.00	500.00	-	-	500.00	-	0%
014441	56105	DIR ASSIT- FOOD	750.00	-	750.00	750.00	-	-	750.00	-	0%
Total 014441 Direct Assistance			32,375.00	29,559.62	38,450.00	38,950.00	500.00	1%	38,950.00	500.00	1%

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ORG	OBJ	ACCOUNT DESCRIPTION	FY2021 APPROP	FY2021 YTD EXP	FY2022 Approp	Department Head			Town Manager		
						Proposed	Difference	% Change	Proposed	Difference	% Change
014152	51100	ASSESS - FULL TIME SALARIES	-	-	-	-		0%	-		0%
014152	51150	ASSESS - PART TIME SALARIES	-	-	-	-		0%	-		0%
014152	53310	ASSESS - CONTRACTED SERVICES	70,000.00	66,006.48	70,000.00	70,000.00	-	0%	70,000.00	-	0%
014152	53330	ASSESS - PROPERTY APPRAISER	-	-	-	-		0%	-		0%
014152	53420	ASSESS - SOFTWARE	8,300.00	8,907.00	9,520.00	16,253.00	6,733.00	71%	16,253.00	6,733.00	71%
014152	55600	ASSESS - DUES/SUBSCRIPTIONS	-	-	-	-		0%	-		0%
014152	55800	ASSESS - TRAINING	-	-	-	-		0%	-		0%
014152	55810	ASSESS - MILEAGE	-	-	-	-		0%	-		0%
014152	56100	ASSESS - GENERAL SUPPLIES	-	-	-	-		0%	-		0%
014152	56250	ASSESS - POSTAGE	-	1.51	-	-		0%	-		0%
Total 014152 Assessing			78,300.00	74,914.99	79,520.00	86,253.00	6,733.00	8%	86,253.00	6,733.00	8%

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ORG	OBJ	ACCOUNT DESCRIPTION	FY2021 APPROP	FY2021 YTD EXP	FY2022 Approp	Department Head			Town Manager		
						Proposed	Difference	% Change	Proposed	Difference	% Change
014153	53200	LEGAL - LEGAL EXPENSES	90,000.00	125,532.03	90,000.00	90,000.00	90,000.00	0%	90,000.00	-	0%
Total 014153 Legal			90,000.00	125,532.03	90,000.00	90,000.00	-	0%	90,000.00	-	0%

Town of Newmarket, NH
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ORG	OBJ	ACCOUNT DESCRIPTION	FY2021 APPROP	FY2021 YTD EXP	FY2022 Approp	Department Head			Town Manager		
						Proposed	Difference	% Change	Proposed	Difference	% Change
014191	51100	PLAN - FULL TIME SALARIES	109,830.30	112,482.04	112,800.00	121,680.75	8,880.75	8%	121,680.75	8,880.75	8%
014191	51150	PLAN - PART TIME SALARIES	2,000.00	910.50	2,300.00	4,300.00	2,000.00	87%	4,300.00	2,000.00	87%
014191	53310	PLAN - CONTRACTED SERVICES	2,000.00	-	10,000.00	2,000.00	(8,000.00)	-80%	2,000.00	(8,000.00)	-80%
014191	53410	PLAN - COMMUNICATIONS SERVICES	671.00	184.56	750.00	675.00	(75.00)	-10%	675.00	(75.00)	-10%
014191	55010	PLAN - TAX MAPS	2,500.00	933.25	2,500.00	2,500.00	-	0%	2,500.00	-	0%
014191	55600	PLAN - DUES/SUBSCRIPTIONS	9,400.00	9,320.76	9,514.87	9,340.00	(174.87)	-2%	9,340.00	(174.87)	-2%
014191	55800	PLAN - TRAINING/STAFF DEVELOP	1,600.00	287.25	1,700.00	1,500.00	(200.00)	-12%	1,500.00	(200.00)	-12%
014191	56100	PLAN - GENERAL SUPPLIES	2,600.00	1,403.39	2,600.00	2,500.00	(100.00)	-4%	2,500.00	(100.00)	-4%
014191	56250	PLAN - POSTAGE	2,000.00	1,948.80	2,500.00	2,000.00	(500.00)	-20%	2,000.00	(500.00)	-20%
014191	56260	PLAN - ADVERTISING	3,200.00	4,873.17	6,200.00	5,000.00	(1,200.00)	-19%	5,000.00	(1,200.00)	-19%
014191	56910	PLAN - MAPPING SUPPLIES	4,000.00	4,000.00	4,000.00	4,000.00	-	0%	4,000.00	-	0%
Total 014191 Planning			139,801.30	136,343.72	154,864.87	155,495.75	630.88	0%	155,495.75	630.88	0%

**Town of Newmarket, NH
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ORG	OBJ	ACCOUNT DESCRIPTION	FY2021 APPROP	FY2021 YTD EXP	FY2022 Approp	Department Head			Town Manager		
						Proposed	Difference	% Change	Proposed	Difference	% Change
014611	51150	CON COMM - PART TIME SALARIES	2,000.00	2,074.62	2,000.00	3,335.01	1,335.01	67%	3,335.01	1,335.01	67%
014611	53310	CON COMM - CONTRACTED SERVICES	300.00	191.04	300.00	300.00	-	0%	300.00	-	0%
014611	55600	CON COMM - DUES/SUBSCRIPT	400.00	280.38	400.00	350.00	(50.00)	-13%	350.00	(50.00)	-13%
014611	56100	CON COMM - GENERAL SUPPLI	200.00	100.51	200.00	200.00	-	0%	200.00	-	0%
014611	56250	CON COMM - POSTAGE	61.00	-	-	-	-	0%	-	-	0%
Total 014611 Conservation			2,961.00	2,646.55	2,900.00	4,185.01	1,285.01	44%	4,185.01	1,285.01	44%

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ORG	OBJ	ACCOUNT DESCRIPTION	FY2021 APPROP	FY2021 YTD EXP	FY2022 Approp	Proposed	Department Head Difference	% Change	Proposed	Town Manager Difference	% Change
014651	53310	ECON DEV - CONTRACTED SERVIC	-	-	-	-		0%	-		0%
014651	56102	ECON DEV- OPERATING EXPENSE	30,000.00	9,500.00	30,000.00	30,000.00	0.00	0%	30,000.00	-	0%
Total 014651 Economic Development			30,000.00	9,500.00	30,000.00	30,000.00	0.00	0%	30,000.00	-	0%

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ORG	OBJ	ACCOUNT DESCRIPTION	FY2021 APPROP	FY2021 YTD EXP	FY2022 Approp	Department Head			Town Manager		
						Proposed	Difference	% Change	Proposed	Difference	% Change
014711	62800	DEBT SER - PRINCIPLE	200,000.00	189,300.00	200,000.00	190,000.00	(10,000.00)	-5%	190,000.00	(10,000.00)	-5%
Total 014711 Principal-LT Debt			200,000.00	189,300.00	200,000.00	190,000.00	(10,000.00)	-5%	190,000.00	(10,000.00)	-5%

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ORG	OBJ	ACCOUNT DESCRIPTION	FY2021 APPROP	FY2021 YTD EXP	FY2022 Approp	Department Head			Town Manager		
						Proposed	Difference	% Change	Proposed	Difference	% Change
014721	62810	DEBT SER - INTEREST	91,220.00	79,285.60	70,332.00	66,369.00	(3,963.00)	-6%	66,369.00	(3,963.00)	-6%
Total 014721 Interest-LT Debt			91,220.00	79,285.60	70,332.00	66,369.00	(3,963.00)	-6%	66,369.00	(3,963.00)	-6%

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ORG	OBJ	ACCOUNT DESCRIPTION	FY2021 APPROP	FY2021 YTD EXP	FY2022 Approp	Department Head			Town Manager		
						Proposed	Difference	% Change	Proposed	Difference	% Change
014151	51100	MIS - FULL TIME SALARIES	11,500.00	11,544.29	11,845.00	11,960.00	115.00	1%	11,960.00	115.00	1%
014151	51150	MIS - PART TIME SALARIES	-	-	-	-		0%	-		0%
014151	53120	IT - CONTRACTED SERVICES	51,000.00	51,000.00	51,000.00	51,000.00	0.00	0%	51,000.00	-	0%
014151	53341	MIS - VENDOR SUPPORT	1,600.00	6,200.00	1,600.00	2,000.00	400.00	25%	2,000.00	400.00	25%
014151	53410	MIS - COMMUNICATION SERVICE	11,797.39	4,048.93	7,161.00	7,803.88	642.88	9%	7,803.88	642.88	9%
014151	53421	MIS - SOFTWARE MAINT	61,000.00	59,949.50	72,236.25	66,874.25	-5,362.00	-7%	66,874.25	(5,362.00)	-7%
014151	53430	MIS - SOFTWARE LICENSES	4,000.00	2,218.50	4,000.00	4,415.76	415.76	10%	4,415.76	415.76	10%
014151	53990	MIS - REPAIRS/MAINT	4,000.00	1,165.00	3,000.00	4,000.00	1,000.00	33%	4,000.00	1,000.00	33%
014151	55600	MIS - DUES SUBSCRIPTIONS	419.21	472.00	500.00	500.00	0.00	0%	500.00	-	0%
014151	55800	MIS - TRAINING	5,000.00	4,799.00	5,000.00	5,000.00	0.00	0%	5,000.00	-	0%
014151	56100	MIS - GENERAL SUPPLIES	2,600.00	180.98	1,000.00	1,000.00	0.00	0%	1,000.00	-	0%
014151	57410	MIS - NEW EQUIPMENT	14,000.00	13,968.30	12,250.00	12,250.00	0.00	0%	12,250.00	-	0%
Total 014151 Information Technology			166,916.60	155,546.50	169,592.25	166,803.89	-2,788.36	-2%	166,803.89	(2,788.36)	-2%

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ORG	OBJ	ACCOUNT DESCRIPTION	FY2021 APPROP	FY2021 YTD EXP	FY2022 Approp	Department Head			Town Manager		
						Proposed	Difference	% Change	Proposed	Difference	% Change
014199	51150	CHANNEL 13 PART TIME SALARIES	42,378.74	26,865.84	35,470.11	67,418.51	31,948.40	90%	67,418.51	31,948.40	90%
014199	56102	CHANNEL 13 - OPERATING EXPENSE	360.00	-	360.00	400.00	40.00	11%	400.00	40.00	11%
014199	57410	CHANNEL 13 MISC EQUIPMENTS	1,800.00	-	3,318.00	2,000.00	-1,318.00	-40%	2,000.00	(1,318.00)	-40%
014199	53430	CHANNEL 13 - SOFTWARE LICENSES	699.00	-	710.00	700.00	-10.00	-1%	700.00	(10.00)	-1%
014199	55600	CHANNEL 13 - DUES/SUBSCRIPTIONS	-	6,568.31	6,000.00	7,000.00	1,000.00	17%	7,000.00	1,000.00	17%
014199	53990	CHANNEL 13 - REPAIRS/MAINT	5,500.00	1,007.95	3,700.00	3,100.00	-600.00	-16%	3,100.00	(600.00)	-16%
014199	57410	CHANNEL 13 - NEW EQUIPMENT						0%			0%
Total 014199 Channel 13			50,737.74	34,442.10	49,558.11	80,618.51	31,060.40	63%	80,618.51	31060.40	63%

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ORG	OBJ	ACCOUNT DESCRIPTION	FY2021 APPROP	FY2021 YTD EXP	FY2022 Approp	Department Head			Town Manager		
						Proposed	Difference	% Change	Proposed	Difference	% Change
014210	51100	POLICE - FULL TIME SALARIES	1,290,431.79	1,222,984.20	1,369,366.91	1,410,448.00	41,081.09	3%	1,410,448.00	41,081.09	3%
014210	51150	POLICE - PART-TIME SALARIES	56,000.00	28,697.85	60,039.38	104,572.00	44,532.62	74%	104,572.00	44,532.62	74%
014210	51400	POLICE - OVERTIME	140,000.00	106,720.63	140,000.00	144,200.00	4,200.00	3%	144,200.00	4,200.00	3%
014210	51700	POLICE - EDUCATIONAL INCENTIVE	8,150.00	7,150.00	8,900.00	8,900.00	-	0%	8,900.00	-	0%
014210	53320	POLICE- CRIMINAL INVESTIGATION	2,600.00	1,979.70	2,600.00	3,000.00	400.00	15%	3,000.00	400.00	15%
014210	53410	POLICE - COMMUNICATION SERVICE	26,000.00	17,844.31	26,000.00	26,000.00	-	0%	26,000.00	-	0%
014210	53910	POLICE - CLEANING ALLOWANCE	3,000.00	2,500.00	3,000.00	3,000.00	-	0%	3,000.00	-	0%
014210	53920	POLICE - ANIMAL CONTROL	600.00	415.47	600.00	600.00	-	0%	600.00	-	0%
014210	54310	POLICE - EQUIP MAINTENANCE	6,000.00	2,715.04	6,000.00	6,500.00	500.00	8%	6,500.00	500.00	8%
014210	54400	POLICE - EQUIPMENT LEASE	35,250.00	32,214.02	55,250.00	72,656.00	17,406.00	32%	72,656.00	17,406.00	32%
014210	55500	POLICE - PRINTING/PUBLISHING	3,400.00	3,019.84	3,400.00	4,000.00	600.00	18%	4,000.00	600.00	18%
014210	55600	POLICE - DUES/MEMBERSHIPS	4,890.00	5,074.71	4,980.00	7,200.00	2,220.00	45%	7,200.00	2,220.00	45%
014210	55800	POLICE - TRAINING/STAFF DEVEL	16,000.00	15,823.14	16,000.00	20,000.00	4,000.00	25%	20,000.00	4,000.00	25%
014210	55810	POLICE - TRAVEL/MILEAGE	660.00	633.22	660.00	660.00	-	0%	660.00	-	0%
014210	56100	POLICE - OFFICE/GEN SUPPLIES	7,000.00	5,710.83	7,000.00	7,500.00	500.00	7%	7,500.00	500.00	7%
014210	56104	POLICE - MEDICAL SUPPLIES	5,000.00	5,553.79	5,000.00	6,000.00	1,000.00	20%	6,000.00	1,000.00	20%
014210	56130	POLICE - PRISONER EXPENSES	1,450.00	169.75	1,450.00	1,450.00	-	0%	1,450.00	-	0%
014210	56250	POLICE - POSTAGE	600.00	286.41	600.00	500.00	(100.00)	-17%	500.00	(100.00)	-17%
014210	56350	POLICE - GASOLINE	24,000.00	15,539.38	17,500.00	24,000.00	6,500.00	37%	24,000.00	6,500.00	37%
014210	56500	POLICE - EQUIP./FIELD SUPPLIES	13,500.00	6,780.07	13,500.00	13,500.00	-	0%	13,500.00	-	0%
014210	56700	POLICE - BOOKS/PUBLICATIONS	2,800.00	556.65	2,800.00	2,000.00	(800.00)	-29%	2,000.00	(800.00)	-29%
014210	56800	POLICE - UNIFORMS	16,000.00	16,512.76	16,000.00	19,000.00	3,000.00	19%	19,000.00	3,000.00	19%
014210	56810	POLICE -YOUTH/PUBLIC RELATIONS	3,500.00	1,979.65	3,500.00	4,000.00	500.00	14%	4,000.00	500.00	14%
014210	57600	POLICE VEHICLES	-	-	-	53,417.00	53,417.00	#DIV/0!	53,417.00	53,417.00	#DIV/0!
Total 014210 Police			1,666,831.79	1,500,861.42	1,764,146.29	1,943,103.00	178,956.71	10%	1,943,103.00	178,956.71	10%

Town of Newmarket, NH
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ORG	OBJ	ACCOUNT DESCRIPTION	FY2021 APPROP	FY2021 YTD EXP	FY2022 Approp	Department Head			Town Manager		
						Proposed	Difference	% Change	Proposed	Difference	% Change
014311	51100	PW ADMIN. - FULL TIME SALARIES	137,178.08	135,819.33	139,373.40	232,498.91	93,125.51	67%	234,371.22	94,997.82	68%
014311	51201	PW ADMIN - LABOR SALARIES	270,484.03	285,852.07	282,123.02	307,105.83	24,982.81	9%	298,305.28	16,182.26	6%
014311	51400	PW ADMIN. - OVERTIME	50,000.00	65,680.58	60,000.00	70,000.00	10,000.00	17%	70,000.00	10,000.00	17%
014311	51410	PW ADMIN-STORM OFFSET SALARIES	-	-	-	-	-	0%	-	-	0%
014311	53410	PW ADMIN-COMMUNICATION SERVICE	8,500.00	11,420.86	8,200.00	11,500.00	3,300.00	40%	11,500.00	3,300.00	40%
014311	55600	PW ADMIN. - DUES/MEMBERSHIPS	500.00	1,390.48	1,000.00	1,400.00	400.00	40%	1,400.00	400.00	40%
014311	55800	PW ADMIN-TRAINING/STAFF DEVEL	1,000.00	-	500.00	1,000.00	500.00	100%	1,000.00	500.00	100%
014311	56100	PW ADMIN. - GENERAL SUPPLIES	9,000.00	6,477.26	9,000.00	9,000.00	0.00	0%	9,000.00	-	0%
014311	56250	PW ADMIN. - POSTAGE	75.00	13.59	50.00	50.00	0.00	0%	50.00	-	0%
014311	56260	PW ADMIN. - ADVERTISING	1,200.00	2,500.34	1,200.00	2,500.00	1,300.00	108%	2,500.00	1,300.00	108%
014311	56800	PW ADMIN. - UNIFORMS	12,600.00	16,536.51	13,300.00	16,500.00	3,200.00	24%	16,500.00	3,200.00	24%
Total 014311 Public Works-Administr			458,611.00	525,691.02	487,701.14	651,554.74	163,853.60	34%	644,626.50	156,925.36	32%

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ORG	OBJ	ACCOUNT DESCRIPTION	FY2021 APPROP	FY2021 YTD EXP	FY2022 Approp	Department Head			Town Manager		
						Proposed	Difference	% Change	Proposed	Difference	% Change
014312	51410	RDWY/SWK-STORM RELATED OFFSET	-	-	-	-	-	0%	-	-	0%
014312	53100	RDWY/SWK - ENGINEERING	30,000.00	13,934.15	25,000.00	-	-	0%	-	-	0%
014312	53112	RDWY/SWK- CONSTRUCTION	50,000.00	32,605.76	50,000.00	60,000.00	10,000.00	20%	60,000.00	10,000.00	20%
014312	53122	RDW/SWK - WEATHER SERVICE	2,500.00	2,460.00	2,500.00	2,500.00	-	0%	2,500.00	-	0%
014312	54250	RDWY/SWK - - TREE SERVICE	1,500.00	-	1,500.00	1,500.00	-	0%	1,500.00	-	0%
014312	54400	RDWY/SWK - EQUIPMENT LEASE	15,000.00	18,762.50	15,000.00	18,500.00	3,500.00	23%	18,500.00	3,500.00	23%
014312	54450	RDWY/SWK - CONTRACT STREET MAR	7,000.00	7,494.90	7,400.00	8,500.00	1,100.00	15%	8,500.00	1,100.00	15%
014312	54460	RDWY/SWK - CONTRACT WINTER EQU	12,000.00	3,625.00	7,500.00	12,000.00	4,500.00	60%	12,000.00	4,500.00	60%
014312	54900	RDWY/SWK - COLD MIX	3,500.00	2,330.45	3,500.00	3,500.00	-	0%	3,500.00	-	0%
014312	54910	RDWY/SWK - CURBSIDE WEED CONTR	3,000.00	3,800.00	3,000.00	3,800.00	800.00	27%	3,800.00	800.00	27%
014312	54990	RDWY/SWK- MOSQUITO CONTROL	60,000.00	60,000.00	60,000.00	60,000.00	-	0%	60,000.00	-	0%
014312	55450	RDWY/SWK - PAVEMENT MARKING	4,500.00	1,356.97	4,500.00	4,500.00	-	0%	4,500.00	-	0%
014312	56100	RDWY/SWK - GENERAL SUPPLIES	19,500.00	20,629.58	19,500.00	20,500.00	1,000.00	5%	20,500.00	1,000.00	5%
014312	56140	RDWY/SWK-WINTER SALT	90,000.00	87,703.11	90,000.00	90,000.00	-	0%	130,000.00	40,000.00	44%
014312	56141	RDWY/SWK-WINTER SAND	6,500.00	8,524.34	6,500.00	6,500.00	-	0%	6,500.00	-	0%
014312	57380	RDWY/SWK - HOT TOP	160,000.00	160,000.00	160,000.00	160,000.00	-	0%	160,000.00	-	0%
Total 014312 Roadways & Sidewalks			465,000.00	423,226.76	455,900.00	451,800.00	20,900.00	-1%	491,800.00	60,900.00	8%

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ORG	OBJ	ACCOUNT DESCRIPTION	FY2021 APPROP	FY2021 YTD EXP	FY2022 Approp	Department Head			Town Manager		
						Proposed	Difference	% Change	Proposed	Difference	% Change
014316	54100	STREET LIGHT - ELECTRICITY	27,000.00	23,756.21	28,000.00	\$30,000.00	2,000.00	7%	\$30,000.00	2,000.00	7%
014316	57500	STREET LIGHT - FIXTURES	3,000.00	201.00	1,000.00	\$3,000.00	2,000.00	200%	\$3,000.00	2,000.00	200%
014316	62800	STREET LIGHT - PRINCIPAL	-	-	-	\$0.00		0%	\$0.00		0%
014316	62810	STREET LIGHT - INTEREST	10,000.00	16,215.72	16,215.72	\$0.00		0%	\$0.00		0%
Total 014316 Street Lighting			40,000.00	40,172.93	45,215.72	33,000.00	-12,215.72	-27%	33,000.00	-12215.72	-27%

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Town Manager's Proposed Budget
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ORG	OBJ	ACCOUNT DESCRIPTION	FY2021 APPROP	FY2021 YTD EXP	FY2022 Approp	Department Head			Town Manager		
						Proposed	Difference	% Change	Proposed	Difference	% Change
014313	54322	BRIDGES - GUARDRAILS	6,000.00	\$816.00	5,000.00	10,000.00	5,000.00	100%	10,000.00	5,000.00	100%
014313	56110	BRIDGES - SIGNS	-	-	-	-		0%	-		0%
Total 014313 Bridges			6,000.00	816.00	5,000.00	10,000.00	5,000.00	100%	10,000.00	5,000.00	100%

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for the Fiscal Year Ending July 1, 2023

ORG	OBJ	ACCOUNT DESCRIPTION	FY2021 APPROP	FY2021 YTD EXP	FY2022 Approp	Department Head			Town Manager		
						Proposed	Difference	% Change	Proposed	Difference	% Change
014194	51100	BLD/GRNDS - FULL-TIME SALARIES	171,448.57	79,059.59	175,286.47	173,000.16	(2,286.31)	-1%	84,000.40	(91,286.07)	-52%
014194	51150	BLD/GRNDS - PART TIME SALARIES	94,700.07	86,660.06	91,474.83	96,011.17	4,536.34	5%	96,011.17	4,536.34	5%
014194	51400	BLD/GRNDS - OVERTIME	8,200.00	2,180.32	8,200.00	6,000.00	(2,200.00)	-27%	6,000.00	(2,200.00)	-27%
014194	53140	BLD/GRNDS-STORMWATER INSPEC	5,200.00	4,293.16	5,200.00	5,200.00	-	0%	5,200.00	-	0%
014194	53410	BLDG/GRNDS-COMMUNICATIONS	900.00	-	900.00	900.00	-	0%	900.00	-	0%
014194	53991	BLD/GRNDS OPRNTL RPRS&RPLCMNT	75,000.00	60,660.73	75,000.00	75,000.00	-	0%	75,000.00	-	0%
014194	54100	ELECTRICITY	-	-	-	-	-	0%	-	-	0%
014194	54110	HEAT & OIL	-	-	-	-	-	0%	-	-	0%
014194	54120	WATER/SEWER	-	-	-	-	-	0%	-	-	0%
014194	54310	BLD/GRNDS-EQUIPMENT MAINTENANC	2,500.00	5,334.12	2,500.00	5,000.00	2,500.00	100%	5,000.00	2,500.00	#DIV/0!
014194	54990	BLD/GRNDS - MOSQUITO CONTROL	-	-	-	-	-	0%	-	-	0%
014194	54991	BLD/GRNDS -IPM FIELD TREATMENT	3,120.00	-	3,120.00	3,200.00	80.00	3%	3,200.00	80.00	-87%
014194	55800	BLDG/GRNDS -TRAINING/STAFF DEV	1,200.00	840.00	1,200.00	1,200.00	-	0%	1,200.00	-	-80%
014194	55810	BLDG/GRNDS-TRAVEL EXPENSE	2,800.00	-	-	2,000.00	2,000.00	#DIV/0!	2,000.00	2,000.00	#REF!
014194	56100	BLD/GRNDS - GENERAL SUPPLIES	12,500.00	11,635.30	10,000.00	12,500.00	2,500.00	25%	12,500.00	2,500.00	25%
014194	56501	BLDG&GRND-GROUNDS MAINTENANCE	12,300.00	19,605.88	25,000.00	30,000.00	5,000.00	20%	30,000.00	5,000.00	20%
014194	57410	BLD/GRNDS - EQUIPMENT PURCHASE	2,500.00	506.66	6,000.00	6,500.00	500.00	8%	6,500.00	500.00	8%
419401	54100	BLD/GRNDS-ELECTRICTY-TOWN HALL	10,700.00	9,369.42	12,000.00	10,000.00	(2,000.00)	-17%	11,000.00	(1,000.00)	-8%
419401	54110	BLD/GRNDS-HEAT & OIL-TOWN HALL	15,800.00	9,749.25	24,000.00	10,000.00	(14,000.00)	-58%	11,500.00	(12,500.00)	-52%
419401	54120	BLD/GRNDS-WATER/SEWER TWN HALL	5,120.00	1,695.25	5,400.00	3,000.00	(2,400.00)	-44%	3,000.00	(2,400.00)	-44%
419401	54300	BLD/GRNDS -TOWN HAL MAINTNCE	18,500.00	21,174.58	20,000.00	20,000.00	-	0%	20,000.00	-	0%
419402	54100	BLD/GRND - ELECTRIC-COMM CTR	13,857.00	7,108.47	22,800.00	9,000.00	(13,800.00)	-61%	9,000.00	(13,800.00)	-61%
419402	54110	BLD/GRNDS - HEAT OIL COMM CTR	13,400.00	8,816.10	22,000.00	9,000.00	(13,000.00)	-59%	10,500.00	(11,500.00)	-52%
419402	54120	BLD/GRNDS-WATER/SEWER COM CTR	3,800.00	787.75	6,000.00	1,500.00	(4,500.00)	-75%	1,500.00	(4,500.00)	-75%
419402	54300	BLD/GRNDS-BLDG MAINT COMM CTR	9,600.00	9,321.14	12,000.00	10,000.00	(2,000.00)	-17%	10,000.00	(2,000.00)	-17%
419403	54100	BLD/GRNDS - SENIOR CENTER ELEC	2,820.00	3,038.05	7,500.00	3,200.00	(4,300.00)	-57%	3,650.00	(3,850.00)	-51%
419403	54110	BLD/GRNDS - SENIOR CTR HEAT	2,780.00	992.01	7,500.00	1,500.00	(6,000.00)	-80%	1,500.00	(6,000.00)	-80%
419403	54120	BLD/GRNDS-WATER/SEWER SNRR CTR	2,120.00	466.00	600.00	1,000.00	400.00	67%	1,000.00	400.00	-64%
419403	54300	BLD/GRNDS - SENIOR CTR MAINT.	2,820.00	2,239.58	2,800.00	3,000.00	200.00	7%	3,000.00	200.00	#REF!
419404	54100	BLDG/GRNDS-ELEC BEECH ST EXT	2,250.00	-	1,800.00	1,000.00	(800.00)	-44%	1,000.00	(800.00)	-44%
419404	54110	BLDG/GRNDS-HEATING BEECH ST EX	1,400.00	704.05	2,000.00	1,400.00	(600.00)	-30%	1,400.00	(600.00)	-30%
419404	54120	BLDG/GRNDS-WATER/SEWR BEECH ST	675.00	133.25	1,000.00	675.00	(325.00)	-33%	675.00	(325.00)	-33%
419404	54300	BLD/GRNDS-BEECH ST MAINTENANCE	2,250.00	2,211.24	2,100.00	2,250.00	150.00	7%	2,250.00	150.00	7%
419405	54100	BLD/GRNDS - ELECTRICITY POLICE	12,300.00	12,014.74	13,500.00	12,300.00	(1,200.00)	-9%	14,400.00	900.00	7%
419405	54110	BLD/GRNDS - HEAT & OIL -POLICE	3,318.00	2,766.45	3,000.00	3,200.00	200.00	7%	3,200.00	200.00	7%
419405	54120	BLD/GRNDS - WATER/SEWER-POLICE	1,350.00	949.75	1,400.00	1,200.00	(200.00)	-14%	1,200.00	(200.00)	-14%
419405	54300	BLD/GRNDS -POLICE BLDING MAINT	13,400.00	11,792.61	12,500.00	12,000.00	(500.00)	-4%	12,000.00	(500.00)	-4%
419405	54301	BLD/GRNDS-POLICE GENERATOR	2,500.00	372.50	800.00	2,500.00	1,700.00	213%	2,500.00	1,700.00	213%
419406	54100	BLD/GRNDS - ELEC YOUNGS LN	19,800.00	6,737.73	25,000.00	10,000.00	(15,000.00)	-60%	10,000.00	(15,000.00)	-60%
419406	54110	BLD/GRNDS-HEAT & OIL-YOUNGS LN	37,920.00	45,884.84	35,000.00	40,000.00	5,000.00	14%	50,000.00	15,000.00	43%
419406	54120	BLD/GRNDS-WATER/SEWR-YOUNGS LN	2,970.00	2,641.75	3,000.00	3,500.00	500.00	17%	3,500.00	500.00	17%
419406	54300	BLD/GRNDS-YOUNGS LN MAINTENCE	19,900.00	30,924.31	20,000.00	25,000.00	5,000.00	25%	25,000.00	5,000.00	25%
419406	54301	BLD/GRNDS-YOUNGS LN GENERATOR	2,500.00	465.00	1,000.00	2,500.00	1,500.00	150%	2,500.00	1,500.00	150%
419407	54110	BLD/GRNDS -HEAT & OIL-HAND TUB	500.00	196.28	200.00	500.00	300.00	150%	500.00	300.00	150%
419407	54300	BLD/GRNDS-HAND TUB MAINTENANCE	-	140.00	200.00	100.00	(100.00)	-50%	100.00	(100.00)	-50%
419407	54100	BLD/GRNDS-ELEC HAND TUB	1,200.00	196.28	1,000.00	1,200.00	200.00	20%	1,200.00	200.00	20%
419408	54310	BLD/GRNDS- ELEVATOR MAINTENCE	3,100.00	2,795.00	3,100.00	3,500.00	400.00	13%	3,500.00	400.00	13%
419409	54100	BLD/GRNDS-ELECTRICITY-PARKS	1,350.00	1,074.61	1,600.00	1,800.00	200.00	13%	1,800.00	200.00	13%
419409	54300	BLD/GRNDS- PARKS MAINTENANCE	5,000.00	2,647.62	7,000.00	5,000.00	(2,000.00)	-29%	5,000.00	(2,000.00)	-29%
419410	54300	BLD/GRNDS-BANDSTAND -MAINTENCE	1,500.00	-	1,500.00	1,500.00	-	0%	1,500.00	-	0%
419411	54311	BLD/GRNDS- DAM MAINTENANCE	2,000.00	2,515.97	3,000.00	3,500.00	500.00	17%	3,500.00	500.00	17%
419412	54310	BLD/GRNDS-TOWN CLOCK MAINT	3,000.00	2,679.00	3,200.00	3,000.00	(200.00)	-6%	3,000.00	(200.00)	-6%
014194	54720	BLD/GRNDS - LEASE PAYMENT	104,779.28	104,815.28	104,779.28	104,779.28	-	0%	104,779.28	-	0%
Total BLDGS&GRNDS			738,647.92	580,191.68	794,160.58	740,115.61	(54,044.97)	-7%	667,665.85	(126,494.73)	-16%

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ORG	OBJ	ACCOUNT DESCRIPTION	FY2021 APPROP			Department Head			Town Manager		
						FY2021 YTD EXP	FY2022 Approp	Proposed	Difference	% Change	Proposed
014195	51100	CEM - FULL TIME SALARIES	18,210.40	11,418.72	21,424.00	20,352.80	(1,071.20)	-5%	20,352.80	(1,071.20)	-5%
014195	51150	CEM - PART TIME SALARIES	12,012.00	-	12,000.00	14,414.40	2,414.40	20%	14,414.40	2,414.40	20%
014195	53310	CEM - CONTRACTED SERVICES	5,000.00	2,700.00	3,000.00	5,000.00	2,000.00	67%	5,000.00	2,000.00	67%
014195	54100	CEM - ELECTRICITY	250.00	226.84	400.00	250.00	(150.00)	-38%	250.00	(150.00)	-38%
014195	54310	CEM - EQUIPMENT MAINT	1,000.00	86.48	1,000.00	1,000.00	-	0%	1,000.00	-	0%
014195	56100	CEM - GENERAL SUPPLIES	400.00	68.75	500.00	400.00	(100.00)	-20%	400.00	(100.00)	-20%
014195	57410	CEM - EQUIPMENT PURCHASE	1,000.00	959.92	5,000.00	1,000.00	(4,000.00)	-80%	1,000.00	(4,000.00)	-80%
Total 014195 Cemetery			37,872.40	15,460.71	43,324.00	42,417.20	(906.80)	-2%	42,417.20	(906.80)	-2%

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ORG	OBJ	ACCOUNT DESCRIPTION	FY2021 APPROP	FY2021 YTD EXP	FY2022 Approp	Department Head			Town Manager		
						Proposed	Difference	% Change	Proposed	Difference	% Change
014319	54310	VEHICLE - EQUIP MAINT	75,000.00	78,768.68	65,000.00	79,000.00	14,000.00	22%	79,000.00	14,000.00	22%
014319	54331	VEHICLE- RADIO MAINT	1,500.00	1,388.00	1,500.00	1,500.00	0.00	0%	1,500.00	-	0%
014319	56100	VEHICLE - GENERAL SUPPLIES	3,500.00	3,799.68	3,500.00	3,800.00	300.00	9%	3,800.00	300.00	9%
014319	56350	VEHICLE - GASOLINE	12,500.00	12,032.65	10,500.00	12,500.00	2,000.00	19%	12,500.00	2,000.00	19%
014319	56360	VEHICLE - DIESEL FUEL	32,000.00	20,604.07	25,000.00	32,000.00	7,000.00	28%	32,000.00	7,000.00	28%
014319	56600	VEHICLE - OIL	1,500.00	1,166.75	1,500.00	1,500.00	0.00	0%	1,500.00	-	0%
014319	56602	VEHICLE MAINT FIRE	18,000.00	29,330.60	18,000.00	30,000.00	12,000.00	67%	30,000.00	12,000.00	67%
014319	56603	VEHICLE MAINT POLICE	12,000.00	17,677.68	12,000.00	18,000.00	6,000.00	50%	18,000.00	6,000.00	50%
014319	56604	VEHICLE MAINT PUBLIC WORKS	55,000.00	31,257.00	55,000.00	58,000.00	3,000.00	5%	58,000.00	3,000.00	5%
014319	56605	VEHICLE MAINT REC	2,000.00	465.00	2,000.00	2,000.00	0.00	0%	2,000.00	-	0%
014319	57410	VEHICLE - EQUIP PURCHASE	3,200.00	1,949.00	3,200.00	3,500.00	300.00	9%	3,500.00	300.00	9%
Total 014319 Vehicle			216,200.00	198,439.11	197,200.00	241,800.00	44,600.00	23%	241,800.00	44,600.00	23%

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ORG	OBJ	ACCOUNT DESCRIPTION	FY2021 APPROP	FY2021 YTD EXP	FY2022 Approp	Department Head			Town Manager		
						Proposed	Difference	% Change	Proposed	Difference	% Change
014220	51100	FIRE/RES - FULL TIME SALARIES	106,048.80	98,762.26	110,720.00	114,753.00	4,033.00	4%	114,753.00	4,033.00	4%
014220	51150	FIRE/RES - PART TIME SALARIES	200,000.00	240,248.26	226,062.00	266,332.86	40,270.86	18%	245,000.00	18,938.00	8%
014220	51400	FIRE/RES - OVERTIME	20,000.00	24,667.22	24,000.00	25,000.00	1,000.00	4%	25,000.00	1,000.00	4%
014220	53370	FIRE/RES - FIRE PREVENTION	900.00	-	900.00	900.00	0.00	0%	900.00	-	0%
014220	53380	FIRE/RES - MUTUAL AID CONTRACT	1,000.00	-	750.00	1,000.00	250.00	33%	1,000.00	250.00	33%
014220	53410	FIRE/RES-COMMUNICATION SERVICE	6,000.00	10,014.79	7,000.00	10,000.00	3,000.00	43%	10,000.00	3,000.00	43%
014220	53500	FIRE/RES - AMBULANCE EXPENSES	10,000.00	5,093.66	10,000.00	10,000.00	0.00	0%	10,000.00	-	0%
014220	54310	FIRE/RES - EQUIP MAINT	25,000.00	18,851.92	26,500.00	25,000.00	-1,500.00	-6%	25,000.00	(1,500.00)	-6%
014220	55600	FIRE/RES - DUES/SUBSCRIPTIONS	6,400.00	7,339.93	6,400.00	7,500.00	1,100.00	17%	7,500.00	1,100.00	17%
014220	55800	FIRE/RES -TRAINING/STAFF DEVEL	20,000.00	11,574.09	20,000.00	20,000.00	0.00	0%	20,000.00	-	0%
014220	56100	FIRE/RES - GENERAL SUPPLIES	9,000.00	4,833.86	7,500.00	9,000.00	1,500.00	20%	9,000.00	1,500.00	20%
014220	56104	FIRE-MEDICAL SUPPLIES	18,000.00	13,931.15	15,000.00	18,000.00	3,000.00	20%	18,000.00	3,000.00	20%
014220	56250	FIRE/RES - POSTAGE	100.00	37.49	100.00	50.00	-50.00	-50%	50.00	(50.00)	-50%
014220	56350	FIRE/RES - GASOLINE	1,400.00	1,017.04	1,000.00	1,400.00	400.00	40%	1,400.00	400.00	40%
014220	56360	FIRE/RES - DIESEL FUEL	6,500.00	3,820.29	5,000.00	5,000.00	0.00	0%	5,000.00	-	0%
014220	56800	FIRE/RES - UNIFORMS	14,000.00	12,334.85	15,000.00	14,000.00	-1,000.00	-7%	14,000.00	(1,000.00)	-7%
014220	56850	FIRE/RES - HAZMAT	2,500.00	1,946.00	2,500.00	2,500.00	0.00	0%	2,500.00	-	0%
014220	57410	FIRE/RES - EQUIP PURCHASE	25,000.00	22,815.60	25,000.00	35,000.00	10,000.00	40%	30,000.00	5,000.00	20%
Total 014220 Fire & Rescue			471,848.80	477,288.41	503,432.00	565,435.86	62,003.86	12%	539,103.00	35,671.00	7%

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ORG	OBJ	ACCOUNT DESCRIPTION	FY2021 APPROP	FY2021 YTD EXP	FY2022 Approp	Dept. Head			Town Manager		
						Proposed	Difference	% Change	Proposed	Difference	% Change
014196	55200	Insurance - P&L	99,894.15	93,742.46	109,277.00	110,157.00	880.00	1%	110,157.00	880.00	1%
Total 014196 Insurance - P&L			99,894.15	93,742.46	109,277.00	110,157.00	880.00	1%	110,157.00	880.00	1%

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ORG	OBJ	ACCOUNT DESCRIPTION	FY2021 APPROP	FY2021 YTD EXP	FY2022 Approp	Department Head			Town Manager		
						Proposed	Difference	% Change	Proposed	Difference	% Change
014290	51150	EM - PART TIME SALARIES	-		-	-		0%	-		0%
014290	55800	EM - TRAINING/STAFF DE	750.00		750.00	750.00	-	0%	750.00	-	0%
014290	56100	EM - GENERAL SUPPLIES	1,500.00	1,056.48	1,500.00	1,500.00	-	0%	1,500.00	-	0%
			-		-	-			-		
		Total 014290 Emergency Management	2,250.00	1,056.48	2,250.00	2,250.00	-	0%	2,250.00	-	0%

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ORG	OBJ	ACCOUNT DESCRIPTION	FY2021 APPROP	FY2021 YTD EXP	FY2022 Approp	Department Head			Town Manager		
						Proposed	Difference	% Change	Proposed	Difference	% Change
014589	58130	GRANTS - FESTIVAL SUPPORT	15,500.00	-	8,500.00	8,500.00	0.00	0%	8,500.00	-	0%
014589	58140	GRANTS - NWMKT ATHLETIC ASSOC	21,500.00	-	21,500.00	21,500.00	0.00	0%	21,500.00	-	0%
014589	58150	GRANTS - NWMKT SENIOR CITIZENS	-	-	-	0		0%	0		0%
014589	58160	GRANTS - NWMKT HISTORICAL SOC.	2,000.00	2,000.00	2,000.00	2,000.00	0.00	0%	2,000.00	-	0%
014589	58170	GRANTS - C.O.A.S.T.	21,000.00	18,300.00	20,000.00	20,000.00	0.00	0%	20,000.00	-	0%
014589	58180	GRANTS - VETERANS MEMORIAL	1,000.00	-	1,000.00	1,000.00	0.00	0%	1,000.00	-	0%
014589	58190	GRANTS - NWMKT HANDTUB ASSOC.	2,000.00	-	2,000.00	2,000.00	0.00	0%	2,000.00	-	0%
Total 014589 Grants			63,000.00	20,300.00	55,000.00	55,000.00	0.00	0%	55,000.00	-	0%

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ORG	OBJ	ACCOUNT DESCRIPTION				Department Head			Town Manager		
			FY2021 APPROP	FY2021 YTD EXP	FY2022 Approp	Proposed	Difference	% Change	Proposed	Difference	% Change
014444	59100	SS GRANTS - RICHIE MCFARLAND	4,000.00	4,000.00	4,000.00	4,000.00	0.00	0%	4,000.00	4,000.00	0%
014444	59101	SS GRANTS - LAMPREY HEALTH CTR	10,000.00	-	10,000.00	10,000.00	0.00	0%	10,000.00	10,000.00	0%
014444	59102	SS GRANTS - AREA HOMEMAKERS	-	-	-	-		0%	-		0%
014444	59103	SS GRANTS -CHILD & FAMILY SRVC	4,000.00	-	4,000.00	4,000.00	0.00	0%	4,000.00	4,000.00	0%
014444	59104	SS GRANTS - R.C.C.A.P.	9,000.00		9,000.00	9,000.00	0.00	0%	9,000.00	9,000.00	0%
014444	59105	SS GRANTS - R.S.V.P.	-	600.00	-	600.00	600.00	#DIV/0!	600.00	#DIV/0!	#DIV/0!
014444	59106	SS GRANTS - A SAFE PLACE	1,200.00	-	1,200.00	1,200.00	0.00	0%	1,200.00	1,200.00	0%
014444	59107	SS GRANTS - BIG BRO/BIG SIS	-	-	-	-		0%	-		0%
014444	59108	SS GRANT-SEACOAST MENTAL HLTH	2,000.00	-	2,000.00	2,000.00	0.00	0%	2,000.00	2,000.00	0%
014444	59109	SS GRANTS - LINKED TOGETHER	-	-	-	-		0%	-		0%
014444	59110	SS GRANTS - ROCK. COUNTY NUTR	6,180.00	6,108.00	6,180.00	6,180.00	0.00	0%	6,180.00	6,180.00	0%
014444	59111	SS GRANTS - AIDS RESPONSE	500.00	-	500.00	500.00	0.00	0%	500.00	500.00	0%
014444	59112	SS GRANTS - AMERICAN RED CROSS	1,000.00	-	1,000.00	1,000.00	0.00	0%	1,000.00	1,000.00	0%
014444	59113	SS GRANTS - READY RIDES	1,500.00	1,500.00	1,500.00	1,500.00	0.00	0%	1,500.00	1,500.00	0%
014444	59114	SS GRANTS - CHILD ADVOCACY CEN	1,500.00	-	-	-		0%	-		0%
014444	59115	SS GRANTS - CROSS ROADS	1,000.00	-	1,000.00	1,000.00	0.00	0%	1,000.00	1,000.00	0%
014444	59118	SS GRANTS - EXETER AREA CHILDREN FOUNDATION	-	-	-	-		0%	-		0%
014444	59116	SS GRANTS-NEW GENERATN HOMELSS	3,600.00	-	3,600.00	3,600.00	0.00	0%	3,600.00	3,600.00	0%
014444	59119	SS GRANTS-OYSTER RIVER WOMEN AID	1,000.00	-	1,000.00	1,000.00	0.00	0%	1,000.00	1,000.00	0%
014444	59117	SS GRANT-ONE SKY COMUNTY SRVCS	5,000.00	5,000.00	5,000.00	5,000.00	0.00	0%	5,000.00	5,000.00	0%
Total 014444 Social Service Grants			51,480.00	17,208.00	49,980.00	50,580.00	600.00	1%	50,580.00	600.00	1%

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ORG	OBJ	ACCOUNT DESCRIPTION	FY2021 APPROP	FY2021 YTD EXP	FY2022 Approp	Department Head			Town Manager		
						Proposed	Difference	% Change	Proposed	Difference	% Change
14583	58120	GRANTS - MEM DAY PARADE	2,500.00	-	2,500.00	2,500.00	-	0%	2,500.00	-	0%
Total 014583 Patriotic Purposes			2,500.00	-	2,500.00	2,500.00	-	0%	2,500.00	-	0%

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ORG	OBJ	ACCOUNT DESCRIPTION	FY2021 APPROP	FY2021 YTD EXP	FY2022 Approp	Department Head			Town Manager		
						Proposed	Difference	% Change	Proposed	Difference	% Change
014915	61101	CAP RES - PUBLIC WORKS	75,000.00	75,000.00	75,000.00	119,076.00	44,076.00	59%	75,000.00	-	0%
014915	61102	CAP RES - BUILDING IMPROVEMENT	15,000.00	15,000.00	20,000.00	743,633.00	723,633.00	3618%	20,000.00	-	0%
014915	61103	CAP RES - ROADWAY IMPROVEMENTS	250,000.00	250,000.00	250,000.00	250,000.00	-	0%	250,000.00	-	0%
014915	61104	CAP RES - STORM WATER MANAGEMENT	25,000.00	25,000.00	25,000.00	50,000.00	25,000.00	100%	25,000.00	-	0%
014915	61105	CAP RES - MACALLEN DAM	-	-	-	-	-	0%	-	-	0%
014915	61200	CAP RES - FIRE DEPARTMENT	50,000.00	50,000.00	50,000.00	68,000.00	18,000.00	36%	50,000.00	-	0%
014915	61302	CAP RES - POLICE VEHICLES	7.00	7.00	-	-	-	0%	-	-	0%
014915	61302	CAP RES - POLICE DISPATCH EQUIP.	10,000.00	10,000.00	10,000.00	25,466.00	15,466.00	155%	10,000.00	-	0%
014915	61401	CAP RES - VETERANS MEMORIAL	2,000.00	2,000.00	2,000.00	-	-	0%	2,000.00	-	0%
014915	61404	CAP RES - 300TH ANNIV EXP. TRUST	2,000.00	2,000.00	2,000.00	-	-	0%	2,000.00	-	0%
014915	61501	CAP RES - RECREATION FACILITIES	86,050.00	86,050.00	15,000.00	23,000.00	8,000.00	53%	15,000.00	-	0%
014915	61602	CAP RES - MASTER PLAN	10,000.00	10,000.00	10,000.00	10,000.00	-	0%	10,000.00	-	0%
014915	61701	CAP RES - LIBRARY	10,000.00	10,000.00	10,000.00	30,100.00	20,100.00	201%	30,100.00	20,100.00	201%
014915	61801	CAP RES-TELECOMMUNICATIONS/MIS	-	-	20,000.00	20,000.00	-	0%	20,000.00	-	0%
014915	60901	CAP RES - COMP ABSENSE EXP TRUST	-	-	10,000.00	10,000.00	-	0%	10,000.00	-	0%
Total 014926 Capital Reserve			535,057.00	535,057.00	499,000.00	1,349,275.00	854,275.00	170%	519,100.00	20,100.00	4%

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						Proposed	Difference	% Change	Proposed	Difference	% Change
014520	51100	RECREATION-FULL TIME SALARIES	202,716.01	201,632.11	212,734.32	270,669.41	57,935.09	27%	229,528.44	16,794.12	8%
014520	51150	RECREATION-PART TIME SALARIES	-	-	-	-	-	0%	-	-	0%
014520	53410	RECREATION-COMMUNICATN SERVICE	4,900.00	3,522.84	5,500.00	2,000.00	-3,500.00	-64%	2,000.00	(3,500.00)	-64%
014520	54310	RECREATION-EQUIP. MAINTENANCE	3,360.00	3,483.08	3,360.00	3,500.00	140.00	4%	3,500.00	140.00	4%
014520	55310	RECREATION-SUNRISE/SET SR CTR	1,000.00	894.95	1,000.00	1,000.00	0.00	0%	1,000.00	-	0%
014520	55600	RECREATION-DUES/SUBSCRIPTIONS	750.00	835.00	500.00	850.00	350.00	70%	850.00	350.00	70%
014520	55800	RECREATION-TRAINING/STAFF DEVL	3,000.00	1,772.70	3,000.00	3,000.00	0.00	0%	3,000.00	-	0%
014520	55810	RECREATION-TRAVEL EXPENSE	500.00	133.28	500.00	500.00	0.00	0%	500.00	-	0%
014520	55820	RECREATION-MEAL ALLOWANCE	100.00	-	100.00	100.00	0.00	0%	100.00	-	0%
014520	56100	RECREATION-GENERAL SUPPLIES	1,200.00	465.67	1,200.00	1,000.00	-200.00	-17%	1,000.00	(200.00)	-17%
014520	56250	RECREATION-POSTAGE	50.00	-	50.00	50.00	0.00	0%	50.00	-	0%
014520	57410	RECREATION-EQUIP. PURCHASE	1,000.00	2,549.62	1,000.00	2,000.00	1,000.00	100%	2,000.00	1,000.00	100%
Total 014520 Recreation			218,576.01	215,289.25	228,944.32	284,669.41	55,725.09	24%	243,528.44	14,584.12	6%

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ORG	OBJ	ACCOUNT DESCRIPTION	FY2021 APPROP	FY2021 YTD EXP	FY2022 Approp	Dept. Head			Town Manager		
						Proposed	Difference	% Change	Proposed	Difference	% Change
024550	51100	LIBRARY - SALARIES	58,171.00	60,350.83	62,238.16	100,960.22	38,722.06	62%	100,960.22	38,722.06	62%
024550	51110	LIBRARY - SALARY ADJUSTMENT	-	-	-	-	-	0%	-	-	0%
024550	51150	LIBRARY - PART TIME SALARIES*	126,064.94	124,832.43	126,849.51	127,655.19	805.68	1%	127,655.19	805.68	1%
024550	52100	LIBRARY - HEALTH INSURANCE	13,924.58	14,975.16	15,632.89	15,308.00	(324.89)	-2%	15,308.00	(324.89)	-2%
024550	52150	LIBRARY - LIFE & DISABILITY	1,352.69	1,794.69	1,865.00	1,828.18	(36.82)	-2%	1,828.18	(36.82)	-2%
024550	52200	LIBRARY - FICA	11,082.12	11,606.86	11,476.00	14,174.16	2,698.16	24%	14,174.16	2,698.16	24%
024550	52250	LIBRARY - MEDICARE	2,591.79	2,714.54	2,684.00	3,314.92	630.92	24%	3,314.92	630.92	24%
024550	52300	LIBRARY - RETIREMENT	9,871.47	10,467.56	13,117.68	14,195.00	1,077.32	8%	14,195.00	1,077.32	8%
024550	52500	LIBRARY - UNEMPLOYMENT	2,547.36	264.28	2,537.45	2,500.00	(37.45)	-1%	2,500.00	(37.45)	-1%
024550	52600	LIBRARY-WORKERS COMPENSATION	498.14	368.94	658.21	650.00	(8.21)	-1%	650.00	(8.21)	-1%
024550	53390	LIBRARY - PROGRAMS	3,000.00	2,257.59	1,000.00	4,000.00	3,000.00	300%	4,000.00	3,000.00	300%
024550	53410	LIBRARY - TELEPHONE	1,400.00	1,465.98	1,400.00	1,400.00	-	0%	1,400.00	-	0%
024550	53420	LIBRARY -ELECTRONIC INFO-OTHER	8,400.00	8,226.00	8,400.00	8,400.00	-	0%	8,400.00	-	0%
024550	53550	LIBRARY - AUDIO/VISUAL	-	-	-	-	-	0%	-	-	0%
024550	54100	LIBRARY - ELECTRICITY	10,000.00	5,574.72	12,000.00	12,000.00	-	0%	12,000.00	-	0%
024550	54110	LIBRARY - HEAT & OIL	9,000.00	10,468.67	12,000.00	12,000.00	-	0%	12,000.00	-	0%
024550	54120	LIBRARY - WATER	800.00	239.75	800.00	800.00	-	0%	800.00	-	0%
024550	54300	LIBRARY - BUILDING MAINTENANCE	5,313.00	5,690.91	5,313.00	6,000.00	687.00	13%	6,000.00	687.00	13%
024550	54312	LIBRARY - EQUIP MAINT/LEASE	2,000.00	2,118.32	2,000.00	2,400.00	400.00	20%	2,400.00	400.00	20%
024550	55220	LIBRARY -INSURANCE DEDUCTIBLES	4,300.00	4,029.76	5,161.00	5,161.00	-	0%	5,161.00	-	0%
024550	55300	LIBRARY - MISCELLANEOUS	-	-	-	-	-	0%	-	-	0%
024550	55510	LIBRARY - PROMOTION	3,075.00	-	-	500.00	500.00	#DIV/0!	500.00	500.00	#DIV/0!
024550	55800	LIBRARY-TRAINING/STAFF DEVELOP	1,500.00	-	500.00	1,500.00	1,000.00	200%	1,500.00	1,000.00	200%
024550	55900	LIBRARY - MISC. GRANTS	-	-	-	-	-	0%	-	-	0%
024550	56100	LIBRARY - GENERAL SUPPLIES	4,927.00	2,913.84	4,927.00	5,000.00	73.00	1%	5,000.00	73.00	1%
024550	56700	LIBRARY - BOOKS/SUBSCRIPTIONS	43,441.00	43,369.91	41,000.00	48,000.00	7,000.00	17%	48,000.00	7,000.00	17%
024550	57410	LIBRARY - EQUIPMENT PURCHASE	2,000.00	1,533.21	1,500.00	2,500.00	1,000.00	67%	2,500.00	1,000.00	67%
Total 024550 Library Revolving			325,260.09	315,263.95	333,059.90	390,246.67	57,186.77	17%	390,246.67	57,186.77	17%

Town of Newmarket, NH
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ORG	OBJ	ACCOUNT DESCRIPTION	FY2021 APPROP	FY2021 YTD EXP	FY2022 Approp	Department Head			Town Manager		
						Proposed	Difference	% Change	Proposed	Difference	% Change
050506	59500	RECREATION - TEEN CAMP	200.00	97.84	200.00	200.00	-	0%	200.00	-	0%
050507	59500	RECREATION - SUMMER CAMP	19,500.00	7,073.48	18,500.00	18,000.00	(500.00)	-3%	18,000.00	(500.00)	-3%
050508	59500	RECREATION-SUNRISE/SET SR CTR	5,000.00	955.02	5,000.00	5,000.00	-	0%	5,000.00	-	0%
050509	59500	RECREATION - SPLASH PAD	5,000.00	33,379.65	5,000.00	5,000.00	-	0%	5,000.00	-	0%
050570	59500	RECREATION - SPECIAL EVENTS	17,000.00	4,320.78	17,000.00	17,000.00	-	0%	17,000.00	-	0%
054520	51100	RECREATION- FULL TIME SALARIES	11,417.00	11,962.91	-	-	-	0%	41,600.00	41,600.00	#DIV/0!
054520	51150	RECREATION- PART TIME SALARIES	169,620.00	78,567.28	195,413.00	250,000.00	54,587.00	28%	249,011.04	53,598.04	27%
054520	51901	RECREATION - WORK STUDY	3,000.00	-	3,000.00	3,000.00	-	0%	3,000.00	-	0%
054520	52200	RECREATION - FICA	11,224.29	5,543.57	12,115.62	15,500.00	3,384.38	28%	18,017.88	5,902.26	49%
054520	52250	RECREATION - MEDI	2,625.04	1,296.55	2,833.49	3,625.00	791.51	28%	3,328.16	494.67	17%
054520	52300	RECREATION - NH RETIREMENT	1,301.54	1,349.03	-	-	-	0%	5,848.96	5,848.96	#DIV/0!
054520	53310	RECREATION-CONTRACTUAL SERVICE	8,000.00	3,690.00	7,000.00	8,000.00	1,000.00	14%	8,000.00	1,000.00	14%
054520	53400	RECREATION - BANK FEES	7,000.00	5,239.72	7,500.00	7,500.00	-	0%	7,500.00	-	0%
054520	53410	RECREATION-COMMUNICATION SERVC	-	14.99	500.00	-	-	0%	-	-	0%
054520	54100	RECREATION - ELECTRICITY	-	-	-	-	-	0%	-	-	0%
054520	54190	RECREATION - FIELD LIGHTS	7,200.00	4,692.32	7,000.00	7,200.00	200.00	3%	7,200.00	200.00	3%
054520	54312	RECREATION - EQUIP MAINT/LEASE	12,000.00	1,269.88	4,000.00	3,000.00	(1,000.00)	-25%	3,000.00	(1,000.00)	-25%
054520	55100	RECREATION - BUS TRIPS	55,000.00	1,669.21	50,000.00	50,000.00	-	0%	50,000.00	-	0%
054520	55500	RECREATION-PRINTING&PUBLISHING	4,500.00	394.96	4,500.00	2,000.00	(2,500.00)	-56%	2,000.00	(2,500.00)	-56%
054520	55600	RECREATION - DUES/SUBSCRIPTION	1,500.00	1,721.28	2,500.00	2,000.00	(500.00)	-20%	2,000.00	(500.00)	-20%
054520	55800	RECREATION-TRAINING/STAFF DEVL	3,000.00	500.00	3,000.00	3,000.00	-	0%	3,000.00	-	0%
054520	55810	RECREATION - TRAVEL EXPENSE	500.00	-	500.00	600.00	100.00	20%	600.00	100.00	20%
054520	55820	RECREATION - MEAL ALLOWANCE	150.00	58.46	150.00	150.00	-	0%	150.00	-	0%
054520	56100	RECREATION - GENERAL SUPPLIES	1,000.00	5,606.19	2,500.00	2,500.00	-	0%	2,500.00	-	0%
054520	56151	RECREATION- PROGRAM SUPPLIES	7,000.00	336.68	7,000.00	10,000.00	3,000.00	43%	10,000.00	3,000.00	43%
054520	56152	RECREATION-ATHLETIC SUPPLIES	300.00	57.20	500.00	1,500.00	1,000.00	200%	1,500.00	1,000.00	200%
054520	56250	RECREATION - POSTAGE	600.00	1,745.25	600.00	600.00	-	0%	600.00	-	0%
054520	56260	RECREATION - ADVERTISING	2,500.00	811.30	2,500.00	2,500.00	-	0%	2,500.00	-	0%
054520	57410	RECREATION - EQUIPMENT PURCH	13,000.00	36,007.00	10,000.00	12,000.00	2,000.00	20%	12,000.00	2,000.00	20%
Total 054520 Recreation Revolving			369,137.87	208,360.55	368,812.11	429,875.00	61,062.89	17%	478,556.04	109,743.93	30%

Town of Newmarket, NH
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ORG	OBJ	ACCOUNT DESCRIPTION	FY2021 APPROP	FY2021 YTD EXP	FY2022 Approp	Dept. Head			Town Manager		
						Proposed	Difference	% Change	Proposed	Difference	% Change
074321	51150	SW - PART TIME	12,502.51	10,898.67	14,943.24	14,943.24	0.00	0%	14,943.24	-	0%
074321	53200	SW - LEGAL	-	-	-	-		0%	-		0%
074321	53311	SW -POST CLOSURE LANDFILL TEST	35,000.00	19,667.71	25,000.00	35,000.00	10,000.00	40%	35,000.00	10,000.00	40%
074321	54210	SW - FREON REMOVAL	2,600.00	4,590.00	3,500.00	5,000.00	1,500.00	43%	5,000.00	1,500.00	43%
074321	54220	SW - HOUSEHOLD HAZARDOUS	15,000.00	23,714.54	18,000.00	24,000.00	6,000.00	33%	24,000.00	6,000.00	33%
074321	54230	SW - LAMPREY REG. CO-OP	4,200.00	3,046.31	4,400.00	4,200.00	-200.00	-5%	4,200.00	(200.00)	-5%
074321	54240	SW - RECYCLING CONTRACT	240,000.00	331,337.99	310,000.00	350,000.00	40,000.00	13%	350,000.00	40,000.00	13%
074321	54260	SW - SPRING CLEAN-UP	-	-	-	-		0%	-		0%
074321	54400	SW - EQUIPMENT LEASE	1,250.00	1,315.00	1,300.00	1,350.00	50.00	4%	1,350.00	50.00	4%
074321	54911	SW- MSW CONTRACT	220,000.00	281,651.69	255,000.00	300,000.00	45,000.00	18%	300,000.00	45,000.00	18%
074321	55500	SW - PRINTING & PUBLICATION	500.00	-	500.00	500.00	0.00	0%	500.00	-	0%
074321	55600	SW - DUES/SUBSCRIPTIONS	800.00	675.52	1,000.00	800.00	-200.00	-20%	800.00	(200.00)	-20%
074321	56100	SW - GENERAL SUPPLIES	34,000.00	22,215.36	30,000.00	36,000.00	6,000.00	20%	36,000.00	6,000.00	20%
074321	56120	SW- CONSTRUCTION DEBRIS	56,000.00	52,327.53	75,000.00	58,000.00	-17,000.00	-23%	58,000.00	(17,000.00)	-23%
074321	56601	SW - VEHICLE MAINTENANCE	800.00	-	800.00	800.00	0.00	0%	800.00	-	0%
074321	57410	SW - EQUIPMENT PURCHASE	8,000.00	7,600.00	8,000.00	8,000.00	0.00	0%	8,000.00	-	0%
Total 074321 Solid Waste			630,652.51	759,040.32	747,443.24	838,593.24	91,150.00	12%	838,593.24	91,150.00	12%

Town of Newmarket, NH
Town Manager's Proposed Budget
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ORG	OBJ	ACCOUNT DESCRIPTION	FY2021 APPROP	FY2021 YTD EXP	FY2022 Approp	Dept. Head			Town Manager		
						Proposed	Difference	% Change	Proposed	Difference	% Change
204332	51100	WATER - FULL TIME SALARIES	181,654.31	183,931.82	194,269.71	204,665.00	10,395.29	5%	204,665.00	10,395.29	5%
204332	51110	WATER - SALARY ADJUSTMENT	-	-	-	-	-	0%	-	-	0%
204332	51150	WATER - PART TIME SALARIES	4,749.00	4,766.49	4,867.40	5,014.00	146.60	3%	5,014.00	146.60	3%
204332	51400	WATER - OVERTIME	14,000.00	8,592.63	14,000.00	14,000.00	0.00	0%	14,000.00	-	0%
204332	51900	WATER - LONGEVITY	1,350.00	1,462.50	1,462.50	1,800.00	337.50	23%	1,800.00	337.50	23%
204332	51990	MERIT INCREASE	8,996.00	-	7,927.00	8,996.00	1,069.00	13%	8,996.00	1,069.00	13%
204332	52100	WATER - HEALTH INSURANCE	53,087.20	52,516.44	54,827.85	54,828.00	0.15	0%	57,004.00	2,176.15	4%
204332	52150	WATER - LIFE/DISABILITY INS	1,343.79	1,924.60	1,900.00	2,000.00	100.00	5%	2,000.00	100.00	5%
204332	52200	WATER - FICA	12,425.00	11,386.32	13,705.97	14,370.00	664.03	5%	14,370.00	664.03	5%
204332	52250	WATER - MEDICARE	2,906.00	2,664.37	3,205.43	3,361.00	155.57	5%	3,361.00	155.57	5%
204332	52300	WATER - RETIREMENT	20,878.77	21,381.18	29,132.13	31,882.00	2,749.87	9%	31,882.00	2,749.87	9%
204332	52500	WATER - UNEMPLOYMENT	2,000.00	522.73	2,000.00	2,000.00	0.00	0%	2,000.00	-	0%
204332	52600	WATER - WORKERS COMPENSATION	5,000.00	3,748.94	4,636.92	5,000.00	363.08	8%	5,000.00	363.08	8%
204332	53010	WATER - AUDIT	4,895.00	5,255.00	5,500.00	5,000.00	5,000.00	-9%	5,000.00	(500.00)	-9%
204332	53100	WATER - ENGINEERING	30,000.00	24,783.03	30,000.00	30,000.00	0.00	0%	30,000.00	-	0%
204332	53130	WATER -GROUNDWATER ENGINEERING	-	-	-	-	-	0%	-	-	0%
204332	53200	WATER - LEGAL EXPENSES	-	4,000.00	-	-	-	0%	-	-	0%
204332	53310	WATER - CONTRACTED SERVICES	14,000.00	8,649.39	14,000.00	16,000.00	2,000.00	14%	16,000.00	2,000.00	14%
204332	53410	WATER - COMMUNICATION SERVICES	7,200.00	6,489.11	7,600.00	7,800.00	200.00	3%	7,800.00	200.00	3%
204332	54100	WATER - ELECTRICITY	78,000.00	46,425.92	90,000.00	110,000.00	20,000.00	22%	110,000.00	20,000.00	22%
204332	54300	WATER - BUILDING MAINTENANCE	12,000.00	14,272.32	12,000.00	15,000.00	3,000.00	25%	15,000.00	3,000.00	25%
204332	54311	WATER- SYSTEM MAINTENANCE	55,000.00	55,087.83	55,000.00	55,000.00	0.00	0%	55,000.00	-	0%
204332	54312	WATER - EQUIP MAINT/LEASE	4,000.00	4,092.02	4,000.00	4,000.00	0.00	0%	4,000.00	-	0%
204332	55200	WATER - PROPERTY-LIABILITY INS	5,180.00	4,862.72	5,148.00	5,148.00	0.00	0%	5,148.00	-	0%
204332	55600	WATER - DUES/SUBSCRIPTIONS	1,100.00	1,126.50	1,200.00	1,300.00	100.00	8%	1,300.00	100.00	8%
204332	55800	WATER - TRAINING/STAFF DEVELOP	3,500.00	699.02	3,600.00	3,600.00	0.00	0%	3,600.00	-	0%
204332	56100	WATER - GENERAL SUPPLIES	4,600.00	4,838.01	4,600.00	4,600.00	0.00	0%	4,600.00	-	0%
204332	56161	WATER - CHEMICALS	17,000.00	17,625.88	34,000.00	40,000.00	6,000.00	18%	40,000.00	6,000.00	18%
204332	56250	WATER - POSTAGE	3,700.00	2,746.02	3,700.00	3,700.00	0.00	0%	3,700.00	-	0%
204332	56260	WATER - ADVERTISING	2,500.00	1,613.53	2,500.00	2,500.00	0.00	0%	2,500.00	-	0%
204332	56350	WATER - GASOLINE	3,450.00	1,456.85	3,400.00	3,450.00	50.00	1%	3,450.00	50.00	1%
204332	56370	WATER - LP GAS	15,000.00	5,370.19	16,000.00	15,000.00	-1,000.00	-6%	15,000.00	(1,000.00)	-6%
204332	56601	WATER - VEHICLE MAINTENANCE	6,000.00	2,623.97	6,000.00	6,000.00	0.00	0%	6,000.00	-	0%
204332	56800	WATER - UNIFORMS	3,850.00	3,098.98	3,600.00	4,000.00	400.00	11%	4,000.00	400.00	11%
204332	57100	WATER - LAND ACQUISITION	20,000.00	20,000.00	20,000.00	20,000.00	0.00	0%	20,000.00	-	0%
204332	57301	WATER INFRASTRUCTRE IMPROVEMNT	-	-	-	-	-	0%	-	-	0%
204332	57410	WATER - EQUIPMENT PURCHASE	-	-	-	-	-	0%	-	-	0%
204332	61100	WATER - TRANSFER TO CAP RES	169,585.00	169,585.00	114,585.00	114,735.00	150.00	0%	114,735.00	150.00	0%
204332	62800	WATER - BONDS & NOTES PRINCIPLE	131,662.00	131,661.13	131,662.00	431,807.00	300,145.00	228%	431,807.00	300,145.00	228%
204332	62810	WATER - BONDS & NOTES INTEREST	125,863.00	125,869.49	163,281.00	431,489.00	268,208.00	164%	431,489.00	268,208.00	164%
Total 204332 Water			1,026,475.07	955,129.93	1,063,310.91	1,678,045.00	614,734.09	58%	1,680,221.00	616,910.09	58%

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ORG	OBJ	ACCOUNT DESCRIPTION				Dept. Head			Town Manager		
			FY2021 APPROP	FY2021 YTD EXP	FY2022 Approp	Proposed	Difference	% Change	Proposed	Difference	% Change
304335	51100	WW - FULL TIME SALARIES	326,802.00	328,424.77	348,886.96	363,300.00	14,413.04	4%	363,300.00	14,413.04	4%
304335	51110	WASTEWATER - SALARY ADJUSTMENT	-	-	-	-	-	0%	-	-	0%
304335	51150	WASTEWATER -PART TIME SALARIES	4,749.00	4,766.49	4,867.40	5,014.00	146.60	3%	5,014.00	146.60	3%
304335	51400	WASTEWATER - OVERTIME	23,000.00	16,452.66	23,000.00	23,000.00	0.00	0%	23,000.00	-	0%
304335	51900	WASTEWATER - LONGEVITY	2,475.00	2,362.50	2,587.50	2,700.00	112.50	4%	2,700.00	112.50	4%
304335	51990	MERIT INCREASE	15,976.00	-	12,343.00	14,362.00	2,019.00	16%	14,362.00	2,019.00	16%
304335	52100	WASTEWATER - HEALTH INSURANCE	111,525.92	90,421.20	115,184.84	111,525.00	-3,659.84	-3%	111,525.00	(3,659.84)	-3%
304335	52150	WASTEWATER - LIFE/DISABILITY I	3,131.26	3,692.20	3,600.00	3,618.00	18.00	1%	3,618.00	18.00	1%
304335	52200	WASTEWATER - FICA	22,973.00	20,565.19	24,126.42	26,578.00	2,451.58	10%	26,578.00	2,451.58	10%
304335	52250	WASTEWATER - MEDICARE	5,373.00	4,809.66	5,642.47	6,216.00	573.53	10%	6,216.00	573.53	10%
304335	52300	WASTEWATER - RETIREMENT	41,446.00	38,326.86	54,094.64	59,567.00	5,472.36	10%	59,567.00	5,472.36	10%
304335	52500	WASTEWATER - UNEMPLOYMENT INS.	1,400.00	365.88	1,400.00	1,400.00	0.00	0%	1,400.00	-	0%
304335	52600	WASTEWATER - WORKERS COMP.	9,405.75	7,045.63	11,385.07	11,513.00	127.93	1%	11,513.00	127.93	1%
304335	53010	WASTEWATER - AUDIT	5,000.00	5,360.00	5,500.00	5,500.00	0.00	0%	5,500.00	-	0%
304335	53100	WASTEWATER - ENGINEERING	30,000.00	20,324.52	30,000.00	30,000.00	0.00	0%	30,000.00	-	0%
304335	53200	WASTE WATER - LEGAL EXPENSES	-	-	-	-	-	0%	-	-	0%
304335	53310	WASTEWATERCONTRACTUAL SERVICES	15,500.00	19,476.73	15,965.00	19,000.00	3,035.00	19%	19,000.00	3,035.00	19%
304335	53340	WASTEWATER - EMPLOYEE TESTING	750.00	-	750.00	750.00	0.00	0%	750.00	-	0%
304335	53361	WASTEWATER - NPDES PERMITS	100,000.00	86,873.90	100,000.00	100,000.00	0.00	0%	100,000.00	-	0%
304335	53410	WASTEWATER-COMMUNIC SERVICE	7,800.00	7,943.84	10,000.00	9,000.00	-1,000.00	-10%	9,000.00	(1,000.00)	-10%
304335	54100	WASTEWATER - ELECTRICITY	125,000.00	112,101.60	140,000.00	140,000.00	0.00	0%	140,000.00	-	0%
304335	54110	WASTEWATER - HEAT & OIL	25,000.00	15,631.64	25,000.00	25,000.00	0.00	0%	25,000.00	-	0%
304335	54300	WASTEWATER - BUILDING MAINT	40,000.00	63,202.97	41,000.00	50,000.00	9,000.00	22%	50,000.00	9,000.00	22%
304335	54310	WASTEWATER - EQUIPMENT MAINT	-	2,500.00	-	31,716.00	31,716.00	#DIV/0!	31,716.00	31,716.00	#DIV/0!
304335	54311	WASTEWATER- SYSTEM MAINTENANCE	54,000.00	46,951.39	55,000.00	55,000.00	0.00	0%	55,000.00	-	0%
304335	55200	WASTEWATER - PROP & LIAB INS	10,575.00	9,928.06	10,521.00	10,521.00	0.00	0%	10,521.00	-	0%
304335	55600	WASTEWATER - DUES/SUBSCRIPTION	1,250.00	557.50	1,500.00	1,250.00	-250.00	-17%	1,250.00	(250.00)	-17%
304335	55800	WASTEWATER- TRAINING/STAFF DEV	5,000.00	957.74	5,000.00	5,000.00	0.00	0%	5,000.00	-	0%
304335	56100	WASTEWATER - GENERAL SUPPLIES	4,600.00	5,109.30	4,600.00	4,600.00	0.00	0%	4,600.00	-	0%
304335	56106	WASTEWATER - LAB SUPPLIES	31,000.00	37,611.21	32,000.00	33,000.00	1,000.00	3%	33,000.00	1,000.00	3%
304335	56161	WASTEWATER- CHEMICALS	32,000.00	33,237.72	34,500.00	38,000.00	3,500.00	10%	38,000.00	3,500.00	10%
304335	56250	WASTEWATER - POSTAGE	4,020.00	2,739.03	3,700.00	4,000.00	300.00	8%	4,000.00	300.00	8%
304335	56260	WASTEWATER - ADVERTISING	2,000.00	-	2,000.00	2,000.00	0.00	0%	2,000.00	-	0%
304335	56350	WASTEWATER - GASOLINE	4,000.00	3,443.35	4,000.00	4,000.00	0.00	0%	4,000.00	-	0%
304335	56355	WASTEWATER - SLUDGE DISPOSAL	109,000.00	108,920.95	118,000.00	123,000.00	5,000.00	4%	123,000.00	5,000.00	4%
304335	56601	WASTEWATER VEHICLE MAINTENANCE	6,000.00	5,425.80	6,000.00	6,000.00	0.00	0%	6,000.00	-	0%
304335	56800	WASTEWATER - UNIFORMS	6,300.00	7,180.92	7,200.00	7,500.00	300.00	4%	7,500.00	300.00	4%
304335	57300	WW-CIP SYSTEM IMPROVEMENTS	-	-	-	-	-	0%	-	-	0%
304335	57410	WASTEWATER - EQUIPMENT PURCHAS	-	-	-	-	-	0%	-	-	0%
304335	61100	WASTEWATER-TRANS CAPITAL RES	439,206.00	439,206.00	439,206.00	454,356.00	15,150.00	3%	454,356.00	15,150.00	3%
304335	62800	WW - BONDS & NOTES PRINCIPLE	506,215.00	515,015.67	506,215.00	427,175.00	-79,040.00	-16%	427,175.00	(79,040.00)	-16%
304335	62810	WW - BONDS & NOTES INTEREST	258,325.00	248,882.22	242,740.00	229,381.00	-13,359.00	-6%	229,381.00	(13,359.00)	-6%
								0%			0%
		Total 304335 Wastewater	2,390,797.93	2,315,815.10	2,447,515.30	2,444,542.00	128,726.90	0%	2,444,542.00	(2,973.30)	0%



Town Hall
186 Main Street
Newmarket, NH 03857

Tel: (603) 659-3617
Fax: (603) 659-8508

Founded December 15, 1727
Chartered January 1, 1991

TOWN OF NEWMARKET, NEW HAMPSHIRE

ATTACHMENTS:

Description	Upload Date	Type
Department Reports September 2021	10/18/2021	Cover Memo



Monthly Department Reports to the Town Council

September 2021

Police

Activity

Newmarket Police 3-year comparable statistics for the month of September 2021.

	<u>2021</u>	<u>2020</u>	<u>2019</u>
Total calls for service	1363	1711	1559
Motor vehicle stops	159	105	250
Arrests	7	3	9
Offense reports	33	32	41
M/V accidents	9	5	9
Parking tickets	54	72	60
Drug Overdoses	0	0	0
Alarms	11	13	5
Death Investigations	1	1	0
Mental Health Related	32	10	3

During the month of September, the Newmarket Police Dispatch Center documented 1363 calls for service. We have investigated 33 criminal complaints that require active investigations in 24 of them. The cases involve; Domestic Assault, Simple Assault, Harassment, Report of Suspicious Letter/Package from the Postmaster, Theft by Unauthorized Taking, Identity Fraud, Criminal Mischief, Criminal Trespassing, Violation of a Protective Order, and Criminal Threatening. Several motor vehicle complaints were received and investigated to include Driving Under the Influence, Driving After Revocation or Suspension, a report of a subject chasing and passing a school bus, Speeding and Reckless Operation. Patrol Officers handled a number of alarms, juvenile incidents, animal incidents and business checks.

In the month of September, we responded to 21 calls related to mental health issues. It should be noted that although we have seen an increase in mental health related calls, we have also changed the way we record the incidents which has resulted in the number appearing much higher. For example, we received a call for trespassing recently that was actually a subject suffering from mental health issues. The subject was offered a variety of services however he declined most of our attempts to provide him help. We transported the subject to the residence of a family member in a neighboring town at his request. In the past this call would have been remained in the log the way it was reported, "trespassing". We feel it is more accurately noted as a mental health issue in this case. These types of calls vary in severity from a subject who frequents the police station to talk as the subject is depressed, to reports of self-harm and one subject who was admitted to the hospital involuntarily for their safety.

One of the more serious calls our department received involved a young person who previously lived in Newmarket and has since moved to a different town. This young subject felt comfortable calling our department as a few of our members have developed a rapport with him based on past contacts. On this night the young person was having a difficult time and reported to us he was on the verge of a breakdown. Based on past contacts our staff knew the caller to have explosive anger issues as well as past attempts at self-harm. The dispatchers working on this night were able to talk with him and keep him on the phone while they determined where he was located. While they talked with him, they requested emergency personnel to respond to his location. Ultimately the dispatchers convinced him to drop a hunting knife he was holding prior to the arrival of emergency personnel. Emergency personnel arrived and transported the subject to the hospital for treatment without further incident. Dispatcher Benjamin Quist and Dispatcher Stephanie French did an amazing job at de-escalating a situation which could have been much more dangerous for the emergency personnel and the caller. About a week later I spoke with the subject who called from the hospital to thank us for helping him.

We continue to receive numerous complaints around town about speeding vehicles, reckless, distracted and aggressive drivers. We have borrowed a radar/speed sign from the Town of Newfields Police

Department and have deployed it around town. The radar sign alerts drivers to the posted speed, their current speed and flashes their speed when they get over the limit. The equipment also tracks data relative to the numbers of cars and the speed of the cars. It allows us to better address a problem area by giving us the times where traffic is the heaviest or times when cars are driving at high speeds. This is a picture of the sign on Hersey Lane.



The sign was at this location for about a week. The data collected showed that on an average day the road sees about 2,000 vehicle trips. The average speed was 28 MPH. We did have a vehicle traveling at 61 MPH and two separate vehicles traveling at 59 MPH. The posted speed on Hersey Lane is 25 MPH. We have now deployed it on Bay Road which was recently paved. The units cost about \$3,000.00.

Covid-19.

Our Covid-19 numbers have gone down slightly. We currently have 11 active cases. We recently had two vaccination clinics in town. Cheney Company and Lamprey Health Center hosted a clinic as well as the Community Church. Below are a few pictures of the clinic at the Community Church. Lt. Stevens, Officer Marston and I assisted at the clinic with people crossing the street. Red's Good Vibes was providing lunch free of charge at the clinic.



Personnel

On September 5th Detective Wayne Stevens was promoted to the rank of Lieutenant. Lieutenant Stevens is a 25 + year veteran of the department and spent the last 14 years working as one of our school resource officers.

On September 5th Officer Annaliese Schmidt was promoted to Sergeant. Schmidt is an 8-year police veteran and an active community member. Sergeant Schmidt is an assistant coach for the Newmarket Womens Varsity Soccer Team and is the head coach of the Womens Junior Varsity Team. Below is a picture of Sergeant. Schmidt sitting at the head of the table with her team. Sergeant Schmidt took them out to dinner after practice. The team is currently 3-0.



On September 30th Officer Craig Marston officially resigned. Marston plans to work for a landscape company in the fall with hopes of becoming a full-time fire fighter over the winter. We thank him for his time with the Newmarket Police Department. Officer Gary Gott has completed his field training and has been assigned to the Newmarket Elementary School as the School Resource Officer. We are in the process of hiring two new employees to fill open slots in the department.

Training

Officer McGloughlin recently attended a two-day seminar on Criminal Investigations held at the Hudson Police Department.

Dispatcher Quist and Pidgeon attended training on Critical Incident Management at the Hampton Police Department.

SRO's Sheehan and Gott attended training relative to work in the schools. Sheehan attended a program called the Mirror Project while Gott attended L.E.A.D. training.

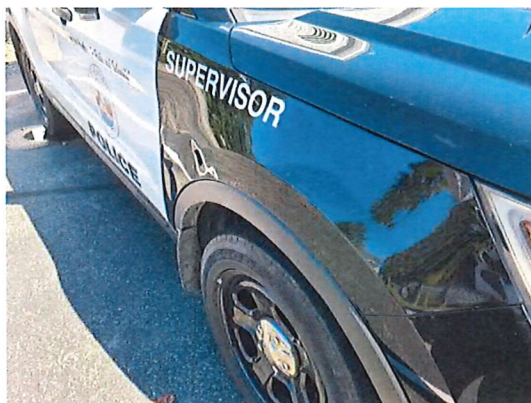
All of our officers have recently completed De-escalation and minimizing use of force, Ethics and Implicit Bias Training

Parking Violations

In September patrol officers issued 54 parking tickets. We continue to be active in the parking enforcement in the downtown area. We have noticed an uptick in the number of cars parked in the downtown on the weekend and since UNH has returned to session.

Motor Vehicle Accidents

During the month of September, we responded to 9 motor vehicle accidents. Luckily none of the accidents had any serious injuries reported. One of the accidents involved our own cruiser. On September 26th, 2021 Sgt. Schmidt was responding to back up police officers that were not answering their radios while out at a domestic disturbance. While en-route Sgt. Schmidt observed a deer in the road and slowed to avoid hitting the deer. While stopped another deer ran into the side of the cruiser causing damage to the right front fender. The damage was minimal and Sgt. Schmidt was not injured. The deer ran off into the woods and appeared to be fine. The picture below is the damage caused by the deer.



Fleet

We currently have a cruiser that is not operational. The steering rack in car #3 is not working and a replacement is 4 weeks out. Like many things auto parts are in short supply due to Covid. This cruiser would have been replaced already however the cruiser we purchased to replace it has been delayed to early 2022. The rest of our fleet is in good working order.

Police station maintenance

The Police Station facility is in good working condition. Karen Bloom from the Buildings and Ground Department has been working to update both the inside and outside of the building.

Drug related issues

In September we did not respond to any opiate related overdoses. Our police officers continue to work with those individuals and families that are affected by this epidemic. Although we have not responded to any overdoses, we have seen drug related issues in the community.

Below are the following statistics for Heroin/Opiate related overdoses and deaths since the inception of the Newmarket Alliance for Substance Abuse Prevention (N-ASAP);

2015- 45 Overdoses with 4 deaths resulting

2016- 22 Overdoses with 2 deaths resulting

2017- 15 Overdoses with 2 deaths resulting

2018- 6 Overdoses with 2 deaths resulting

2019- 3 Overdoses with 1 death resulting

2020- 8 Overdoses with 2 deaths resulting

2021- 4 Overdoses with 1 death resulting

*The police department's culture with regards to the opiate epidemic has evolved from "arrest and incarcerate" to "intervene and assist with recovery" when it comes to individuals who are addicted to opiates. It is my personal and professional belief that we cannot arrest our way out of this epidemic. Even if we tried that route, the cost to the taxpayers would be astronomical. Furthermore, the county jails and the state prison could not house all arrested "users". With that being said, we will **NOT** tolerate anyone who sells, distributes or dispenses any of this poison that is in our community. If anyone is caught selling, distributing or dispensing narcotics we will prosecute them to the fullest extent of the law.*

Community Policing

On September 13th I along with Lieutenant Stevens and Lieutenant Kukesh met with a group at the Sunrise Center behind the police station. It was an opportunity for us to introduce ourselves and get to know some of the people that attend events at this location. It was also a chance for them to express some of their concerns and let us know what they thought we were doing well. We hope to meet with them again in the future.



Fiscal Year 2020/2021 Budget:

We have concluded fiscal year 2020-2021. The figures provided to us by the finance office at town hall indicated that we expended approximately 90% of our budget during the year. We are on track for the new budget cycle to come in at around 97%. Those figures are our best estimate at this time.

Respectfully Submitted,

Greg Jordan

Police Chief

Fire Department

In September, the Department responded to 92 calls for service; 59 of which were medical calls, transporting 48 patients to area hospitals. The ambulance responded to Newfields for six medicals, transporting five patients to the hospital. The ambulance responded to Durham twice for medical calls that were non transports. The ladder responded to Lee, Newington, and Newfields for station coverage and building fires. We also searched for a missing kayaker on Great Bay that had become separated from his wife. The individual was found safely and returned to the boat ramp in Newfields by our boat.

The department staged the ladder truck with the American flag flying high above Main Street for the 20 year anniversary of 911 to honor and never forget all of the victims of this tragic day. The department has done this every year since 2001.



I'm very proud to report for the first time in department history that on September 16th both ambulances became certified and licensed to the paramedic level! This was a big undertaking and a lot of hard work for the department to accomplish this certification. We currently have four licensed paramedics on staff and hope to increase our staffing numbers now that we are licensed to operate at this level.

Henry Weirda is a new hire with the call department. Henry comes to us as an experienced AEMT and will start



firefighter courses in December

The new engine is still on schedule to be delivered in December. Once it arrives there will a couple of weeks of operational training before it will go into service. We are expecting to have it in service for the first of the year.

I have attached charts with activity reports for the month of September.

Newmarket Fire & Rescue

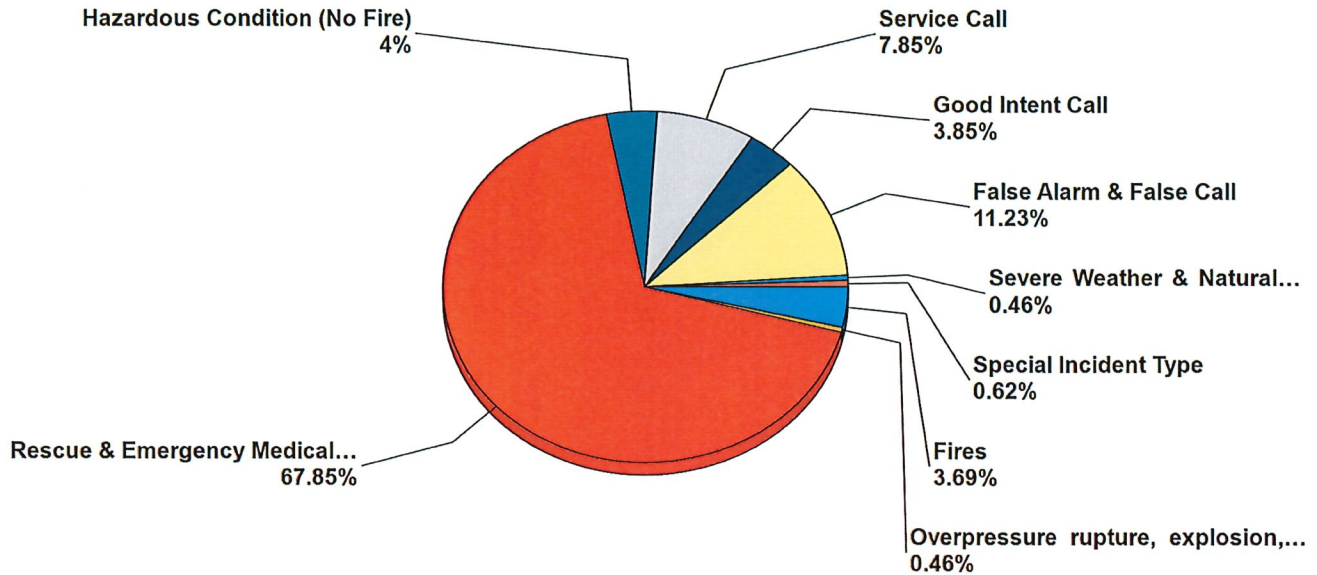
Newmarket, NH

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Breakdown by Major Incident Types for Date Range

Zone(s): All Zones | Start Date: 01/01/2020 | End Date: 09/30/2020



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	24	3.69%
Overpressure rupture, explosion, overhear - no fire	3	0.46%
Rescue & Emergency Medical Service	441	67.85%
Hazardous Condition (No Fire)	26	4%
Service Call	51	7.85%
Good Intent Call	25	3.85%
False Alarm & False Call	73	11.23%
Severe Weather & Natural Disaster	3	0.46%
Special Incident Type	4	0.62%
TOTAL	650	100%

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.



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Detailed Breakdown by Incident Type		
INCIDENT TYPE	# INCIDENTS	% of TOTAL
100 - Fire, other	1	0.15%
111 - Building fire	6	0.92%
114 - Chimney or flue fire, confined to chimney or flue	3	0.46%
140 - Natural vegetation fire, other	3	0.46%
141 - Forest, woods or wildland fire	1	0.15%
142 - Brush or brush-and-grass mixture fire	5	0.77%
152 - Garbage dump or sanitary landfill fire	1	0.15%
154 - Dumpster or other outside trash receptacle fire	2	0.31%
160 - Special outside fire, other	2	0.31%
251 - Excessive heat, scorch burns with no ignition	3	0.46%
300 - Rescue, EMS incident, other	1	0.15%
311 - Medical assist, assist EMS crew	2	0.31%
320 - Emergency medical service, other	13	2%
321 - EMS call, excluding vehicle accident with injury	415	63.85%
322 - Motor vehicle accident with injuries	3	0.46%
324 - Motor vehicle accident with no injuries.	5	0.77%
353 - Removal of victim(s) from stalled elevator	1	0.15%
381 - Rescue or EMS standby	1	0.15%
400 - Hazardous condition, other	1	0.15%
410 - Combustible/flammable gas/liquid condition, other	2	0.31%
411 - Gasoline or other flammable liquid spill	2	0.31%
412 - Gas leak (natural gas or LPG)	4	0.62%
413 - Oil or other combustible liquid spill	2	0.31%
424 - Carbon monoxide incident	3	0.46%
440 - Electrical wiring/equipment problem, other	2	0.31%
441 - Heat from short circuit (wiring), defective/worn	1	0.15%
442 - Overheated motor	1	0.15%
444 - Power line down	3	0.46%
445 - Arcing, shorted electrical equipment	3	0.46%
460 - Accident, potential accident, other	1	0.15%
461 - Building or structure weakened or collapsed	1	0.15%
500 - Service Call, other	4	0.62%
510 - Person in distress, other	1	0.15%
511 - Lock-out	8	1.23%
531 - Smoke or odor removal	4	0.62%
541 - Animal problem	1	0.15%
550 - Public service assistance, other	6	0.92%
551 - Assist police or other governmental agency	3	0.46%
553 - Public service	8	1.23%
554 - Assist invalid	5	0.77%
555 - Defective elevator, no occupants	1	0.15%
561 - Unauthorized burning	2	0.31%
571 - Cover assignment, standby, moveup	8	1.23%
600 - Good intent call, other	8	1.23%
611 - Dispatched & cancelled en route	11	1.69%
622 - No incident found on arrival at dispatch address	1	0.15%
650 - Steam, other gas mistaken for smoke, other	1	0.15%
651 - Smoke scare, odor of smoke	3	0.46%
652 - Steam, vapor, fog or dust thought to be smoke	1	0.15%
700 - False alarm or false call, other	1	0.15%
711 - Municipal alarm system, malicious false alarm	4	0.62%
713 - Telephone, malicious false alarm	2	0.31%
715 - Local alarm system, malicious false alarm	3	0.46%
730 - System malfunction, other	5	0.77%
733 - Smoke detector activation due to malfunction	13	2%

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.

Detailed Breakdown by Incident Type		
INCIDENT TYPE	# INCIDENTS	% of TOTAL
734 - Heat detector activation due to malfunction	1	0.15%
735 - Alarm system sounded due to malfunction	6	0.92%
736 - CO detector activation due to malfunction	5	0.77%
740 - Unintentional transmission of alarm, other	3	0.46%
743 - Smoke detector activation, no fire - unintentional	9	1.38%
744 - Detector activation, no fire - unintentional	4	0.62%
745 - Alarm system activation, no fire - unintentional	15	2.31%
746 - Carbon monoxide detector activation, no CO	2	0.31%
800 - Severe weather or natural disaster, other	1	0.15%
813 - Wind storm, tornado/hurricane assessment	2	0.31%
900 - Special type of incident, other	4	0.62%
TOTAL INCIDENTS:	650	100%

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.

Newmarket Fire & Rescue

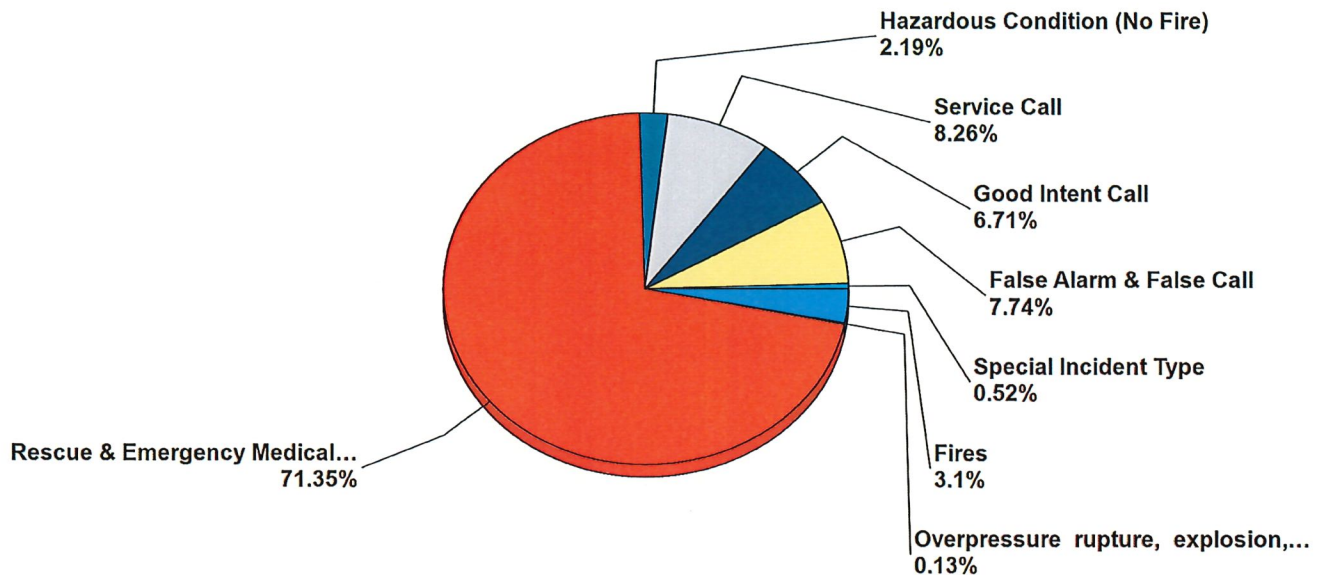
Newmarket, NH

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Breakdown by Major Incident Types for Date Range

Zone(s): All Zones | Start Date: 01/01/2021 | End Date: 09/30/2021



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	24	3.1%
Overpressure rupture, explosion, overhear - no fire	1	0.13%
Rescue & Emergency Medical Service	553	71.35%
Hazardous Condition (No Fire)	17	2.19%
Service Call	64	8.26%
Good Intent Call	52	6.71%
False Alarm & False Call	60	7.74%
Special Incident Type	4	0.52%
TOTAL	775	100%

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.



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Detailed Breakdown by Incident Type		
INCIDENT TYPE	# INCIDENTS	% of TOTAL
100 - Fire, other	2	0.26%
111 - Building fire	7	0.9%
113 - Cooking fire, confined to container	1	0.13%
116 - Fuel burner/boiler malfunction, fire confined	1	0.13%
138 - Off-road vehicle or heavy equipment fire	1	0.13%
140 - Natural vegetation fire, other	1	0.13%
141 - Forest, woods or wildland fire	2	0.26%
142 - Brush or brush-and-grass mixture fire	8	1.03%
143 - Grass fire	1	0.13%
251 - Excessive heat, scorch burns with no ignition	1	0.13%
300 - Rescue, EMS incident, other	1	0.13%
311 - Medical assist, assist EMS crew	10	1.29%
320 - Emergency medical service, other	6	0.77%
321 - EMS call, excluding vehicle accident with injury	511	65.94%
322 - Motor vehicle accident with injuries	9	1.16%
324 - Motor vehicle accident with no injuries.	9	1.16%
350 - Extrication, rescue, other	1	0.13%
353 - Removal of victim(s) from stalled elevator	2	0.26%
361 - Swimming/recreational water areas rescue	1	0.13%
365 - Watercraft rescue	2	0.26%
381 - Rescue or EMS standby	1	0.13%
412 - Gas leak (natural gas or LPG)	3	0.39%
413 - Oil or other combustible liquid spill	1	0.13%
424 - Carbon monoxide incident	7	0.9%
440 - Electrical wiring/equipment problem, other	2	0.26%
441 - Heat from short circuit (wiring), defective/worn	3	0.39%
445 - Arcing, shorted electrical equipment	1	0.13%
500 - Service Call, other	5	0.65%
510 - Person in distress, other	1	0.13%
511 - Lock-out	8	1.03%
520 - Water problem, other	3	0.39%
522 - Water or steam leak	1	0.13%
531 - Smoke or odor removal	2	0.26%
550 - Public service assistance, other	2	0.26%
551 - Assist police or other governmental agency	7	0.9%
552 - Police matter	2	0.26%
553 - Public service	4	0.52%
554 - Assist invalid	2	0.26%
561 - Unauthorized burning	7	0.9%
571 - Cover assignment, standby, moveup	20	2.58%
600 - Good intent call, other	14	1.81%
611 - Dispatched & cancelled en route	28	3.61%
622 - No incident found on arrival at dispatch address	4	0.52%
651 - Smoke scare, odor of smoke	5	0.65%
671 - HazMat release investigation w/no HazMat	1	0.13%
700 - False alarm or false call, other	2	0.26%
714 - Central station, malicious false alarm	2	0.26%
730 - System malfunction, other	2	0.26%
733 - Smoke detector activation due to malfunction	10	1.29%
734 - Heat detector activation due to malfunction	1	0.13%
735 - Alarm system sounded due to malfunction	9	1.16%
736 - CO detector activation due to malfunction	5	0.65%
740 - Unintentional transmission of alarm, other	4	0.52%
743 - Smoke detector activation, no fire - unintentional	7	0.9%
744 - Detector activation, no fire - unintentional	3	0.39%

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.

Detailed Breakdown by Incident Type		
INCIDENT TYPE	# INCIDENTS	% of TOTAL
745 - Alarm system activation, no fire - unintentional	7	0.9%
746 - Carbon monoxide detector activation, no CO	8	1.03%
900 - Special type of incident, other	4	0.52%
TOTAL INCIDENTS:	775	100%

Newmarket Fire & Rescue

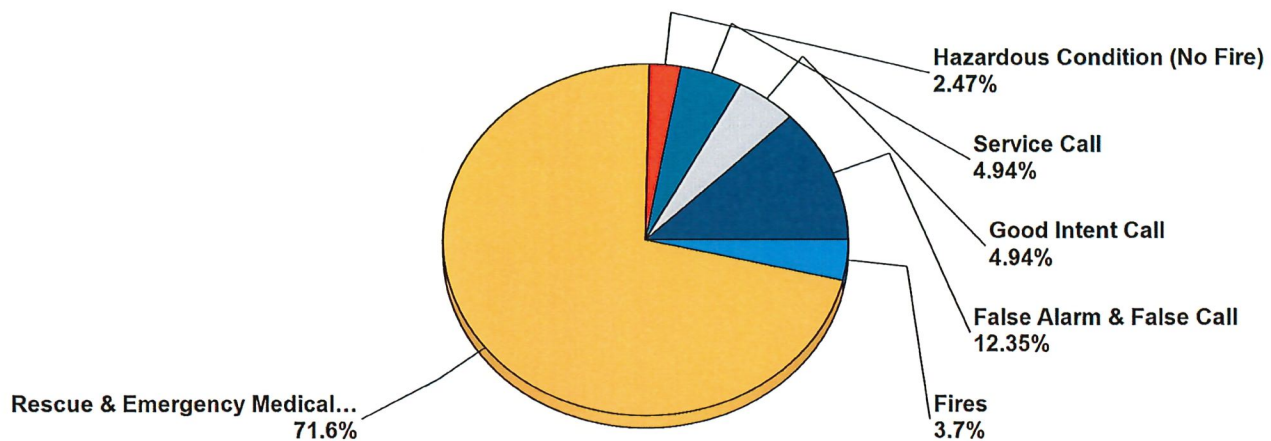
Newmarket, NH

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Breakdown by Major Incident Types for Date Range

Zone(s): All Zones | Start Date: 09/01/2020 | End Date: 09/30/2020



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	3	3.7%
Rescue & Emergency Medical Service	58	71.6%
Hazardous Condition (No Fire)	2	2.47%
Service Call	4	4.94%
Good Intent Call	4	4.94%
False Alarm & False Call	10	12.35%
TOTAL	81	100%

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.



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Detailed Breakdown by Incident Type		
INCIDENT TYPE	# INCIDENTS	% of TOTAL
111 - Building fire	1	1.23%
140 - Natural vegetation fire, other	1	1.23%
160 - Special outside fire, other	1	1.23%
320 - Emergency medical service, other	1	1.23%
321 - EMS call, excluding vehicle accident with injury	55	67.9%
324 - Motor vehicle accident with no injuries.	2	2.47%
411 - Gasoline or other flammable liquid spill	1	1.23%
440 - Electrical wiring/equipment problem, other	1	1.23%
511 - Lock-out	1	1.23%
553 - Public service	1	1.23%
571 - Cover assignment, standby, moveup	2	2.47%
611 - Dispatched & cancelled en route	2	2.47%
650 - Steam, other gas mistaken for smoke, other	1	1.23%
651 - Smoke scare, odor of smoke	1	1.23%
711 - Municipal alarm system, malicious false alarm	1	1.23%
715 - Local alarm system, malicious false alarm	1	1.23%
733 - Smoke detector activation due to malfunction	1	1.23%
735 - Alarm system sounded due to malfunction	2	2.47%
736 - CO detector activation due to malfunction	1	1.23%
740 - Unintentional transmission of alarm, other	1	1.23%
743 - Smoke detector activation, no fire - unintentional	1	1.23%
744 - Detector activation, no fire - unintentional	2	2.47%
TOTAL INCIDENTS:	81	100%

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.

Newmarket Fire & Rescue

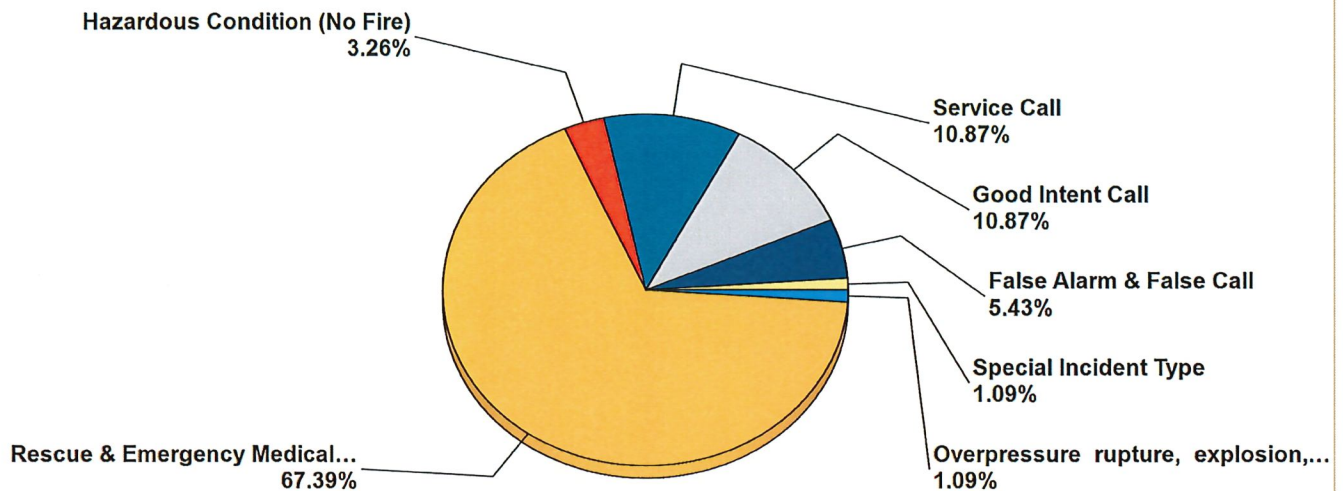
Newmarket, NH

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Breakdown by Major Incident Types for Date Range

Zone(s): All Zones | Start Date: 09/01/2021 | End Date: 09/30/2021



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Overpressure rupture, explosion, overhear - no fire	1	1.09%
Rescue & Emergency Medical Service	62	67.39%
Hazardous Condition (No Fire)	3	3.26%
Service Call	10	10.87%
Good Intent Call	10	10.87%
False Alarm & False Call	5	5.43%
Special Incident Type	1	1.09%
TOTAL	92	100%

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.



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Detailed Breakdown by Incident Type		
INCIDENT TYPE	# INCIDENTS	% of TOTAL
251 - Excessive heat, scorch burns with no ignition	1	1.09%
311 - Medical assist, assist EMS crew	1	1.09%
321 - EMS call, excluding vehicle accident with injury	59	64.13%
324 - Motor vehicle accident with no injuries.	1	1.09%
381 - Rescue or EMS standby	1	1.09%
412 - Gas leak (natural gas or LPG)	2	2.17%
445 - Arcing, shorted electrical equipment	1	1.09%
500 - Service Call, other	1	1.09%
531 - Smoke or odor removal	1	1.09%
550 - Public service assistance, other	1	1.09%
551 - Assist police or other governmental agency	2	2.17%
552 - Police matter	1	1.09%
553 - Public service	1	1.09%
561 - Unauthorized burning	2	2.17%
571 - Cover assignment, standby, moveup	1	1.09%
600 - Good intent call, other	5	5.43%
611 - Dispatched & cancelled en route	2	2.17%
622 - No incident found on arrival at dispatch address	1	1.09%
651 - Smoke scare, odor of smoke	1	1.09%
671 - HazMat release investigation w/no HazMat	1	1.09%
700 - False alarm or false call, other	1	1.09%
733 - Smoke detector activation due to malfunction	1	1.09%
740 - Unintentional transmission of alarm, other	2	2.17%
746 - Carbon monoxide detector activation, no CO	1	1.09%
900 - Special type of incident, other	1	1.09%
TOTAL INCIDENTS:	92	100%

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.

Newmarket Fire & Rescue

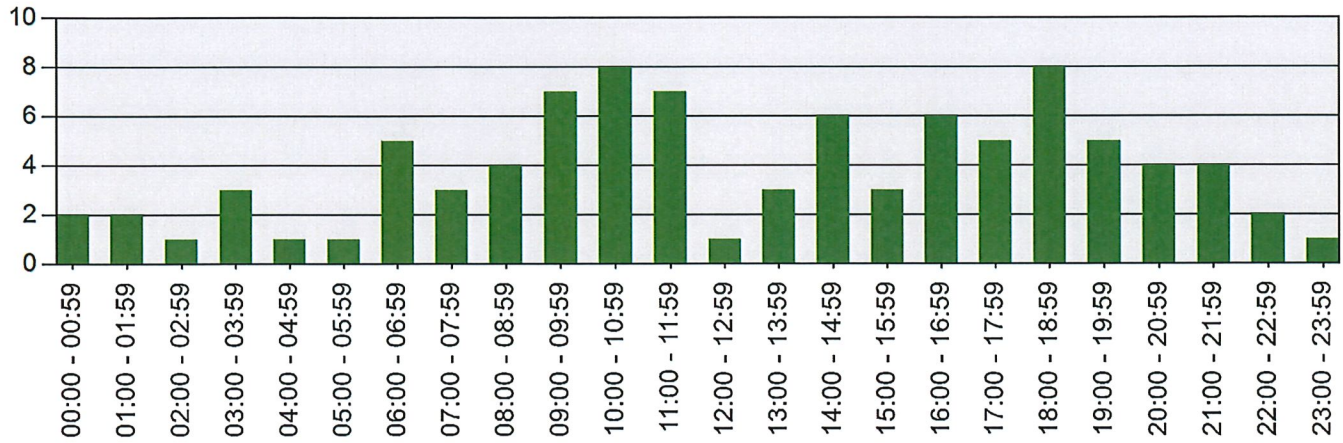
Newmarket, NH

This report was generated on 10/4/2021 10:19:36 AM



Incidents per Hour for Incident Type Range for Date Range

Start Incident Type: 100 | End Incident Type: 911 | Start Date: 09/01/2021 | End Date: 09/30/2021



Hour	# of CALLS
00:00 - 00:59	2
01:00 - 01:59	2
02:00 - 02:59	1
03:00 - 03:59	3
04:00 - 04:59	1
05:00 - 05:59	1
06:00 - 06:59	5
07:00 - 07:59	3
08:00 - 08:59	4
09:00 - 09:59	7
10:00 - 10:59	8
11:00 - 11:59	7
12:00 - 12:59	1
13:00 - 13:59	3
14:00 - 14:59	6
15:00 - 15:59	3
16:00 - 16:59	6
17:00 - 17:59	5
18:00 - 18:59	8
19:00 - 19:59	5
20:00 - 20:59	4
21:00 - 21:59	4
22:00 - 22:59	2
23:00 - 23:59	1
TOTAL:	92

Only REVIEWED incidents included.



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Doc Id: 898

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Newmarket Fire & Rescue

Newmarket, NH

This report was generated on 10/4/2021 10:17:02 AM



Incident Detail for Aid Given and Received for Incident Type Range for Date Range

Incident Type Range: 100 - 911 | StartDate: 09/01/2021 | EndDate: 09/30/2021

INCIDENT DATE	INCIDENT #	ADDRESS	INCIDENT TYPE	SHIFT
AID TYPE: Automatic aid given				
09/12/2021	2021-716	3 Wrinkler WAY	671 - HazMat release investigation w/no HazMat	1 - Station 1

Percentage of Total Incidents: 1.09%

AID TYPE: Mutual aid given				
09/01/2021	2021-686	366 Calef HWY	700 - False alarm or false call, other	1 - Station 1
09/09/2021	2021-703	51 Campground RD	651 - Smoke scare, odor of smoke	1 - Station 1
09/19/2021	2021-741	15 Railraod AVE	321 - EMS call, excluding vehicle accident with injury	1 - Station 1
09/23/2021	2021-759	11 Camp Ground RD	321 - EMS call, excluding vehicle accident with injury	1 - Station 1
09/28/2021	2021-771	80 Fox Point RD	571 - Cover assignment, standby, moveup	1 - Station 1

Percentage of Total Incidents: 5.43%

AID TYPE: Mutual aid received				
09/19/2021	2021-742	3 Sewall LN	321 - EMS call, excluding vehicle accident with injury	1 - Station 1
09/19/2021	2021-746	7 Shady LN	321 - EMS call, excluding vehicle accident with injury	1 - Station 1
09/23/2021	2021-758	18 Great Hill DR	321 - EMS call, excluding vehicle accident with injury	1 - Station 1
09/26/2021	2021-766	367 Cushing RD	600 - Good intent call, other	1 - Station 1
09/27/2021	2021-768	9 Grant road	321 - EMS call, excluding vehicle accident with injury	1 - Station 1

Percentage of Total Incidents: 5.43%

Displays all incidents with aid given or received, and excludes incidents with neither. Percentages calculated from total number of incidents for parameters provided. Only REVIEWED incidents included.



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Newmarket Fire & Rescue

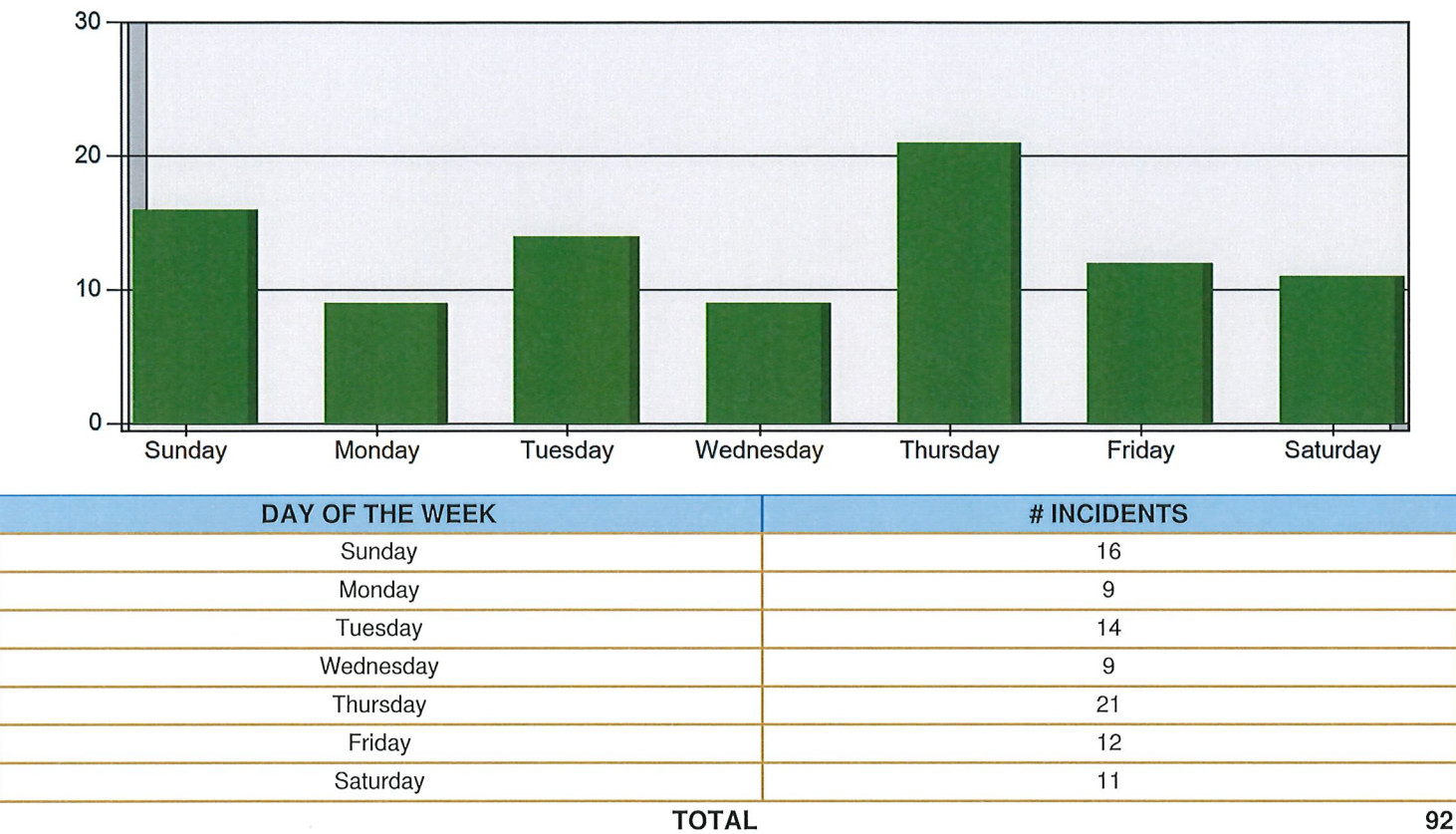
Newmarket, NH

This report was generated on 10/4/2021 10:15:46 AM



Incidents by Day of the Week for Date Range

Start Incident Type: 100 | End Incident Type: 911 | Start Date: 09/01/2021 | End Date: 09/30/2021



Only Reviewed incidents included.

Public Works

All of the roadway paving is completed. The only remaining work is graveling the shoulders which will be completed in the month of October. The department has also been widening Bay Road in preparation for the new sidewalk. Crews have completed some tree removal, constructed a new retainment wall. The curbing crew is schedule to install the granite curb on the third week of October. The new sidewalk will extend from Main Street to the Heron Point Estates and should be completed by mid-November.

Before



After



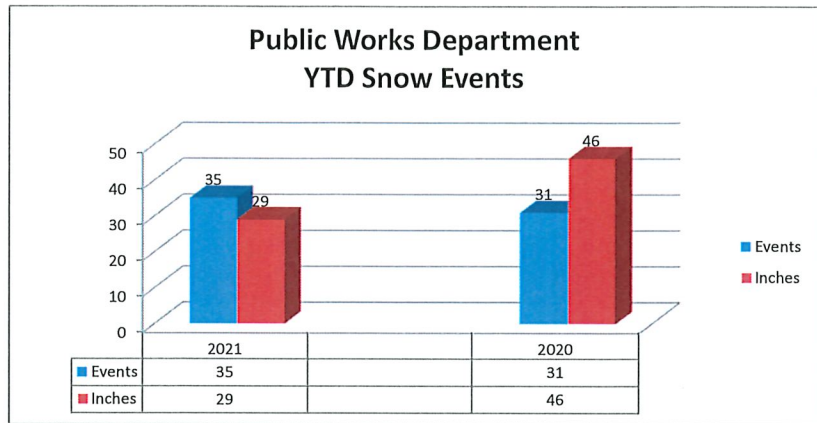
The bulk of the work on South Main Street is complete. The final paving will be done after the trenches go through a freeze thaw cycle in the spring of 2022. Granese will shim the westbound travel lane before plowing season.

The New Road Drainage Project bid opening has been pushed back another month. The plan is still to put out the bid this fall with construction in the spring.

There has been a very significant increase in bulk road salt this year. Last year we paid \$46.75 per ton and this year its \$67.00 per ton which is a difference of \$20.25. The driving factor is the cost of ocean freight. All salt is imported and are subject to the ocean freight market which is extremely high right now. At least we are aware of this going into the winter season and can be prepared for it. This budget line item will take a hit of \$35-40k potentially. I have had conversation with the town manager and finance director. We will be working on finding areas to cover the anticipated overages.

I have attached charts with activity reports for the month of September.

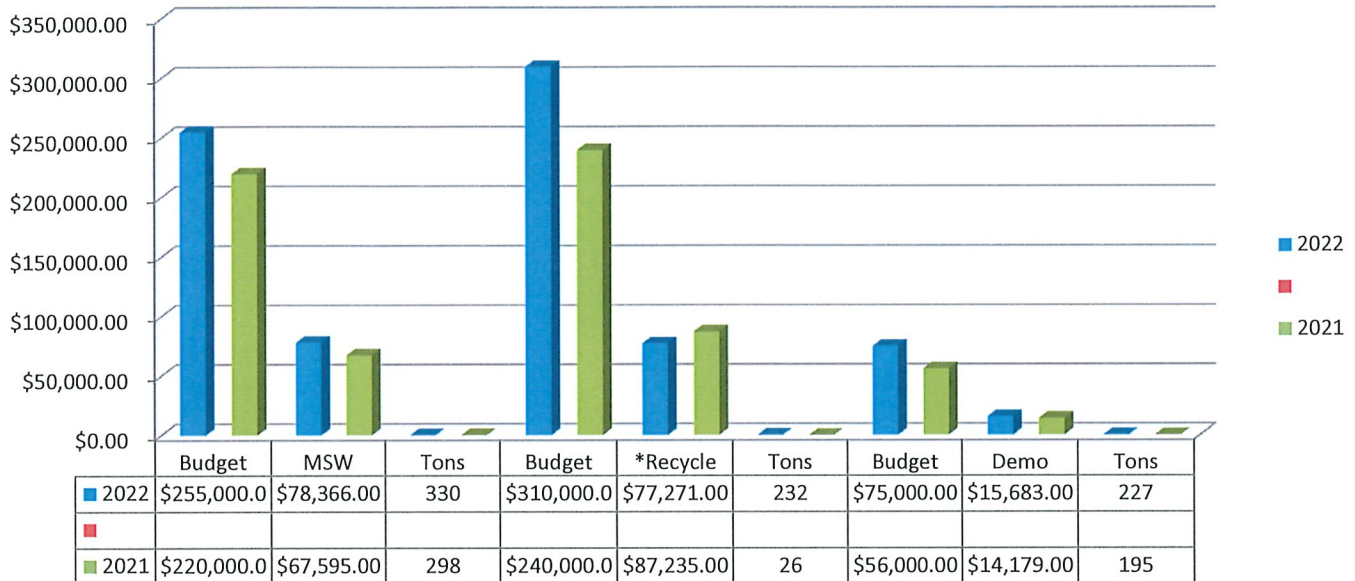
	Events	Inches
2021	35	29
2020	31	46



	Budget	MSW	Tons	Budget	*Recycle	Tons	Budget	Demo	Tons
2022	\$255,000.00	\$78,366.00	330	\$310,000.00	\$77,271.00	232	\$75,000.00	\$15,683.00	227
2021	\$220,000.00	\$67,595.00	298	\$240,000.00	\$87,235.00	26	\$56,000.00	\$14,179.00	195

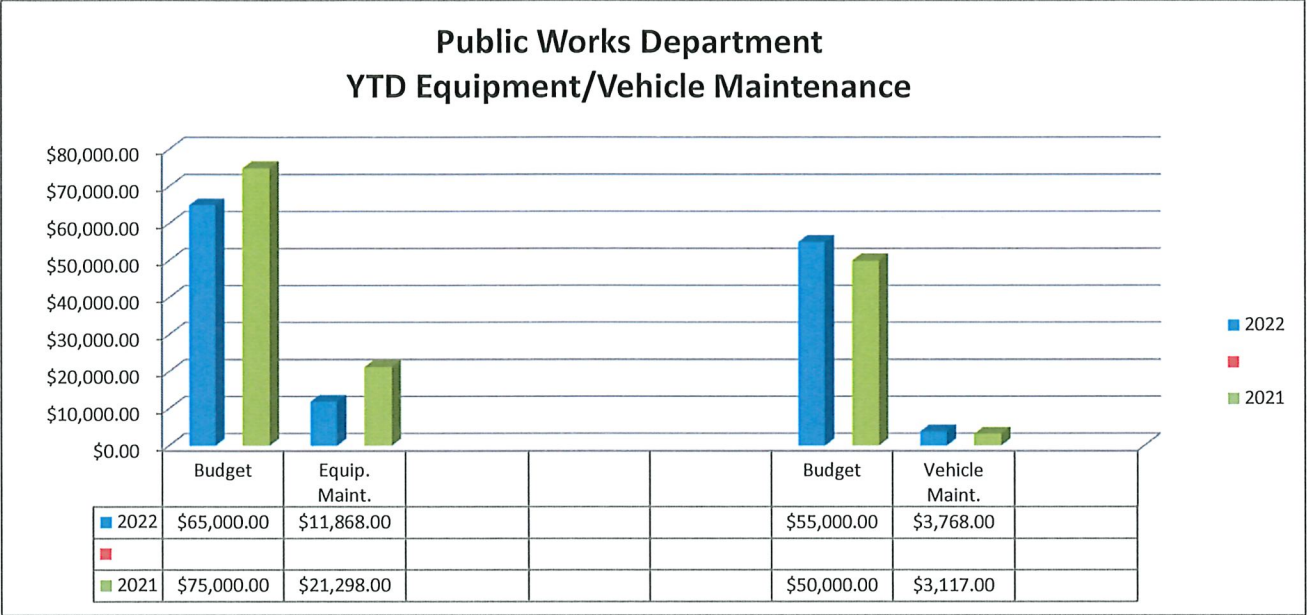
*Recycle \$ includes curbside, roll-off and composting

Public Works Department YTD Solid Waste

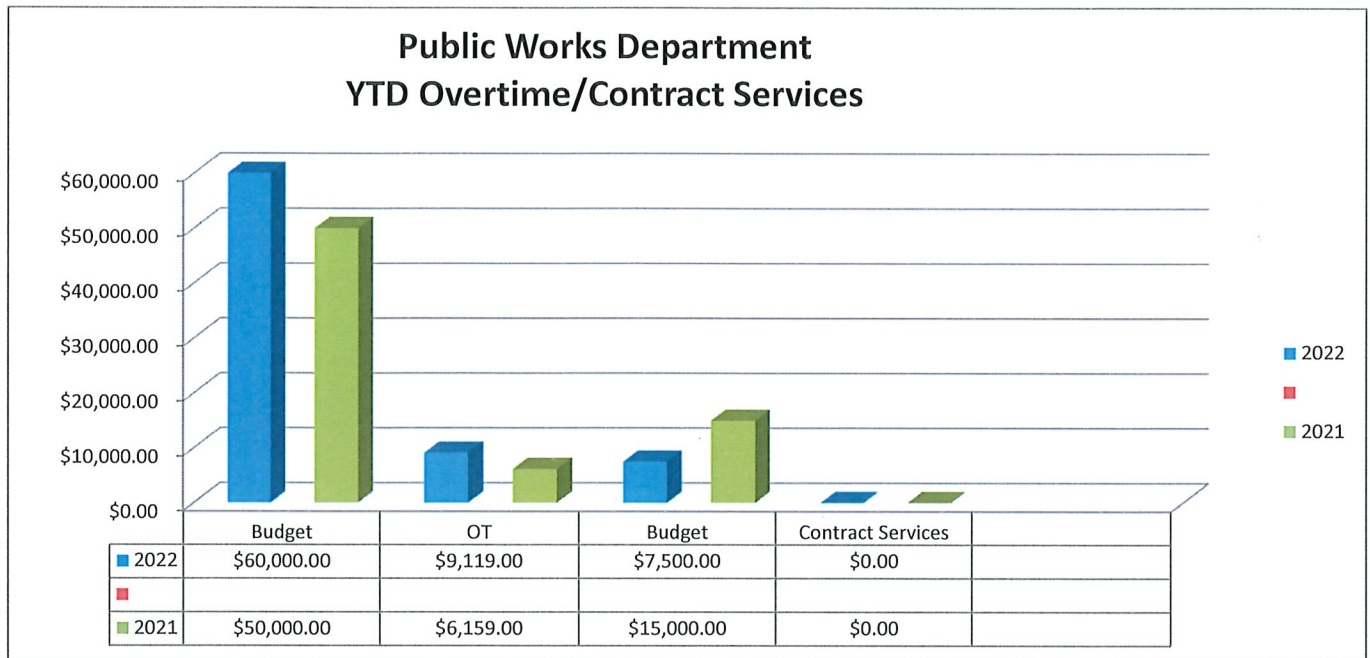


	Budget	Equip. Maint.
2022	\$65,000.00	\$11,868.00
2021	\$75,000.00	\$21,298.00

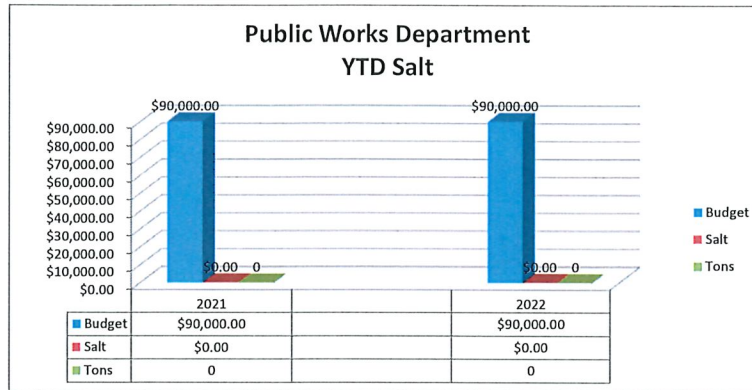
	Budget	Vehicle Maint.
	\$55,000.00	\$3,768.00
	\$50,000.00	\$3,117.00



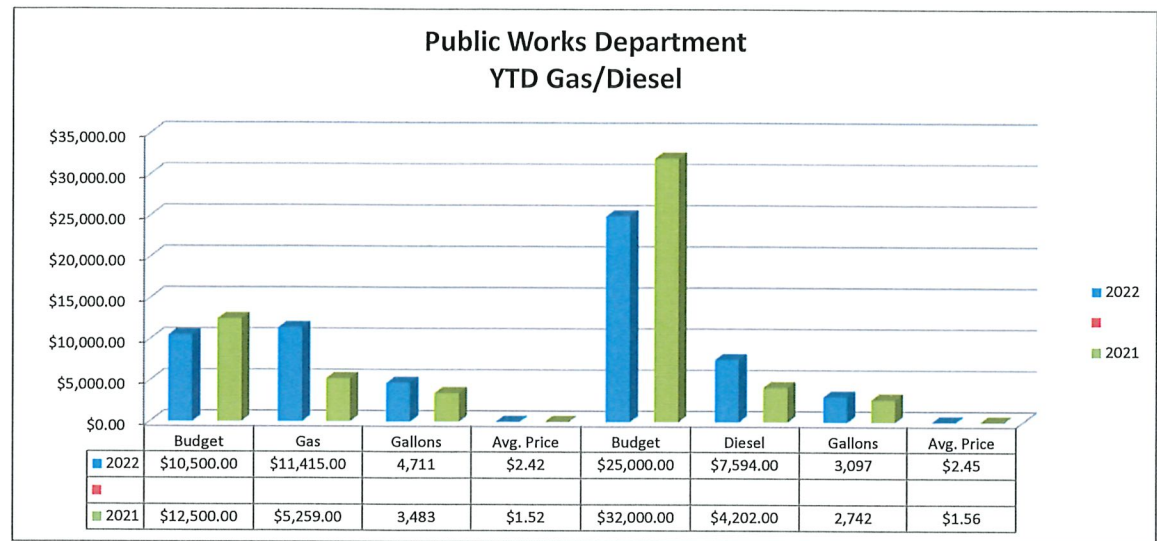
	Budget	OT	Budget	Contract Services
2022	\$60,000.00	\$9,119.00	\$7,500.00	\$0.00
2021	\$50,000.00	\$6,159.00	\$15,000.00	\$0.00



	Budget	Salt	Tons
2021	\$90,000.00	\$0.00	0
2022	\$90,000.00	\$0.00	0



	Budget	Gas	Gallons	Avg. Price	Budget	Diesel	Gallons	Avg. Price
2022	\$10,500.00	\$11,415.00	4,711	\$2.42	\$25,000.00	\$7,594.00	3,097	\$2.45
2021	\$12,500.00	\$5,259.00	3,483	\$1.52	\$32,000.00	\$4,202.00	2,742	\$1.56



Environmental Services Department

Wastewater Monthly Maintenance Report

September-21

- 9/1/2021 - All Wastewater lift stations were checked.
- 9/2/2021 - Creighton St. lift station - Pump #1 wouldn't run in auto but would run in hand. When we tried to run the pump in auto it would go into an alarm for VFD Fault but there was no fault on the VFD. EII came in to trouble shoot the problem and discovered there was a bad relay for the auto start. We replaced the relay and the pump worked like it should.
 - Replaced the original aeration tank #2 zone 2A KSB mixer, which seems to have slowed down, with a new KSB mixer we had as a spare.
- 9/7/2021 - Put secondary clarifier #1 back online after completing all annual maintenance and painting the final epoxy coats on the launders. Took secondary clarifier #2 offline for annual inspection, maintenance and to apply the final coats of epoxy paint to the launder.
 - The WWTF lower lift station kept getting a high water alarm. We found that pump #2 was air bound because its check valve wasn't closing completely. We took the check valve apart, cleaned it out and loosened the flapper arm packing gland in order to finally get the valve to close. Put the valve back together and tested it out, seems to be working normally now.
- 9/8/2021 - The WWTF lower lift station was getting high water alarms again. We had Laviolette Controls come in to trouble shoot the electrical problem and they found that a phase converter relay to the pumps was no good. They made it so the pumps would run like they should and are ordering us a new part and they will install it when it comes in.
- 9/9/2021 - All Wastewater lift stations were checked.
- 9/14/2021 - Finished cleaning out the bottom of aeration tank #2 zones 2C and 2D. Adjusted some of the aerators in zone 2D.

- 9/15/2021 - The primary sludge pump #1 sounded like it had some debris in the bottom of it. We opened the bottom of the pump to inspect it and found multiple rocks, a plastic plug and some wood pieces. We inspected the pumps plungers for any damage and they were ok. The pump was then put back together and put back online.

- 9/17/2021 - Started to pressure wash the launder of secondary clarifier #2 to get ready for painting.

- 9/21/2021 - Removed the two old rubber scrapers off of the scum skimmer arms on secondary clarifier #1 and installed one new rubber scraper onto one of the two arms.

- 9/22/2021 - Installed the second rubber scraper onto the remaining scum skimmer arm on secondary clarifier #2.

- 9/23/2021 - Finished power washing the launder to secondary clarifier #2 to get it ready for painting.

- 9/24/2021 - All Wastewater lift stations were checked.

- 9/27/2021 - Put primary clarifier #1 online, a few minutes later the VFD faulted out with a ground fault. We tried to get the clarifier to run a few more times but the VFD would just keep faulting out. Took the clarifier offline and called Laviolette Controls and they will be here in a few days to trouble shoot the electrical problem.

- 9/29/2021 - Finished cleaning out the bottom of secondary clarifier #2 and did the annual inspection and maintenance on it. Everything looks good.

- 9/30/2021 - Laviolette Controls came in to trouble shoot primary clarifier #1 VFD ground fault. They discovered that the water proof electrical ON/OFF switch box on the clarifier was not sealed all the way and water had gotten into it and fried the contactor. They are going to order a new one and will install it when they get it.

- Laviolette Controls installed the new phase converter in the WWTF lower lift station control panel replacing the one that had gone bad.

- During lift station and generator checks the WWTF generator's block heater was found leaking antifreeze. We inspected the block heater and the leak was not coming from the hoses but from the block heater. We Called TriState Generator to schedule someone to come look at it, they will be here on 10-1-2021.
- All Wastewater lift stations were checked.

Huber Press and Sludge Report

Press ran for - 21 days

Total run hours - 239.80 hrs

Total gallons pumped - 533,216 gal

Average feed sludge percentage - 0.59%

Average feed sludge temp - 22.2°c

Average filtrate percentage - 0.09%

Average filtrate temp - 21.5°c

Average capture rate - 85%

Average sludge solids percentage - 27.28%

Total monthly sludge tonnage - 53.41 ton

Monthly Operations Report														
Newmarket WPCF														
Permit # NH00100196														
September-2021														
Primary Operator Sean Greig														
	Inf. Flow	Eff. Flow MGD			BOD		TSS		Nitrogen	PH		Fecal	Enter	Chlorine
	MGD	Min	Max	Total	Inf.	Eff.	Inf.	Eff.		Inf.	Eff.	Colif.	ococci	Residual
1	.4276	.11	1.1	.4220		5.9		3.9	3.9	8.5	7.2	9	12	0.00 0.00
2	.7945	.45	1.8	.8690		5.9		5.3	6.6	7.5	6.9	7	13	0.00 0.00
3	.5258	.22	1.2	.5480						7.7	7.0	3	6	0.00 0.00
4	.4655	.17	1.0	.4680						7.7	7.1	2	3	0.00 0.00
5	.4509	.16	1.2	.4810						7.7	7.2	2	1	0.00 0.00
6	.4767	.16	1.1	.4930						7.4	7.2	<1	3	0.00 0.00
7	.4297	.00	1.2	.3120						7.8	7.1	1	5	0.00 0.00
8	.4248	.11	1.7	.5070		7.0		7.3	4.4	7.0	7.3	9	16	0.00 0.00
9	.4601	.14	1.8	.5280		8.0		5.7	4.0	7.4	7.1	14	17	0.00 0.00
10	.4714	.20	1.2	.5150						7.6	7.2	3	21	0.00 0.00
11	.4295	.10	1.0	.4350						7.7	7.3	4	9	0.00 0.00
12	.4508	.13	1.1	.4590						7.2	7.2	1	4	0.00 0.00
13	.4417	.13	1.3	.4890					5.6	6.6	7.0	<1	3	0.00 0.00
14	.4168	.11	1.1	.4260					3.5	7.3	7.2	6	19	0.00 0.00
15	.4131	.10	1.1	.4290	370	5.8	270	5.2	3.8	7.4	7.2	<1	3	0.00 0.00
16	.4118	.00	1.2	.4520		5.9		5.3	3.9	7.6	7.2	6	9	0.00 0.00
17	.3928	.10	1.0	.4150					5.2	6.5	7.2	<1	1	0.06 0.00
18	.4014	.10	1.0	.3960					5.5	7.5	7.2	6	4	0.00 0.00
19	.4131	.10	1.0	.4050						7.8	7.2	1	1	0.00 0.05
20	.3819	.09	0.9	.3540						7.7	7.2	<1	3	0.00 0.00
21	.3798	.09	1.0	.4000					3.9	7.6	7.1	9	11	0.00 0.00
22	.3795	.08	1.0	.4070					3.8	7.8	7.2	1	12	0.00 0.00
23	.3762	.08	0.9	.3850					3.2	7.9	7.3	1	2	0.00 0.00
24	.3855	.12	1.0	.4110						7.9	7.2	2	10	0.00 0.00
25	.4169	.10	1.1	.4100						7.9	7.1	2	9	0.00 0.00
26	.4411	.08	1.2	.4380						7.7	7.2	1	4	0.00 0.00
27	.4105	.11	1.1	.4260						7.8	7.1	<1	5	0.00 0.00
28	.4142	.16	1.0	.4450		4.8		5.3	4.5	7.7	7.1	5	12	0.00 0.00
29	.4229	.12	1.1	.4640		5.8		6.4	5.3	7.8	7.1	14	21	0.00 0.00
30	.4036	.10	1.0	.4130						8.0	7.1	361	40	0.00 0.00

Average Wastewater Flow Discharged: 0.4534 Million Gallons/Day; Total gallons discharged 13,602,000

Biochemical Oxygen Demand (BOD) Removal: 97%, Average Discharge per day: 4.9 mg/L; Permit Limit 30mg/L

Total Suspended Solids (TSS) Removal: 97%, Average Discharge per day: 4.4 mg/L; Permit Limit 30 mg/L

Total Nitrogen (TN) Average Discharge per day: 4.5 mg/L, 17.0 lbs; Administrative Order Permit Limit 8mg/L

Watermain Projects

The Bay Road and South Main Street Projects are nearly complete. Granese will be doing remaining punch list items in October. Newmarket Public Works will be working on the sidewalk on Bay Road. In the Spring of 2022, the top pavement coat will be put down on Bay Road, and South Main will be milled and receive a top coat of pavement.

Moody point will be tied into the Town's water system in October. Granese is waiting on parts to complete the connection.

The MacIntosh and Tucker Well Treatment Project is nearly complete. It is expected that the facility will be complete and brought on line in the beginning of November. The facility will treat 300 gallons per minute from the MacIntosh Well, and will also be able to treat an additional 275 gallons per minute from the future Tucker well. The facility will reduce arsenic from 10.0 to 13.0 micrograms per liter to approximately 0.0 micrograms per liter. The new state arsenic limit is 5.0 micrograms per liter.

Water Conservation

The water system is in a stage 3 water ban. Stage 3 is a Mandatory Two-Day Restrictions on Lawn Watering by Address. Each address is to restrict watering to two days per week between the hours of 5-8 am and 6-9 pm on the following schedule:

<u>Allowed Days</u>	<u>Street Address</u>
Monday, Wednesday	Odd Number
Tuesday, Thursday	Even Address

No washing driveways, sidewalks, autos, or boats.

Hand held hoses may be used for flower and vegetable gardens plus shrubbery without hour and day restrictions. (Stage 2, and 3 only).

The Newmarket area experienced a drought last year and is currently experiencing an abnormally dry period. The Town water system is currently a stage 3 to protect its water supply. The MacIntosh Well is scheduled to come back on-line in November 2021.

PWS 1731010 - Newmarket Water Works

Water Quality Monitoring

Sampled By__ BMT

Monthly Monitoring For Sep-21

Location	Date/Time	PH	Temp 'C	PO4 mg/L	Free Cl2 mg/L	Total Coliform
Lamprey	9/8/21 0810	8.37	22.7	0.69	0.12	Absent
Racquet Club	9/8/21 0825	8.28	21.1	0.61	0.32	Absent
L+M	9/8/21 0850	8.19	20.1	0.63	0.06	Absent
Aubuchon	9/16/21 0835	7.32	21.4	0.61	0.08	Absent
Public Works	9/16/21 0758	7.59	22.4	0.75	0.22	Absent
Town Hall	9/16/21 0815	7.19	22.2	0.6	0.16	Absent

Well Site	Date/Time	PH	Temp 'C	PO4 mg/L	Free Cl2 mg/L
Bennett	9/8/21 1418	8.37	12.7	0.78	0.28
Sewall	9/8/21 1425	7.91	12.9	0.82	0.21
Bennett	9/16/21 1101	6.1	12.2	0.7	0.26
Sewall	9/16/21 1130	8.1	12.4	0.8	0.36

SEPTEMBER PUMPING TOTALS 2021							
Date	Bennett	185 gpm	Sewall	265 gpm	Mac Well	OFFLINE	6/29/2020
	Hrs	Gallons	Hrs	Gallons	Hrs	Gallons	Total
1	14.5	160,886	14.5	230,829			391,715
2	14.7	162,721	14.7	233,450			396,171
3	14.3	158,398	14.3	227,189			385,587
4	14.6	161,277	14.6	231,385			392,662
5	14.7	162,889	14.7	233,517			396,406
6	15.4	170,414	15.4	244,560			414,974
7	16.4	181,775	16.4	260,943			442,718
8	14.6	162,022	14.6	232,494			394,516
9	14.6	164,529	14.9	231,605			396,134
10	12.8	143,022	12.9	203,233			346,255
11	14.8	162,240	14.7	234,475			396,715
12	15.2	169,571	15.3	241,554			411,125
13	15.4	170,127	15.4	244,792			414,919
14	14.0	155,443	14.0	223,052			378,495
15	14.4	160,374	14.4	228,140			388,514
16	14.9	163,224	14.7	235,990			399,214
17	13.7	152,007	13.7	217,078			369,085
18	16.1	177,822	16.1	256,336			434,158
19	15.0	166,381	15.0	238,741			405,122
20	13.7	151,611	13.7	217,458			369,069
21	16.0	176,674	16.0	253,576			430,250
22	14.7	162,673	14.7	233,458			396,131
23	14.2	157,727	14.2	224,482			382,209
24	15.3	168,134	15.2	243,104			411,238
25	16.1	179,101	16.2	255,325			434,426
26	16.3	179,589	16.2	259,598			439,187
27	15.2	168,094	15.2	241,163			409,257
28	15.1	167,262	15.1	239,982			407,244
29	16.1	178,063	16.1	255,633			433,696
30	15.0	165,815	15.0	237,878			403,693
31							0
Total	447.8	4,959,865	447.9	7,111,020	0.0	0	12,070,885
AVG. Day	14.9	165,329	14.9	237,034	#DIV/0!	#DIV/0!	402,361
Max Day	16.4	181,775	16.4	260,943	0.0	0	442,718



Office of Building Safety, Zoning Enforcement and Health September 2021 Activities

Permits	Number of Permits	Revenue Collected
Residential Addition/Alteration	1	\$1,675.00
New Dwelling	0	\$0.00
Electrical	10	\$1,160.00
Gas	4	\$260.00
Mechanical	8	\$880.00
Miscellaneous Building	3	\$260.00
Plumbing	1	\$57.00
Total	27	\$ 4,292.00

Peter Rowell is the interim Building Inspector.

Town Clerk/Tax Collector

TAXES

Total Committed 2021	\$12,568,715	Tax 1
Total Uncollected 9/30/21	\$402,478	

TAX LIENS

	2020 Liens <u>(Deed 2023)</u>	2019 Liens <u>(Deed 2022)</u>
Property Tax Amount Liened	146,227	178,934
# Properties Liened	34	33
Uncollected 09/30/21	121,987	60,080

WATER & SEWER (1/1 THRU 9/30)

	<u>2021</u>	<u>2020</u>
Uncollected	160,883	82,077

TOWN CLERK REVENUE (7/1/21 THRU 9/30/21)

	Year End <u>6/30/22</u>	Year End <u>6/30/21</u>	
Motor Vehicle (MV)	426,452	421,239	1.24% increase
Town "non-MV"	42,453	38,566	10.08% increase
State NH (MV, Vitals, Boats, Dogs)	150,129	149,787	0.23% increase

- Daily Activity Steady
- Town Clerk attended New Hampshire City & Town Clerk's Association Annual Conference
- Dog Licenses Due April 30th
 - Civil Forfeiture fines added for all unlicensed dogs
 - 8 outstanding dogs as of 9/30/2021

Planning

Planning Board Activities

Approved applications

Newmarket Industrial Park Lots 6, 7, and 9-3 Shearwater Investment Corporation and Procentric

The owners of the Industrial Park have purchased parcels which front on NH Route 108 in order to create two new industrial sites at the Industrial Park. The project involves the construction of a 24,000 square foot stand-alone industrial building on Lot 7. The project received a conditional approval at the April 2018 Planning Board meeting. As part of the project, the intersection of Forbes Road and Route 108 was improved with a right turn lane and larger turning radius in coordination with the NH Department of Transportation.

The Planning Board received a second application from the Maplewood and Vaughan Holding Co. LLC for a new 22,000 square foot industrial building on adjacent Lot 6. Following a review by the Technical Review Committee (TRC) and the Town's engineering consultant, the Planning Board conditionally approved the application at the July 2018 meeting. As of this time, the off-site improvements at the intersection of Forbes Road and Route 108 for both Lots 6 and 7 are complete. Final paving and striping was completed in late August. The development team has indicated that excavation work at the two sites will cease at the end of this year. The developer's representative will be scheduled to come to the Planning Board for an update of activity and status report at the November meeting.

Promocentrics, at 5 Forbes Road, received approval from the Planning Board for expansion of two additions to the existing building: one involving 12,610 square feet; and the other 11,000 square feet, in October 2019. As of this date, the project has received all permits and the plans and development agreement have been signed and recorded at the Rockingham Register of Deeds. A preconstruction conference was held on July 29 and construction started on August 2, 2021. The project is moving along expeditiously.

Eric DeWitt, 81 Exeter Road, Tax Map U3, Lot 137. In December 2018, the Planning Board approved a mixed-use project at this location in the B-1 Business zone. The Applicant proposes to remove the existing structures on the site and construct a two-story building. The first floor would be commercial space to allow for businesses and a restaurant and the second floor would house eight studio style apartments. The Technical Review Committee reviewed several iterations of the plan. The Planning Board conditionally approved the project at its meeting on December 11, 2018. At their June 11, 2019 meeting, the Planning Board extended the time frame for meeting the conditions of approval for another six months and waived the payment of impact fees on three of the nine units proposed in the mixed-use development. The applicant has submitted revised plans. The applicant requested a reconsideration of the impact fee waiver, which was approved at the November 12, 2019 Planning Board meeting. The Planning Board approved another six (6) month extension of the conditional approval, to allow for State approval of the revised sewer design. The Developer's Agreement has been finalized and all the conditions of the Planning Board approval have been met.

The plans and Agreement have been recorded at the Rockingham Register of Deeds. The developer anticipates the start of construction soon. The Project Owner has made some minor changes to the plans to accommodate special events involving outdoor uses and seating in response to Covid 19 which have been approved administratively. This project has been delayed by the Applicant.

Site Plan Review Application of Selectwood Property aka Lamprey Falls, LLC, Map U-2, Lot 359 on Bay Road. This project, which was approved by the Newmarket Planning Board in September 2008, laid dormant for several years. It involves the historic adaptive re-use of a former warehousing building into 15 market rate housing units. Construction has moved at a slow, but steady pace. Recently, the contractors completed some of the exterior site work including the construction of retaining walls and the pedestrian ramp.

Walter Cheney Jr./Cheney Property Management Corp.- Application for a Site Plan and Special Use Permit for a Mixed Use Development involving commercial use on the first floor and 28 residential units. This project was conditionally approved at the Planning Board meeting on October 12, 2021.

Old Business

- Request from **CRC Future Corporation** for a Design Review of revisions to the Phase Two Site Plan for Hersey Green Condominium involving the increase in the number of units from 28 to 38 units, reducing the number of single units, on the upper cul de sac from 7 units to 6 units, and remaining units to become 16 duplexes (with 32 units). All state permits for the project have been received and conditions have been met. Construction is underway.
- **77 Hersey Lane, LLC (Walter Cheney) and Chinburg Builders, LLC, 77 Hersey Lane, Tax Map R4, Lot 3, R2 Zone.** This project involves the development of an 11 Lot Residential Open Space Development on a 13-acre lot off the Class VI road portion of Hersey Lane. The project was conditionally approved for a Special Use Permit at the Planning Board meeting on November 12, 2020. The Planning Board approved a 100-foot wetland buffer waiver request at its September 15, 2020 meeting. The Planning Board approved the final application on December 22, 2020 with 15 conditions. The Developer received approval from the Town Council at its meeting on February 3 to upgrade a portion of the Hersey Lane Class VI road in order to provide improved access to the property so the project can move forward. The Applicant continues to work on addressing the conditions of approval and awaits a notice to proceed with construction. At the Planning Board meeting on June 8, 2021, a lot line revision was approved allowing the developer to improve a portion of the Class 6 road of Hersey Lane with an appropriate 50 foot right of way. The applicant has secured all required permits. A pre-construction conference was held on September 29, 2021 and construction has begun.

Other Business

Zoning Board of Adjustment

The Zoning Board of Adjustment continued the application of Michael Mangan for variances from Section 32-87 setbacks and Section 32-89 Dimensions Table to allow the building of a 27'x18' structures for storage and personal use by owner and tenants. The proposed setback is only 16 feet from the Washington Street property line, whereas 25 feet is required. The property is located at 10 Nichols Avenue, Tax Map U2, Lot 237, R3 Zone. The applicant has

been provided a 90 day extension to address some of the design issues raised at the August 10 meeting. The application has been continued to the November 23.

The Zoning Board received two (2) applications which will be held on Monday, October 18, 2021:

Robert and Natalie Hassold at 6 Honeycomb Way to permit the expansion of existing deck which will infringe upon a 25 foot wide “no cut, no disturbance wetlands buffer adjacent to poorly drained hydric soils.

Jason and Sarah Manfield for property at 32 Ladyslipper Drive to permit the construction of a single car garage within the side and rear setback line.

The Gateway Development Proposals

The Town is working with a planning/development consultant to bring forward development plans and zoning changes to implement three proposals for gateway development. The consultant and staff met with stakeholders and owners of property in South Gateway in June to discuss the status of planning activities, potential zoning barriers and incentives that maybe necessary to facilitate redevelopment in the area. There were updates related to three tracks: (1) undeveloped lands; (2) existing users related to long-term options for addressing needs for sewer expansion, and (3) possible connection with Newfields within a five (5) year extension. The joint meeting of the Planning Board and Town Council has been scheduled tentatively for November 3 at 6:00 pm in the Town Hall auditorium to hear an update on the project and to discuss possible zoning changes.

Capital Improvements Plan - The Planning staff is the process of completing the Capital Improvements Plan process for FY 2022-2028 in conjunction with the Capital Improvements Plan (CIP) committee. The committee submitted its recommendations to the Town Manager on September 14. The Committee recommended 49 projects for funding in the amount of \$ 2,542,187.

Financials:

	Budget	MTD	YTD	Available	% Spent
FY 2021	\$ 139,801	\$ 9,057	\$ 35,962	\$ 103,838	26
FY 2022	\$ 154,864	\$10,649	\$ 38,408	\$ 116,456	26

Finance

This report will briefly explain the departments' activities for the month of September.

1. This month's activity in the Finance Department has been largely devoted to normal financial operations (accounts payables, accounts receivables, payroll, account reconciliations, financial reporting, etc.), providing supporting documents and data for the auditors, and budget development.
2. During the month the budget data was entered by the departments, meetings were by the Finance Director and each department leader to review their numbers, rationale and documentation supporting them. While budgeting is as much art as science, this year is particularly challenging due to the pandemic and its associated problems (labor shortages, labor rate increases, supply chain breaks including in energy sector, concerns of inflation and hype in the markets, uncertainty about interest rates, and political uncertainty). Nonetheless, budget data has been entered into the Munis accounting system via the budgeting module and then it will be exported and copied into spreadsheets for review by Town Manager, the Town Council and the Budget Committee after each has conducted their reviews.
3. At this point, we are still using two systems (Munis and Excel workbooks) to conduct this process. In the future, the goal is to have both the knowledge, have configured the system, and developed forms to be able to do everything via the Munis system.
4. The MS-9 and MS-10 (Trust Fund reports) were prepared and submitted to the state.
5. The MS-434 and the MS-535 were prepared and submitted to the NH DRA. These are the revised revenue projections and the financial report of the municipality respectively.

Financials:

	Budget	MTD Transactions	YTD Transactions	Balance	% Spent
FY2022	\$290,886	\$29,100.24	\$114,108.99	\$166,598.14	42.7
FY2021	\$303,719	\$17,441.02	\$103,024.36	\$177,625.08	42.1

Information Technology

This report outlines the department's activities for the month of September.

Information Technology:

1. The IT support staff had 36 support tickets totaling 26.26 hours of service time. Requests for support largely end user support for dealing with some older PCs and the replacement thereof, email issues, a virus threat recognized and extinguished immediately, and VPN and printer connectivity.
2. As noted above, there were a few PCs replaced at the Fire Department for the radio room and two systems and a hard drive at the police department.
3. There have been no significant projects during the month. Although it continues pose some operational challenges, the Tyler Munis system doesn't appear in the IT Support reports as Tyler Technologies provides remote support for Munis and the application resides on its servers at their data center. However, each time there is an issue, we deal with the issues internally and, if we cannot resolve them, Tyler is contacted. The point is that while we aren't tracking or reporting this internally, Munis related issues do absorb sometimes significant fractions of our time (particularly Finance). The solution, while we remain under contract with Tyler, is to schedule and provide additional training to our staff. This has been done and will continue to be done in earnest over the coming months. One area of recent concern was the Code Enforcement and Permitting area. This has been a challenge for the reasons noted. A training is to be held in early October for the interim Code Enforcement person and another will be conducted in November to increase the department's Administrative Assistant's capabilities. Although trained during the implementation, there have been additional support requirements thrust upon her due to the apparently less than user-friendly nature of the system for our clients attempting to upload plan documents and pay for and obtain permits. The less than user friendly comments have come directly from our clients attempting to use it. We have been working with Tyler to determine how to best improve the situation and thus far, its recommendation has been training.
4. Plans for the future include the network cabling work discussed in the August report. The goal is to begin with the Town Hall, then tackle the Public Works building, Recreation and finally, the Police Department building. Due to contractor availability, the dates are as of yet, but this fall is when we hope to begin.
5. Cybersecurity training links (online and free from our liability insurer Primex) and documents were sent to all network and email using staff to increase their awareness and reduce the town's risk profile. The documents and trainings largely focus on the behaviors enabling cyber-crime and how to avoid them. In promoting this type of training, we are operating from a belief in the adage, "an ounce of prevention is worth a pound of cure", and this type of training is meant to be preventative. In future, we will be working with Human Resources to make such trainings mandatory to ensure the information is getting to its intended audience.

Channel 13:

In the month of September, Newmarket Channel covered 12 town and school events. These events were simulcast to Channel 13, our streaming service and the Facebook page. Four Newmarket Newsletters were created and distributed.; and we met with the Newmarket School Department about how to help with its Zoom meetings in the auditorium. We also continued to post our meeting on YouTube to ensure maximum community exposure.

On Facebook, we reached 4,157 unique users with our 15 recent posts. 62% of our audience is from Newmarket, with the majority of the rest being from the surrounding communities, but some as far away as

the Philippines. The largest portion of our Facebook audience is women 35-44 years old. The same is true of our Instagram audience. In sum, we currently have 914 Facebook and 366 Instagram followers.

The Newmarket Newsletter, has experienced an average open rate of 42% and a click rate (links inside the newsletter) of 6%. While our opening rate is down by 5%, we still remain 18% higher than the industry average. The newsletter has been used as the vehicle to provide information to the community from the Environmental Services Department, Conservation Commission, Recreation Department, and the Public Library, to name a few.

Something that we started fairly recently is simulcasting the meetings on Twitter and YouTube live. We are working with the Town and School department in this effort and it appears to be having some success.

Financials:

	Budget	MTD Transactions	YTD Transactions	Balance	% Spent
FY2022	\$219,150	\$20,278.34	\$86,523.07	\$98,627.29	55.2
FY2021	\$215,254	\$12,038.91	\$75,033.73	\$108,620.61	50.1

Note: the numbers are the MIS and CH.13 budgets combined.

Recreation - September Report

Financial Report:

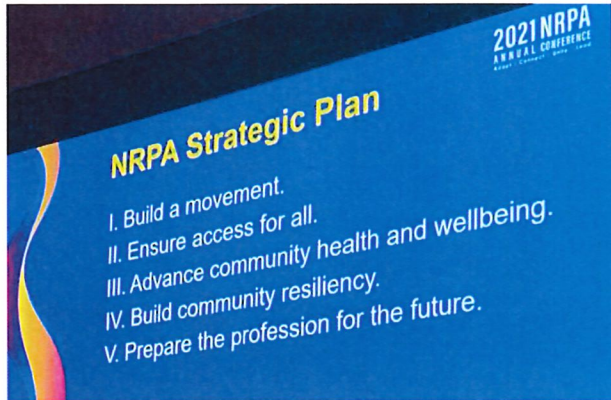
General Fund Expenditures: According to Munis the Recreation's Department's General Fund, we have expended \$53,658 (23% of the budget) as compared to \$59,511 (30% of the budget) last year at this same. This difference is mostly due to the fact that we have not had a full-time Asst. Director for the majority of September.

Rec Revolving Expenditures: According to Munis the Recreation's Department's Revolving Account, we have expended \$150,127 as compared to \$63,146 for last year at this same time. The reduction in expenditures last year was definitely COVID related as we were not able to run our typical summer camp program last summer nor were we able to make the revenue that coincides with the camp.

Rec Revolving Revenue: According to Munis the Recreation Departments, the Rec's Revolving Revenue Account is showing that we have collected \$90,586 YTD. Last year we had only collected \$32,897 in revenue at this same time last year, which again was due to COVID and the reduction in programming. We are not quite where we were in Revenue as we were in 2019, but we are slowly but surely getting back there based on our increasing participation numbers in programs

Personnel:

Recruitment: During the month of September time reviewing incoming resumes and interviewing potential candidate for the Assistant Recreation Director position. We also continue to recruit part-time employees to help run our new afterschool Play & Stay program. As many of our staff is HS and college kids, we have to work around their school schedule and extra-curricular activities commitments. September was definitely a busy month for us minus a full-time position, with some salaried staff working 10-12 around a day when we were short staffed. We are still trying to recruit a permanent Site Supervisor for the program so that the program has more leadership consistency, however, it has been a difficult position to recruit as we are looking for an experienced employee and experienced employees are looking for full-time with benefits.



National Recreation Park Conference: On a good note, both Alyssa Porto, Recreation Manager, and myself, had the opportunity to attend the National Recreation and Park Conference. We are happy to report that we were able to attend many great sessions and took time in the expo area to research more recreation type offerings to bring back to Newmarket. We are currently collecting bids for a Gaga Pit (it's all the rage in after-school and summer camp recreation). This was also a great opportunity for Alyssa having graduated from UNH RMP department and has not had a chance to see the

Recreation Profession on a National Stage. Lastly it was nice to see in one of the sessions I attended that overall health and wellbeing is the current strategic plan for the NRPA which just supports our endeavor to turn the Beech Street Center into an affordable body, mind, and wellness facility in addition to all the other recreation programs we offer.

UNH Practicum Students: Newmarket Recreation has been lucky to receive a handful of UNH practicum students over the spring and fall semester throughout the years. However, this semester we have just 1 practicum student on board. These students who are Recreation Management Policy majors typically support and help with numerous programs, events and projects and sometimes even create and teach their own program at the Rec. Each practicum student received a schedule that included direct service hours, miscellaneous project hours and event hours to give them experience in a lot of different areas in municipal recreation. Unfortunately, because we only have one practicum, we are very short on staffed for our annual Halloween Haunt which is usually staffed by these students.

Community Events:

The only Annual Community Event we held in September was the Annual Harvest Dance (see Sunrise Sunset Center segment below for more details) We are already working on the Halloween Haunt which will be held on Saturday, October 23rd 2-4pm at the Rec, and 4pm – 6pm down town Main Street business trick or treating. We are currently recruiting volunteers and advertising the event.

NEW Website

By the time you read this our new website will have been launched. For the last year the Rec Department has been working on implementing a new website for an upgraded look, a more efficient site and a better way to communicate with our community. The site will provide information on our programs and events, as well as the Sunrise Sunset Center's bus trips and programs. One of our favorite features is our new homepage on the site which will display program photos and a list of all our highlighted programs. We are hopeful that registration will go smoother for community members, and this will be an asset to our marketing. We plan to launch the new site this fall.

Facility & Equipment Rentals:

Athletic Fields: During the month of September, the Leo Landroche Fields have been utilized by the Recreation Department (soccer & after school program), High School (soccer & cross country) teams as well as the NYSA Teams. There are typically practices as well as games on the fields daily, some of which have been held under the lights. All coaches involved including Jodi Callinan, the Athletic Director, Nicole Vinet, the NYSA President,

Jason Dotson with Girls Youth Softball, and Kevin Fluett with Youth Baseball have been easy to work with. The communication between organizations using the field have been greater than years past. All teams and/or coaches have been working together, being respectful and understanding of other groups utilizing different areas of the field.

General Rentals: Our Gazebo rentals were popular this September, averaging 1 or two rentals every weekend day for the entire month. The rental cost is \$100 during Splash pad hours and during off season it is \$50.00. Between all the rentals we brought in about \$1,000 in revenue. We have also started to book rentals for the Beech Street Facility again after the long hiatus due to COVID. We will continue to book these weekend events until we start the Facility upgrade.

Kayak and Paddleboards: This September was a slow kayak rental month compared to what we are renting in the summer time. The revenue for the month was \$100, similar to 2019. The kayak rental program will be coming to an end on October 31, 2021. It is anticipated that all boats will be put back into storage during the month of October or the first week November.

Rec Daily & Specialty Programs:

Preschool Playgroup: Preschool Playgroup Fall Session has finally begun after looking for a preschool playgroup teacher, as our previous teacher Miss Erin has decided to step down to focus on her family and wellbeing. We interviewed a few different teachers, until we found Amanda Dorval. Amanda is full of energy, creativity and has a passion for kids. As we opened playgroup registration a bit late this year due to our search for the right teacher, the program filled up slowly. We now have 8 participants who attend on Tuesday and Thursday but we are continuing to advertise all day options as we hope to extend the program to 5 days a week. Amanda has been enjoying bringing the playgroup kids outside, teaching them new crafts and playing games in and out of the classroom.

Creative Movement: The Fall session of dance has begun at the Rec and we have continued our partnership being the satellite location for The Block Collaborative dance classes. We have our 3 most popular dance programs with Anthony Bounphakhom, longtime teacher at the Rec and owner of The Block as well as Ethan Zundell and Hope Cooper who have been teaching at the Rec for the last year. Currently we have 8 participants signed up for Pre-K class, 13 participants signed up for Kinder class and 13 participants signed up for the Youth class. Anthony has incorporated a new style of teaching which is called Creative Movement which encourages participants to feel comfortable expressing themselves in art and movement. We are excited that our participation numbers have increased and we are looking forward to offering these dance classes for the remainder of the school year.

Ballet & Tap: Ballet and Tap Fall session has begun with our two classes, Blooming Ballerinas and Twinkle Toes for elementary aged kids. Our Twinkle Toes class expanded to 14 participants with 1 on the waitlist, and our Blooming Ballerinas class has expanded to 14 participants with 3 on the waitlist. We have noticed this fall that we have many new families interested in the dance programs. Our ballet teacher Miss Maggie has come back this fall to continue teaching. Miss Maggie, Ani and Simran, our high school volunteers have continued to make the class fun and exciting for the participants. This program will run from September to November and with the success of these programs we are starting to plan for the winter.

Music is Fun for Everyone: Our music and movement class for children under 3 is back this Fall with instructor Erin Timbs. The program takes place on Tuesday mornings outdoors from 10:00-10:45 am, encouraging families to spend time outdoors, socialize with other families and enjoy the recreational space. Many families spend time at the playgrounds before and after the class. Currently we have 10 families signed up for the program and we are opening a 3-week Music is Fun class in October which we predict will sell out too.

High 5 Soccer: The High Five Soccer Program begun on September 16 and will end on October 14 due to a weather postponement. Originally, we offered two sessions, an afternoon and evening with 20 spots available, however the program quickly filled up and we ended up opening a third session in the evening. The Afternoon session from 12:45-1:30pm ended up with 11 participants, the evening session from 4:30-5:15pm ended up with 17 participants and the final evening session from 5:30-6:15pm ended with 20 participants. The program has been very successful thus far, and the parents in the community are enjoying it as well. The next session will be Basketball opening at the end of October.

Fall Recreational Soccer: The Youth Soccer program began on Saturday, September 11 and will end on Saturday, October 16. This year there were a total off twenty-two participants in the kindergarten program, with a total of two teams. In the first and second grade program there are 48 participants with a total of 4 teams. Lastly the 3rd through sixth grade program has a total of 26 participants with a total of two teams. The total participants for the entire program were 96 soccer players. As always, parents volunteered to coach the teams which helps tremendously and picture day was successful as well.



Rise & Shine (Before School) and Play & Stay (After School) Programs: Our NEW Rise & Shine Before School and Play & Stay After School Programs have begun for the school year. Each week parents and/or guardians have the option to sign their participant(s) up for one day or up to 5 days a week. The Rise & Shine program

operates from 6:30-8:30am and the Play & Stay program operates from 2:45pm to 6:00pm. Currently the program has 70 participants signed up each week for the After School program and on average there is about 55 to 60 participants who come each weekday and 30 participants signed up for the week for the Before School Program and on average there is around 20 to 25 participants each week day. As we grow with the program, we are developing curriculum, schedules and a leadership system to promote positive behavior in the program. Although at times it feels like we are running summer camp year-round now, we truly feel that this program is a great addition to our Rec line up and a perfect feeder program for all the other programs the department runs for kids.

Capital Projects (not in priority order):

Aqua Land Splash Pad / Permanent Restroom Facility: Aqua Land continued to be opened every-day until the Labor Day Holiday, after that it was only open on the weekends until the third weekend in September as we had several b-day parties booked on those weekends. Our biggest struggle was staffing the weekends. I actually had to come in every weekend to ensure the parties were taken care of as they ordered party packages from our concession stand. We are now in the process of winterizing it, however, we need to wait until Rain Drop comes back and helps us with the primer as it was not working properly up until when we closed it for the summer.

Skate Park Overhaul: On this year's agenda – we are estimated a new overhaul may cost up to 200K as we need to repave the entire surface as well. We are looking into various options for a new park including some

concrete fixtures which last longer in regards wear and tear. We have since closed 2 areas of the park due to wear and tear and safety issues.

Beech Street Facility – (project overall is tentatively set for this year): We are still very excited to pursue the idea of turning the Beech Street Facility into a body, mind and wellness facility, which will be called, *H.E.A.R.T. in the Right Place*. H = Healing, E = Empowerment, A = Affirmations, R = Relaxation, T = Tranquility. Once again, our plan is to contract with mental health and body wellness certified contract instructors to teach the classes. This whole upgrade is on the agenda sometime this year when we are fully staffed and have more time to research all upgrade costs.

Grants:

LWCF Grant: During the month of September, we submitted the FINAL expenditure report to the State for the reimbursement process of the grant. Huge shout out to Carol Sheenan who is an “unsung hero” and kept track of all the expenditures throughout the Splash Pad process and also filled in the HUGE spreadsheet that the state provided. As I said at the Ribbon Cutting... this project took a community!

Community Development Block Grants (CDBG): Currently, we have 7 children in our Before and After School program whose enrollment is being funded by this grant. We will be submitting for reimbursement at the end of the quarter.

Sunrise Sunset Activity Center:

Bingo Bonanza to benefit Alzheimer’s Assn: September was kicked off with our new Bingo Bonanza event to benefit the Alzheimer’s Association. We collaborated with The Pines of Newmarket and raised \$400 for this worthy cause. The Pines provided gift card prizes and snacks for the group and the Sunrise Center provided the venue and 30 participants. Many in attendance had a connection in some way to this debilitating disease and felt a sense of pride in helping to raise funds for the Alzheimer’s Association. On September 26th a small group from Newmarket participated in the 5K Walk to End Alzheimer’s in Portsmouth to continue supporting this fundraiser.

Meet and Greet with Chief Jordan: Several of our Sunrise members had the opportunity to meet Chief Greg Jordan along with Lt.’s Kukesh and Stevens at a Meet the New Chief gathering this month. A casual, yet informative, conversation with the Newmarket Police Officers was well received and guests enjoyed this opportunity to ask questions, share stories and compliment the officers for their continued diligence in keeping our town safe.



Bus Trips: We had the great pleasure of attending an Alnoba Art Walk in Kensington this month. This popular wellness and leadership development facility is also known for their international art collection and their dedication to conservation and the environment. Our two-hour guided tour took us to all parts of this extensive property that boasts over 10 miles of walking trails. Our very knowledgeable docent made the walk extra special with his commentary about the artists and their extraordinary works, while we viewed the sculptures perfectly within the picturesque landscape. Other excursions taken this month included the popular Oxford Casino trip, giving our gamblers in the group an opportunity to play the slot machines. We also offered a two-part educational series with Suzanne Petersen from the Lamprey River Advisory Committee that started with a one-hour presentation at

the center on understanding our local Salt Marshes. The following week the group took a field trip and walked the Salt Marshes in Rye where they were able to have a more hands-on experience. The Breakfast Club chose Two Home Cooks in Dover for their breakfast destination this month where the group enjoyed a well-prepared early morning meal.



Our Harvest Dinner Dance event, which was held at the end of the month, was a great success. After not being able to hold this much-loved event last year, everyone was looking forward to attending this year. As in the past, we had live music by the Memory Laners who provided favorite tunes from the 50's, 60's and 70's and the buffet style dinner was catered by the Riverworks Restaurant. Attendees were impressed and complimented on all the food offerings from Chicken Piccata & Steak Tips to deliciously sweet

desserts from Dianne's Fine Desserts in Newburyport. Throughout the evening winners were drawn for the table full of raffle prizes and dancers covered the dance floor providing entertainment for all.

Respectfully submitted

Aimee Gigandet

Recreation Director

Welfare

We had several homeless or housing issues and worked with other agencies to provide offers of shelter placements for residents. Apartments are ridiculously hard to find in Newmarket or the Seacoast and even harder to secure when your income is limited, you have credit issues, or you have an eviction on your record. Apartment managers continue to sell properties in the real estate upswing, renovate and then price tenants out- this is an ongoing issue for many of our clientele, and further depletes the affordable housing in Town. When people are economically vulnerable, there are no other available housing to refer them too and I must refer them to a shelter. In September I secured space in shelters for four families, which was a challenge, given that there are limited shelter beds in the entire State of NH, then for a variety of reasons these families refused to accept the shelter placement- which would have facilitated them acquiring subsidized housing in an expediated manner. When a client makes these decisions, we are limited in ways to serve them. Shelter placements are the only option, with limited apartment stock in many cases and are an avenue to get people into subsidized housing.

As I have previously shared anyone who has driven through Newmarket is aware if you are able bodied, there are many opportunities for full time work in the Newmarket Community. The issue my clients often share is that even with the higher wages being paid, or sign on bonus offered, these individuals are still not able to pay for basis needs. A kids illness forcing them to miss work, can leave them unable to pay rent. They are economically vulnerable to a region with high rental rates. People report mortgages are cheaper than rents. This office continues to partner with other agencies and frequently seeks to do so but the applicant must assume the initiative and responsibility in following through to becoming economically self-sufficient when they are capable.

In September we had one final expense (cremation) that the Town was required to assist with and several inquiries to facilitate setting up payment plans to prevent utility disconnections. Town Welfare is a fund of last resort and to be utilized after all other resources have been exhausted. We are starting to receive calls regarding assistance with heating assistance and have referred people to the Community Action Program. This heating season may be challenging in terms of the heating season because of the increased cost of fuel and limited funds for the CAP program so residents are expressing concerns to this office.

If a resident owns property and receives Town Welfare a lien must be placed by the Town on their property, we placed no liens as the in September did not own property. The Lien process would enable the Town to recoup the financial assistance or tax dollars expended on general assistance at some future date. Newmarket is deeply indebted to all the work of the Newmarket Community Church and the generosity of their volunteers and their food pantry as well as all their programs of support to those in need which reduce the financial burdens on the Town.

Respectfully Submitted,
Heather Thibodeau
Welfare Director

Library

- Thanks to all who participated in the Newmarket Public Library's media campaign in support of September's Library card sign-up month. We were able to register 46 new cardholders as a result of everyone's efforts.
- This month the library is participating in several outreach activities. On 10/2, I represented the library at the Conservation Connections program. As a program collaborator NPL continues to offer a scavenger hunt for kids on conservation land through 10/31. Children who complete the activity are encouraged to stop by the library for a prize. On 10/7, our children's librarian promoted library services at the Community Church's food pantry, which brought three new families into the library. On 10/23, NPL staff members will offer pop-up library services and treats at the Recreation Department's Halloween Haunt from 2:00 – 4:00 p.m.
- During the month of October weekly story times will take place on Wednesday mornings at 10:30 a.m. outdoors at the library. This represents both a change in location and time from afternoons at Schoppmeyer Park. We were grateful for the use of the park for library programs during the summer months.



Figure 1 Fall Storytime on the Library Lawn

- For everyone's enjoyment Blooming Newmarket installed a family of scarecrows on the library's front lawn. To coincide with this fun tradition, we installed a fall StoryWalk® *From Seed to Pumpkin* by Wendy Pfeffer. Please stop by to read the story and enjoy the scarecrow display. Benefits of StoryWalks® include promoting literacy, family engagement, and physical activity.
- Earlier this month NPL submitted a grant application to the New Hampshire State Library for ARPA funds to develop an early literacy program called Mother Goose on the Loose and a play space at the Newmarket Public Library. If awarded, the project will also involve bringing early literacy programs, circulating literacy kits and additional StoryWalks® to the community in collaboration with program partners, the Newmarket Recreation Department and Lamprey Health Care. Additional information will be forthcoming if the project is funded.
- Thank you to all who shopped at the Friends of NPL's sale on 9/25 and stopped by to welcome me as Newmarket's new library director. I look forward to meeting more residents in the coming months.

Respectfully Submitted,

Kerry Cronin

Library Director



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Founded December 15, 1727
Chartered January 1, 1991

TOWN OF NEWMARKET, NEW HAMPSHIRE

STAFF REPORT

DATE: October20, 2021

TITLE: Resolution #2021/2022-10 - Capital Asset Policy

PREPARED BY: William Tappan, Director of Finance & Administration

TOWN MANAGER'S COMMENTS - RECOMMENDATION:

BACKGROUND:

DISCUSSION:

FISCAL IMPACT:

RECOMMENDATION:

ATTACHMENTS:

Description	Upload Date	Type
Resolution #2021/2022-10 - Capital Asset Policy	10/5/2021	Cover Memo

CHARTERED JANUARY 1, 1991

FOUNDED DECEMBER 15, 1727



**TOWN OF NEWMARKET, NEW HAMPSHIRE
By the Newmarket Town Council**

**Resolution 2021/2022-10
Relating to establishing a Town Capital Asset Policy**

WHEREAS: Municipal governments should develop and implement plans to provide for complete, accurate, and current reporting of capital assets.

NOW, THEREFORE, BE IT RESOLVED BY THE NEWMARKET TOWN COUNCIL THAT THE TOWN OF NEWMARKET ADOPTS AN INVESTMENT POLICY, AS FOLLOWS:

PURPOSE

The purpose of this Policy is to provide clear guidance for the reporting of capital assets in compliance with the Governmental Accounting Standards Board (GASB) Statement No. 34.

POLICY

- a. All items having a useful life of more than one year, and a minimum value of \$5,000 will be capitalized and depreciated for financial reporting purposes.
- b. Items of less than \$5,000 are not to be considered as fixed assets unless they form an integral and essential part of another piece of equipment or structure considered to be a fixed asset or a part of a capital project.
- c. Items purchased in groups, where the group purchase cost is over \$5,000, but the individual cost is less than \$5,000, shall not be capitalized. A department may be required to track items purchased in a group to insure proper use and allocation of the item.

ASSET VALUATION

Capital assets should be recorded at historical cost or, if the cost is not readily determined, at estimated historic cost. All costs shall be documented, including methods and sources used to establish any estimated costs.

- a. Purchased assets — the recording of purchased assets should be made on the basis of actual costs, including any ancillary costs, based on vendor invoice or other supporting documentation. For buildings

and improvements, ancillary costs include professional fees of architects, attorneys, etc., costs of fixtures permanently attached to a building or structure, and other expenditures necessary to place the building into its intended use. For equipment, ancillary costs include transportation charges, installation costs and other expenditures necessary to place the equipment into its intended use.

- b. Self-constructed assets — all direct costs (including labor) associated with the construction project should be included in the asset cost.
- c. Donated assets — assets acquired by gift, donation or payment of a nominal sum not reflective of the asset's market value shall be assigned cost equal to the fair market value at the time of acquisition. Fair market value represents the price actually given in current market dealings or the price a willing buyer would pay a willing seller to exchange property.
- d. Land — all land with title owned by the Town, regardless of cost, will be capitalized. This includes conservation land, gifted properties, land acquired through tax deed and general municipal properties.
- e. Infrastructure — Town roadways and the associated storm drainage-pipeline-catch basin systems underneath, as well as bridges and culverts, will be capitalized. New roadways will be capitalized at the time they are officially accepted by the Town. The amount capitalized will be based on the cost to build the roadway, including all costs to prepare and build the roads. Bridges will be capitalized at the cost of construction or reconstruction.

ASSET CLASSIFICATIONS

Capital assets should be classified in one of the following categories and depreciated (except for land) according to the Useful Life Schedule.

- a. **LAND** — Expenditures for the purchase of land with title owned by the Town; may include closing costs, appraisals, legal and title fees, purchase of rights of way, and site preparation.
- b. **LAND IMPROVEMENTS** — Expenditures for acquiring improvements to land or property surrounding the buildings (not associated with the building structure itself). Includes improvements that deteriorate with use or passage of time such as drainage systems, driveways, parking lots, sidewalks, fences, area lighting of streets and parking lots, retaining walls, and athletic fields and similar facilities; may include expenditures for improvements that produce permanent benefits, such as fill and grading costs, that are intended to make the land ready for its designated purpose.
- c. **BUILDINGS** — Expenditures for contracted construction of new permanent structures, additions to or acquisitions of existing buildings, not including land; however, this category also includes the cost of blasting and otherwise preparing the land on which the building will stand, as well as the cost to demolish any structures being replaced.
- d. **BUILDING IMPROVEMENTS** — Expenditures for improvements to existing buildings, including property permanently attached to, or an integral part of, the structure. This category includes major permanent structural alterations, roof replacements, interior or exterior renovations, fire protection systems installation or upgrade, electrical and plumbing upgrades, HVAC installation or upgrade, and installation of elevators. Each improvement will be capitalized and depreciated as a separate asset, apart from the original building asset.

- e. **VEHICLES, MACHINERY AND EQUIPMENT** — Expenditures related to the acquisition of vehicles and equipment (e.g., heavy equipment, public safety equipment, furniture and fixtures); may also include collections such as library books.
- f. **INFRASTRUCTURE** — Expenditures for construction of, or major renovation to, long-lived fixed assets that are normally stationary in nature and can be preserved for a significantly greater number of years than most capital assets: including roads, bridges, drainage systems, water and sewer systems, dams and lighting systems. This category also includes the cost of demolition to construct such infrastructure; it does not include any buildings or equipment related to these systems. For roads, capitalization would apply to full reconstruction or shim and overlay projects valued at more than \$50,000, but not to maintenance items such as crack sealing.
- g. **CONSTRUCTION IN PROGRESS** — Expenditures for construction work on a capital project undertaken, but not yet completed. For construction in progress assets, no depreciation is recorded until the asset is placed in service. When construction is completed, the asset should be reclassified as one of the above asset classes, and should then be capitalized and depreciated. A project is considered complete if it is at least 90% complete and is being used for its intended purpose.
- h. **COMPUTER SOFTWARE** — This intangible asset includes externally purchased software costs, not including hardware components. For purposes of capitalization, this asset classification does not include software which is utilized by the Town in accordance with annual licensing agreements (such as Microsoft Office applications and Vision assessing software). Any capitalized software amount should include only the direct costs of obtaining the software. Upgrades and enhancements should only be capitalized if such costs increase the life or functionality of the product. Ongoing maintenance agreements on any capitalized software should be expensed.

DEPRECIATION

The straight-line method will be used when calculating depreciation, taking into consideration the salvage value at the end of the asset's useful life. The salvage value will be assumed to be zero for reporting purposes. Straight-line assumes that the asset will depreciate at the same rate each year of its useful life.

The policy for recording depreciation on capital assets is to take one full month's depreciation starting in the first full month in which the asset is placed in service and each month thereafter. Depreciation for all assets will be run through the accounting software once a year at fiscal year-end closing. Once fully depreciated, capital assets will remain on the books (net of accumulated depreciation) as long as they remain in use. Infrastructure will be depreciated; however, land and construction in progress will not be depreciated. Depreciation of intangible assets, such as computer software, is referred to as amortization and will be calculated in the same manner as tangible assets.

The following table is a general guide for the useful lives of various categories of capital assets and is to be used in calculating depreciation:

USEFUL LIFE SCHEDULE (Note: this table is not comprehensive)

CATEGORY	EXAMPLES	USEFUL LIFE
Land	All Town-owned land, must include map, lot	Not Depreciated
LAND IMPROVEMENTS		
Ground Work	Athletic fields, drainage systems	15 years
Structural	Parking lots, sidewalks, fences and gates, ball courts, permanent benches and tables	15 years
Other	Lighting, stone walls	15 years
Buildings	Permanent structures, including additions, ADA improvements	40 years
Building Improvements	HVAC, roofing, windows, overhead doors	20 years
VEHICLES		
Light Vehicles	Automobiles and police cruisers, vans, pickup trucks, ambulances, rescue boats and sleds, certain trailers	5 years
Heavy Vehicles	Fire apparatus, certain trailers, loaders, dump trucks	10-15 years
COMPUTERS & ELECTRONICS		
Computers	Desktop computers	4 years
Computers	Servers, specialty printers	5 years
Software	Computer software	5 years
Office Equipment	Microfilm scanner and reader, voting machines	10 years
Mobile/Portable	Radios, recorders	10 years
Fixed/Permanent	Telephone switch, base stations	20 years
EQUIPMENT		
Firefighting	SCBA gear, compressors, thermal imaging equipment, ladders	10 years
Medical	Defibrillators	5 years
Mechanical	Vehicle lift, extrication equipment	15 years
FURNITURE & FIXTURES		
Indoor	Counters, partitions, reference desks, wall storage units, mechanical shelving	15 years
Outdoor	Playground, benches, picnic tables, scoreboards	15 years
Other	Carpeting	5 years
Books & Collections	Library books	5 years
INFRASTRUCTURE		
Roadway Reconstruction	Full reconstruction projects	20 years

Roadway Paving	Shim and overlay projects greater than \$50,000	10 years
Fire Ponds/Cisterns		5 years
Other	Bridges, culverts, storm drains	50 years

CAPITAL LEASES

Capital leases that meet the Town's capitalization threshold and are retained/owned by the Town will be capitalized and depreciated in accordance with this policy.

RECORDS RETENTION

For each capital asset recorded in the Town's fixed asset system, evidential information such as invoices, contracts, deeds, purchase orders, appraisals, and/or other methods used to estimate actual costs shall be obtained by Finance to support the value recorded on the Town's financial statements. This documentation should be kept for one full year after the asset is disposed of (once the annual audit has been completed for the year of disposal).

INTERNAL CONTROLS

All departments should have procedures in place so that all assets are adequately safeguarded from loss or theft and adequate documentation is maintained to support the cost and maintenance of the assets.

First Reading:

Second Reading:

Approval:

Approved: _____
Toni Weinstein, Chair Town Council

A True Copy Attest: _____
Terri Littlefield, Town Clerk



Town Hall
186 Main Street
Newmarket, NH 03857

Tel: (603) 659-3617
Fax: (603) 659-8508

Founded December 15, 1727
Chartered January 1, 1991

TOWN OF NEWMARKET, NEW HAMPSHIRE

STAFF REPORT

DATE: October 20, 2021

TITLE: Resolution #2021/2022-11 - Kingman Masonic Block Tax Incentive (RSA 79E)

PREPARED BY: Diane Hardy, Director of Planning and Community Development

TOWN MANAGER'S COMMENTS - RECOMMENDATION:

BACKGROUND:

In August 2021, the Town received a Community Revitalization Tax Relief Incentive Application from CC 86 Main LLC (a.k.a. Ben Stebbins) for the rehabilitation of the Kingman Masonic Building at 86 Main Street in the downtown. Under this project, the Town Council can waive tax increases attributed to the rehabilitation of a property under RSA 79-E for up to 5 years. The Town Council can add an additional two years of tax relief if the project creates housing units and four more years if the structure is historically important. Previously the Town's adopted policy allowed for three years if the project equal 50% or more of the current assessed value. In this application, the Applicant is requesting a total of 11 years of tax relief: initially for the first five years, two years of additional relief for the new residential units, and four years of additional relief as the project involves the substantial rehabilitation of a qualifying structure that is determined eligible for listing on the National Register of Historic Places and is located within and important to a locally designated historic district. The application meets the eligibility requirements as there is a public benefit and the proposed rehabilitation is substantial.

DISCUSSION:

FISCAL IMPACT:

The current assessed value of the property is \$ 492,800, the rehabilitation costs as estimated by the developer to be \$400,000 which is 50% or more of the current assessed value. **ADD tax impact for 11 years?**

RECOMMENDATION:

It is recommended that this resolution be approved by the Town Council following a public hearing to be scheduled on November 03, 2021.

ATTACHMENTS:

Description	Upload Date	Type
Resolution #2021/2022 - 11 - Kingman Masonic Block Tax Relief Incentive	10/14/2021	Cover Memo
Community Revitalization Application	10/14/2021	Cover Memo



**TOWN OF NEWMARKET, NEW HAMPSHIRE
By the Newmarket Town Council**

Resolution #2021/2022 –11

**Approving the Community Revitalization Tax Relief Incentive (RSA 79E) for the
Redevelopment of the Kingman Masonic Block**

WHEREAS: CC 86 Main LLC of PO Box 571 Greenland NH 03840 has submitted an application for the Community Development Revitalization Tax Relief Incentive for the Kingman Masonic Block at 86 Main Street, in the downtown, and

WHEREAS: the developer is proposing \$400,000 of substantial rehabilitation improvements to said building, and

WHEREAS: this is over the threshold for 15% of the pre-rehabilitation assessed value or \$75,000, whichever is less, and

WHEREAS: in accordance with RSA 79 E:5, the Town Council may grant such tax assessment relief for a period of up to 5 years, beginning with the completion of construction; and in its discretion, may add up to 2 years of tax relief for project that result in new residential units; and an additional 4 years of tax relief be provided for the substantial rehabilitation of a structure which is located within a historic district which is listed the National Register of Historic Places; provided such rehabilitation is conducted in accordance with the U.S. Secretary of Interior's Standards for Rehabilitation.

WHEREAS, the Town Council determines that this project qualifies for the incentives under RSA 79-E Community Revitalization Tax Relief Incentives, the project is substantial, and there is a public benefit from this project.

**NOW, THEREFORE, BE IT RESOLVED BY THE NEWMARKET TOWN COUNCIL DOES
HEREBY APPROVE** this application of the CC 86 Main LLC in accordance with the previously adopted criteria and authorizes the Town Manager to execute any associated agreements.

First Reading: October 20, 2021

Second Reading: November 3, 2021

Approval:

VOTING RECORD			
Date of Vote:	YES	NO	ABSTAIN
Councilor Ward			
Councilor Sanders			
Councilor Blackstone			
Councilor Brabec			
Councilor Kiper			
Councilor Conley			
Chair Weinstein			
Total Votes:			
Resolution: Does Does Not pass.			

Approved: _____
Toni Weinstein, Chair Town Council

A True Copy Attest: _____
Terri Littlefield, Town Clerk

CHARTERED JANUARY 1, 1991

FOUNDED DECEMBER 15, 1727



**TOWN OF NEWMARKET, NEW HAMPSHIRE
By the Newmarket Town Council**

Resolution #2021/2022 –X

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Redevelopment of the Kingman Masonic Block**

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WHEREAS: the developer is proposing \$400,000 of substantial rehabilitation improvements to said building, and

WHEREAS: this is over the threshold for 15% of the pre-rehabilitation assessed value or \$75,000, whichever is less, and

WHEREAS: in accordance with RSA 79 E:5, the Town Council may grant such tax assessment relief for a period of up to 5 years, beginning with the completion of construction; and in its discretion, may add up to 2 years of tax relief for project that result in new residential units; and an additional 4 years of tax relief be provided for the substantial rehabilitation of a structure which is located within a historic district which is listed the National Register of Historic Places; provided such rehabilitation is conducted in accordance with the U.S. Secretary of Interior's Standards for Rehabilitation.

WHEREAS, the Town Council determines that this project qualifies for the incentives under RSA 79-E Community Revitalization Tax Relief Incentives, the project is substantial, and there is a public benefit from this project.

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Approval:

VOTING RECORD			
Date of Vote:	YES	NO	ABSTAIN
Councilor Ward			
Councilor Sanders			
Councilor Blackstone			
Councilor Brabec			
Councilor Kiper			
Councilor Conley			
Chair Weinstein			
Total Votes:			
Resolution: Does Does Not pass.			

Approved: _____
Toni Weinstein, Chair Town Council

A True Copy Attest: _____
Terri Littlefield, Town Clerk



TOWN OF NEWMARKET

Office of Community Development



Community Revitalization Tax Relief Incentive Application

Building Name (if any) Kingman Masonic Bldg.	Owner Name(s) CC 86 Main LLC
Building Address 86 Main Street	Applicant Name(s) (if different from owner)
Owner Address (es) PO BOX 571 Greenland NH 03840 Phone # 603.801.2101 Email address bstebbins@condorcapitalLLC.com	Applicant Address (if different from owner)
Map# U2	Phone #
Lot# 51	Email address
Year Built 1873	Book# 6178
Square Footage of Building: 5940	Page # 1078
Existing Uses (describe number of units by type and size) 3 commercial floors	Is the building eligible or listed on the State or National Register of Historic Places? Yes ☒ No ☐ (Provide historic district name if applicable)
Proposed Uses: 1 st floor commercial. Convert 2 nd and 3 rd floor to 6 residential apartments. (4) One bedrooms (2) Studios	Is there a change of use associated with this project? ☒ Yes ☐ No ☐ If so, please describe: Commercial to mixed use
Will the project include new residential units? ☒ Yes ☐ No If yes, please describe: (4) one bedrooms (2) studios	Will the project include new affordable residential units? ☐ Yes ☒ No If yes, please describe:

Note: Application must be accompanied by a \$50 Application Fee made payable to "Town of Newmarket"

Will any state or federal grants or funds be used in this project? If so, describe and detail any terms of repayment (if applicable)

Describe the work to be done and estimated cost: please attach additional sheets if necessary and any written construction estimates.

Structural: Replace some existing joists and beams	\$15,000
Electrical: All new electrical	\$45,000
Plumbing/Heating: All new plumbing and heating	\$85,000
Mechanical: All new mechanical	\$40,000
Other:	\$215,000
Total: Note: To qualify for this tax relief incentive, the costs of the project must be at least 15% of the pre-rehabilitation assessed value or \$75,000, whichever is less.	\$400,000

Please attach any plot plans, building plans, sketches, renderings, or photographs that would help explain this application.

APPROVAL BY A MAJORITY OF TOWN COUNCILORS REQUIRED

I have read and understand the Community Revitalization Tax Relief Incentive RSA Ordinance (see following pages) and am aware that this will be a public process including a public hearing to be held to discuss the merits of this application and the subsequent need to enter into a covenant with the town and pay any reasonable expenses associated with the drafting of the covenant.


Applicant: (signed)

Ben Stebbins
(name printed)

8/23/2021
Date

Expected project start: 9/1/2021 Expected project completion: 12/31/2021

CHAPTER 79-E COMMUNITY REVITALIZATION TAX RELIEF INCENTIVE

Section 79-E:1

79-E:1 Declaration of Public Benefit. –

I. It is declared to be a public benefit to enhance downtowns and town centers with respect to economic activity, cultural and historic character, sense of community, and in-town residential uses that contribute to economic and social vitality.

II. It is further declared to be a public benefit to encourage the rehabilitation of the many underutilized structures in urban and town centers as a means of encouraging growth of economic, residential, and municipal uses in a more compact pattern, in accordance with RSA 9-B.

II-a. In instances where a qualifying structure is determined to possess no significant historical, cultural, or architectural value and for which the governing body makes a specific finding that rehabilitation would not achieve one or more of the public benefits established in RSA 79-E to the same degree as the replacement of the underutilized structure with a new structure, the tax relief incentives provided under this chapter may be extended to the replacement of the underutilized structure with a new structure, the tax relief incentives provided under this chapter may be extended to the replacement of an underutilized structure in accordance with this chapter.

II b. It is further declared to be a public benefit to encourage the rehabilitation of historic structures in a municipality by increasing energy efficiency in the preservation and re-use of existing building stock.

III. Short-term property assessment tax relief and a related covenant to protect public benefit as provided under this chapter are considered to provide a demonstrated public benefit if they encourage substantial rehabilitation and use of qualifying structures, or in certain cases, the replacement of a qualifying structure, as defined in this chapter.

Source. 2006, 167:1 2009, 200.3, eff. July 15, 2009, 2013, 78:1, eff. April 1, 2013.

Section 79-E:2

79-E:2 Definitions. – In this chapter:

- I. "Historic structure" means a building that is listed on or determined eligible for listing on the National Register of Historic Places or the state register of historic places.
- II. "Qualifying structure" means a building located in a district officially designated in a municipality's master plan, or by zoning ordinance, as a downtown, town center, central business district, or village center, or, where no such designation has been made, in a geographic area which, as a result of its compact development patterns and uses, is identified by the governing body as the downtown, town center, or village center for purposes of this chapter. Qualifying structure shall also mean historic structures in a municipality whose preservation and reuse would conserve the embodied energy in existing building stock. Cities or towns may further limit "qualifying structures according to the procedure in RSA 79 79-E-3 as meaning only a structure located within such districts that meet certain age, occupancy, condition, size or other similar criteria consistent with local economic conditions, community character and local planning and development goals. Cities or towns may further modify "qualifying structure" to include buildings that have been destroyed by fire or act of nature, including where such destruction occurred within 15 years prior to the adoption of the provisions of this chapter by the city or town. In a city or town that has adopted the provisions of RSA 79-E:4-a, "qualifying structure" also means potentially impacted structures identified by the municipality within the coastal resiliency incentive zone establishes under RSA 79-E:4-a.
- III. "Replacement" means the demolition or removal of a qualifying structure and the construction of a new structure on the same lot.

- IV. "Substantial rehabilitation" means rehabilitation of a qualifying structure which costs at least 15 percent of the pre-rehabilitation assessed valuation or at least \$75,000, whichever is less. In addition, in the case of historic structures, substantial rehabilitation means devoting a portion of the total cost, in the amount of at least 10% of the pre-rehabilitation assessed valuation or at least \$5,000, whichever is less, to energy efficiency in accordance with the U.S. Secretary of the Interior's Standards for Rehabilitation. Cities or towns may further limit "substantial rehabilitation" according to the procedure in RSA 79A-E:3 as meaning rehabilitation which costs a percentage greater than 15 percent of pre-rehabilitation assessed valuation or an amount greater than \$75,000 based on local economic conditions, community character and local planning and development goals.
- V. "Tax Increment finance district" means any district established in accordance with the provisions of RSA 162-K.
- VI. "Tax relief" means.
- (a) For a qualifying structure, that for a period of time determined by a local governing body in accordance with this chapter, the property tax on a qualifying structure shall not increase as a result of the substantial rehabilitation thereof.
 - (b) For the replacement of a qualifying structure, that for a period of time determined by a local governing body in accordance with this chapter, the property tax on a replacement structure shall not exceed the property tax on the replaced qualifying structure as a result of the replacement thereof.
 - (c) For a qualifying structure which is a building destroyed by fire or act of nature, that for a period of time determined by a local governing body in accordance with this chapter, the property tax on such qualifying structure shall not exceed the tax on the assessed value of the structure that would have existed had the structure not be destroyed.
- VII. "Tax relief period" means the finite period of time during which the tax relief will be effective, as determined by a local governing body pursuant to RSA 79-E:5.

Source. 2006, 167:1, 2009, 200:5-7. 2010, 329:1, 2. 2011, 237:1,2, eff. July 5, 2011. 2013, 78:2, eff. April 1, 2013. 2017, 203:2, eff. Sept. 3, 2017.

Section 79-E:3

79-E:3 Adoption of Community Revitalization Tax Relief Incentive Program –

- I. Any city or town may adopt the provisions of this chapter by voting whether to accept for consideration requests for community revitalization tax relief incentives. Any city or town may do so by following the procedures in this section.
- II. In a town, other than a town that has adopted a charter pursuant to RSA 49-D, the question shall be placed on the warrant of a special or annual town meeting, by the governing body or by petition under RSA 39:3.
- III. In a city or town that has adopted a charter under RSA 49-C or RSA 49-D, the legislative body may consider and act upon the question in accordance with its normal procedures for passage of resolutions, ordinances, and other legislation. In the alternative, the legislative body of such municipality may vote to place the question on the official ballot for any regular municipal election.
- IV. If a majority of those voting on the question vote "yes," applications for community revitalization tax relief incentives may be accepted and considered by the local governing body at any time thereafter, subject to the provisions of paragraph VI of this section.
- V. If the question is not approved, the question may later be voted on according to the provisions of paragraph II or III of this section, whichever applies.
- VI. The local governing body of any town or city that has adopted this program may consider rescinding its action in the manner described in paragraph II or III of this section, whichever applies. A vote terminating the acceptance and consideration of such applications shall have no effect on incentives previously granted by the city or town, nor shall it terminate consideration of applications submitted prior to the date of such vote.

Source. 2006, 167:1, 2010,329:3, eff. July 20, 2010.

Section 79-E:4

79-E:4 Community Revitalization Tax Relief Incentive. –

I. An owner of a qualifying structure who intends to substantially rehabilitate or replace such structure may apply to the governing body of the municipality in which the property is located for tax relief. The applicant shall include the address of the property, a description of the intended rehabilitation or replacement, any changes in use of the property resulting from the rehabilitation or replacement, and an application fee.

I-a. In order to assist the governing body with the review and evaluation of an application for replacement of a qualifying structure, an owner shall submit to the governing body as part of the application, a New Hampshire Division of Historical Resources individual resource inventory, prepared by a qualified architectural historian and a letter issued by the local heritage commission and, if the qualifying structure is located within a designated historic district as established in accordance with RSA 674:46, a letter from the historic district commission or, if such local commissions are not established, a letter issued by the New Hampshire Division of Historical Resources that identifies any and all historical, cultural, and architectural value of the structure or structures that are proposed to be replaced and the property on which those structures are located. The application for tax relief shall not be deemed to be complete and the governing body shall not schedule the public hearing on the application for replacement of a qualifying structure as required under RSA 79-E:4, II until the inventory form and the letter as well all other required information have been submitted.

II. Upon receipt of an application, the governing body shall hold a duly noticed public hearing to take place no later than 60 days from receipt of the application, to determine whether the structure at issue is a qualifying structure; whether the proposed rehabilitation qualifies as substantial rehabilitation; and whether there is a public benefit to granting the requested tax relief and, if so, for what duration.

III. No later than 45 days after the public hearing, the governing body shall render a decision granting or denying the requested tax relief and, if so granting, establishing the tax relief period.

IV. (a) The governing body may grant the tax relief, provided:

- (1) The governing body finds a public benefit under RSA 79-E:7; and
- (2) The specific public benefit is preserved through a covenant under RSA 79-E:8; and
- (3) The governing body finds that the proposed use is consistent with the municipality's master plan or development regulations; and
- (4) In the case of a replacement, the governing body specifically finds that the local heritage commission or historic district commission or, if such local commissions are not established, the New Hampshire Division of Historical Resources has determined that the replaced qualifying structure does not possess significant historical, cultural, or architectural value, the replacement of the qualifying structure will achieve one or more of the public benefits identified in RSA 79-E:7 to a greater degree than the renovation of the underutilized structure, and the historical, cultural, or architectural resources in the community will not be adversely affected by the replacement. In connection with these findings, the governing body may request that the division of historical resources conduct a technical evaluation in order to satisfy the governing body that historical resources will not be adversely affected.

(b) If the governing body grants the tax relief, the governing body shall identify the specific public benefit achieved under RSA 79-E:7 and shall determine the precise terms and duration of the covenant to preserve the public benefit under RSA 79-E:8.

V. If the governing body, in its discretion, denies the application for tax relief, such denial shall be accompanied by a written explanation. The governing body's decision may be appealed either to the board of tax and land appeals or the superior court in the same manner as provided for appeals of current use classification pursuant to RSA 79-A:9 or 79-A:11 provided, however, that such denial shall be deemed discretionary and shall not be set aside by the board of tax and land appeals or the superior court except for bad faith or discrimination.

VI. Municipalities shall have no obligation to grant an application for tax relief for properties within tax increment finance districts when the governing body determines, in its sole discretion that the granting of tax relief will impede, reduce, or negatively affect:

- (a) The development program or financing plans for such tax increment finance districts; or
- (b) The ability to satisfy or expedite repayment of debt service obligations incurred for a tax increment financing district; or
- (c) The ability to satisfy program administration, operating, or maintenance expenses within a tax increment financing district.

Source. 2006, 167:1. 2009, 200:8-11, eff. July 15, 2009.

Section 79-E:4-a

79-E:4-a Coastal Resilience Incentive Zone.

- I. A city or town may adopt the provisions of this section by vote of its legislative body, according to the procedures described in RSA 79-E-3, to establish a coastal resilience incentive zone (CRIZ). Municipalities may use storm surge, sea-level rise, and extreme precipitation projections in the 2016 report of the New Hampshire Coastal Risk and Hazards Commission "Preparing New Hampshire for Projected Storm Surge, Sea-Level Rise, and Extreme Precipitation," and its successor projections, to identify potentially impacted structures.
- II. The municipality implementing a CRIZ shall determine the resilience measures it deems qualifying, such as, but not limited to, elevation and freeboard renovations, elevation of mechanicals, construction of resilient natural features, enhance or creation of tidal marshes, elevation of private driveways and sidewalks, construction or enlargement of private culverts and other structures to enable increased water flow and storm-surge, and may grant tax relief to the qualifying structure and property as described in RSA 79-E:4.
- III. Municipalities may provide other relief to properties in a coastal resilience incentive zone that are subject to repeated inundation, by acquiring preservation or water control easements or establishing tax increment financing districts.
- IV. Municipalities may create a nonlapsing CRIZ fund as a capital reserve fund under RSA 34 or RSA 35, or a town-created trust fund under RSA 31:19-a, to provide funding for projected municipal costs associated with projected storm surge, sea-level rise, and extreme precipitation, and such funds may be used to support the coastal resilience incentive zone purpose established in these sections.

Source. 2017, 203:3, eff. Sept. 3, 2017

Section 79-E:5

79-E:5 Duration of Tax Relief Period.

I. The governing body may grant such tax assessment relief for a period of up to 5 years, beginning with the completion of the substantial rehabilitation.

I-a. For the approval of a replacement of a qualifying structure, the governing body may grant such tax assessment relief for a period to up to 5 years, beginning only upon the completion of construction of the replacement structure. The governing body may, in its discretion, extend such additional years of tax relief as provided for under this section, provided that no such additional years of tax relief may be provided prior to the completion of construction of the replacement structure. The municipal tax assessment of the replacement structure and the property on which it is located shall not increase or decrease in the period between the approval by the governing body of tax relief for the replacement structure and the time the owner completes

construction of the replacement structure and grants to the municipality the covenant to protect the benefit as required by this chapter. The governing body may not grant any tax assessment relief under this chapter with respect to property and structures for which an election has been made for property appraisal under RSA 75:1-a.

II. The governing body may, in its discretion, add up to an additional 2 years of tax relief for a project that results in new residential units and up to 4 years for a project that includes affordable housing.

III. The governing body may, in its discretion, add up to an additional 4 years of tax relief for the substantial rehabilitation of a qualifying structure that is listed on or determined eligible for listing on the National Register of Historic Places, state register of historic places, or is located within and important to a locally designated historic district, provided that the substantial rehabilitation is conducted in accordance with the U.S. Secretary of Interior's Standards for Rehabilitation.

IV. The governing body adopt local guidelines to assist it in determining the appropriate duration of the tax assessment relief period.

Source. 2006, 167:1, 2009, 200:12, 2010, 329:4, eff. July 20, 2010.

Section 79-E:6

79-E:6 Resumption of Full Tax Liability. – Upon expiration of the tax relief period, the property shall be taxed at its market value in accordance with RSA 75:1.

Source. 2006, 167:1, eff. April 1, 2006.

Section 79-E:7

79-E:7 Public Benefit. – The proposed substantial rehabilitation must provide at least one of the following public benefits in order to qualify for tax relief under this chapter:

I. It enhances the economic vitality of the downtown;

II. It enhances and improves a structure that is culturally or historically important on a local, regional, state, or national level, either independently or within the context of an historic district, town center, or village center in which the building is located.

11-a. It promotes the preservation and reuse of existing building stock throughout a municipality by the rehabilitation of historic structures, thereby conserving the embodied energy in accordance with energy efficiency guidelines established by the U.S. Secretary of the Interior's Standards for Rehabilitation.

III. It promotes development of municipal centers, providing for efficiency, safety, and a greater sense of community, consistent with RSA 9-B; or

IV. It increases residential housing in urban or town centers.

Source. 2006, 167:1, 2009, 200:13, 2013, 78:3, eff. April 1, 2013.

79-E:7-a Public Benefit Determinations. – Cities or towns may adopt according to the procedure in RSA 79-E3 provisions that further define the public benefits enumerated in RSA 79-E-7 to assist the governing body in evaluating applications made under this chapter base on local economic conditions, community character, and local planning and development goals.

Source. 2020, 329:5, eff. July 20, 2010.

Section 79-E:8

79-E:8 Covenant to Protect Public Benefit. –

I. Tax relief for the substantial rehabilitation of a qualifying structure shall be effective only after a property owner grants to the municipality a covenant ensuring that the structure shall be maintained and used in a manner that furthers the public benefits for which the tax relief was granted.

II. The covenant shall be coextensive with the tax relief period. The covenant may, if required by the governing body, be effective for a period of time up to twice the duration of the tax relief period.

III. The covenant shall include provisions requiring the property owner to obtain casualty insurance, and flood insurance if appropriate. The covenant may include, at the governing body's sole discretion, a lien against proceeds from casualty and flood insurance claims for the purpose of ensuring proper restoration or demolition of damaged structures and property. If the property owner has not begun the process of restoration, rebuilding, or demolition of such structure within one year following damage or destruction, the property owner shall be subject to the termination of provisions set forth in RSA 79-E:9, I.

IV. The local governing body shall provide for the recording of the covenant to protect public benefit with the registry of deeds. It shall be a burden upon the property and shall bind all transferees and assignees of such property.

V. The applicant shall pay any reasonable expenses incurred by the municipality in the drafting, review, and/or execution of the covenant. The applicant also shall be responsible for the cost of recording the covenant.

Source. 2006, 167:1, 2009, 200:14, eff. July 15, 2009.

Section 79-E:9

79-E:9 Termination of Covenant; Reduction of Tax Relief; Penalty. –

I. If the owner fails to maintain or utilize the building according to the terms of the covenant, or fails to restore, rebuild, or demolish the structure following damage or destruction as provided in RSA 79-E:8, III, the governing body shall, after a duly noticed public hearing, determine whether and to what extent the public benefit of the rehabilitation has been diminished and shall determine whether to terminate or reduce the tax relief period in accordance with such determination. If the covenant is terminated, the governing body shall assess all taxes to the owner as though no tax relief was granted, with interest in accordance with paragraph II.

II. Any tax payment required under paragraph I shall be payable according to the following procedure:

(a) The commissioner of the department of revenue administration shall prescribe and issue forms to the local assessing officials for the payment due, which shall provide a description of the property, the market value assessment according to RSA 75:1, and the amount payable.

(b) The prescribed form shall be prepared in quadruplicate. The original, duplicate, and triplicate copy of the form shall be given to the collector of taxes for collection of the payment along with a special tax warrant authorizing the collector to collect the payment under the warrant. The quadruplicate copy of the form shall be retained by the local assessing officials for their records.

(c) Upon receipt of the special tax warrant and prescribed forms, the tax collector shall mail the duplicate copy of the tax bill to the owner responsible for the tax as the notice of payment.

(d) Payment shall be due not later than 30 days after the mailing of the bill. Interest at the rate of 18 percent per annum shall be due thereafter on any amount not paid within the 30-day period. Interest at 12 percent per annum shall be charged upon all taxes that would have been due and payable on or before December 1 of each tax year as if no tax relief had been granted.

Source. 2006, 167:1, 2009, 200:15, eff. July 15, 2009

Section 79-E:10

79-E:10 Lien for Unpaid Taxes. – The real estate of every person shall be held for the taxes levied pursuant to RSA 79-E:9.

Source. 2006, 167:1, eff. April 1, 2006.

Section 79-E:11

79-E:11 Enforcement. – All taxes levied pursuant to RSA 79-E:9 which are not paid when due shall be collected in the same manner as provided in RSA 80.

Source. 2006, 167:1, 2007, 42:3, eff. July 20, 2007.

Section 79-E:12

79-E:12 Rulemaking. – The commissioner of the department of revenue administration shall adopt rules, pursuant to RSA 541-A, relative to the payment and collection procedures under RSA 79-E:9.

Source. 2006, 167:1, eff. April 1, 2006. 2016.2016, 85:2, eff. July 18, 2016

Section 79-E:13

79-E:13 Extent of Tax Relief. –

I. (a) Tax relief granted under this chapter shall pertain only to assessment increases attributable to the substantial rehabilitation performed under the conditions approved by the governing body and not to those increases attributable to other factors including but not limited to market forces; or

(b) Tax relief granted under this chapter shall be calculated on the value in excess of the original assessed value. Original assessed value shall mean the value of the qualifying structure assessed at the time the governing body approves the application for tax relief and the owner grants to the municipality the covenant to protect public benefit as required in this chapter, provided that for a qualifying structure which is a building destroyed by fire or act of nature, original assessed value shall mean the value as of the date of approval of the application for tax relief of the qualifying structure that would have existed had the structure not been destroyed.

II. The tax relief granted under this chapter shall apply to substantial rehabilitation or replacement that commences after the governing body approves the application for tax relief and the owner grants to the municipality the covenant to protect the public benefit as required in this chapter, provided that in the case of a qualifying structure which is a building destroyed by fire or act of nature, and which occurred within 15 years prior to the adoption of the provisions of this chapter by the city or town, the tax relief may apply to such qualifying structure for which replacements has begun, but which has not been completed, on the date the application for relief under this chapter is approved.

Source. 2006, 167:1, 201, 329:6, 2011, 237:3 eff. July 5, 2011.

Section 79-E:14

79-E:14 Other Programs. – The provisions of this chapter shall not apply to properties whose rehabilitation or construction is subsidized by state or federal grants or funds that do not need to be repaid totaling more than 50 percent of construction costs from state or federal programs.

Source. 2006, 167:1, eff. April 1, 2006.

For Community Development Department Review

Does the application meet appropriate tests?

Is it a qualifying structure located in a district designated in the Town's Master Plan, or zoning ordinance as a downtown, town center, central business district, or village?	☒ Yes ☐ No
Pre-rehabilitation assessed value (from most recent Town Assessment):	<u>\$ 492,800</u>
Total estimated cost of rehabilitation (from application above):	<u>\$ 400,000</u>
Percentage of rehabilitation costs to assessment valuation:	<u>81</u> %
Does the estimated cost of rehabilitation exceed 15% of pre-rehabilitation assessed valuation, or \$75,000? YES ☒ NO ☐	
If the answer is yes, proceed to the next section. If no, the application is denied per RSA threshold requirement.	
Is there public benefit? (in accordance with RSA 79-E:7 and 79-E:7a)	
Enhances the economic vitality of the downtown	☒ Yes ☐ No
Improves a structure that is culturally or historically important	☒ Yes ☐ No
Promotes the preservation and reuse of existing building stock through the rehabilitation of historic structures and energy conservation	☒ Yes ☐ No
Promotes the development of municipal centers	☒ Yes ☐ No
Increases residential housing in urban and town centers	☒ Yes ☐ No
Based on local economic conditions, community character and local planning and development goals.	☒ Yes ☐ No
Is Application fee of \$50 enclosed	☒ Yes ☐ No

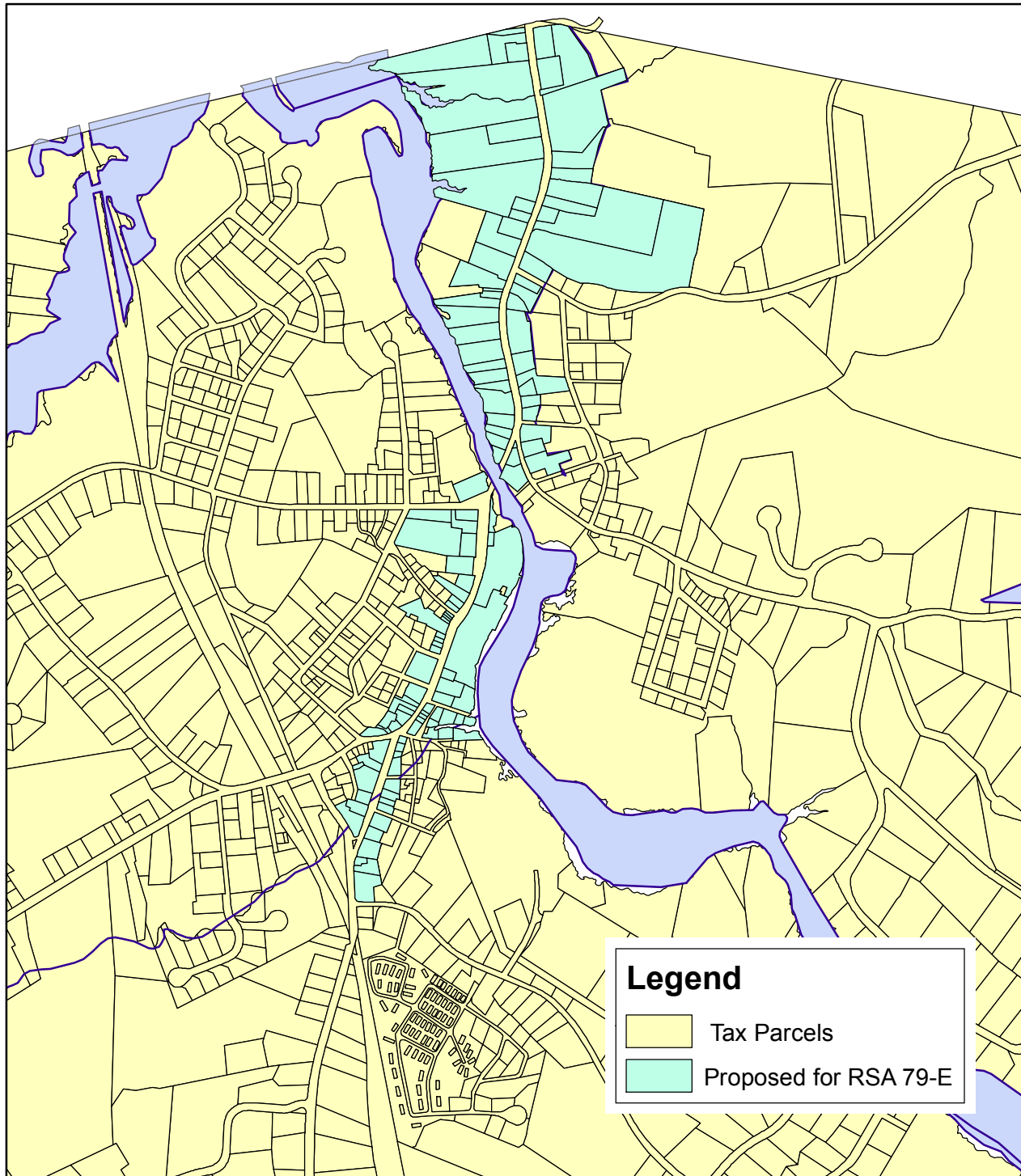
Diane F. Hardy 10/13/2021

APPROVAL BY A MAJORITY OF TOWN COUNCILORS REQUIRED

Suggested Criteria for determination of tax relief periods:

- 1) For the baseline tax relief, improvements must equal 15% of current assessed value or \$75,000 whichever is less. This will net one (1) year of tax relief. If improvements equal 30% of current assessed value, this will net two (2) years of tax relief. If improvements equal 50% or more of current assessed value, this will net the full three (3) years of tax relief.

Town of Newmarket Community Revitalization District under RSA 79E



Data Sources

0 250 500 1,000 1,500 2,000Feet

Standard base data as
archived in the NH
GRANITE
GIS system, Complex
Systems Center, UNH

This map was prepared by the Newmarket Planning Office
August 17, 2010, revised October 13, 2010
Base Document: C:\GIS\Maps\REVISED79EMAP

N



OFFICE OF THE
PLANNING BOARD



INCORPORATED
DECEMBER 15, 1727
CHARTER JANUARY 1, 1991

October 12, 2021

Ben Stebbins, Manager
CC 86 Main LLC
PO Box 571
Greenland, NH 03840

Re: Rehabilitation of the Kingsman Masonic Building
at 86 Main Street
Newmarket, NH 03857

Dear Mr. Stebbins,

Please be advised that we have received your application for Community Revitalization Tax Relief under RSA 79E. It has been determined that your project meets appropriate public benefit tests to warrant further consideration by the Town of Newmarket.

1. This project will provide public benefits which will enhance the economic vitality of the downtown; improve a structure that is culturally and historically important; and promotes the preservation and reuse of existing buildings through the rehabilitation of historic structures and energy conservation.
2. This project encourages the development of municipal centers; increases residential housing in urban and town centers and is based on local economic conditions, community character, and local planning and development goals.
3. This project involves a building that possesses significant historical, cultural, and architectural significance. It has been determined to be eligible for listing on the National Register of Historic Places and is currently a contributing property in the Newmarket Commercial and Industrial National Register Historic District. (See Letter dated August 25, 2021 from Megan R. Rupnik of the New Hampshire Division of Historic Resources).
4. The estimated cost of rehabilitation at \$400,000 exceeds 50% of the pre-rehabilitation assessed valuation.

Letter to Ben Stebbins
October 12, 2021
Page Two of Two

I have forwarded your application to Steve Fournier, Town Manager, to schedule your application for review by the Town Council for a first reading on October 20, 2021 and a second reading on November 3, 2021. If you have any questions, in the interim, please feel free to contact me at the number above.

Sincerely,

A handwritten signature in cursive script that reads "Diane Hardy".

Diane Hardy
Town Planner

cc. Wendy Chase, Executive Assistant to the Town Manager

Enclosures:



NEW HAMPSHIRE DIVISION OF HISTORICAL RESOURCES

State of New Hampshire, Department of Natural and Cultural Resources 603-271-3483
19 Pillsbury Street, Concord, NH 03301-3570 603-271-3558
TDD Access Relay NH 1-800-735-2964 FAX 603-271-3433
www.nh.gov/nhdhr preservation@nh.gov

August 25, 2021

Diane F. Hardy
Town Planner
Town of Newmarket, Planning Office
186 Main Street
Newmarket, NH 03857

RE: National Register Status of 86 Main Street, Newmarket, NH

Dear Ms. Hardy;

The above-referenced property is listed to the National Register of Historic Places as a contributing resource in the Newmarket Industrial and Commercial Historic District. Encompassing architecturally and historically significant buildings, the district includes a collection of nineteenth-century mill town industrial buildings, company housing as well as commercial and religious buildings and was listed to the National Register of Historic Places in 1980.

Built in 1873, the above-referenced property was known as the Masonic Block. The building features a stone foundation and a mix of Greek Revival and Italianate-style architectural details. As a contributing resource to the National Register-listed district, the building is classified as historic per the Community Revitalization Tax Relief Incentive program.

We thank you for coordinating with our office. Please feel free to contact me at (603) 271-6435 with any additional questions.

Sincerely,

Megan R. Rupnik
State Survey Coordinator



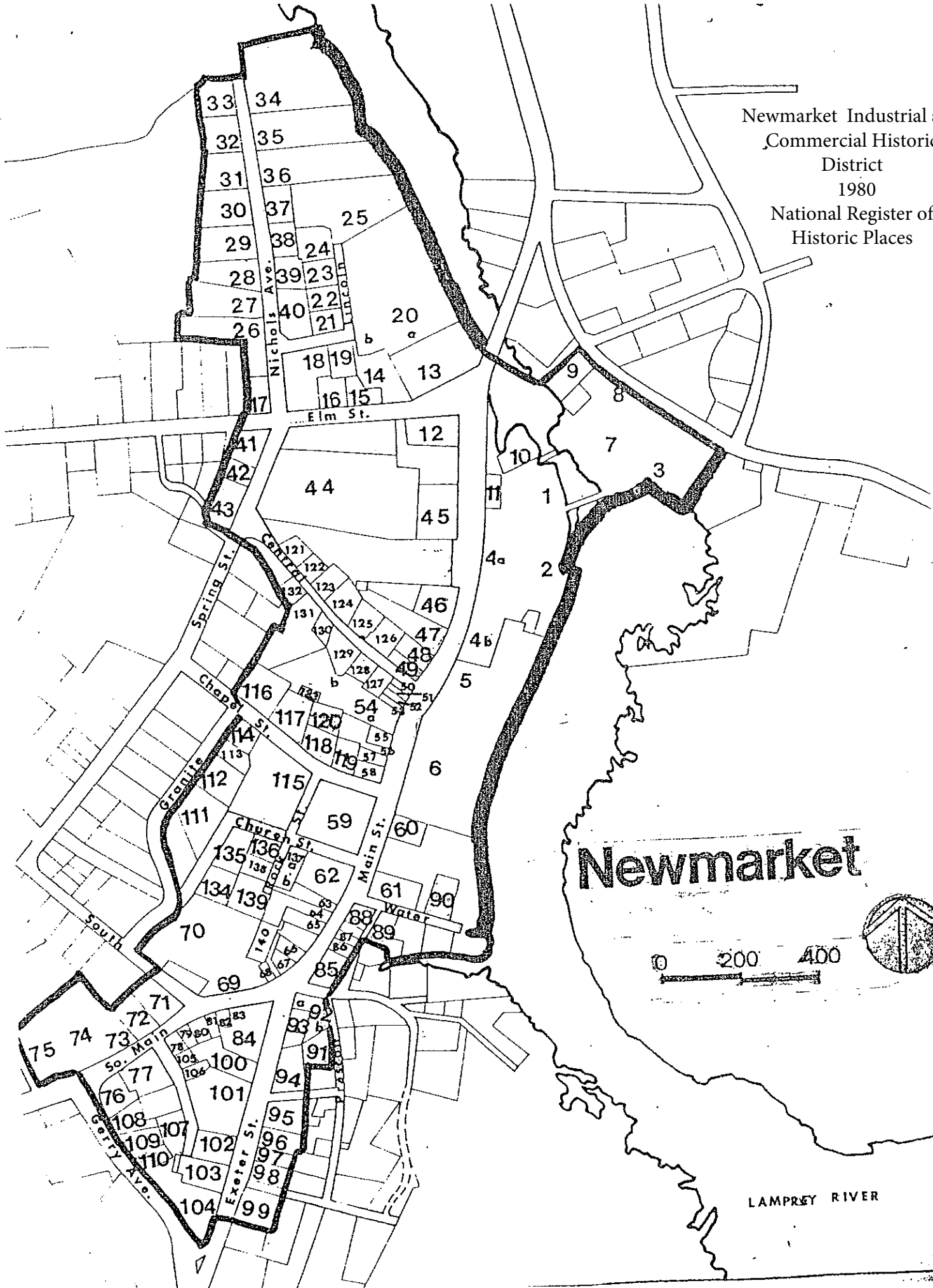
Newmarket Industrial and
Commercial Historic
District
1980
National Register of
Historic Places

Newmarket

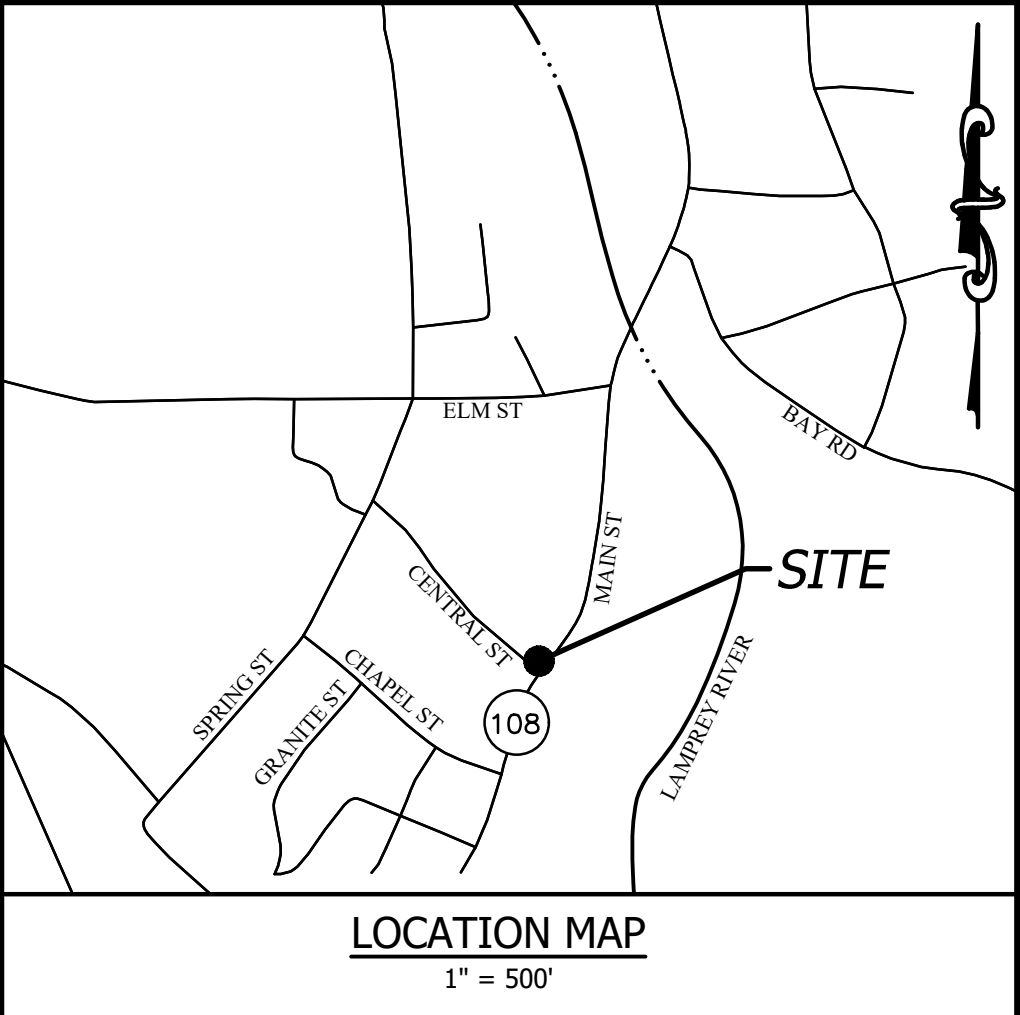
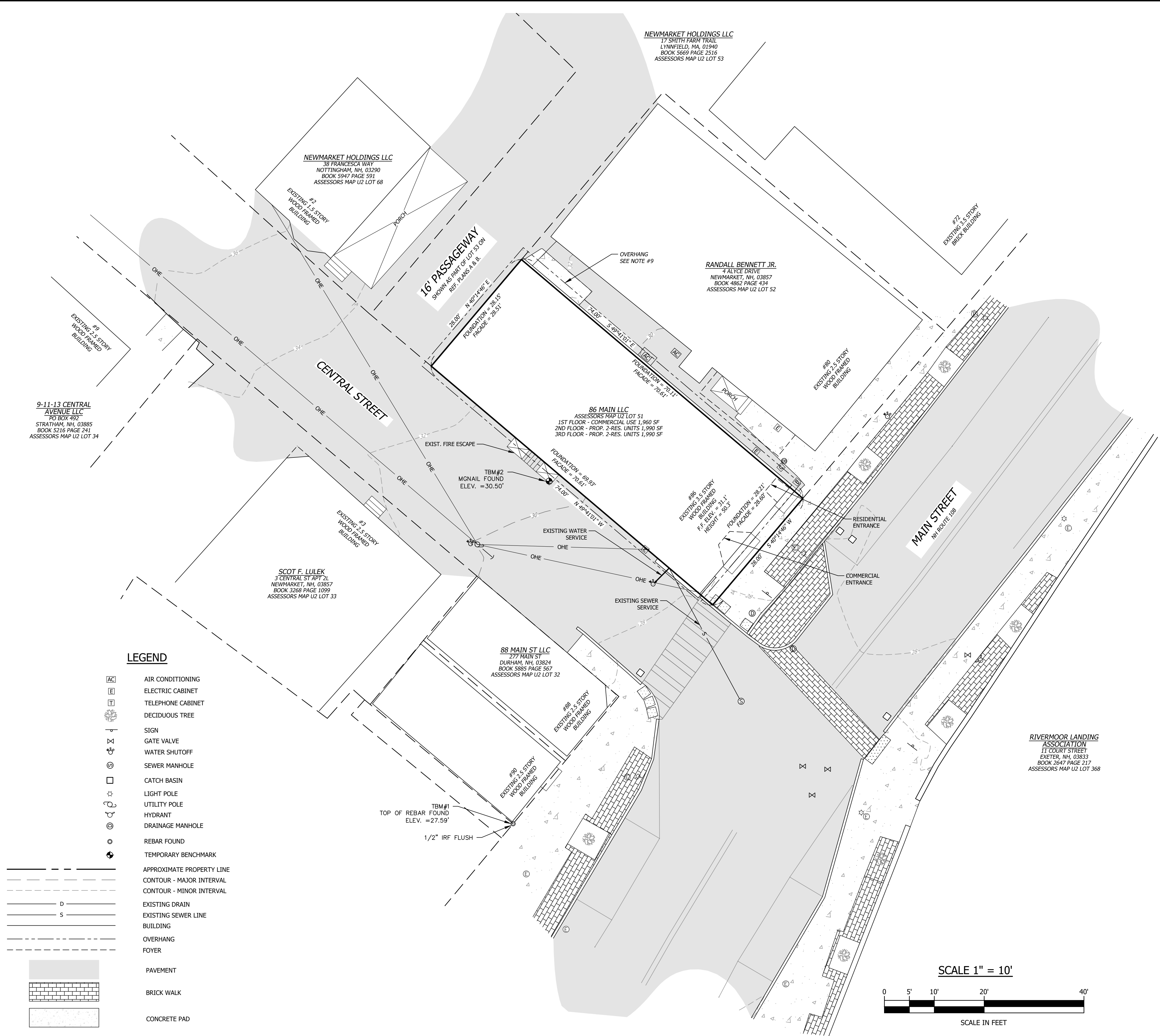
0 200 400



LAMPREY RIVER



P:\21p0\21554 CC86 Main St.LLC\DWGS\Base\21544_Civil_Plan.dwg
2021-18-22T14:18



GENERAL NOTES

- OWNER OF RECORD
CC 86 MAIN LLC
PO BOX 571
GREENLAND, NH 03840
BOOK 6178 PAGE 1078
- THE INTENT OF THIS PLAN IS TO SHOW THE PROPOSED INTERIOR USES OF THE SUBJECT PARCEL.
- THE SUBJECT AND ABUTTING PARCELS ARE ZONED: M2
MINIMUM ROAD FRONTAGE 50 FT
MINIMUM LOT SIZE 1/4 ACRE
MINIMUM ROAD SETBACK 5 FT
MAXIMUM ROAD SETBACK 10 FT
MINIMUM SIDE/REAR SETBACK 10 FT
MAXIMUM STRUCTURE HEIGHT 50 FT
MINIMUM STRUCTURE HEIGHT 24 FT
- THE HORIZONTAL DATUM IS NAD83, AND THE VERTICAL DATUM IS NAVD88 TAKEN FROM STATIC GPS OBSERVATIONS.
- THIS PLAN IS BASED ON A FIELD SURVEY COMPLETED IN MAY OF 2021 WITH LEICA 1203+ ROBOTIC TOTAL STATION, SOKKIA GRX3 RTK GPS UNITS, AND TOPCON FC-6000 DATA COLLECTOR.
- THE SURVEYED PARCEL IS MAPPED AS LYING OUTSIDE OF THE FLOOD ZONE PER F.E.M.A. FIRM MAP FOR ROCKINGHAM COUNTY MAP NUMBER 33015C0235F DATED JANUARY 29, 2021.
- THIS OFFICE DID NOT LOCATE ANY UNDERGROUND UTILITIES, ANY UTILITIES SHOWN WERE TAKEN FROM VISUAL INSPECTION, ALWAYS CALL DIGSAFE BEFORE YOU DIG.
- THE SUBJECT PARCEL HAS THE RIGHT TO PROJECT THE EAVES OF THE BUILDING 1' OVER THE NORTHERLY LINE TOWARDS THE LAND NOW OR FORMERLY OF SMITH (TM U-2 LOT 52). BK: PG: THE DEEDS FOR TM U-2 LOT 52 ALLOW THE OWNERS OF THE MASONIC BLOCK, SO CALLED TO PROJECT THE EAVES OF SAID BUILDING 15' OVER THE SOUTHERLY LINE OF LOT 52.

NO.	DATE	REVISION DESCRIPTION	ENG	DWG

PROJECT #:	21554
DATE:	06/22/2021
SCALE:	1" = 10'
ENGINEERED BY:	AW5
DRAWN BY:	AW5
CHECKED BY:	MJS



Civil and Structural Engineering
Land Surveying and Environmental Consulting
MAINE • NEW HAMPSHIRE • VERMONT
www.horizonsengineering.com

SITE PLAN
PREPARED FOR
CC 86 MAIN LLC
86 MAIN STREET, NEWMARKET, NH

SHEET C101

LEGEND

- AIR CONDITIONING
- ELECTRIC CABINET
- TELEPHONE CABINET
- DECIDUOUS TREE
- SIGN
- GATE VALVE
- WATER SHUTOFF
- SEWER MANHOLE
- CATCH BASIN
- LIGHT POLE
- UTILITY POLE
- HYDRANT
- DRAINAGE MANHOLE
- REBAR FOUND
- TEMPORARY BENCHMARK
- APPROXIMATE PROPERTY LINE
- CONTOUR - MAJOR INTERVAL
- CONTOUR - MINOR INTERVAL
- EXISTING DRAIN
- EXISTING SEWER LINE
- BUILDING
- OVERHANG
- FOYER
- PAVEMENT
- BRICK WALK
- CONCRETE PAD

AIR CONDITIONINGELECTRIC CABINETTELEPHONE CABINETDECIDUOUS TREESIGNGATE VALVEWATER SHUTOFFSEWER MANHOLECATCH BASINLIGHT POLEUTILITY POLEHYDRANTDRAINAGE MANHOLEREBAR FOUNDTEMPORARY BENCHMARKAPPROXIMATE PROPERTY LINECONTOUR - MAJOR INTERVALCONTOUR - MINOR INTERVALEXISTING DRAINEXISTING SEWER LINEBUILDINGOVERHANGFOYERPAVEMENTBRICK WALKCONCRETE PADAIR CONDITIONINGELECTRIC CABINETTELEPHONE CABINETDECIDUOUS TREESIGNGATE VALVEWATER SHUTOFFSEWER MANHOLECATCH BASINLIGHT POLEUTILITY POLEHYDRANTDRAINAGE MANHOLEREBAR FOUNDTEMPORARY BENCHMARKAPPROXIMATE PROPERTY LINECONTOUR - MAJOR INTERVALCONTOUR - MINOR INTERVALEXISTING DRAINEXISTING SEWER LINEBUILDINGOVERHANGFOYERPAVEMENTBRICK WALKCONCRETE PADAIR CONDITIONINGELECTRIC CABINETTELEPHONE CABINETDECIDUOUS TREESIGNGATE VALVEWATER SHUTOFFSEWER MANHOLECATCH BASINLIGHT POLEUTILITY POLEHYDRANTDRAINAGE MANHOLEREBAR FOUNDTEMPORARY BENCHMARKAPPROXIMATE PROPERTY LINECONTOUR - MAJOR INTERVALCONTOUR - MINOR INTERVALEXISTING DRAINEXISTING SEWER LINEBUILDINGOVERHANGFOYERPAVEMENTBRICK WALKCONCRETE PADAIR CONDITIONINGELECTRIC CABINETTELEPHONE CABINETDECIDUOUS TREESIGNGATE VALVEWATER SHUTOFFSEWER MANHOLECATCH BASINLIGHT POLEUTILITY POLEHYDRANTDRAINAGE MANHOLEREBAR FOUNDTEMPORARY BENCHMARKAPPROXIMATE PROPERTY LINECONTOUR - 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TOWN OF NEWMARKET, NH
COVENANT TO PROTECT PUBLIC BENEFIT
Per RSA 79-E:8 (Community Revitalization Tax Relief Incentive)

I (We) _____ of _____, Newmarket, NH 03857 (hereinafter referred to, collectively, if appropriate, as "GRANTOR") owner(s) of _____ situate at _____ Newmarket, NH (hereinafter referred to as the "PROPERTY"), for (myself/ourselves/itself) and for (my/our/it's) successors and assigns, for consideration of tax relief granted to GRANTOR by GRANTEE pursuant to the provisions of RSA 79-E, agree to the following Covenants imposed by the Town of Newmarket (hereinafter referred to as "GRANTEE"), 186 Main Street, Newmarket, County of Rockingham, State of New Hampshire.

These covenants are made in exchange for property tax relief granted with respect to the PROPERTY as a result of the substantial rehabilitation of the PROPERTY to be accomplished by the GRANTORS in accordance with GRANTOR'S proposal (specific approved scope of work is attached as "CHAPTER 79-E COMMUNITY REVITALIZATION TAX RELIEF INCENTIVE ADDENDUM") approved by GRANTEE on _____.

This Covenant is to protect the public benefit in accordance with the provisions of RSA 79-E for a term of five years, beginning on April first of the first tax year commencing immediately after the completion of the rehabilitation work. Notwithstanding the foregoing, the contemplated tax relief shall be null and void if the proposed rehabilitation work is not completed by March _____ 31, [deadline year for completion].

The PROPERTY is designated GRANTEE'S Tax Map Lot _____ in the Town of Newmarket. For further reference to GRANTOR'S title see deed recorded at Book _____, Page _____, Rockingham County Registry of Deeds.

The GRANTEE agrees that the PROPERTY, if substantially rehabilitated in accordance with GRANTOR'S proposal approved by GRANTEE on _____ [date of council approval] provides a demonstrated public benefit in accordance with the provisions of RSA 79-E:7 inasmuch as the substantial rehabilitation of said property:

1. Enhances the economic vitality of downtown;
11. Enhances or improves a structure that is culturally or historically important on a local, regional, state, or national level, either independently or within the context of the town or village center in which the building is located; and
111. Promotes development of municipal centers, providing for efficiency, safety and a greater sense of community consistent with RSA 9-B.

The terms of the Covenant which is hereby granted by the GRANTOR to the GRANTEE with respect to the above described PROPERTY are to be co-extensive with the tax relief period and are as follows:

GRANTOR'S COVENANTS:

REHABILITATION OF PROPERTY. The Grantor agrees to substantially rehabilitate the PROPERTY during the term of this Agreement in accordance with GRANTOR' S proposal approved by GRANTEE on _____[date of Council approval]. The substantial rehabilitation contemplated by GRANTOR'S proposal approved by GRANTEE on _____[date of council approval] shall be completed by the GRANTOR on or before March 31, _____[deadline year]. All of the work on the attached scope of work must be completed in order for the tax relief to take effect. If only some of the work on the attached scope of work is completed prior to March 31 _____[upcoming year] or March 31, _____[following year], then the PROPERTY shall be fully assessed for the value of that work during the tax year(s) commencing _____[upcoming year] and/or [following year].

MAINTENANCE OF THE PROPERTY. The GRANTOR agrees to maintain the building in a use and condition that furthers the public benefits for which the tax relief was granted and accepted during the term of the tax relief under RSA 79-E.

REQUIRED INSURANCE USE OF INSURANCE PROCEEDS AND TIME FRAME TO REPLACE OR REMOVE DAMAGED PROPERTY. The GRANTOR agrees and is required to obtain and maintain casualty insurance, as well as flood insurance, if appropriate. The GRANTEE requires a lien against proceeds for any insurance claims to ensure proper restoration or demolition of any damaged structures and property. The GRANTEE further requires that the restoration or demolition commence within one year following any insurance claim incident; otherwise the GRANTOR shall be subject to the termination provisions set forth in RSA I.

RECORDING. The GRANTEE agrees to and shall provide for the recording of this covenant with the Strafford County Registry of Deeds. It shall be a burden upon the PROPERTY and bind all transferees and assignees of such PROPERTY. The GRANTOR will be solely responsible for payment of the recording fees.

ASSESSMENT OF THE PROPERTY. The GRANTEE agrees that the PROPERTY shall be assessed, during the term of the Tax Relief Granted based on the pre-rehabilitation value or such other value utilized by the Assessor to address improvements not covered by RSA 79-E. If the terms of these covenants are not met, the Property Tax Relief will be discontinued. Furthermore, the GRANTEE will assess all taxes to the owner as though no tax relief was granted, with interest in accordance with RSA 79-E:9, 11.

RELEASE EXPIRATION CONSIDERATION.

1. **RELEASE.** The GRANTOR may apply to the Newmarket Town Council for a release from the foregoing discretionary tax relief and associated covenant within the duration of the tax relief period of the RSA 79-E upon a demonstration of extreme personal hardship. Upon release from such covenants, the GRANTOR shall thereafter pay the full value assessment of such structure(s) and land to the Tax Collector of the Town of Newmarket.
11. **EXPIRATION.** Upon final expiration of the terms of the tax relief and associated covenants the tax assessment will convert to the then full fair market value and these covenants will be concluded.
111. **CONSIDERATION.** The Tax Collector shall issue a summary receipt to the owner of such PROPERTY and a copy to the Newmarket Town Council for the sums of tax relief accorded during the term of this Agreement. The local governing body shall, upon receiving a copy of the above-mentioned consideration, execute a release of the Covenant to the GRANTOR who shall record such a release with the Strafford County Registry of Deeds. A copy of such release or renewal shall also be sent to the local assessing official.
- IV. **MAINTENANCE OF STRUCTURE.** If, during the term of the tax relief, the GRANTOR shall fail to maintain the structure in conformity with the foregoing agreement, or shall cause the structure(s) to significantly deteriorate or be demolished or removed, the covenants shall be terminated and a penalty shall be assessed in accordance with Paragraph I(a) above.

ENFORCEMENT. If a breach of this Covenant is brought to the attention of the GRANTEE, the GRANTEE shall notify the GRANTOR, in writing of such breach, which notification shall be delivered in hand or by certified mail, return receipt requested to the GRANTOR.

The GRANTOR shall have 30 days after receipt of such notice to undertake those actions, including restoration, which is reasonably calculated to cure the said breach and to notify the GRANTEE thereof.

If the GRANTOR fails to take such curative action, the GRANTEE may undertake any actions that are reasonably necessary to cure such breach, and the cost thereof, including GRANTEE' S expenses, court costs and legal fees, shall be paid by the GRANTOR, provided the said GRANTOR is determined to be directly or indirectly responsible for the breach.

The GRANTOR, by accepting and recording this Covenant to the GRANTOR agrees to be bound by and to observe and enforce the provisions hereof and assumes the rights and responsibilities herein provided for and incumbent upon the GRANTEE, all in furtherance of the purposes for which this Tax Relief and associated Covenant is delivered.

WITNESS MY/OUR/IT'S HAND this _____ day of _____, 2021.

Witness

Grantor

Print Name

Witness

Grantor

Print Name

STATE OF NEW HAMPSHIRE
COUNTY OF ROCKINGHAM

On this _____ day of, 2021, personally appeared the above _____
and, _____ known to me, or satisfactorily proven, to be the same, and
acknowledged that he/she/they executed the same for the purposes contained therein.

Notary Public/Justice of the Peace

My commission expires: _____

ACCEPTED this _____ day of _____ 2021 by the Town of Newmarket

TOWN OF NEWMARKET

By: _____
Newmarket Town Manager

Print Name: _____



Town Hall
186 Main Street
Newmarket, NH 03857

Tel: (603) 659-3617
Fax: (603) 659-8508

Founded December 15, 1727
Chartered January 1, 1991

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