



TOWN OF NEWMARKET, NEW HAMPSHIRE

The meeting will be conducted in the Town Hall Auditorium and is available via Zoom. You may join Zoom Meeting <https://zoom.us/j/9117025727> Meeting ID: 911 702 5727, +1 646 558 8656. If you have difficulty connecting, please call 603-659-3617 Ext, 1321.

Wednesday, April 21, 2021, 7:00 PM
Town Hall Auditorium and Zoom

**6:30PM NON-PUBLIC PURSUANT TO RSA 91-A:3.II.(I) Consideration of Legal
Advice Provided by Legal Counsel**

- 1. Pledge of Allegiance**
- 2. Election of Officers, Adoption of Town Council Rules and Committee Assignments**
 - a. Committee Assignments
 - Energy & Environmental Advisory Committee
 - Conservation Commission
- 3. Public Forum**
- 4. Public Hearing**
 - a. Ordinance No. 7-2020/2021 - Amending Chapter 18 Establishing Live Shows and Events License
- 5. Town Council to Consider Acceptance of Minutes**
 - a. April 7, 2021
Accept a Motion to Approve the April 7, 2021 Meeting Minutes.
- 6. Report of the Town Manager**
 - a. Department Reports
 - b. Town Manager's Report
- 7. Committee Reports**
- 8. Old Business**
 - a. Resolutions/Ordinances in the 2nd Reading

- i. **Resolution #2020/2021-40- Purchase of 2021 Police SUV(line car 3)**
Accept a Motion to Approve Resolution #2020/2021-40 - Purchase of 2021 Police SUV (line car 3).
- ii. **Resolution #2020/2021-41- Purchase of 2021 Police Ford Expedition Command Vehicle**
Accept a Motion to Approve Resolution #2020/2021-41 - Purchase of 2021 Police Ford Expedition Command Vehicle.
- iii. **Ordinance No. 7-2020/2021 - Amending Chapter 18 Establishing Live Shows and Events License**
Accept a Motion to Approve Ordinance No. 7 - 2020/2021 Amending Chapter 18 Establishing Live Shows and Events License.

9. New Business/Correspondence

a. Town Council to Consider Nominations, Appointments and Elections

- i. **Bruce Fielding - Housing Authority Commissioner - Term Expiration March 2024**
Accept a Motion to Appoint Bruce Fielding as Commissioner to the Housing Authority with a Term Expiring March 2024.

b. Resolutions/Ordinances in the 1st Reading

- i. **Resolution #2020/2021-43 - Water and Sewer Rate Increases**
- ii. **Resolution #2020/2021-44 - Water/Sewer System Development Connection Fee**
- iii. **Resolution #2020/2021-45 Water Treatment Plant Integration Programming Services**

c. Correspondence to the Town Council

- i. **Correspondence Regarding Ordinance No. 7 - 2020/2021**
- ii. **Correspondence Regarding The Stone Church Music Club, LLC**

d. Closing Comments by Town Councilors

e. Next Council Meeting

- i. **May 5, 2021**

10. Adjournment

Visitor Orientation to the Town Council Meeting

Welcome to this evening's Council meeting. Please note that the purpose of the meeting is for the Council to accomplish its work within a qualitative time frame. Meetings are open to the public, but public participation is limited. If you wish to be heard by the Council, please note the "Public Forum" at the beginning of the meeting to speak to items on a meeting agenda and/or matters pertaining to the business of the Council. In addition, public hearings may be scheduled for public comment on specific matters.

Speakers must be residents of the Town of Newmarket, property owners in the Town of Newmarket, and/or designated representatives of recognized civic organizations or businesses located in the Town of Newmarket. When they are at the podium, speakers first need to recite their name and address for the record. Visitors should address their comments to the presiding officer and the Council as a body and not to any individual member.

Each speaker shall be provided a single opportunity for comment, limited to three (3) minutes. Public forum shall be limited to fifteen (15) minutes. Visitors should not expect a response to their comments or questions since the Council may not have discussed or taken a position on a matter. Public Forum is not a two-way dialogue between speaker(s), Councilors, and/or the Town Manager. The Chair will preserve strict order and decorum at all Town Council meetings. Outbursts from the public are not permitted.



Town Hall
186 Main Street
Newmarket, NH 03857

Tel: (603) 659-3617
Fax: (603) 659-8508

Founded December 15, 1727
Chartered January 1, 1991

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TOWN OF NEWMARKET, NEW HAMPSHIRE

ATTACHMENTS:

Description	Upload Date	Type
Live Music and Events License	3/31/2021	Cover Memo

TOWN OF NEWMARKET, NEW HAMPSHIRE

BY THE NEWMARKET TOWN COUNCIL

ORDINANCE NO. 7 – 2020/2021

AN ORDINANCE AMENDING CHAPTER 18 OF THE CODE OF THE TOWN OF NEWMARKET, NH; ESTABLISHING LICENSES AND PERMITS FOR LIVE SHOWS AND EVENTS

THE TOWN OF NEWMARKET ORDAINS:

1. **Purpose**
The purpose of this ordinance is to require licenses for certain live performances and events, as well as create a Town Licensing Board.
2. **Amendment**
Chapter 18 is hereby amended by adding the following article:

ARTICLE VI: LICENSES AND PERMITS FOR SHOWS AND EVENTS

129. **Purpose**

A Licensing Board for the Town of Newmarket is hereby constituted under the provisions of RSA 286 and any other powers granted by State statute, to consist of the Council Chair, the Chief of Police and the Town Manager or his/her designee.

The Board shall investigate and decide the question of granting licenses and permits and may grant revocable blanket licenses to fraternal and other like organizations, the subject matter of which is within the jurisdiction of this chapter. The Board may also hear and decide applications for permits to conduct organized activities on or about public properties. The Board may also grant licenses and permits on private property when the regulations of the show, event or dance thereon is authorized by State statute.

130. **Permits.**

Persons or organizations shall obtain a permit from the Licensing Board for the following purposes:

1. Solicit funds for charitable purposes.
2. Erect banners.
3. Tag days.
4. Conduct parades or processions, festivals or races, walk-a-thons, public demonstration or protest on public property or highway.
5. Conduct a carnival, tent show, fair, circus, public dance, dance exhibition or demonstration, or any open-air public meeting, live music shows, disc jockey, karaoke, or other amplified music event in which the public is invited for pay.
6. Movie theater.
7. The temporary closing of any Town street for the purpose of community related or private events. A certificate of insurance in the amount of \$1,000,000, acceptable to the Town, that names the Town of Newmarket as an additional insured shall be required. The Licensing Board, at its discretion, may require additional conditions at no cost to the Town to include, but not limited to,

a higher insurance binder amount, police or fire details, or other measures to ensure the public safety.

8. Any public dance or ball to which admission may be had by the payment of a fee or which the public may gain admission without payment of a fee, or a dance which is held as part of any other public entertainment, amusement, or exhibit.

131. Fees

Each applicant shall pay in advance for such license as follows:

1. Annual Fee – a yearly license may be issued for an annual fee of \$100.00 for dances or live entertainment held in all places, including restaurants, bars and lounges. Annual fees for dances shall only apply to the ordinary and usual entertainment referred to in the license. Any sexually explicit dancing shall not be included within the annual dance fee and requires separate application.
2. Daily Fee - A license for an event in any place may be issued for a daily fee of \$15.00, unless otherwise stated in another section, for each day or event, unless specifically waived by the Licensing Board.
 - i. 3. License fees for carnivals, circuses, traveling tent shows and the like shall be determined by the Board within the limits of said Chapter 286 RSA.
3. The annual license fee for a movie theater shall be \$150.00.

132. Expiration

Licenses granted shall be issued by the Licensing Board, and annual licenses shall be valid for one year, expiring on the 30th of April, unless specified in Chapter 286.

133. Application and Permits

1. A written application for a permit must be submitted seven days prior to the date of the event. The application shall contain the following information:
2. Name or Name of Organization
3. Name, address and telephone number of Person in Charge
4. Purpose
5. Dates and times
6. Specific location(s)
7. Names of authorized people and participants
8. If the request would require a temporary waiving of Planning and Zoning ordinances of the Town of Newmarket, the Licensing Board shall first refer the application to the applicable board for review and recommendation prior to deciding on the application.
9. The permit when issued shall contain the effective date, expiration date, the purpose and the name, address, and telephone number of the responsible person.
10. Permits and licenses issued under this chapter are not transferable and are of limited duration unless otherwise specified in the permit or license.
11. Permits and licenses issued may be rescinded or revoked at any time.

12. A police officer(s) may be assigned to a particular function when deemed necessary and proper in the interest of public safety. The expenses shall be borne by the individual or organization sponsoring the event.

13. All live music, dances, public exhibitions and shows set forth herein shall be discontinued and the hall and location closed as set forth in the permit but must be discontinued on or before the hour of 1:30 a.m. unless otherwise waived by the Chief of Police for good cause.

134. Penalty.

Any person, organization or corporation who violates any of the provisions of this chapter shall be fined not less than \$100.00 for each offense.

135. Severability.

It is the intention of the Town Council that each separate provision of this ordinance shall be deemed independent of all other provisions herein and it is further the intention of the Town Council that if any provision of this ordinance be declared invalid, all other provisions thereof shall remain valid and enforceable.

3. Takes Effect

This ordinance shall take effect fourteen (14) days after passage and publication of notice as required by RSA 47:18

First Reading: April 7, 2021

Second Reading/Public Hearing: April 21, 2021

Final Action by Council: April 21, 2021

VOTING RECORD			
Date of Vote:	YES	NO	ABSTAIN
Councilor Zachary Dumont			
Councilor Helen Sanders			
Councilor Scott Blackstone			
Councilor Megan Brabec			
Councilor Jonathna Kiper			
Councilor Katanna Conley			
Chair Toni Weinstein			
Total Votes:			
Ordinance: Does Does Not pass.			

Approved: _____
Toni Weinstein, Chair Newmarket Council

A True Copy Attest: _____
Terri Littlefield, Town Clerk



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ATTACHMENTS:

Description	Upload Date	Type
April 7, 2021 Draft Minutes	4/13/2021	Cover Memo

TOWN OF NEWMARKET, NEW HAMPSHIRE

TOWN COUNCIL REGULAR MEETING

April 7, 2021 7:00 PM

Town Hall Auditorium and Zoom

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Councilors Present: Councilor Toni Weinstein and Councilor Zachary Dumont. Present Virtually: Councilor Helen Sanders, Councilor Jonathon Kiper, Councilor Megan Brabec, Councilor Scott Blackstone, and Councilor Katanna Conley.

Staff Present: Town Manager Stephen Fournier, Police Chief Kyle True, Environmental Services Director Sean Greig and Wendy Chase, Recording Secretary.

Others Present: Amy Burns

Councilor Weinstein called the meeting to order at 7:00 PM.

Town Manager Fournier read the Virtual Meeting Guideline Preamble.

Recording Secretary Chase called the roll.

Councilor Weinstein led the Pledge of Allegiance.

AGENDA

1. Election of Officers, Adoption of Town Council Rules and Committee Assignments

a. Election of Chair

Councilor Dumont made a motion to Approve *the nomination of Toni Weinstein as Council Chair*, which was seconded by Councilor Sanders.

Chair Weinstein thanked everyone for their vote of confidence.

Motion was Passed by a vote of 7-0-0.

b. Election of Vice Chair

Councilor Sanders made a motion to Approve *the nomination of Zachary Dumont as Council Vice-chair*, which was seconded by Councilor Kiper.

Councilor Dumont thanked the Council.

Motion was Passed by a vote of 6-0-1.

c. Adoption of Town Council Rules for 2021/2022

Councilor Dumont made a motion to Approve *amending the rule to reduce the Council Meeting time to 9:00 PM instead of 10:00 PM*, which was seconded by Councilor Conley.

Councilor Dumont pointed out that the Council rarely meets later than 8:00 PM and suggested amending the time from 10:00 PM to 9:00 PM.

Motion was Passed by a vote of 7-0-0.

Councilor Dumont made a motion to Approve *the Adoption of the 2021/2022 Town Council Rules*, which was seconded by Councilor Brabec.

Town Manager Fournier explained that there were two errors in the Rules that will need to be corrected. "Town Administrator" will be changed to reflect the correct title "Town Manager". The second amendment is to correct the allowed time for public comment from 5 minutes to 3 minutes. Both corrections were amendments passed by the Council last year.

Motion was Passed by a vote of 7-0-0.

d. Committee Assignments

Chair Weinstein is the current Council Rep to the Energy & Environment Committee and offered the position to any other Councilor interested in taking over that role.

Councilor Brabec is the current Council Rep to the Conservation Commission and offered the position to any other Councilor interested in taking over that role.

Councilor Conley pointed out that she would have a conflict of interest serving on the Conservation Commission because her husband is on the Commission.

The following Council Committee Assignments were made:

Highway Safety: Councilor Kiper

Budget Committee: Vice-chair Dumont; Councilor Brabec, Alternate

Energy & Environment: *Chair Weinstein

CIP: Councilor Conley; Councilor Kiper, Alternate

Conservation Commission: *Councilor Brabec

Economic Development/Liaison Business Association: Councilor Sanders

Planning Board: Councilor Blackstone; Chair Weinstein, Alternate

Ad hoc Riverfront Advisory Committee: Councilor Brabec

Ad hoc Arts & Tourism: Councilor Sanders

Ordinance Oversight Committee: Chair Weinstein, Vice-chair Dumont, and Councilor Brabec

Parking Commission: Councilor Kiper

*The Committee Assignments to the Energy & Environment Committee and the Conservation

Commission will be addressed again at the April 21st meeting.

PUBLIC FORUM

Chair Weinstein opened the Public Forum at 7:21 PM.

There were no public comments.

Chair Weinstein closed the Public Forum at 7:21:50 PM.

TOWN COUNCIL TO CONSIDER ACCEPTANCE OF MINUTES

March 17, 2021

Councilor Dumont made a motion to Approve *the March 17, 2021 Meeting Minutes*, which was seconded by Councilor Sanders.

Motion was Passed by a vote of 7-0-0.

REPORT OF THE TOWN MANAGER

Chair Weinstein presented Amy Burns with an engraved clock on behalf of the Council for her service to the Town in serving as a Town Councilor for the past 6 years.

Chair Weinstein said it was a pleasure to work with Amy and thanked her for her service.

Mrs. Burns thanked the Community and the Council and said it was an honor to serve the Town.

Town Manager thanked former Councilor Burns for her service and wished her well.

Town Manager's Report

The Town Manager reported on the following:

- **Covid-19 Update:** As of March 31 there are 16 active cases and 465 cumulative cases. There was an increase in cases following February Vacation/Spring Break, but now back to normal levels.
- **Vaccination:** As of April 1, 439,304 people in NH have received their 1st dose of the vaccine, and 222,732 are fully vaccinated. The State has opened vaccination to every adult on April 2. The School Vaccination clinic for the 2nd dose of vaccine will be on April 9th. We are working with Lamprey Health Care to hold a clinic on April 15 at the Beech Street Ext. Building for our Laotian community. NH is leading the Nation in vaccinations.
- **HB111:** The House Judiciary Committee sent to the full house HB111. This bill will eliminate all sovereign and municipal immunity and implicitly repeal the limits on state and municipal liability for damages. It will subject countless municipal officials and employees to lawsuits for good-faith decisions made in the reasonable exercise of their discretion.

This will affect the Police Officers and any municipal employee or official who may innocently take an action that is subsequently determined to have violated someone's rights. The consequences of this legislation will be extreme. Litigation and insurance costs will rise, bringing property tax rates with it.

- **Goal Setting Session:** A Representative from Primex has met with the Council for Goal Setting Sessions in the past. Town Manager Fournier asked if the Council would like him to set up a session with Primex for this year.

It was a general consensus of the Council that the Goal Setting Session with Primex is a helpful exercise, Town Manager Fournier will set it up.

Councilor Conley asked when the Council will go back to full in-person meetings.

Chair Weinstein said there is no specific date set. She said that members that opted to get vaccinated will receive their 2nd shot on April 9th, there will be Plexi-glass dividers installed between the Councilors and everyone will continue to wear masks and be socially distanced. She said that the Governor can change orders at a moment's notice so the Council should be prepared to start meeting in person. She would like everyone to feel comfortable meeting in person.

- **Wildcat Transit:** UNH will terminate service to Newmarket at the end of the academic year 2022 due to a decrease in ridership. FY12, they had approx. 70,000 riders per year and in FY19 they had 15,000. They will be holding a virtual public hearing on April 5 and April 6.

Councilor Dumont said that he worked for Wildcat Transit and these types of decisions are not made lightly. He said that there are other services available for public transportation.

- **Retirement of Chief True:** Chief Kyle True has submitted his intent to retire effective May 29. The Town Manager is working on the transition period and will be advertising for the position shortly.

Chief True addressed the Council. He said that it was not one single factor for his decision to retire; he would like to spend more time with his family. He complimented the Council on their civility and professionalism with each other and each town department. He spoke of public safety in the community and pointed out the important contributions each and every department makes to ensure public safety. Chief True said that it has been an honor serving the Newmarket Community.

Councilor Kiper thanked Chief True for his service and said he was a huge supporter of the substance abuse initiative. He said he hopes the new Chief is someone who lives up to his awesome reputation.

Chair Weinstein said she appreciates Chief True's compassion and thanked him for his service to the community.

COMMITTEE REPORTS

Councilor Kiper said the Parking Commission met and received a presentation from IPS Group regarding parking meters.

Councilor Brabec reported that the Riverfront Advisory Committee met in person outside at Schanda Park with NH DES to discuss the living shoreline project. They will begin the grant application writing process in order to hire a consultant to help navigate the next step. They are also working with UNH to identify students and faculty interested in tackling the riverwalk and bridge construction projects.

Councilor Sanders reminded everyone that the Arts & Tourism Commission Main Street Art Walk opens on April 9th and runs for two weeks. There are 11 Main Street storefronts displaying the works of 14 artists.

Vice-Chair Dumont reported that the Ordinance Oversight Committee met and the Ordinance they developed is on tonight's agenda for a first reading.

OLD BUSINESS

RESOLUTIONS/ORDINANCES IN THE 2ND READING

Resolution #2020/2021-38 - Tucker Well Final Design.

Councilor Dumont made a motion to Approve *Resolution #2020/2021-38 - Tucker Well Final Design*, which was seconded by Councilor Sanders.

Environmental Services Director Greig explained that Tucker Well is part of the USDA World Development projects that the Town voted on and approved a couple of years ago. The preliminary engineering is finished and approval of this Resolution will move us into the final engineering to construct the waterline, facility, and hydraulic pumps.

Motion was Passed by a vote of 7-0-0.

Resolution #2020/2021-39 - Dewatering Improvements

Councilor Dumont made a motion to Approve *Resolution #2020/2021-39 - Dewatering Improvements at the Wastewater Treatment Plant*, which was seconded by Councilor Sanders.

Environmental Director Greig explained that this is one of the most important projects on the wastewater side of things. They treat 170 million gallons of wastewater per year; it is important to dry the sludge as much as possible to save money on disposal of it. 750 tons per year is sent to the landfill and it costs \$108.00 per ton, that price is expected to increase to \$160.00 per ton. Director Greig found a small drying unit and did a pilot in 2019 and 2020. The unit has a 20-year life. The payback for the unit will be eight years. There will be a reduction in water, electricity, and transportation. Director Greig applauds his crew for doing all the piping diagrams, performed all the pilots, and ran all the figures. They presented the entire package to the engineers to review

and approve. His crew saved the Town a lot of money in engineering fees.

Chair Weinstein asked where the money (\$400,000) will come from for the remaining part of the project.

Director Greig said that he will take some out of the Capital Reserve Fund and is applying for money from Congressman Pappas' Office this week.

Motion was Passed by a vote of 7-0-0.

NEW BUSINESS/CORRESPONDENCE

TOWN COUNCIL TO CONSIDER NOMINATIONS, APPOINTMENTS AND ELECTIONS

Resolutions/Ordinances in the 1st Reading

Ordinance No. 6 - 2020/2021- Reaffirming Wearing Face Covering in Town

Councilor Conley made a motion to Approve *Ordinance NO. 6 - 2020/2021 Reaffirming Wearing Face Covering in Town*, which was seconded by Councilor Sanders.

Councilor Dumont explained that he has consistently voted against this ordinance. He said that he received a call from a citizen who said her friend had a negative interaction with the police for not wearing a mask at a Newmarket business. She voiced concerns over the town's stance on the mask mandate.

Town Manager Fournier said that the Police have issued zero fines during the entire time of the emergency ordinance. He said when the Police get involved it's usually an individual who refuses to leave the premises while not wearing a mask. He said the Police are out educating people; not fining them.

Councilor Dumont did tell the individual to reach out to the Police Chief with any concerns.

Town Manager Fournier stated that if the Governor lifts the mask mandate for the State, the town's ordinance remains in effect until the 61st-day deadline or if the Council rescinds it.

Chair Weinstein pointed out that the Council adopted this Ordinance prior to the Governor's Statewide Mandate.

Motion was Passed by a vote of 6-1-0. Nays: Dumont

Ordinance No. 7-2020/2021 - Amending Chapter 18 Establishing Live Shows and Events License

Chair Weinstein read Ordinance No. 7-2020/2021 (title only) into the record without objection.

Resolution #2020/2021-40- Purchase of 2021 Police SUV(line car 3)

Chair Weinstein read Resolution #2020/2021-40 into the record.

Resolution #2020/2021-41- Purchase of 2021 Police Ford Expedition Command Vehicle

Chair Weinstein read Resolution #2020/2021-41 into the record.

Resolution #2020/2021-42 - Wentworth Cheswill 275th Birthday Celebration

Councilor Dumont made a motion to Approve *Suspending the Rules*, which was seconded by Councilor Conley.

Motion was Passed by a vote of 7-0-0.

Councilor Dumont made a motion to Approve *Resolution #2020/2021-42 Wentworth Cheswill 275th Birthday Celebration*, which was seconded by Councilor Kiper.

Councilor Kiper thanked the Town Manager for helping get this Resolution done. He has been working with a State Legislator to get Wentworth Cheswill informally acknowledged but it won't go through the process until after the birthday anniversary. Councilor Kiper said that Wentworth Cheswill was involved in public office every year of his life except one and is a great role model for all of us.

Chair Weinstein thanked Councilor Kiper for his work on this and his work on the Wentworth Cheswill memorial. She said that there is more information on the Historical Society and Library websites.

At 8:30 PM, Town Manager Fournier gave the Council the 30-minute warning to suspend the rules for the Council Meeting.

Motion was Passed by a vote of 7-0-0.

CORRESPONDENCE TO THE TOWN COUNCIL

No Correspondence.

CLOSING COMMENTS BY TOWN COUNCILORS

Councilor Kiper said "Happy Birthday Wentworth Cheswill".

Chair Weinstein encouraged people to get out this weekend and walk through town to see all the art exhibits.

Councilor Blackstone had a question on Ordinance #7 - 2020/2021. Town Manager Fournier said that procedurally, questions and comments would have to wait until the public hearing and 2nd reading at the next Council Meeting. He offered Councilor Blackstone the opportunity to contact him with his questions prior to the meeting.

NEXT COUNCIL MEETING

April 21, 2021

ADJOURNMENT

Chair Weinstein adjourned the meeting at 8:36 PM without objection.

Respectfully submitted,
Wendy Chase, Recording Secretary



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ATTACHMENTS:

Description	Upload Date	Type
Department Reports March 2021	4/15/2021	Cover Memo



Monthly Department Reports to the Town Council

March 2021

Police

Activity

Newmarket Police 3-year comparable statistics for the month of March, 2021.

	<u>2021</u>	<u>2020</u>	<u>2019</u>
Total calls for service	1928	1500	1650
Motor vehicle stops	337	169	413
Arrests	14	11	13
Offense reports	31	38	37
M/V accidents	3	12	14
Parking tickets	43	51	47
Drug Overdoses	0	1	1
Alarms	18	17	14
Unattended death/Suicide	1	2	1

During the month of March, the Newmarket Police Dispatch Center documented 1928 calls for service. We have investigated 35 criminal complaints that require active investigations in 31 of them. The cases involve; Domestic Violence Assault, Simple Assault, Theft by Unauthorized Taking, Theft by Deception, Identity Fraud, Criminal Mischief, Criminal Trespassing, Disorderly Conduct, Littering, Nonconsensual Dissemination of Privacy, Harassment, Involuntary Emergency Admissions and Bench

Warrants. Several motor vehicle complaints were received and investigated to include; Reckless Operation, Driving After Suspension or Revocation and Driving as Habitual Offender. Patrol Officers handled a number of alarms and welfare checks over the month.

Officer Gerrit Alofs did an outstanding job in solving a recent string of thefts from storage units around the seacoast. This case took several months to investigate and ultimately culminated in the execution of a search warrant at storage a Newmarket unit and subsequent arrest of a suspect. It is extremely gratifying to provide good news to victims of crimes and return property to them that is rightfully theirs.

In March, Detectives worked closely with the Internet Crimes Against Children Taskforce (ICAC) on active criminal investigations involving the downloading and possession of child sex abuse images. Detectives along with ICAC executed search warrants where appropriate. These cases are extremely complex and time consuming.

As some of you are already aware, we will be once again experiencing a disruption of traffic flow as the Water Department completes a major project from Moody Point, down Bay Road to Main Street. The disruption is minor and does not prevent anyone from traveling, however citizens should plan accordingly as they may be temporarily delayed while traveling in these areas of town.

Covid-19.

Every member who wished to be vaccinated has been vaccinated. We continue to monitor our burn rate of PPE and sanitation supplies. We are confident that we have an adequate supply to get us until at least summer. No members of the department tested positive for Covid in March. We continue to participate in our weekly conference calls with our State health professionals and AG's office.

On March 12th, the police department assisted in a Covid-19 point of distribution center for the Newmarket School staff as well as Epping School staff. This was sponsored by Walgreens and was a great success. The second shot will be given to staff members on April 9th.

Personnel

Officer Nicholas Espo continues to excel in his training at the NH Police Academy, having already completed two-thirds of his training. Officer Espo is scheduled to graduate on April 23rd. Unfortunately, his graduation will be held virtually.

As you already know, I have submitted my letter of intent to retire effective the end of May. I hope to assist the Town Manager in any way I can to ensure a smooth transition for the next police chief.

Training

Officer Annaliese Schmidt attended a two-day leadership training class entitled Women in Command. This training is intended to empower female officers to seek leadership roles within a police agency and to further assist them with the everyday challenges they face in a predominantly male profession.

Several officers have begun using our new online Police Academy membership with PoliceOne Academy. This new format of training provides the ability for officers to take classes remotely. This is vital as the amount of annual required training will be increasing significantly over the next two years.

Next month, we will be holding our semiannual firearms training to include our classroom portion which covers the use of force, deadly force, pursuit policy as well as our fair and impartial policing policy.

Parking Violations

In March, patrol officers issued 43 parking tickets. We continue to be active in the parking enforcement in the downtown area. Lt. Greg Jordan is representing the Police Department on the newly formed parking committee. I have high hopes that this committee will eventually come to the Town Council with recommendations and clear vision to improve parking in the downtown area.

Motor Vehicle Accidents

During the month of March, we responded to 3 motor vehicle accidents. None were serious in nature.

Fleet

All vehicles in the fleet are currently working and are being closely monitored by supervisors. One of the vehicles, (car 3) which is scheduled to be replaced this year is now starting to see costly repairs. These repairs must be done in order to keep the vehicle on the road for police services.

Police station maintenance

The Police Station facility is in good working condition. We did notice a leak in one of our HVAC rooms during a heavy rain storm. The leak was caught early so no damage was found. This has been addressed by buildings and grounds.

Drug related issues

In March we did not respond to any opiate related overdoses. Our police officers continue to work with those individuals and families that are affected by this epidemic. We continue to treat this epidemic as a disease and not a crime. I am extremely proud of their work and dedication to this cause.

Below are the following statistics for Heroin/Opiate related overdoses and deaths since the inception of the Newmarket Alliance for Substance Abuse Prevention (N-ASAP);

2015- 45 Overdoses with 4 deaths resulting

2016- 22 Overdoses with 2 deaths resulting

2017- 15 Overdoses with 2 deaths resulting

2018- 6 Overdoses with 2 deaths resulting

2019- 3 Overdoses with 1 death resulting

2020- 8 Overdoses with 2 deaths resulting

2021- 2 Overdoses with 0 deaths resulting

I have consistently added the foregoing paragraph in my last few reports as I feel that it is important for anyone reading this report to understand the philosophy this agency has relative to this epidemic.

The police department's culture with regards to the opiate epidemic has evolved from "arrest and incarcerate" to "intervene and assist with recovery" when it comes to individuals who are addicted to opiates. It is my personal and professional belief that we cannot arrest our way out of this epidemic. Even if we tried that route, the cost to the taxpayers would be astronomical. Furthermore, the county jails and the state prison could not house all arrested "users". With that being said, we will **NOT** tolerate anyone who sells, distributes or dispenses any of this poison that is in our community. If anyone is caught selling, distributing or dispensing narcotics we will prosecute them to the fullest extent of the law.

Fiscal Year 2020/2021 Budget:

We are nine months into the fiscal year 2020-2021. I am unable to provide an exact figure at this point, however we are well within our operating budget.

Respectfully Submitted,

Kyle True

Police Chief

Fire and Rescue

In March, the Department responded to 89 calls for service; 49 of which were medical calls, transporting 32 patients to area hospitals. The ambulance responded to Newfields for five medicals, transporting two patients to the hospital. The ambulance also responded to Stratham once and Durham twice. The ladder responded to Exeter five times, Newfields, Dover, Durham, and Stratham for building fires, station coverage and a chimney fire. The tanker and forestry responded to Lee, Durham, and Madbury for brush fires. The mobile command truck responded to Barrington for a SERT call. The early spring and drought conditions have increased the fire danger and calls for service in our area. Until we see some significant rainfall the fire danger will remain high.

The paramedic program is progressing well, and the equipment needed for the ambulances has been ordered. The next step will be licensing the ambulances with the state; once that's completed we will start the service. We are anticipating June 1st as a start date.

The vaccine clinic that was hosted at the high school went well. The dept provide a stand by ambulance crew which wasn't needed. There were no complications or allergic reactions.

I have applied for funding in the amount of \$395,000 to finishing the upstairs of the fire station through the Community Project Funding Program. I'm pleased to say that we made it through the first round of reviews.

I have attached charts with activity reports for the month of March.

Newmarket Fire & Rescue

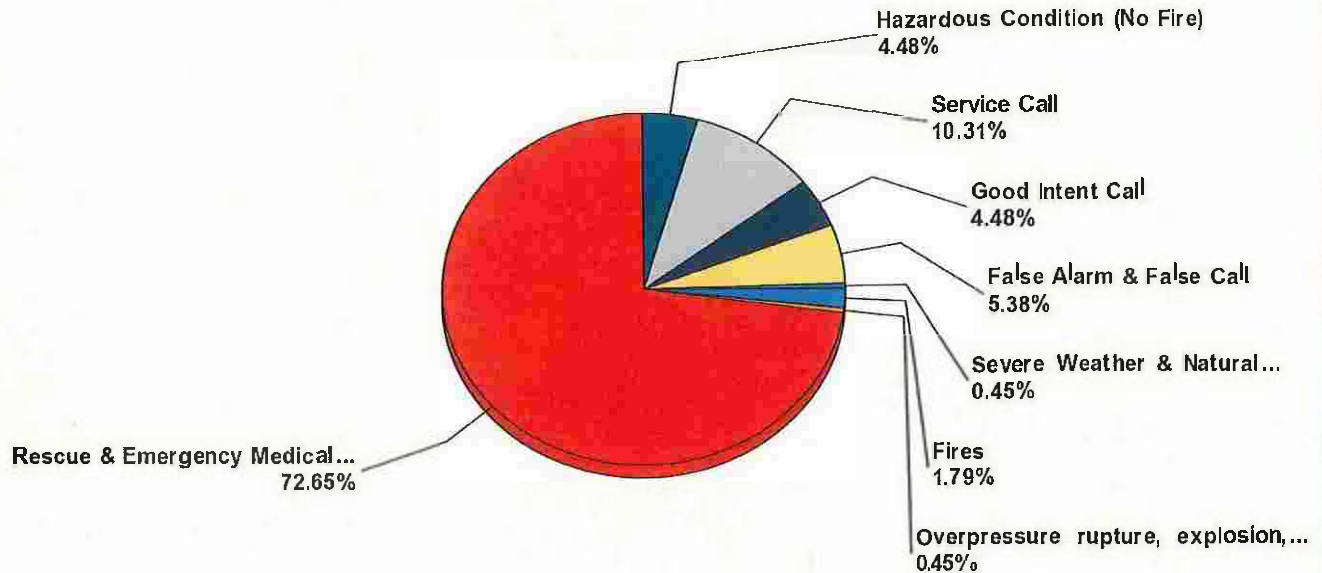
Newmarket, NH

This report was generated on 4/14/2021 9:07:49 AM



Breakdown by Major Incident Types for Date Range

Zone(s): All Zones | Start Date: 01/01/2020 | End Date: 03/31/2020



MAJOR INCIDENT TYPE	#INCIDENTS	% of TOTAL
Fires		1.79%
Overpressure rupture, explosion, overheating - no fire		0.45%
Rescue & Emergency Medical Service		72.65%
Hazardous Condition (No Fire)		4.48%
Service Call		10.31%
Good Intent Call		4.48%
False Alarm & False Call		5.38%
Severe Weather & Natural Disaster		0.45%
TOTAL	223	100%



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Doc Id: 553
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Detailed Breakdown by Incident Type

INCIDENT TYPE		% of TOTAL
111 - Building fire		0.45%
114 - Chimney or flue fire, confined to chimney or flue		0.9%
154 - Dumpster or other outside trash receptacle fire		0.45%
251 - Excessive heat, scorch burns with no ignition		0.45%
311 - Medical assist, assist EMS crew		0.9%
320 - Emergency medical service, other		0.9%
321 - EMS call, excluding vehicle accident with injury		69.06%
322 - Motor vehicle accident with injuries		0.45%
324 - Motor vehicle accident with no injuries.		0.45%
353 - Removal of victim(s) from stalled elevator		0.45%
381 - Rescue or EMS standby		0.45%
400 - Hazardous condition, other		0.45%
410 - Combustible/flammable gas/liquid condition, other		0.9%
411 - Gasoline or other flammable liquid spill		0.45%
412 - Gas leak (natural gas or LPG)		0.45%
413 - Oil or other combustible liquid spill		0.45%
424 - Carbon monoxide incident		0.45%
444 - Power line down		0.9%
445 - Arcing, shorted electrical equipment		0.45%
500 - Service Call, other		0.9%
511 - Lock-out		1.35%
531 - Smoke or odor removal		0.45%
550 - Public service assistance, other		2.24%
551 - Assist police or other governmental agency		0.45%
553 - Public service		2.69%
554 - Assist invalid		0.9%
555 - Defective elevator, no occupants		0.45%
571 - Cover assignment, standby, moveup		0.9%
600 - Good intent call, other		0.45%
611 - Dispatched & cancelled en route		3.14%
622 - No incident found on arrival at dispatch address		0.45%
651 - Smoke scare, odor of smoke		0.45%
700 - False alarm or false call, other		0.45%
711 - Municipal alarm system, malicious false alarm		0.45%
713 - Telephone, malicious false alarm		0.45%
733 - Smoke detector activation due to malfunction		0.9%
734 - Heat detector activation due to malfunction		0.45%
740 - Unintentional transmission of alarm, other		0.45%
743 - Smoke detector activation, no fire - unintentional		0.9%
745 - Alarm system activation, no fire - unintentional		0.9%
746 - Carbon monoxide detector activation, no CO		0.45%
813 - Wind storm, tornado/hurricane assessment		0.45%
TOTAL INCIDENTS:	223	100%



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Newmarket Fire & Rescue

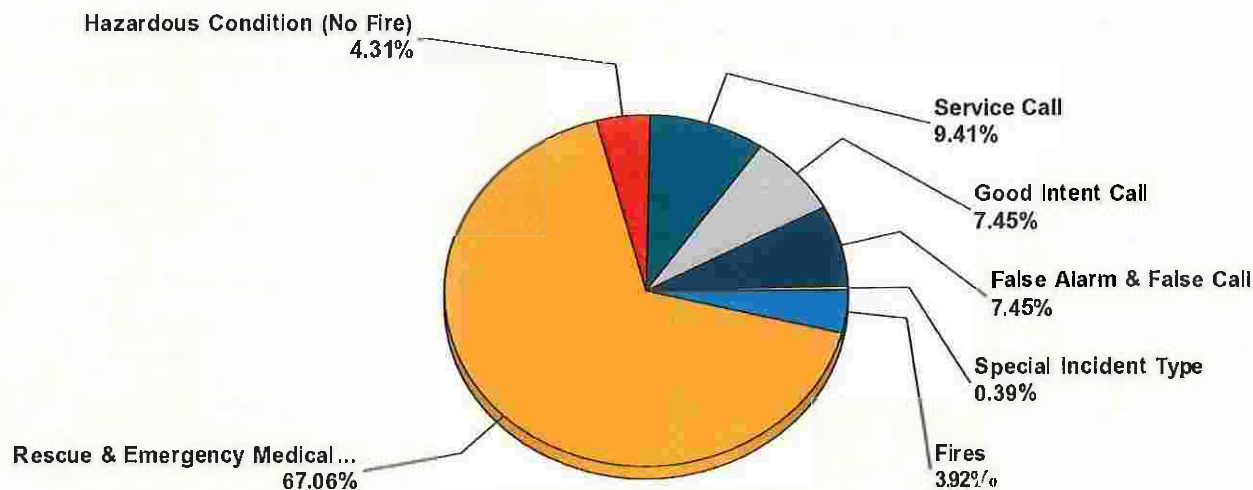
Newmarket, NH

This report was generated on 4/14/2021 9:06:51 AM



Breakdown by Major Incident Types for Date Range

Zone(s): All Zones | Start Date: 01/01/2021 | End Date: 03/31/2021



MAJOR INCIDENT TYPE	#INCIDENTS	%of TOTAL
Fires		3.92%
Rescue & Emergency Medical Service		67.06%
Hazardous Condition (No Fire)		4.31%
Service Call		9.41%
Good Intent Call		7.45%
False Alarm & False Call		7.45%
Special Incident Type		0.39%
TOTAL	255	100%



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Detailed Breakdown by Incident Type

INCIDENT TYPE		% of TOTAL
111 - Building fire		1.18%
116 - Fuel burner/boiler malfunction, fire confined		0.39%
138 - Off-road vehicle or heavy equipment fire		0.39%
142 - Brush or brush-and-grass mixture fire		1.96%
311 - Medical assist, assist EMS crew		2.35%
320 - Emergency medical service, other		0.39%
321 - EMS call, excluding vehicle accident with injury		61.96%
322 - Motor vehicle accident with injuries		1.18%
324 - Motor vehicle accident with no injuries.		1.18%
412 - Gas leak (natural gas or LPG)		0.39%
413 - Oil or other combustible liquid spill		0.39%
424 - Carbon monoxide incident		1.96%
440 - Electrical wiring/equipment problem, other		0.78%
441 - Heat from short circuit (wiring), defective/worn		0.78%
500 - Service Call, other		0.78%
511 - Lock-out		1.18%
520 - Water problem, other		1.18%
522 - Water or steam leak		0.39%
531 - Smoke or odor removal		0.39%
551 - Assist police or other governmental agency		1.18%
553 - Public service		0.39%
561 - Unauthorized burning		0.39%
571 - Cover assignment, standby, moveup		3.53%
600 - Good intent call, other		15.7%
611 - Dispatched & cancelled en route		4.71%
622 - No incident found on arrival at dispatch address		0.78%
651 - Smoke scare, odor of smoke		0.39%
700 - False alarm or false call, other		0.39%
714 - Central station, malicious false alarm		0.78%
730 - System malfunction, other		0.39%
733 - Smoke detector activation due to malfunction		1.96%
735 - Alarm system sounded due to malfunction		0.78%
740 - Unintentional transmission of alarm, other		0.39%
743 - Smoke detector activation, no fire - unintentional		1.18%
745 - Alarm system activation, no fire - unintentional		0.78%
746 - Carbon monoxide detector activation, no CO		0.78%
900 - Special type of incident, other		0.39%
TOTAL INCIDENTS:	255	100%



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Newmarket Fire & Rescue

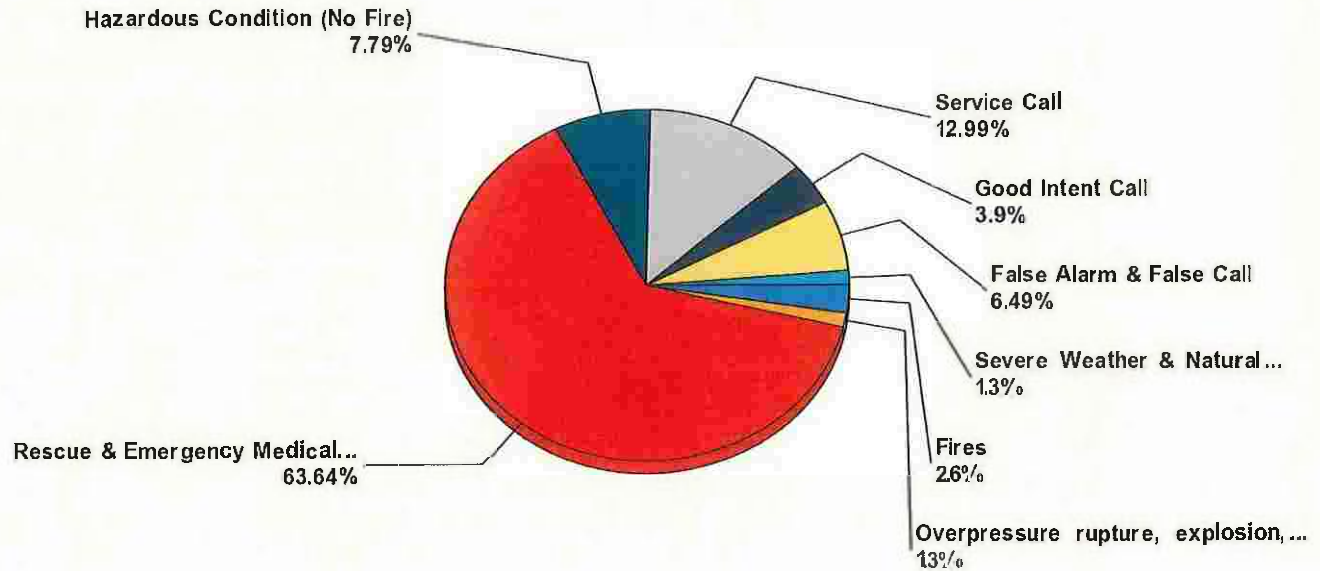
Newmarket, NH

This report was generated on 4/12/2021 8:20:09 AM



Breakdown by Major Incident Types for Date Range

Zone(s): All Zones | Start Date: 03/01/2020 | End Date: 03/31/2020



MAJOR INCIDENT TYPE	#INCIDENTS	% of TOTAL
Fires		26%
Overpressure rupture, explosion, overheating - no fire		13%
Rescue & Emergency Medical Service		63.64%
Hazardous Condition (No Fire)		7.79%
Service Call		12.99%
Good Intent Call		3.9%
False Alarm & False Call		6.49%
Severe Weather & Natural Disaster		1.3%
TOTAL	77	100%



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Detailed Breakdown by Incident Type

INCIDENT TYPE		% of TOTAL
111 - Building fire		13%
154 - Dumpster or other outside trash receptacle fire		13%
251 - Excessive heat, scorch burns with no ignition		13%
311 - Medical assist, assist EMS crew		13%
321 - EMS call, excluding vehicle accident with injury		61.04%
322 - Motor vehicle accident with injuries		13%
400 - Hazardous condition, other		13%
411 - Gasoline or other flammable liquid spill		13%
412 - Gas leak (natural gas or LPG)		13%
413 - Oil or other combustible liquid spill		13%
444 - Power line down		13%
445 - Arcing, shorted electrical equipment		13%
500 - Service Call, other		13%
511 - Lock-out		26%
550 - Public service assistance, other		13%
553 - Public service		5.19%
571 - Cover assignment, standby, moveup		26%
611 - Dispatched & cancelled en route		39%
733 - Smoke detector activation due to malfunction		26%
743 - Smoke detector activation, no fire - unintentional		13%
745 - Alarm system activation, no fire - unintentional		13%
746 - Carbon monoxide detector activation, no CO		13%
813 - Wind storm, tornado/hurricane assessment		13%
TOTAL INCIDENTS:	77	100%



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Newmarket Fire & Rescue

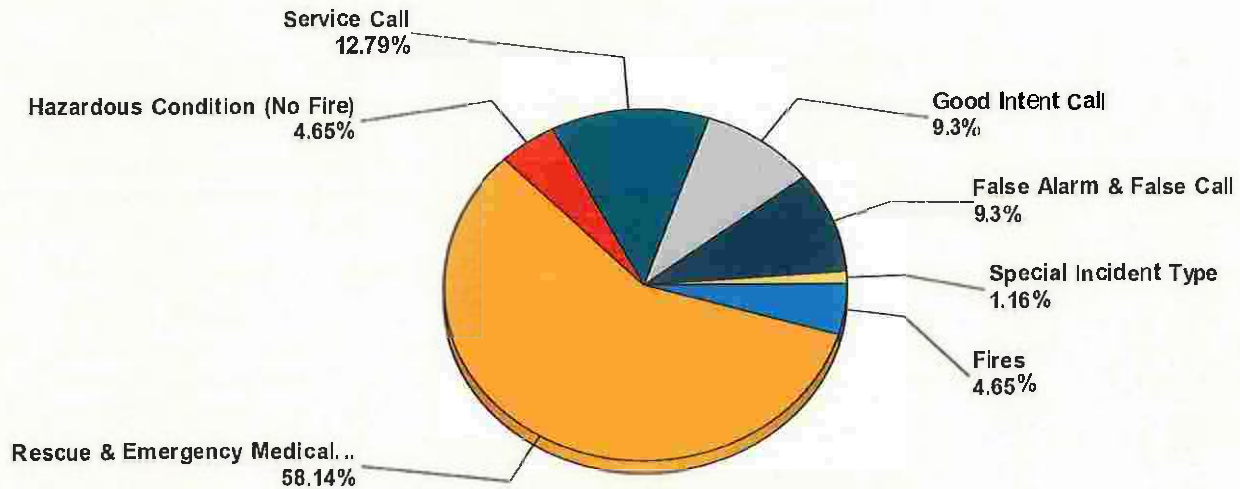
Newmarket, NH

This report was generated on 4/12/2021 8:19:30 AM



Breakdown by Major Incident Types for Date Range

Zone(s): All Zones | Start Date: 03/01/2021 | End Date: 03/31/2021



MAJOR INCIDENT TYPE	#INCIDENTS	%of TOTAL
Fires		4.65%
Rescue & Emergency Medical Service		58.14%
Hazardous Condition (No Fire)		4.65%
Service Call		12.79%
Good Intent Call		9.3%
False Alarm & False Call		9.3%
Special Incident Type		1.16%
TOTAL	86	100%



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Doc Id: 553

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Detailed Breakdown by Incident Type

INCIDENT TYPE		% of TOTAL
142 - Brush or brush-and-grass mixture fire		4.65%
311 - Medical assist, assist EMS crew		2.33%
321 - EMS call, excluding vehicle accident with injury		54.65%
324 - Motor vehicle accident with no injuries.		1.16%
413 - Oil or other combustible liquid spill		1.16%
424 - Carbon monoxide incident		3.49%
500 - Service Call, other		2.33%
522 - Water or steam leak		1.16%
551 - Assist police or other governmental agency		2.33%
571 - Cover assignment, standby, moveup		6.98%
600 - Good intent call, other		1.16%
611 - Dispatched & cancelled en route		8.14%
733 - Smoke detector activation due to malfunction		2.33%
743 - Smoke detector activation, no fire - unintentional		2.33%
745 - Alarm system activation, no fire - unintentional		2.33%
746 - Carbon monoxide detector activation, no CO		2.33%
900 - Special type of incident, other		1.16%
TOTAL INCIDENTS:	86	100%



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Newmarket Fire & Rescue

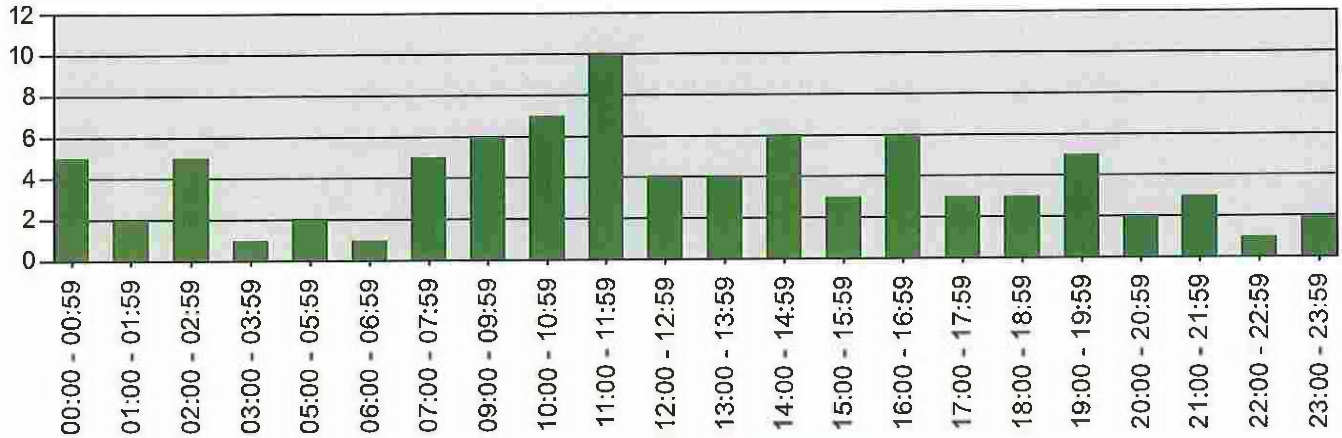
Newmarket, NH

This report was generated on 4/12/2021 8:17:07 AM



Incidents per Hour for Incident Type Range for Date Range

Start Incident Type: 100 | End Incident Type: 911 | Start Date: 03/01/2021 | End Date: 03/31/2021



HOURL	#of CALLS
00:00 - 00:59	5
01:00 - 01:59	2
02:00 - 02:59	5
03:00 - 03:59	1
05:00 - 05:59	2
06:00 - 06:59	1
07:00 - 07:59	5
09:00 - 09:59	6
10:00 - 10:59	7
11:00 - 11:59	10
12:00 - 12:59	4
13:00 - 13:59	4
14:00 - 14:59	6
15:00 - 15:59	3
16:00 - 16:59	6
17:00 - 17:59	3
18:00 - 18:59	3
19:00 - 19:59	5
20:00 - 20:59	2
21:00 - 21:59	3
22:00 - 22:59	1
23:00 - 23:59	2
TOTAL:	86

Only REVIEWED incidents included.



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Newmarket Fire & Rescue

Newmarket, NH

This report was generated on 4/12/2021 8:16:28 AM



Incident Detail for Aid Given and Received for Incident Type Range for Date Range

Incident Type Range: 100 - 911 | StartDate: 03/01/2021 | EndDate: 03/31/2021

INCIDENT DATE	INCIDENT #	ADDRESS	INCIDENT TYPE	SHIFT
AID TYPE: Automatic aid given				
03/06/2021				1 - Station 1

Percentage of Total Incidents:

1.16%

AID TYPE: Mutual aid given				
03/02/2021				1 - Station 1
03/02/2021				1 - Station 1
03/06/2021				1 - Station 1
03/09/2021				1 - Station 1
03/10/2021				1 - Station 1
03/15/2021				1 - Station 1
03/22/2021				1 - Station 1
03/22/2021				1 - Station 1
03/27/2021				1 - Station 1

Percentage of Total Incidents:

10.47%

AID TYPE: Mutual aid received				
03/08/2021				1 - Station 1
03/16/2021				1 - Station 1
03/17/2021				1 - Station 1
03/24/2021				1 - Station 1
03/24/2021				1 - Station 1

Percentage of Total Incidents:

5.81%

Displays all incidents with aid given or received, and excludes incidents with neither. Percentages calculated from total number of incidents for parameters provided. Only REVIEWED incidents included.



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DocId:952

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Newmarket Fire & Rescue

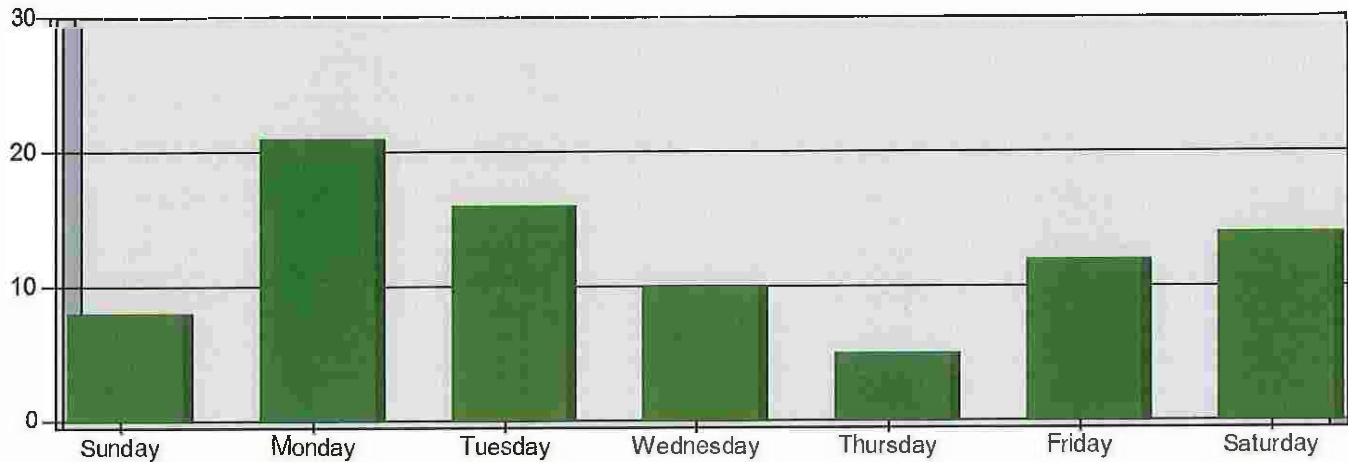
Newmarket, NH

This report was generated on 4/12/2021 8:15:34 AM



Incidents by Day of the Week for Date Range

Start Incident Type: 100 | End Incident Type: 911 | Start Date: 03/01/2021 | End Date: 03/31/2021



DAY OF THE WEEK	#INCIDENTS
Sunday	8
Monday	21
Tuesday	16
Wednesday	10
Thursday	5
Friday	12
Saturday	14

TOTAL

86

Only Reviewed incidents included.



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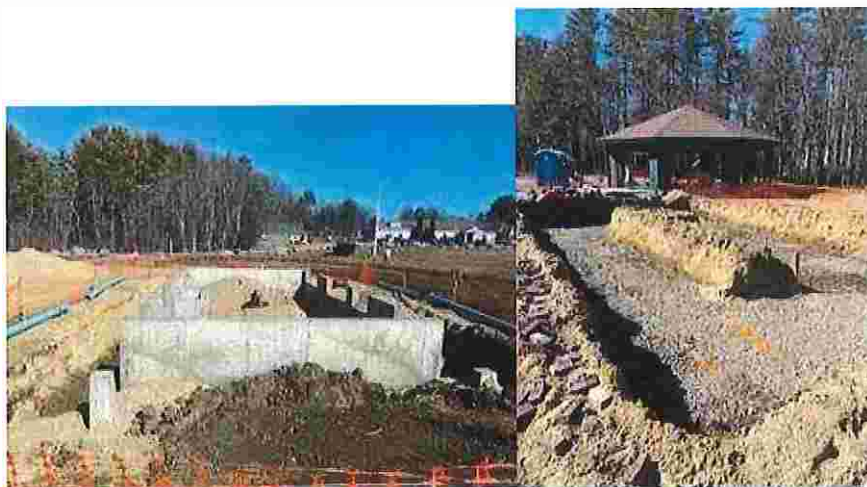
Public Works

The Macallen Dam project is complete. This project was challenging to manage due to the conditions of working below the water line and the unknown existing conditions. There was only one change order and this project had no contingency for change orders. We were able to make it work and our contractor Sumco went above and beyond in many ways to get the job done. This was the toughest project I have ever had to manage in my career here. We plan on holding a ribbon cutting ceremony in late May or early June.



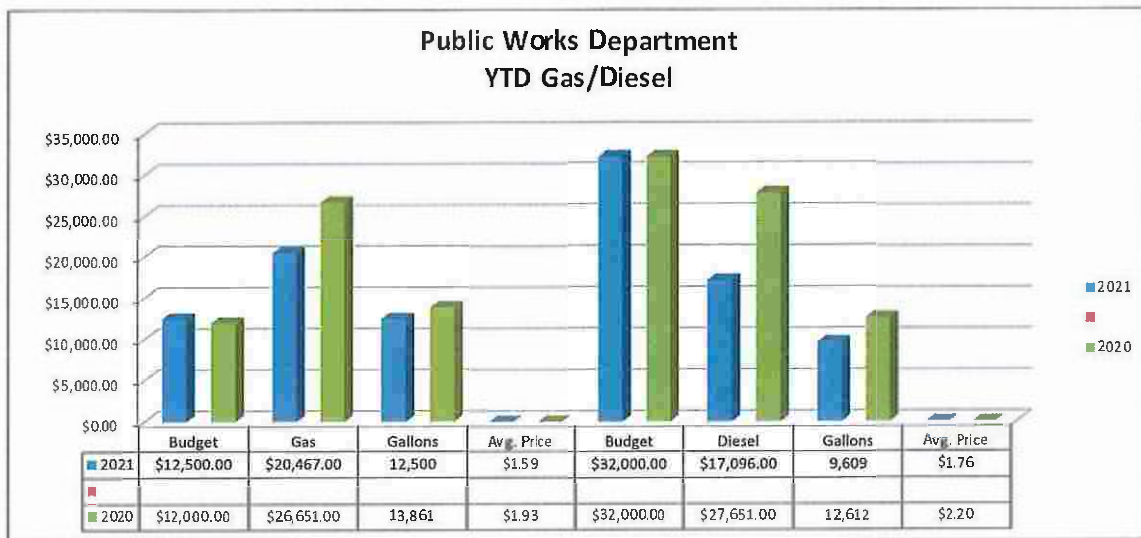
For the second year in a row, there were no weather events for the month of March. The early spring has allowed us to start street sweeping earlier than usual. The benches have returned to Main Street.

The Splash Pad Project is progressing well. All utilities have been installed, foundation is in, and the framers have begun framing the building which will house the mechanical equipment and the bathroom facilities.

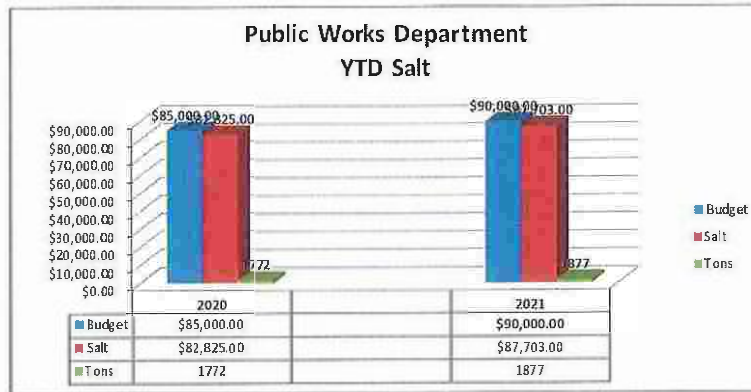


I have attached charts with activity reports for the month of March.

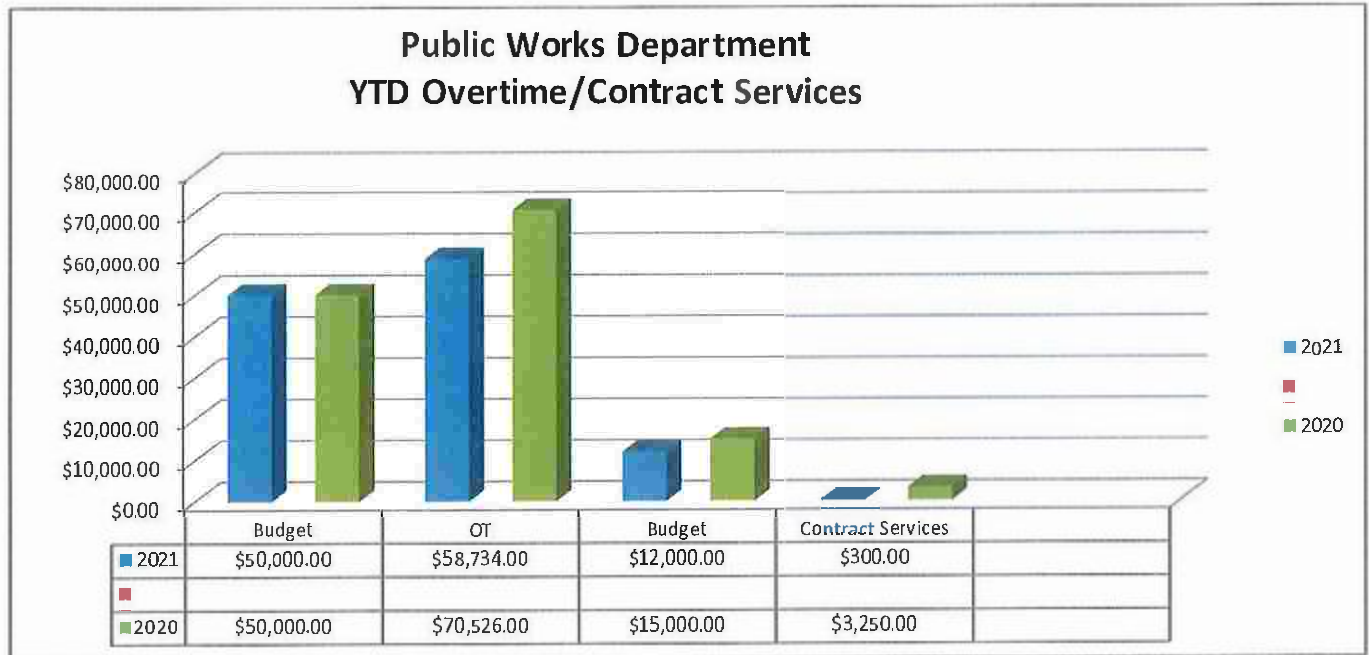
	Budget	Gas	Gallons	Avg. Price	Budget	Diesel	Gallons	Avg. Price
2021	\$12,500.00	\$20,467.00	12,500	\$1.59	\$32,000.00	\$17,096.00	9,609	\$1.76
2020	\$12,000.00	\$26,651.00	13,861	\$1.93	\$32,000.00	\$27,651.00	12,612	\$2.20



	Budget	Salt	Tons
2020	\$85,000.00	\$82,825.00	1772
2021	\$90,000.00	\$87,703.00	1877

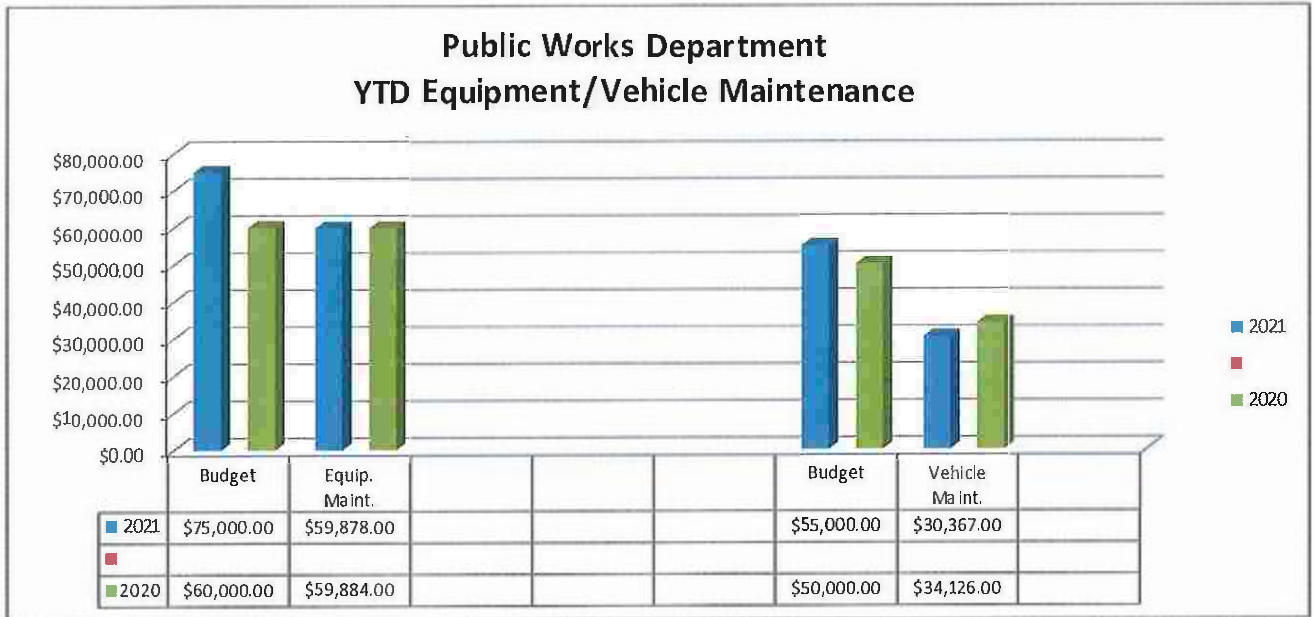


	Budget	OT	Budget	Contract Services
2021	\$50,000.00	\$58,734.00	\$12,000.00	\$300.00
2020	\$50,000.00	\$70,526.00	\$15,000.00	\$3,250.00



	Budget	Equip. Maint.
2021	\$75,000.00	\$59,878.00
2020	\$60,000.00	\$59,884.00

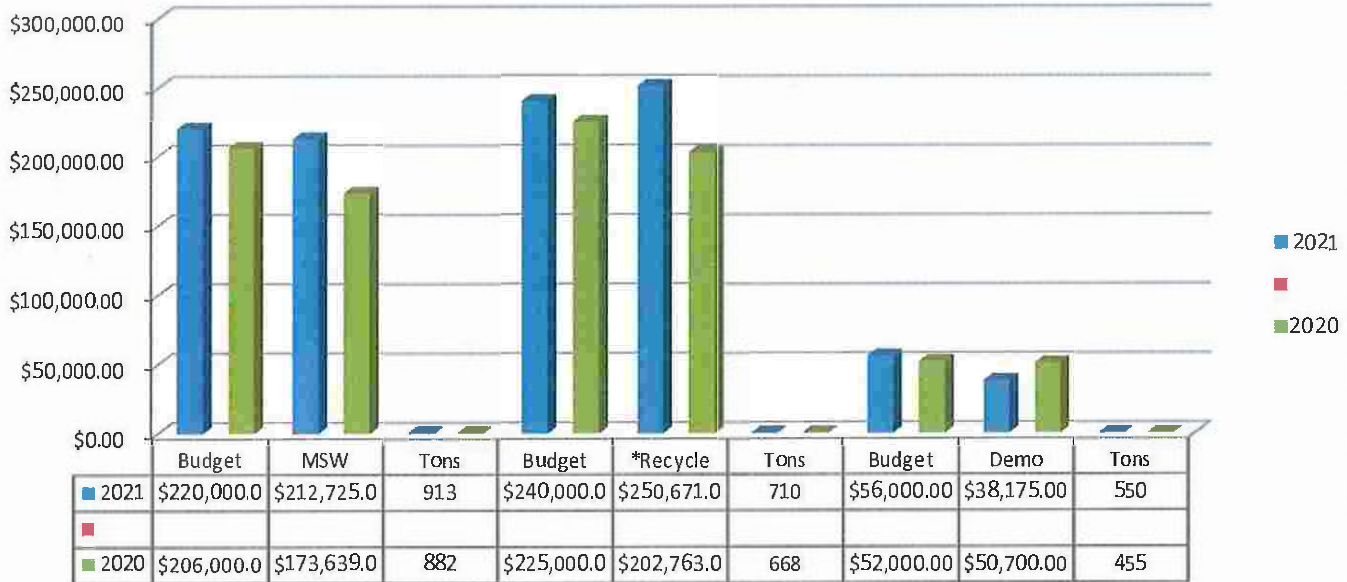
	Budget	Vehicle Maint.
	\$55,000.00	\$30,367.00
	\$50,000.00	\$34,126.00



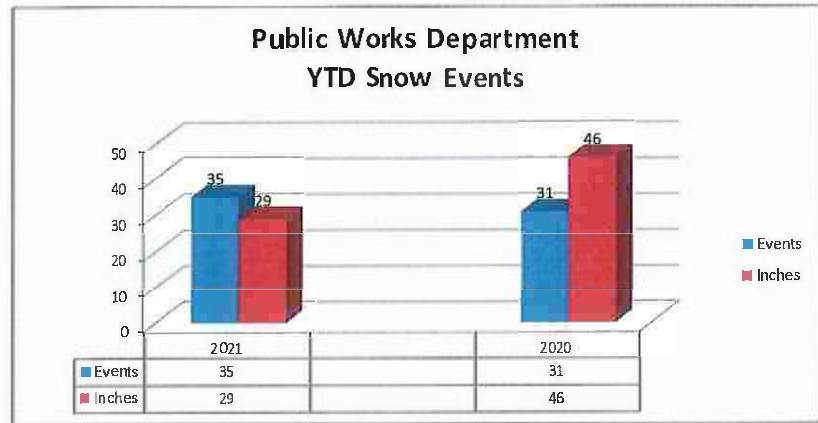
	Budget	MSW	Tons	Budget	*Recycle	Tons	Budget	Demo	Tons
2021	\$220,000.00	\$212,725.00	913	\$240,000.00	\$250,671.00	710	\$56,000.00	\$38,175.00	550
2020	\$206,000.00	\$173,639.00	882	\$225,000.00	\$202,763.00	668	\$52,000.00	\$50,700.00	455

*Recycle\$ includes curbside, roll-off and composting

Public Works Department YTD Solid Waste



	Events	Inches
2021	35	29
2020	31	46



Facilities Department

As the new Facilities Director I've had to go through files, become familiar with buildings, meeting department heads and town employees. There's been a lot to absorb within my short time here. Bill Tappen has been a great source of information and going through the budget. I've been working on costs for roof repairs to the senior center, concession stand at the Landroche fields and old water plant on Packers Falls road.

In addition to that, I've met with Aimee Gigandet to review her program and needs as well as getting involved in the Splash Pad Project.

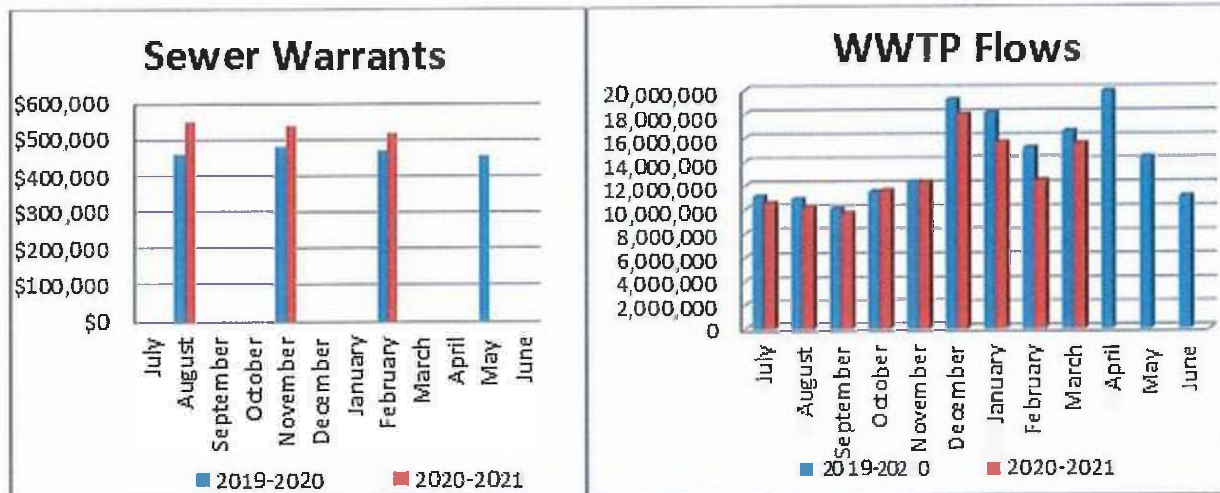
I'm looking forward to gathering more information to identify facilities conditions, building relationships and getting projects started.

Respectfully,

Devin Lockley

Facilities Director

Environmental Services



Wastewater Treatment Facility

The Town of Newmarket is currently running the Wastewater Treatment facility in a 4 stage Bardenpho configuration which is an advanced activated sludge process for nitrogen removal.

The operations and maintenance team is operating two aeration basins and two secondary clarifiers for the winter. This adds more mass for the microbiology to grow, and helps as the water temperature drops and slows down the microbiological process. The water temperature has been from 9.8 Celsius (49.6 ° F) to 13.0 Celsius (55.4° F) this month. At these temperatures, the bacteria for nitrogen removal slow down significantly.

The operation and maintenance team has been replacing the current florescent lights in the Operations Building to LED lights. This will remove 96 florescent bulbs and replace them with 32 LED's. The cost for the LED units is \$1,280.00. The LED change out will save an approximate \$851.56 a year in electrical cost.

We had a monthly average of 3.9 mg/L for total nitrogen for March. Our current permit is an 8 mg/L running Average for April thru October.

The lab has been monitoring our MLSS, RAS, SVI, and with our microscope what kind of microbiological population we have, which tells us a lot about what is going on in our plant. This helps us know what adjustments we need to make as flows and temperatures change. To keep us in compliance of our Permit.

Collection System

We had a sewer plug in the sewermain that runs from the manhole at the boat ramp to the Creighton Street pumping station. Department staff responded and used the vac-truck to relieve the plug. It was found that there was a large amount of flushable wipes in the sewermain. The flushable wipes that are sold as "flushable" are not flushable. Please don't flush them. They clog up the pumps and the sewer mains. Approximately 75 gallons of sewage leaked out of the manhole at the boat ramp. Department personnel cleaned up the area and reported the incident to the EPA and NHDES.

Huber Screw Press and Sludge Report

Press ran for 20 days

Total run hours – 249.40 Hrs

Total gallons pumped – 553,979 gal

Average feed sludge percentage - 0.59%

Average feed sludge temp – 10.6°C

Average filtrate percentage - 0.08%

Average filtrate temp – 9.9°C

Average solids capture rate - 63%

Average sludge percentage solids – 18.02%

Total monthly sludge tonnage – 58.92 Tons to Turnkey Landfill

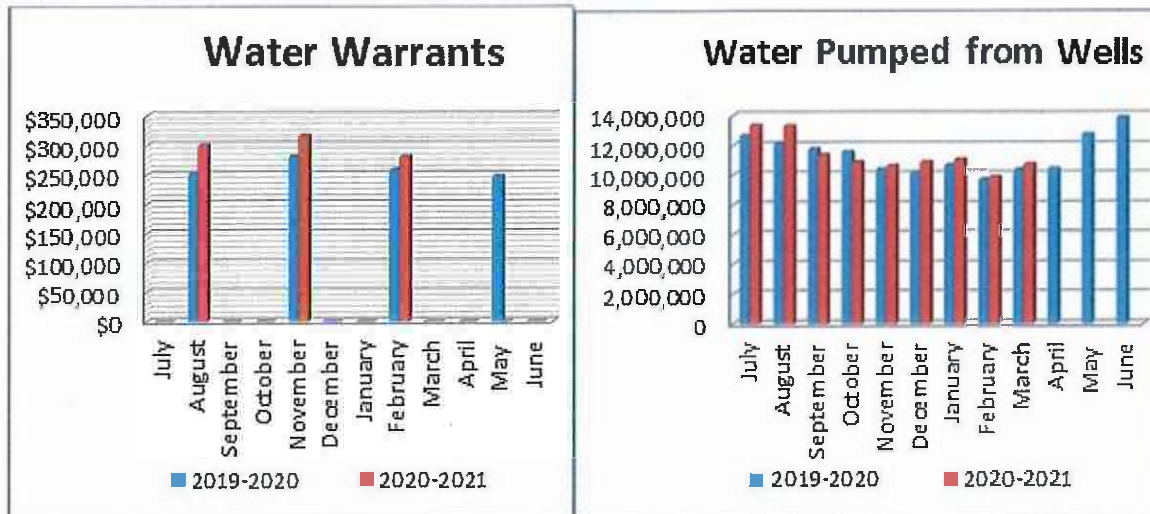
Monthly Operations Report														
Newmarket WPCF														
Permit# NH00100196														
March-2021														
Primary Operator Sean Greig														
	Inf. Flow	Eff. Flow MGD			BOD		TSS		Nitrogen	PH		Fecal	Enter	Chlorine
	MGD	Min	Max	Total	Inf.	Eff.	Inf.	Eff.		Inf.	Eff.	Colif.	ococci	Residual
1	.5913	.19	1.2	.6880						7.6	6.9	16	150	0.00 0.00
2	.5341	.23	1.1	.5920		5.3		1.9	4.0	7.9	7.2	3.1	70	0.06 0.05
3	.4992	.22	1.0	.5450	274	5.4	225	3.0	3.3	7.9	6.9	<1	8	0.00 0.00
4	.4834	.18	1.0	.5460						7.8	6.9	9.7	50	0.00 0.00
5	.4638	.18	0.9	.4830						7.8	6.9	1	10	0.06 0.06
6	.4649	.16	1.1	.4860						7.9	7.1	2	13	0.00 0.00
7	.4804	.17	1.0	.5030						7.8	7.1	<1	5	0.00 0.00
8	.4471	.15	1.0	.5140						8.0	7.1	<1	43	0.00 0.00
9	.4430	.13	0.9	.4630		5.5		2.5	3.5	8.1	7.0	1	17	0.00 0.00
10	.4508	.18	1.0	.4960		5.4		2.7	3.6	7.8	7.0	5.2	33	0.00 0.06
11	.4592	.18	1.0	.5180						7.8	7.1	<1	52	0.00 0.00
12	.4729	.22	1.0	.5370						7.8	6.9	1	33	0.00 0.00
13	.4728	.19	0.9	.4990						8.0	7.1	1	1	0.00 0.00
14	.4863	.17	1.0	.5180						7.9	7.1	<1	4	0.00 0.00
15	.4368	.16	0.9	.4320						7.8	7.1	<1	19	0.05 0.00
16	.4272	.16	1.0	.4850		6.0		2.8	4.2	7.8	7.1	<1	34	0.00 0.00
17	.4204	.15	0.8	.4480	327	4.7	260	2.0	4.2	8.2	7.1	3.1	46	0.05 0.06
18	.4342	.17	1.1	.5000						9.0	7.0	<1	9	0.00 0.00
19	.4321	.21	0.9	.4670						7.8	7.0	<1	10	0.00 0.00
20	.4366	.19	0.9	.4490						7.8	6.9	<1	4	0.00 0.05
21	.4475	.15	0.9	.4590						7.7	6.9	<1	4	0.05 0.00
22	.4253	.15	1.0	.4770						8.0	6.9	<1	13	0.00 0.00
23	.4141	.00	1.2	.4450		7.7		4.8	5.2	7.9	7.1	1	21	0.00 0.00
24	.4102	.15	1.0	.4800		5.0		2.1	4.8	8.0	7.0	2	6	0.00 0.07
25	.4073	.14	1.0	.4380						8.1	7.1	1	10	0.00 0.00
26	.4202	.15	0.9	.4400						7.9	7.1	<1	<1	0.07 0.07
27	.4270	.15	1.0	.4460						7.6	7.1	7.3	<1	0.62 0.00
28	.5205	.12	1.2	.5540						7.6	7.2	<1	4	0.00 0.00
29	.5115	.28	1.0	.5840						7.7	7.1	<1	22	0.06 0.00
30	.4788	.30	1.0	.5250		5.6		2.1	3.4	7.8	7.0	<1	24	0.00 0.00
31	.4669	.18	1.0	.4990		5.9		3.4	3.2	7.9	7.0	<1	3	0.07 0.00

Average Wastewater Flow Discharged: 0.4445 Million Gallons/Day; Total gallons discharged 15,516,000

Biochemical Oxygen Demand (BOD) Removal: 98%, Average Discharge per day: 5.7 mg/L; Permit Limit 30mg/L

Total Suspended Solids (TSS) Removal: 99%, Average Discharge per day: 2.7 mg/L; Permit Limit 30 mg/L

Total Nitrogen (TN) Average Discharge per day: 3.9 mg/L, 16.3 lbs; Administrative Order Permit Limit 8mg/L



Drought

This area has been in a drought since last summer. We had hoped to receive a substantial amount of snow during the winter and rain in the spring. This has not happened and the water levels at the wells have not recovered to spring time levels. The problem is compounded due to the MacIntosh well is not in service. The MacIntosh well is scheduled to be on in service in October. We will continue to monitor the situation. In an emergency, the MacIntosh Well could be connected to the water system.

Water System

On March 2, 2021, repaired water service at 22 Central Street.

On March 29, 2021, a 10" gate valve failed on Bay Road. The valve was removed from the water system.

Watermain Projects

The contractor, Granese and Sons, has begun work on the Cushing Road watermain project on March 22, 2021. The contractor will have a second crew begin work on the Bay Road watermain replacement in the middle of April.

Water Treatment Plant

The new water treatment plant for arsenic removal for the MacIntosh and Tucker well water is progressing on schedule. The building wall and roof have been constructed. The trades will begin working on the inside of the building. The project is on schedule to produce water October 1, 2021.

PWS 1731010- Newmarket Water Works							
Water Quality Monitoring							
Sampled By <u>BMT</u>							
Monthly Monitoring For <u>Mar-21</u>							
Site	Location	Date/Time	PH	Temp 'C	PO4mg/L	Free Cl2 mg/L	Total Coliform
1	Lamprey	3/4/21 0815	7.91	18.9	1.17	0.35	Absent
2	Racquet Club	3/4/21. 0900	7.83	11.7	0.57	0.2	Absent
3	L+M	3/4/21. 0920	7.87	8.4	0.9	0.33	Absent
4	Aubuchon	3/11/21. 0840	7.84	8.4	0.58	0.33	Absent
8	Public Works	3/11/21. 0750	7.83	10.2	0.54	0.3	Present
9	Town Hall	3/11/21. 0810	7.79	16.5	0.9	0.28	Absent
Week	Well Site	Date/Time	PH	Temp 'C	PO4 mg/L	Free Cl2 mg/L	
1	Bennett	3/5/21. 0928	7.55	9.5	0	0.2	
1	Sewall	3/11/21. 1015	7.83	10	0.62	0.25	
2	Bennett	3/11/21. 1132	8.18	7	0.72	0.43	
2	Sewall	3/11/21. 1142	7.98	9.4	0.78	0.37	

MARCH PUMPING TOTALS 2021							
Date	Bennett	185 gpm	Sewall	265 gpm			
	Hrs	Gallons	Hrs	Gallons	Hrs	Gallons	Total
1	11.3	125,800	11.3	180,200			306,000
2	12.0	133,233	12.0	190,674			323,907
3	13.5	149,722	13.5	214,272			363,994
4	12.0	132,659	12.0	190,073			322,732
5	12.8	142,113	12.8	203,078			345,191
6	13.2	146,014	13.1	207,804			353,818
7	14.4	159,372	14.4	228,506			387,878
8	13.3	147,079	13.2	212,785			359,864
9	11.9	132,662	11.9	190,142			322,804
10	13.6	149,668	13.5	214,546			364,214
11	11.8	130,645	11.8	187,463			318,108
12	13.2	146,463	13.2	209,568			356,031
13	12.6	139,627	12.5	200,028			339,655
14	9.1	101,010	15.3	243,336			344,346
15	14.7	163,614	15.2	241,440			405,054
16	12.1	134,032	12.1	192,460			326,492
17	13.3	146,688	13.3	210,074			356,762
18	11.7	129,958	11.7	186,166			316,124
19	13.0	144,072	13.0	206,675			350,747
20	13.0	144,302	13.0	207,111			351,413
21	13.9	154,333	13.9	221,260			375,593
22	12.7	141,032	12.7	201,714			342,746
23	12.1	134,466	12.1	192,637			327,103
24	13.5	149,563	13.5	213,988			363,551
25	11.1	123,322	11.1	176,597			299,919
26	13.0	144,130	13.0	206,510			350,640
27	12.7	141,155	12.7	202,164			343,319
28	13.1	145,432	13.1	207,078			352,510
29	12.5	134,955	15.9	245,768			380,723
30	12.1	134,218	12.1	192,336			326,554
31	12.4	137,151	12.3	195,254			332,405
Total	391.6	4,338,490	401.2	6,371,707	0.0	0	10,710,197
AVG. Day	12.6	139,951	12.9	205,539			345,490
Max Day	14.4	159,372	14.4	228,506			387,878



Office of Building Safety, Zoning Enforcement and Health

March 2021 Activities

New Permits Issued 14 Monthly Revenue \$4281

- This office is now paying the price for an eerily slow January and February. Perhaps everyone staring at their walls got them thinking. There is a belief that many have decided this is not the time to buy a new home, so they are improving their current homes. Adding to the dynamic is that the cost of lumber has gone through the roof. Wood prices are double what they were a year ago, and recently went up 10% in one week.
- Performed 26 regular construction inspections and 4 building consultations.
- Assisted with COVID Point of Distribution (POD) planning and logistics. These events are of great training value and preparation for a Homeland Security Emergency POD deployment.
- Riverfront Advisory Committee has begun to meet. The intent of the committee is to improve the community asset value in an environmentally sensitive manner. The committee tapping knowledge from a broad spectrum of perspectives from hydro-geologist to naturalist and marine biologist. We are fortunate to have this waterfront as a component of our downtown and look forward to what the committee may recommend for improvements and funding opportunities.
- This office attended another 22 worker hours (between the permit clerk and inspector) on the new MUNIS Software. This is very robust software, and we should be concerned to some degree with how training for successors will be accomplished. The land-use staff as a whole are approaching retirement age and succession planning and training will become more important.

Town Clerk/Tax Collector

TAXES

Total Committed 2020	\$24,898,319	Tax1 & Tax2
Total Uncollected 03/31/21	\$178,711	

TAX LIENS

	2019 Liens <u>(Deed 2022)</u>	2018 Liens <u>(Deed 2021)</u>	2017 Liens <u>(Deed 2020)</u>
Property Tax Amount Liened	178,934	245,556	209,116
# Properties Liened	33	76	61
Uncollected 03/31/21	96,635	49,832	0

WATER & SEWER (1/1 THRU 03/31/21)

	<u>2021</u>	<u>2019</u>
Uncollected thru 03/31/21	94,692	92,211

TOWN CLERK REVENUE (7/1/20 THRU 6/30/21)

	Year End <u>6/30/21</u>	Year End <u>6/30/20</u>	
Motor Vehicle (MV)	1,281,973	1,237,669	3.58% increase
Town "non-MV"	115,753	106,618	8.57% increase
State NH (MV, Vitals, Boats, Dogs)	434,090	406,091	6.89% increase

- Daily Activity Steady
- Town & School Election held on 3/9/2021; 661 ballots cast
- 2020 Delinquent Tax Notices mailed; Lien Date: May 27, 2021
- Preparing for Verification of Checklist (also know as "purge) to clean up the voter checklist of any voter who has not voted in Newmarket in the last 2 Presidential Election cycles. This is done across the entire state every 10 years.

Planning

Planning Board Activities

Approved applications

Newmarket Industrial Park Lots 6 and 7, LLC/Shearwater Investment Corporation– The owners of the Industrial Park have purchased parcels which front on NH Route 108 in order to create two new industrial sites at the Industrial Park. The project involves the construction of a 24,000 square foot stand-alone industrial building on Lot 7 and a boundary adjustment in order to modify the two (2) lots so they are larger and have more frontage than required. The project received a conditional approval at the April 2018 Planning Board meeting. As part of the project, the intersection of Forbes Road and Route 108 was improved with a right turn lane and larger turning radius in coordination with the NH Department of Transportation.

The Planning Board received a second application from the Maplewood and Vaughan Holding Co. LLC for a new 22,000 square foot industrial building on adjacent Lot 6. Following a review by the Technical Review Committee (TRC) and the Town's engineering consultant, the Planning Board conditionally approved the application at the July 2018 meeting. As of this time, the off-site improvements at the intersection of Forbes Road and Route 108 are complete, with the exception of final paving which is expected to happen in the Spring. The development team has indicated that excavation work-related at the two sites will continue for possibly two (2) years or more, and finalize construction plans. The project has been delayed due to uncertainties related to the Covid 19 pandemic. Early in December 2020 the Town received approval from the NH Department of Transportation (DOT) on the driveway access permit which was one of the outstanding conditions of approval. It is anticipated that construction on the project will commence in the spring. The Town is waiting to hear back from the Masaran Group, LLC as to when groundbreaking will be for the project that was recently approved for the Promocentrie's site at 5 Forbes Road, Tax Map R3, Lot 9-3.

Eric DeWitt, 81 Exeter Road, Tax Map U3, Lot 137. The Planning Board conducted a Design Review for a mixed-use project located in the B-1 Business zone. The applicant wishes to remove the existing structures on the site and construct a two-story building. The first floor would be commercial space to allow for two small businesses and the second floor would house eight studio style apartments. The Technical Review Committee reviewed several iterations of the plan. The Planning Board conditionally

approved the project at its meeting on December 11, 2018. At their June 11, 2019 meeting, the Planning Board extended the time frame for meeting the conditions of approval for another six months and waived the payment of impact fees on three of the nine units proposed in the mixed-use development. The applicant has submitted revised plans. The applicant requested a re-consideration of the impact fee waiver, which was approved at the November 12, 2019 Planning Board meeting. The Planning Board approved another six (6) month extension of the conditional approval, tallow for State approval of the revised sewer design. The Developer's Agreement has been finalized and all the conditions of the Planning Board approval have been met. The plans and Agreement have been recorded at the Rockingham Register of Deeds. The developer anticipates the start of construction in the spring. The Project Owner has made some minor changes to the plans to accommodate special events involving outdooruses and seating in response to Covid 19 which have been approved administratively. The Town is awaiting word from the applica~~nt~~ as to when groundbreaking for this project will be.

Site Plan Review Application of Selectwood Property aka Lamprey Falls, LLC, Map U-2, Lot

This project, which was approved by the Newmarket Planning Board in September 2008, laid dormant for several years. It involves the historic adaptive re-use of a former warehousing building into 15 market rate housing units. Construction has moved at a slow, but steady pace. Recently, the contractors completed some of the exterior site work including the construction of retaining walls and the pedestrian ramp. The project is temporarily on hold due to the Covid 19 situation. No further reports have been provided by the Developer.

New Business

The following applications were heard by the Planning Board at their meeting on April 13, 2021:

- Request from **John Tyson of Hampton, NH** who is interested in building a single family home and driveway access to property at 75 Neal Mills Road, Class VI Road, Newmarket, NH at Tax Map R7, Lot 1. Town Council has requested review and comment from the Planning Board pursuant to RSA 674:41. The Planning Board heard testimony from the applicant's environmental consultant and attorney, as well as from several interested parties at the April 13, 2021 Public Hearing. The Planning Board continued the public hearing until the May 11, 2021 meeting and has requested a legal opinion from the Town's legal counsel related to procedural matters and the content and format of the Planning Board's review and comments to the Town Council.
- Request from **CRC Future Corporation** for a Design Review of revisions to the Phase Two Site Plan for Hersey Green Condominium involving the increase in the number of units from 28 to 38 units, reducing the number of single units, on the upper cul de sac from 7 unit to 6 units, and remaining units to become 16 duplexes (with 32 units). Application was conditionally approved at the Planning Board meeting on April 13, 2021.

Old Business

77 Hersey Lane, LLC (Walter Cheney) and Chinburg Builders, LLC, 77 Hersey Lane, Tax Map R4, Lot 3, R2 Zone. The Planning Board and Technical Review (TRC) continues their design review for an 11 Lot Residential Open Space Development on a 13-acre lot off the Class VI road portion of Hersey Lane. The project was conditionally approved for a Special Use Permit at the Planning Board meeting on November 12. The application for Subdivision approval of this project was presented to the

Planning Board for acceptance and technical review at the January 2020 Planning Board meeting. The Technical Review Committee (TRC) is reviewing a report by a third-party wetland scientist involving a 100-foot wetland buffer waiver request. The wetlands scientist has issued two reports regarding the impacts on adjacent wetlands and has requested additional information including an impact analysis and review of alternatives. The plans have been revised in response to engineering concerns and were resubmitted to the Planning Board for further technical review at the December 8, 2020 meeting. At that meeting, the Planning Board granted four (4) technical waivers and received an update on the status of the engineering review. The Planning Board approved the final application on December 22, 2020 with 15 conditions. The Developer received approval from the Town Council at its meeting on February 3 to upgrade a portion of the Hersey Lane Class VI road in order to provide improved access to the property so the project can move forward. The Applicant continues to work on addressing the conditions of approval and awaits a notice to proceed with construction some time during the upcoming construction season.

Other Business

The Gateway Development Proposal and other Zoning Changes

The Town is working with a planning/development consultant to bring forward development plans and zoning changes to implement three proposals for gateway development. The final report of the gateway study was presented at a joint meeting of the Town Council and Planning Board on October 14, 2020 to discuss this project and other related to impact fees and other Town priorities. The Town Manager has entered into a new contract with the consultant to start focusing on zoning changes to the Southern Gateway. The Consultant is meeting with stakeholders in the area to discuss zoning barriers and incentives that maybe necessary to provide redevelopment in the area.

Master Plan Update

Over the past decade, the Town has experienced significant changes in the patterns and intensity of growth and land development. Additionally, climate conditions produced flood and storm events as well as periods of severe drought, resulting in environmental concerns and placing high demand on the Town's municipal water supply and local aquifers. During the past few years, new issues have emerged including sea level rise, tightening water supply restrictions related to PFOA, PFOS and other contaminants that threaten our water resources. During this timeframe, the Town has made progress in meeting the future water demands related to drinking water and is now participating in the EPA Ms4 Stormwater Management Program. The current water resource chapter is being updated to reflect upon these efforts and what this means to the Town going forward. This project will be partly funded with grants funds that have been made available through the NH DES Local Source Water Protection Grant program. A public hearing on the Water Resource Chapter of the Master Plan was held on November 2020 and the chapter was unanimously adopted by the Planning Board. The completed chapter can be found on the Planning Board's website. The Planning Board will be discussing at a future meeting what chapters of the Master Plan should be updated in 2021.

FEMA Floodplain Maps and Ordinance

The Federal Emergency Management Agency (FEMA) has sent the Town new Flood Insurance Rate Maps (FIRM). Whenever new maps are produced, communities, such as Newmarket, which are

participating in the National Flood Insurance Program, are required to have ordinances in place which are compliant with regulations. The NH Office of Strategic Initiatives (OSI) has conducted a compliance review of our regulations and forwarded recommendations for updating. The Planning Board will need to make amendments to the zoning, subdivision and site review regulations to assure Newmarket's continued eligibility in the program. The deadline for adopting new maps and revising the zoning ordinance is January 29, 2021. Copies of the preliminary floodplain maps are available for public viewing upon request at the Planning Department. At the Planning Board meeting on December 8, 2020 the proposed changes to the zoning, site review and subdivision regulations were reviewed and the Planning Board held a public hearing on the regulation amendments. They approved the zoning amendments with one editorial change and forwarded them to the Town Council with recommendations to adopt them at their scheduled public hearing on December 16, 2020. The Planning Board also unanimously approved the changes to the site review and subdivision regulations changes at the December 8 meeting. The Town Council held a public hearing on December 16, 2020 on the recommended zoning amendments and unanimously adopted the changes. The new flood plain maps are now in effect.

Stormwater Management and Sea Level Rise Update

In 2017, the Town received a grant from the Setting Sail Program, a NOAA Project of Special Merit, to update the Town's stormwater regulations. The new regulations will reflect state of the art thinking about stormwater and new technologies that have been developed for stormwater management. These new regulations will assist the Town in meeting requirements under the MS4 Program as well as provide the town with more resiliency against coastal hazards, riverine flooding, and sea-level rise. The Town has learned that the timeframe for completion of ordinances to regulate runoff from new and redevelopment sites has been extended until June 30, 2021. This project has been put on hold until there is clarity of what the proposed standards will be, following the final disposition of the Settlement Agreement and resulting EPA changes to the Town's National Pollution Discharge Elimination Program (NPDES) under the NH MS4 Program. The staff continues to work with Underwood Engineers to fulfill the requirements of the EPA MS4 Permit. The second-year report to EPA was submitted in September 2020. On December 7, 2020, modifications to NH MS4 were finalized by EPA which were effective on January 6, 2021. The Planning Board will be working on new stormwater regulations during the year ahead to meet the minimum standards for development as set forth in the MS4 permit.

Community Development Block Grants (CDBG)

The Covid 19 situation has given us an opportunity to pursue new federal and state grant programs. The Town Planner has been working on Community Development Block Grant (CDBG) projects which were submitted to the New Hampshire Community Development Finance Authority (NHCDFA) during the summer. We are pleased to announce the following grants have been awarded to the Town of Newmarket and approved by the Governor and Council.

- \$25,000 to assist the Linked Together Program with the siting and development of a new day care facility in the vicinity of Newmarket Elementary School.
- \$500,000 for water system improvements and renovations to the Newmarket Housing Authority property at Great Hill Terrace.
- \$500,000 replacement of a water main on New Road. A \$1,000,000 bond issue was approved at the 2021 Annual Town Meeting for stormwater funding to augment this project.

On November 23, 2020, the Town received word from the NH Community Development Finance Authority that it had received another CDBG grant for Covid 19 assistance to social service providers in Newmarket under the CARES Act in the amount of \$312,450. The Town is awaiting the Governor and Council approval on the Care funding.

Financials:

	Budget	MTD	YTD	Available	% Spent
FY 2021	\$ 139,801	\$ 10,115	\$ 101,283	\$ 38,517	72 %
FY 2020	\$ 133,802	\$ 9,227	\$ 96,666	\$ 36,862	72 %

Finance

This report will briefly explain the departments' activities for the month of March.

Munis Project:

1. The Central Property and Permits/Code Enforcement module went 'Live' and it is now the system used for permitting. Code Enforcement is now receiving post implementation support from Tyler Technologies.
2. The Human Capital Management module is 99% complete at the end of the month. Parallel processing and issues analysis and resolution continued. Through good collaboration between the HR Manager and the Asst Director of Finance, we are confident in our ability to 'Go-Live' in early April. They have been meticulous and dogged in their work and it has been paying solid dividends in advancing our progress.

Operations:

1. The situation with FEMA reimbursement is essentially the same as last month except that two more of the projects submitted have gone through the first round of review (state HSEM level). They are behind by one. We are waiting for FEMA to do its review and issue additional reimbursement. We have also continued to argue the point that all PPE purchased by the town, in order to provide services and prevent disease spread, should be reimbursed, not only that purchased for first responders. This reasoning has been advanced to FEMA with little result, so we have addressed it with Senator Hassan's office, as she sits on the Senate Homeland Security Committee. Nothing has come from that discussion, but we will be following up.
2. Payroll, Accounts Payables, Accounts Receivables, Bank Reconciliations, Trust Fund support, and internal financial reporting were accomplished as normal.

Financials:

Budget	MTD Transactions	YTD Transactions	Balance	% Spent
FY2021 \$303,719	\$12,421.69	\$223,113.35	\$83,485.19	73.0
FY2020 \$266,948	\$21,849.72	\$297,298.44	\$-30,094.28	111.0

Information Technology

This report outlines the department's activities for the month of March.

Information Technology:

1. The IT support staff had 95 support requests totaling 25.71 hours of service time. Interestingly, although the number of service requests increased, the time required for problem resolution declined. This is generally the result of decreased issue complexity.
2. The phone system experienced some critical issues that impacted both the telephone services as well as the network. The system issues did not cause total telephonic inoperability, but it did impinge on the town's ability to communicate internally and externally. We began working on the problem with our telecom provider FirstLight as soon as the problem was recognized. Unfortunately, it ended up taking two work days to resolve the issue. The problem was related to FirstLight having changed a setting on some, but not all, of the phones in order to resolve another issue. The solution was to change all the phones in the system to have the same setting.
3. In March a PBX services/Telephone Lease RFP was issued by the town. The goal is to upgrade our aging phones and improve our PBX system and support. It is also hoped that it will be possible to reduce the costs to the town. Nine vendors submitted proposals by the deadline of March 29th. A scoring matrix has been developed and the proposals are to be evaluated against nine non-financial criteria and cost. The analysis will occur in April, the results of which will be provided to council.
4. Now that the network and server upgrades are completed, we are in the process retiring the old systems and removing them from the racks and inventory. We are also working to disconnect and return the systems borrowed from our IT Support and Network Monitoring partner, Back Bay Networks.

Channel 13:

Over the month of March, **Channel 13** covered 9 town and school meetings, 2 candidate forums (one for town and one for school), and the Newmarket Scouts Pinewood Derby. These events were simulcast on Channel 13, our streaming channel and social media. In addition to the typical roster of town meetings, we added the Parking Commission and Ordinance Oversight Committee to our list of meetings covered. Channel 13 also facilitated the meetings of the Arts & Tourism Commission and the Energy and Environment Advisory Committee.

The town's **Facebook** page experienced 528 views with an average post reach of 552 unique users. This resulted in 12,422 minutes of video being viewed by 9,782 Facebook users. It had other page engagements of 4,652 unique users for an average of 221 engagements per post. The most viewed videos were the Scouts Pinewood Derby followed closely by the Recreation Department's Splash Pad ground breaking.

Finally, the **Newmarket Newsletter** reaches an average of 1,240 people and has an open rate of 50 percent. In March the newsletter had an increase of 7 new contacts or a growth of .33%. The majority of those reading the newsletter are from the seacoast area with additional readers hailing from Canada, the Philippines, Norway, and Taiwan. The newsletter's largest demographic segment is women in the age range of 35 to 44 followed closely by women between the ages of 25 and 34 and women 45-54.

We look forward to continuing growth and seeing what the month in April and the rest of 2021 bring us.

Financials:

Budget	MTD Transactions	YTD Transactions	Balance	% Spent
FY2021 \$ 215,254	\$ 19,348.38	\$ 140,763.85	\$ 68,390.49	68.6
FY2020 \$ 248,108	\$ 30,107.25	\$ 226,483.38	\$ 8,691.87	96.5

Note: the numbers are the MIS and CH.13 budgets combined

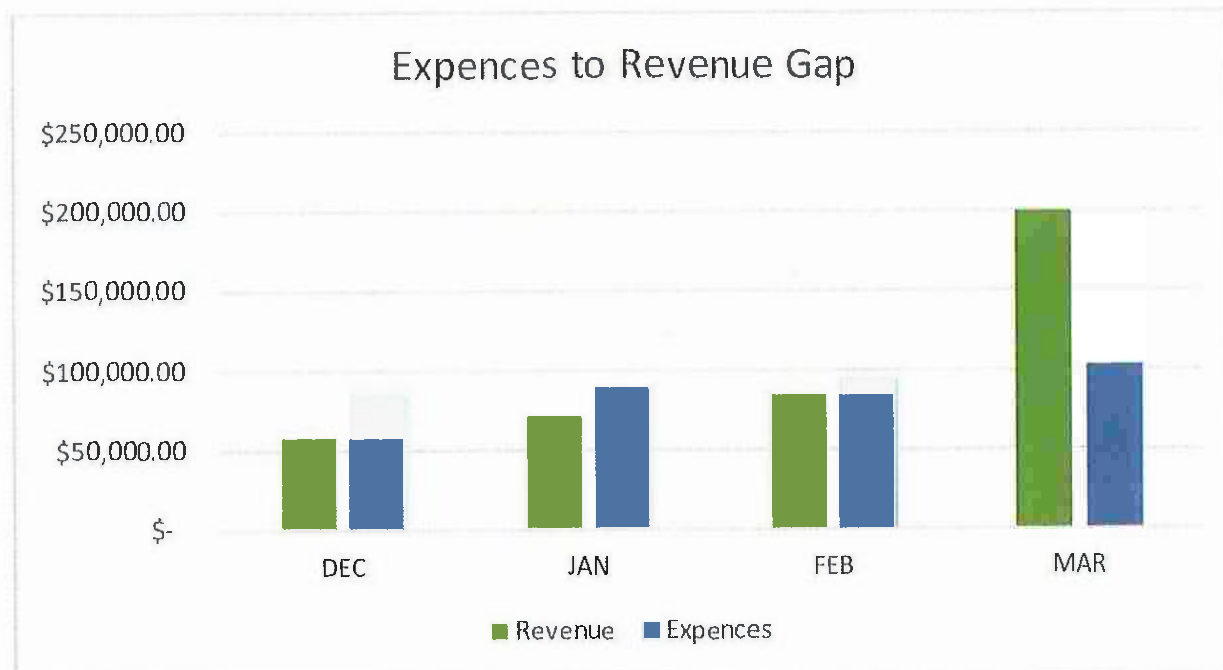
Recreation

Financial Report – March

General Fund Expenditures: According to Munis the Recreation's Department's General Fund, we have expended \$151,024 (69% of the budget) as compared to \$147,342 (68% of the budget) last year at this same.

Rec Revolving Expenditures: According to Munis the Recreation's Department's Revolving Account, we have expended \$102,868 as compared to \$238,394 for last year at this same time. Once again, this reduction in expenditures is definitely COVID related as we were not able to run our typical summer camp program last summer nor were we able to make the revenue that coincides with the camp.

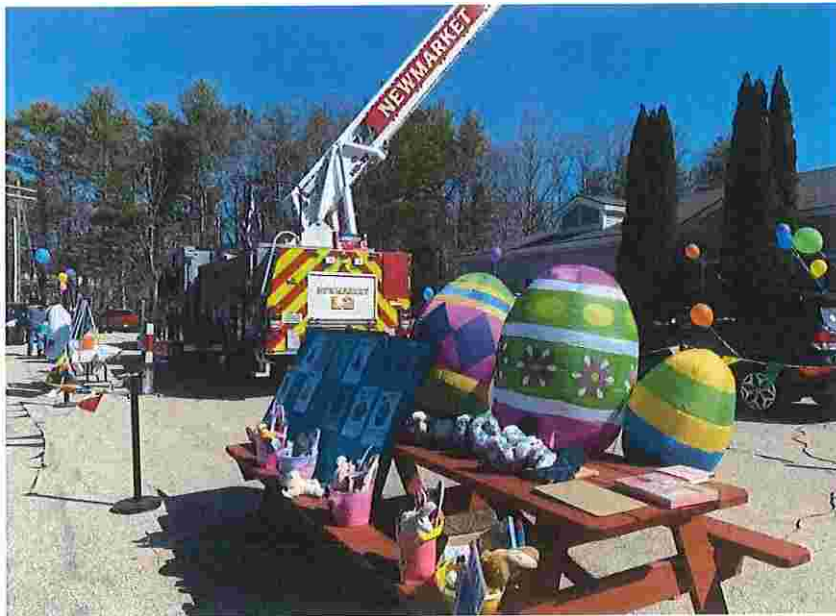
Rec Revolving Revenue: According to Munis the Recreation Departments, the Rec's Revolving Revenue Account is showing that we have collected \$199,341 which is \$109,824 up from last month and now PLUS \$96,473 from the difference between expenses and revenue. As predicted, we not only closed the gap this month we blew the gap out of the water! Read more on "the why of this" under our summer camp update!



Personnel:

We are currently knee deep in the recruitment of Summer Camp staff. As mentioned last month, last year we had a very difficult time staffing our program. We are making every effort to advertise all our open positions. However, to date we have only been able to fill ½ the needed positions. It appears our biggest competitors are Target and Market Basket with the High School age kids. For college kids our biggest competitors for similar counselor's positions are in ME and MA as the hourly minimum wage is much higher in those states there for, we are unable to compete with the rates they pay.

Community Events:



No community events were held in March. Stay tuned for our April report on our Drive through Easter Express event which was held on the first Saturday in April. In the meantime, here is a picture! Big shout out to the Fire & Rescue Department for making a showing. When we realized our big raffle prize giveaway was a HUGE ladder truck toy (as seen on the very top of the back of the truck if you look closely) we thought it would be cool to have the ladder truck actually there at the event. The families really enjoyed having them there! It definitely helped fill the parking lot.

Rec Daily Programming:

Preschool Playgroup: Our spring session has begun with a full class of 8 participants and the same participants that we have had all year long. This is the last session before Kiddie Camp begins, and we had 3 participants on the waitlist in anticipation of the summer program. Miss Erin has continued to bring playgroup outdoors with the spring weather the kids have been learning and playing with chalk art, the sand pit and yoga. We are excited to share we have had new families calling to inquire about playgroup and our Kiddie Camp program, and hope to expand participation numbers this summer and fall.

Hip Hop: The winter session of Hip Hop is wrapping up with our 3 popular classes; Youth Junior Jam, Kinder Hip Hop and Pre-K Hip Hop. This session all of our classes had higher registration numbers than the previous session. We have 9 registered for Junior Jam, 10 signed up for Kinder Hip Hop and 6 signed up for Pre-K. Our teachers Ethan and Hope are having an amazing time teaching the kids and helping them build upon their dancing skills. They have now incorporated props and tools to help teach the younger students new moves. We are excited to be talking now with Anthony Bounphakhom, longtime teacher at the Rec and owner of The Block about making the Rec a satellite location for The Block's dance classes. These classes will be available for registration this spring.

Ballet: Ballet and Tap Fall Winter Session is finishing up successfully with our two classes, Blooming Ballerinas and Twinkle Toes for elementary aged kids. Our Twinkle Toes class filled out to 8 participants, and Blooming Ballerinas class brought in 6 participants. Miss Sarina has continued to be a great teacher for this age group, and has acquired two high school aged students volunteering during the classes. Both Ani and Simran have been great additions and role models in the dance classes. This program will run through the end of March and we are excited to offer a spring session of Ballet and tap classes this April through June.

Winter Warm Ups: The Winter Warm-Up's programs brought to you by The Newmarket School District and The Newmarket Recreation Department have started to finish up in the month of March. We have now successfully completed 6 of our programs including: The Great Outdoor Pursuit, Cooking Egg Rolls, Choreography with Anthony, Native American Lecture Series, Partner Yoga Pajama Party and more with a total

of 107 participants and counting. The Beginners Watercolor Program, Greek Cooking and Intro to Photography all had their last classes and all received amazing feedback from participants. The feedback complimented both the instructors and how they ran class as well as how supportive the Rec staff was during these programs to help participants register and use zoom successfully. As we continue on with this collaboration, we have new programs starting like Beginner Piano Program with a full class already registered and Flowers in our Bouquets and in our Gardens with 12 participants registered. Look for our new virtual program marketing titled *Zoom into Spring!*

Iguana Wanna – MORE After-School Care & All-Day Friday Program: The After-School program is still viable and being used by many different families in Newmarket. Now that the weather is warmer participants will have the chance to play basketball, play in the field, play on the playground, and possibly go on some small excursions. We are hoping to begin to implement small outdoor excursions into the program. We had another high usage number in this month on Week 28 with 44 participants. Not only is this program a much-needed program for the working parents, this program has also financially sustained us through these trying times by allowing it to at least cover our annual fixed costs. We are aware that with the Governors new back to school mandate that our All-Day Care Friday program may be affected. More on that next month.

High 5 Sports: The High Five Soft Hockey program began on March 18th and will end on April 15, 2021. Typically, this program is held twice a day, however this spring as only 11 participants. The participants were able to learn floor hockey “skills” while having fun with their friends. Children ages 3-5 are encouraged to participate in four of the five Pre-K sports offered throughout the year in order to earn a medal and/or trophy. The next High 5 Sport will be T-Ball starting on May 6th. Registration is now open for both the afternoon and evening sessions.

Remote Learning – it’s not over until is over: On March 21st, Recreation Staff were once again asked to create a Remote Learning program beginning March 22nd and ending on April 1, 2021. This remote learning session model was instated very quickly as there was a Covid concern at NES. The school district and the recreation department worked very quickly to put the program together in less than 24 hours. Since the Recreation Department was shorthanded, the school district was able to provide one to two staff members to monitor the program every day for the first week of the program. The program had 10 participants the first week and 12 participants the second week.

Summer Camp: Registration for Summer Camp opened on March 15th! As reported last month we have plans to run a Hybrid of what we did in the past versus what we did last summer, with a backup plan to open more should guidelines be lifted in certain areas. By the end of March, we filled about 50% of our 75% Hybrid capacity limit we set after we received the new summer camp guidelines from the state. This represents approximately \$106,000 in revenue collected in March for services not yet rendered. The 2nd, 4th and 6th grade are our most popular grades and are close to selling out. Interestingly, enough our Kiddie Kamp programs ages 3-5 filled up the quickest and currently has a waiting list. We believe it is due to the pending opening of the splash pad. Once again, our Summer Camp 2021 theme is *Out of this World ... in a Galaxy Far Far away.*

Upcoming Spring Programming: Flag Football, Pre-School T-ball and our April Vacation Camp. We are currently recruiting staff for these programs.

Capital Projects (not in priority order)

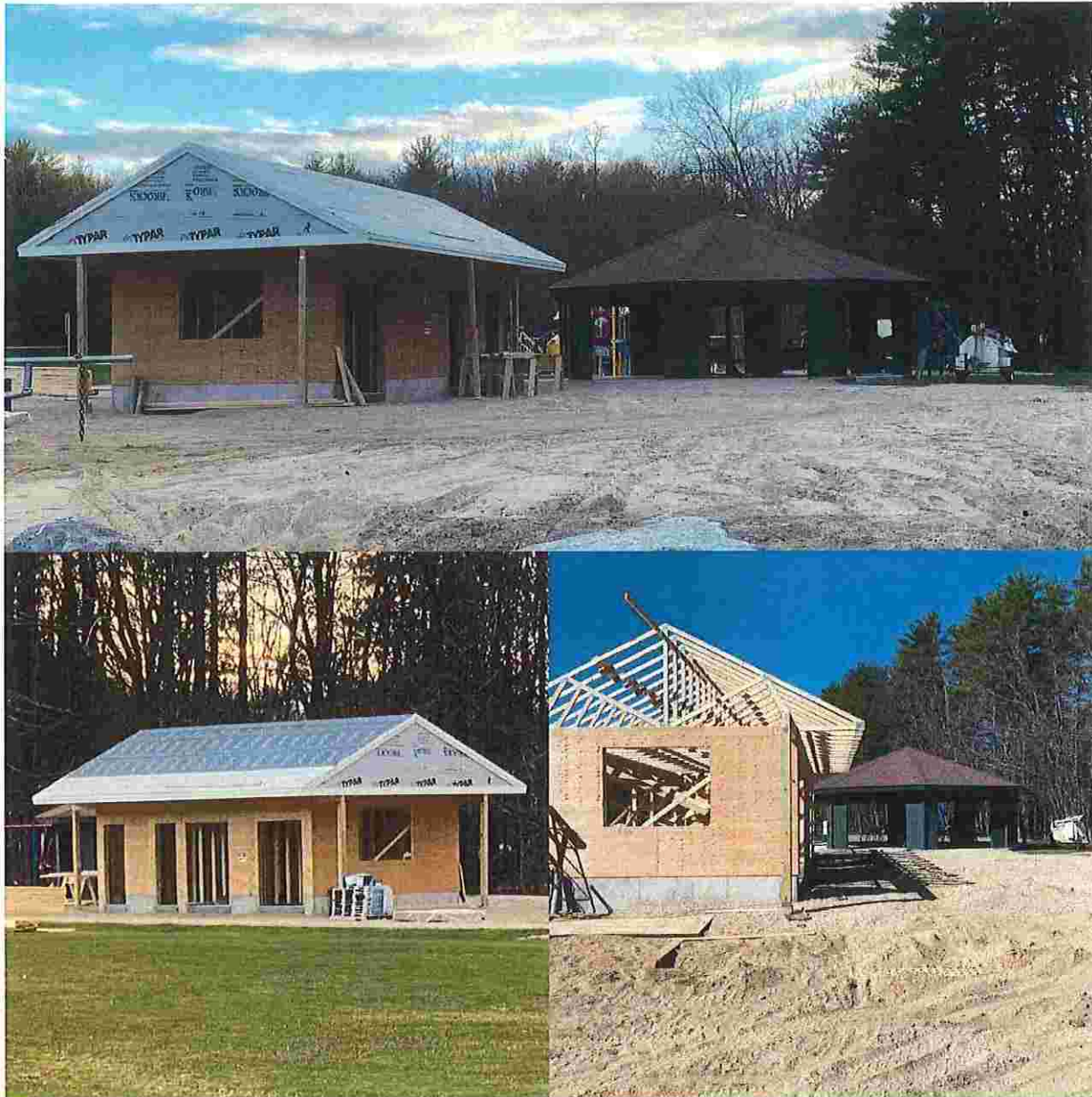
Splash Pad / Permanent Restroom Facility: WE BROKE GROUND!!!!



The following is a bullet point breakdown of what is currently happening as many things are happening at the same time.

- On March 10th, we held a Publicity Shot – Ground Breaking Ceremony with GOLD shovels and all! A press release was written and published in the Town Newsletter. (see above)
- We started a Fun'drasing campaign "*Bea Star for your Commnnnity*" to raise funds for the bells and whistles not in the original budget, i.e. Picnic tables, benches, kiosk, etc ... Anyone making a donation gets star with their family name on it posted at the Rec Center! To date we have raised \$1642 in small donations.
- By the beginning of March most of all the contractors had been hired by Rick Malasky for the completion of the restroom facility. As you may recall this part of the project was taken over by Rick to act as GC as we did not receive any other bid proposals to take on the entire restroom facility project. The facility needed to be done in order for the Splash Pad to be completed because the facility houses the mechanical room for the Splash Pad. I would like to give a huge shout out to Rick and his team for taking this on!
- While getting quotes from various contractors to do the various aspects of this job, Rick discovered that the quotes he was getting were much higher than the initial budget set for the facility that was created by Greg Marles back in 2017/18. Therefore, now some of the items that we still need to purchase that were not part of the original budget need to be paid out of the Ree's revolving operation budget and/or the PW operating budget. Although we thought we would save money by having the town do some of the work in-house that so far has not been the case. I am currently working on a spreadsheet to a lot the additional costs in the proper places and spreading out the funding sources.

- In the meantime, Rick has done a remarkable job staying on schedule with the project! As you can see from the more recent pics work well underway! Completion of the Facility should be sometime mid to late April.
- UnderwoodEngineeringbegan the process in February with DES to ensure we have all the permits needed to operate a water filtration Splash Pad.



Skate Park: We have decided to table this project until we are finished with the Splash Pad. We realized that in order to update the skate park with new ramps we would need also redo the asphalt underneath which adds to the overall budget. Unfortunately, since we are not planning to use the same footprint in regards to ramp options, the old ramps have left a permanent indentation in the old asphalt. We now need to review the entire budget. As mentioned last month, one option came in at just over \$125,000 and the other came in as a 3-phase project totaling around \$175,000 when all is said and done, but neither of these included new asphalt paving.

Basketball Court: We have received 2 quotes for the resurfacing of the basketball court. We are waiting on one more quote. The resurfacing the court will include one basketball court and 2 pickle ball courts (running horizontally) along with a small walking track around the whole court. We should have a picture of More info on this later.



Sunrise Sunset back area Patio: We have cleared most all of the beds from the Sunrise Sunset garden and have relocated them to the Community Garden behind the Rec Center. We will be looking for quotes for the installation of a stone patio the next few months. Once again, this change in programming space will allow us to turn the previous garden area into an outdoor patio area that will enable us to provide more ADA programs outside on a regular bases without having to put up and take down tents as we did last summer. As you can see on the left that the **Rec Center Community Garden** is getting a new face lift. We are getting much needed help from Bob Self and RSVP who manage the community garden new the Thrift Store. Once everything has been upgraded and planted, Cris Blackstone will be conducting garden classes during summer camp.

Beech Street Facility: As reported last month we continue to seek feedback from community members on our idea to turn this facility into a body, mind and wellness facility. To date, we have heard nothing but great feedback on *H.E.A.R. T. in the Right Place*. H = Healing, E = Empowerment, A = Affirmations, R = Relaxation, T = Tranquility. We have also spoken to several mental health and body wellness certified contract instructors who are very interested in the whole concept. As mentioned last month, once we have come up with what we believe manageable and affordable upgrades and/or renovations to the building, we will present the entire business plan to the Town Manager.

Recreational Facilities:

Community Center Access: The Community Center continues to remain closed to the general public and outside organizations during the day/evening and is only available to participants and parents of those participants. This is to reduce cross contamination of too many people using the facility. Currently we are utilizing every inch of the facility with all our afterschool programs.

The Sunrise Sunset Facility is also limited to only those participants that are involved in a particular program that is run at a specific time. The Sunrise Sunset facility is still closed for daily walk-ins. Once the majority of seniors have received their vaccine, we are hoping to open the doors for daily walk-ins. We are looking at mid-May or early June for this to happen.

The Beech Street Facility is still closed for all rentals. We simply have no way of knowing if the renters will follow the COVID guidelines should they try to hold an event on the weekend, when Rec staff is not working to ensure guidelines are being followed. However, we are allowing it to be used as a vaccination location for Lamprey Health Care in April.

Sunrise Sunset Activity Center



General Programming & Other: We've started to see an increase in attendance for all programs at the Sunrise Sunset Center this month. The majority of local seniors are now fully vaccinated and looking to leave home more often to resume their social activities. Both of our March Trail Walks had larger groups, with 16 participants for the Wagon Hill Trail in Durham, in addition to the Great Bay Discovery Center in Greenland. We have also seen an increase in our Ukulele Band participation with new members and

several returning strummers after the winter and Covid hiatus. We continue to be very cautious at the center with masks, social distancing and limiting group numbers but we're hopeful that we can safely open it up to larger groups in the near future. It's encouraging to see that so many are looking forward to picking up where they left off a year ago.

The **Bone Builder's Zoom Class** has been very active with up to 20 participants each Tuesday and Thursday morning from 9:30-10:30. This group is a combination of the Sunrise Sunset Center's class and the Newmarket Public Library's Bone Builders class. We had some trial runs to ensure that everyone was familiar with the Zoom program and to educate the group on how each class will be taught using different leaders to teach each segment. Now they sign in and are ready to go. We will continue to use the Zoom format for this class, together with the online videos that are accessible to the group, until we can offer in person classes once again.

The **NH Association of Senior Centers Conference** was held via Zoom this month. Fifteen other centers from around the state were in attendance, most of which have not been open for the past year. There was much sharing of information on opening procedures and safety protocols as several centers prepare to re-open in May and June. We were informed that the state will not be issuing Senior Center Guidelines for reopening but the Bureau of Elderly & Adult Services and the DHHS will be assisting with some strategies for senior centers for guidance.



Crafting & Hobbies at the Center: We had a lively, full house of twelve guests for Cris Blackstone's *Flower Power* Presentation this month. Cris provided us with an entertaining and informative talk on the positive effects that fresh and faux flowers can offer us. She discussed how to arrange different types of flowers, making colorful and creative displays along with additional information on how flowers get to the local markets and where they originated from. During the second half of the class the group enjoyed making their own arrangements choosing a vessel

and fresh cut blooms to make them uniquely their own. This class was a big hit. We also offered two Open Craft Days on Monday afternoons this month so that crafters could socialize while working on their independent projects

although some participants opted to practice their Zentangle skills, learning several new patterns to enhance a Butterfly template.

The Phone Pal volunteers have been keeping in touch with their new phone friends throughout the winter months and would like to remain connected with them even as the weather turns warmer. It's been heartwarming to hear of the friendships that have formed with this program and we hope it will continue to grow as time goes on.

Respectfully Submitted by

Aimee Gigandet

Recreation Director

Welfare Department

The Town Welfare Department continued to support clients in need with assistance and referrals to appropriate resources and for their household emergency needs. In February we processed 8 (eight) complete welfare applications, resulting in determinations of eligibility. Two of the completed welfare applications were for final expenses (cremation) for Newmarket residents.

Significant time and effort are spent on those cases that may not need or qualify for town general assistance but who require the guidance or direction to seek out another resource or referral to appropriately serve their needs. Examples of these types of routing assistance include people seeking referrals to Subsidized Housing complex programs, Food Stamps (SNAP benefits), Social Security Disability Programs, Fuel Assistance etc. or advice on how to fill out these applications. Frequently inquiries do not proceed with the application process, but contact this office for direction. Determinations of eligibility cannot be made without a completed application and the supporting verifiable financial documentation to determine eligibility. Two of our elderly residents were too proud to apply for General Assistance yet they called in February seeking help for their increased monthly hygiene expenses (costs of masks and hand sanitizer), as did a young family with two kids. The young family were very clear, "Did not want Welfare! - this was just temporary, they needed help just until taxes came in!" The youngest child was ill and had needed electrolyte replacement solution, plus they had to buy children's Tylenol and hand sanitizer, extra diapers and children's masks- none of these were in the tight budget, luckily a local resource was delighted to aid them.

The Housing Moratoriums currently in place to prevent evictions, appear to have decreased the number of completed applications this office is receiving. Affordable housing, escalating rents, housing instability, and homelessness issues are what brings clients to our office for assistance, and that pattern continued in February 2021. We have had a number of calls from landlords wanting their tenants to apply for assistance, however- a landlord, or well-intentioned friend or family can not apply for General Assistance on another's behalf. Only the applicant may apply- and we need to review their documentation to determine eligibility. The Town Welfare office must maintain absolute confidentiality of all applicants who seek out General Assistance with the Newmarket Town Welfare office. My clientele started to demonstrate increased signs of anxiety with the impending end of the CDC eviction moratorium.

We directly collaborated with or advocated for clients with community partners to provide appropriate support for 31 other individuals or families in February. Town Welfare is a fund of last resort and to be utilized after all other resources have been exhausted. If a resident owns property and receives Town Welfare a lien must be placed by the Town on their property. The Liening process enables the Town to recoup the financial assistance or tax dollars expended on general assistance at some future date. This office provides Town General Assistance to support the life and health of Newmarket residents as governed by NH RSA. This office and the Town benefits greatly by the incredible support of Newmarket Community Church and their numerous programs of support for those in need.

Heather Thibodeau

Welfare Director



Town Hall
186 Main Street
Newmarket, NH 03857

Tel: (603) 659-3617
Fax: (603) 659-8508

Founded December 15, 1727
Chartered January 1, 1991

TOWN OF NEWMARKET, NEW HAMPSHIRE



Town Hall
186 Main Street
Newmarket, NH 03857

Tel: (603) 659-3617
Fax: (603) 659-8508

Founded December 15, 1727
Chartered January 1, 1991

TOWN OF NEWMARKET, NEW HAMPSHIRE

STAFF REPORT

DATE: April 21, 2021

TITLE: Resolution #2020/2021-40- Purchase of 2021 Police SUV(line car 3)

PREPARED BY: Lieutenant Greg Jordan

TOWN MANAGER'S COMMENTS - RECOMMENDATION:

I recommend passage of this resolution

BACKGROUND:

BACKGROUND: Police Department is seeking to purchase a 2021 Ford Utility police cruiser to serve as a black and white line car. We would not be adding a vehicle to the fleet; rather we would be replacing an existing black and white police car that has served its purpose. The vehicle is a 3.3L V6 Hybrid System, meaning it has the potential for fuel savings and reduced CO2 emissions. When the vehicle is parked or stopped, the engine shuts off and any onboard equipment is powered by a lithium-ion hybrid battery

Process: I requested the State Bid pricing from McFarland Ford for the purchase of the cruiser. I requested quotes from three separate vendors for outfitting the cruiser with (some) replacement equipment that could not be transferred from the 2016 vehicle. The majority of the equipment will be re-used and transferred over from the outgoing 2016 Utility to the new 2021 Utility which creates substantial cost savings.

Results: McFarland Ford provided municipal pricing to me in the amount of \$39,375.00. This is a State bid price given to all municipalities seeking this purchase. I received quotes to transfer existing equipment to this cruiser from Ossipee Mountain Electronics \$11,955.22, Adamson Industries (did not respond to request) and 2-Way Communication Services (\$11,722.00). The cost of lettering the vehicle is \$500.00

DISCUSSION:

DISCUSSION: We are seeking to replace a 2016 Ford Utility that has approximately 124,000 miles on it. The 2016 cruiser is 5 years old and is in line with our current rotation process. Historically, we have kept cars between 4 and 10 years depending on their assignment as well as the wear and tear on the vehicle. Unmarked cars are usually kept for 10 years. Marked cars, such as the 2016 that we are seeking to replace, tend to receive more wear and tear responding to calls for service. The 2016 that we are seeking to replace is beyond warranty. To this date, we have spent (\$4,408.60) in cruiser maintenance on this vehicle. I have consulted with

Auto Excellence and they are in agreement that this vehicle is in need of replacement.

FISCAL IMPACT:

FISCAL IMPACT: The Police Vehicle Capital Reserve Account currently has (\$161,115.19) available in it. The cost of replacing this vehicle and outfitting a new vehicle with necessary equipment and lettering for police purposes is (\$51,647)

This vehicle will **NOT** need a new mobile radio as the mobile radio as the mobile radio from the 2016 vehicle will be transferred over.

RECOMMENDATION:

RECOMMENDATION: I recommend the Town award the contract to McFarland Ford for the amount of their State bid price for \$39,375.00 and 2-Way Communication Services for (\$11,772.00) and the cost of lettering the cruiser not to exceed \$500.00 with a total price not to exceed (\$51,647).

ATTACHMENTS:

Description	Upload Date	Type
State bid quote for 2021 line car	3/23/2021	Cover Memo
Maintenance Costs for car 3	3/23/2021	Cover Memo
2 Way/NEVO Bid	3/23/2021	Cover Memo
Ossipee Mountain Electronics Bid	3/23/2021	Cover Memo
Assessment from Auto Excellence for car 3	3/23/2021	Cover Memo
Photographs of current car #3	3/24/2021	Cover Memo
photographs of car 3	3/24/2021	Cover Memo
Resolution 2020/2021-40 2021 Ford SUV Line Car #3	3/25/2021	Cover Memo

Prepared for: , TOWN OF NEWMARKET PD

2021 Police Intercept Utility AWD Base (K8A)

Price Level: 125



Client Proposal

Prepared by:
Eric Cummings
Office: 603-772-5953
Quote ID: NEWMARKETC
Date: 01/21/2021



Prepared for:

TOWN OF NEWMARKET PD

Prepared by: Eric Cummings

01/21/2021

McFarland Ford Sales, Inc. | 151 Portsmouth Ave Exeter New Hampshire | 038332186

**2021 Police Interceptor Utility AWD Base (K8A)**

Price Level: 125 | Quote ID: NEWMARKETC

As Configured Vehicle

Code	Description	MSRP
Base Vehicle		
K8A	Base Vehicle Price (K8A)	\$40,845.00
Packages		
500A	Order Code 500A <i>Includes:</i> - Engine: 3.3L V6 Direct-Injection Hybrid System (136-MPH top speed). - Transmission: 10-Speed Automatic - 3.73 Axle Ratio - GVWR: 6,840 lbs (3,103 kgs) - Tires: 255/60R18 AS BSW - Wheels: 18" x 8" 5-Spoke Painted Black Steel Includes polished stainless steel hub cover and center caps. - Unique HD Cloth Front Bucket Seats w/Vinyl Rear Includes reduced bolsters, driver 6-way power track (fore/aft. up/down, tilt with manual recline, 2-way manual lumbar), passenger 2-way manual track (fore/aft. with manual recline) and built-in steel intrusion plates in both driver/passenger seatbacks. - Radio: AM/FM/MP3 Capable Includes clock, 4-speakers, Bluetooth interface with hands-free voice command support (compatible with most Bluetooth connected mobile devices), 1 USB port and 4.2" color LCD screen center stack smart display.	N/C
Powertrain		
99W	Engine: 3.3L V6 Direct-Injection Hybrid System (136-MPH top speed).	Included
44B	Transmission: 10-Speed Automatic	Included
STDAX	3.73 Axle Ratio	Included
STDGV	GVWR: 6,840 lbs (3,103 kgs)	Included
Wheels & Tires		
STDTR	Tires: 255/60R18 AS BSW	Included
STDWL	Wheels: 18" x 8" 5-Spoke Painted Black Steel Includes polished stainless steel hub cover and center caps.	Included
Seats & Seat Trim		
9	Unique HD Cloth Front Bucket Seats w/Vinyl Rear Includes reduced bolsters, driver 6-way power track (fore/aft. up/down, tilt with manual recline, 2-way manual lumbar), passenger 2-way manual track (fore/aft. with manual recline) and built-in steel intrusion plates in both driver/passenger seatbacks.	Included

Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.

Prepared for:

TOWN OF NEWMARKET PD

Prepared by: Eric Cummings

01/21/2021

McFarland Ford Sales, Inc. | 151 Portsmouth Ave Exeter New Hampshire | 038332186

**2021 Police Interceptor Utility AWD Base (K8A)**

Price Level: 125 | Quote ID: NEWMARKETC

As Configured Vehicle (cont'd)

Code	Description	MSRP
Other Options		
PAINT	Monotone Paint Application	STD
119WB	119" Wheelbase	STD
STDRD	Radio: AM/FM/MP3 Capable <i>Includes clock, 4-speakers, Bluetooth interface with hands-free voice command support (compatible with most Bluetooth connected mobile devices), 1 USB port and 4.2" color LCD screen center stack smart display.</i>	Included
153	Front License Plate Bracket	N/C
43D	Dark Car Feature <i>Courtesy lamps disabled when any door is opened.</i>	\$25.00
17T	Switchable Red/White Lighting in Cargo Area <i>Deletes 3rd row overhead map light.</i>	\$50.00
51T	Driver Only LED Spot Lamp (Whelen)	\$420.00
76D	Underbody Deflector Plate <i>Engine and transmission shield.</i>	\$335.00
52P	Hidden Door-Lock Plunger <i>Includes rear-door controls inoperable (locks, handles and windows). Note: Can manually remove window or door disable plate with special tool. Note: Locks/windows operable from driver's door switches.</i>	\$160.00
68G	Rear-Door Controls Inoperable <i>Locks, handles and windows. Note: Can manually remove window or door disable plate with special tool. Note: Locks/windows operable from driver's door switches.</i>	N/C
59E	Keyed Alike - 1435x	\$50.00
549	Heated Sideview Mirrors	\$60.00
68E	Low-Band Frequency Noise Suppression Kit <i>Noise suppression bonds (60R) do not provide adequate noise suppression in this frequency range. Recommended for agencies that operate radio equipment in the 39-46 MHz frequency range (VHF low band - channel 1-9). Provides noise suppression for in-car two-way radio communication devices in the 39-46 MHz frequency range.</i>	\$195.00
60R	Noise Suppression Bonds (Ground Straps)	\$100.00

Emissions

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Prepared for:

TOWN OF NEWMARKET PD

Prepared by: Eric Cummings

01/21/2021

McFarland Ford Sales, Inc. | 151 Portsmouth Ave Exeter New Hampshire | 038332186

**2021 Police Interceptor Utility AWD Base (K8A)**

Price Level: 125 | Quote ID: NEWMARKETC

As Configured Vehicle (cont'd)

Code	Description	MSRP
425	50 State Emission System Flexible Fuel Vehicle (FFV) system is standard equipment for vehicles equipped with the 3.3L V6 Direct-Injection engine.	STD
Interior Colors		
96_01	Charcoal Black	N/C
Primary Colors		
UM_01	Agate Black	N/C
SUBTOTAL		\$42,240.00
Destination Charge		\$1,245.00
TOTAL		\$43,485.00

Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.

Prepared for:

TOWN OF NEWMARKET PD

Prepared by: Eric Cummings

01/21/2021

McFarland Ford Sales, Inc. | 151 Portsmouth Ave Exeter New Hampshire | 038332186

**2021 Police Interceptor Utility AWD Base (K8A)**

Price Level: 125 | Quote ID: NEWMARKETC

Pricing Summary - Single Vehicle**MSRP***Vehicle Pricing*

Base Vehicle Price	\$40,845.00
Options & Colors	\$1,395.00
Upfitting	\$0.00
Destination Charge	\$1,245.00

Subtotal	\$43,485.00
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Pre-Tax Adjustments

Code	Description	
DOOR WRAP	DOOR WRAP	\$800.00
FORD EXT	FORD PROTECT EXTRA CARE W 100 DED	\$2,430.00
Discount	STATE BID DISCOUNT	-\$7,340.00

Total	\$39,375.00
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Customer Signature_____
Acceptance Date

CAR 3 2016 FORD EXPLORER MP8463 VIN 1FM5K9AR5GGD16857

Date	Work Done	Parts	Labor	Mileage	Total
9/25/2019	Oil Change		\$30.00	84337	\$30.00
10/1/2019	Fuel filter nebs	\$188.00			\$188.00
	labor		\$70.00		\$70.00
	Right outer tire rod	\$118.00			\$118.00
	Front brake pads	\$77.00			\$77.00
	Front brake rotors	\$148.00			\$148.00
	labor		\$70.00		\$70.00
	alignment	\$59.95			\$59.95
11/11/2019	Oil Change		\$30.00	88323	\$30.00
	Mount & Balance		\$40.00		\$40.00
12/10/2019	Oil Change		\$30.00	91035	\$30.00
1/21/2019	Oil Change		\$30.00	95355	\$30.00
	Tire Rotation		\$45.00		\$45.00
2/6/2020	Fuel pump	\$365.00			\$365.00
	Labor remove gas tank & replace fuel pum		\$420.00		\$420.00
	Front catalytic converter	\$537.65			\$537.65
	Labor to replace front converter				\$0.00
2/17/2020	Oil Change		\$30.00	98464	\$30.00
3/5/2020	Oil Change		\$30.00	977864	\$30.00
3/26/2020	Oil change		\$30.00	101800	\$30.00
	Trans Service labor		\$145.00		\$145.00
	Tire Disposal				\$0.00
6/13/2020	Swap seats		\$140.00	none listed	\$140.00
5/26/2020	Oil Change		\$30.00	105650	\$30.00
6/8/2020	road service change tire		\$160.00		\$160.00
	mount & balance tire		\$10.00		\$10.00
	gasket	\$33.00			\$33.00
	labor		\$70.00		\$70.00
6/15/2020	Throttle bod	\$98.00	\$140.00	107105	\$238.00
7/6/2020	Oil Change		\$30.00	108857	\$30.00
7/13/2020	Oil Change		\$30.00	109099	\$30.00
9/9/2020	Oil Change			113106	\$30.00
	Mount and balance 4 tires				\$40.00
	Tire Disposal		\$12.00		\$12.00
	Front Brake Rotors	\$244.00			\$244.00
	Front Brake Pads	\$55.00			\$55.00
	Rear Brake Rotors	\$140.00			\$140.00
	rear brake pads	\$55.00			\$55.00
10/14/2020	Right Front Brake Calipers	\$155.00	\$160.00	114955	\$315.00
11/11/2020	Oil Change		\$40.00	115980	\$40.00
12/28/2020	Outer Tie Rod	\$133.00	\$80.00	118582	\$213.00
2/11/2021	Oil Change		\$30.00	122300	\$30.00
		\$2,406.60	\$1,932.00	Total Spent	\$4,408.60

2-Way Communications Service, Inc.
19 Durham Street
Portsmouth, NH 03801



Proposal

45565

Date: 3/10/2021

Name / Address:

"Your mission is our purpose."

Phone : 1-800-441-6288

Newmarket Police Department
70 Exeter Street
Newmarket, NH 03857

Fax :

E-mail us : FleetDivision@2-way.biz

Visit our Web Site : www.2-way.biz



P.O. No.:
G. Jordan

Rep:
753

Qty	Item	Description	Total
1	Removal	2021 Ford Interceptor Utility: Provide & Install New & Customer Provided Public Safety Equipment Removal: Strip Retired Ford Explorer Standard Removal of All Emergency Equipment	400.00
2	TLI2E	Front Lighting ION T-SERIES LINEAR DUO B/W	240.00
2	VTX609B	Vertex™ Super-LED® HAW Lamp. Self Contained. Blue (Single Unit)	180.00
4	TLIB	Rear Lighting ION T-SERIES LINEAR LT BLUE	440.00
2	IONB	ION™ Series Super-LED Universal Light , w/Universal Mount, Scan-Lock™ Flash Patterns and a 4-wire Pig Tail (BLUE) Black Housing	250.00
1	Lighting	Lightbar Promo Package Whelen 54" Legacy II Duo Lightbar Package With CenCom Core With OBDII Interface Port, Mounting Feet, Siren Speaker / Mounting Bracket	3,600.00
1	C-VS-1012-INUT	Console 2020 Ford Utility - 22" Angled Low Profile Console	500.00
1	C-EB25-XTL-1P	Equipment Mounting Bracket (Moto)	0.00
1	C-EB40-CCS-1P	Equipment Mounting Bracket (Whelen)	0.00
1	C-MCB	Mic-clip Bracket	15.00

2-Way Fleet Division is your full-time, factory trained Vehicle Upfitter.

Providing quality Service since 1954.

Subtotal

Sales Tax (0.0%)

Thank you for taking the time to review my proposal. Sign and return to accept. Valid for 30 days.

Total

Signature

2-Way Communications Service, Inc.
19 Durham Street
Portsmouth, NH 03801



Proposal

45565

Date: 3/10/2021

Name / Address:

"Your mission is our purpose."

Phone : 1-800-441-6288

Newmarket Police Department
70 Exeter Street
Newmarket, NH 03857

Fax :

E-mail us : FleetDivision@2-way.biz

Visit our Web Site : www.2-way.biz



P.O. No.:

G. Jordan

Rep:

753

Qty	Item	Description	Total
1	PKG-PSM-3006	Computer Stand 2020 Ford Utility - Premium Passenger Side Mount Package	625.00
1	Prisoner Transport	Prisoner Transport Setina PT2185ITU20TM - Partition Transfer Kit, Included Recessed Panel & Lower Extension Panels	350.00
1	S4702UINT20OSB	2020 Ford Utility - Rear Transport Seat and Barrier w/ 1/4" Poly - Window Cargo Barrier and Seat Kit - Outboard Seatbelt Kit Included	1,600.00
1	WBP47NPUINT20	2020 Ford Utility - 1/4" Poly Window Barrier (For Use With OEM Door Panels Only)	275.00
1	60605	Antenna System Heavy Duty 1/4 w/Spring 132-525MHz	45.00
1	3080384M48	NMO Mount 17' Antenna Cable	18.00
1	2880376E84	Mini UHF Antenna Connector (ea.)	4.00
1	PB47UINT20HD	Exterior Accessories 2020 Ford Utility - HD Push Bumper - Includes Wire Covers	450.00
1	AVS894090	20-C EXPLORER VENTVISOR LOW PRO 4PC SMOKE	85.00
1	Interior Accessories	Interior Accessories Truck Vault Conversion Kit For Rear Lift Floor & Drawer	395.00
1	Distro	Installation & Materials Blue Sea Systems 5032 ST Blade Split Bus Fuse Block, 12 Circuits, 30A-100A - Bulk Packaging	100.00

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Subtotal

Sales Tax (0.0%)

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2-Way Communications Service, Inc.
19 Durham Street
Portsmouth, NH 03801



Proposal

45565

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E-mail us : FleetDivision@2-way.biz

Visit our Web Site : www.2-way.biz



P.O. No.:	Rep:
G. Jordan	753

Qty	Item	Description	Total
1	HP8	Hardware Package, Wire, Loom, ZipTies, Fuses, Fuse Holders, Fasteners, etc.	200.00
1	SUV Upfit - Mid Size	Labor Frontline Mid Size SUV Upfit	1,500.00
1	Carbide/Control	Installation and Programming of Whelen Carbide, CanTrol & Core Systems at Time of Vehicle Upfit	500.00

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Subtotal

Sales Tax (0.0%)

Thank you for taking the time to review my proposal. Sign and return to accept. Valid for 30 days.

Total

Signature

2-Way Communications Service, Inc.
19 Durham Street
Portsmouth, NH 03801



Proposal

45565

Date: 3/10/2021

Name / Address:

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Newmarket Police Department
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Fax :

E-mail us : FleetDivision@2-way.biz

Visit our Web Site : www.2-way.biz



P.O. No.:
G. Jordan

Rep:
753

Qty	Item	Description	Total
	NEVO TERMS	TERMS AND CONDITIONS: By signing this proposal you agree to the following terms and conditions: 1. You will be invoiced for the equipment on this proposal as soon as the equipment order is received in full at our Fleet Facility 2. Some special order items may require full or partial payment at time of order. Please note that special order items may take 4-6 weeks for delivery from the manufacturer. This includes (but is not limited to); Lightbars (interior & exterior), Command/Storage Cabinets, Non-Inventory Lightheads, Partitions, and Vinyl Graphics 3. Labor and additional equipment will be invoiced upon completion of work 4. Payment for all invoices is due within customer's established terms from date of invoice 5. Returned goods and/or canceled orders may be subject to a restocking fee of up to 25% 6. There are NO RETURNS on special-order items 7. Additional products or services provided outside of the scope of this proposal shall be subject to additional charges 8. Customer shall have any vehicles, and equipment requiring service accessible for their scheduled appointment time. Delays due to unavailability may incur additional labor charges 9. Delays caused by other vendors, including vehicle manufacturers and delivery delays may effect scheduling 10. Services will be performed during 2-Way's normal business hours (Mon-Fri 8:00-4:30) unless otherwise noted	0.00

2-Way Fleet Division is your full-time, factory trained Vehicle Upfitter.

Providing quality Service since 1954.

Thank you for taking the time to review my proposal. Sign and return to accept. Valid for 30 days.

Subtotal

\$11,772.00

Sales Tax (0.0%)

\$0.00

Total

\$11,772.00

Signature _____



Ossipee Mountain Electronics, Inc.

Quote QTE013136
Date 3/8/2021
Page 1 of 2

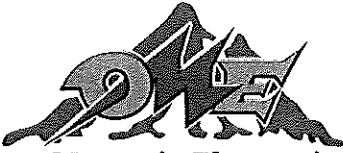
Bill To
Newmarket Police Dept 70 Exeter St Newmarket, NH 03857

Ship To
Newmarket Police Dept 70 Exeter Street Newmarket, NH 03857

Customer No.	Salesperson	Shipping Method	Payment Terms
NEX560	Brian Vastine	Northfield Install	Net 30

Item	Quantity	Item Number	Description	Unit Price	Ext Price
1	1.00	BB2EEEE	Lightbar, Liberty II 54" DUO, WCX, B/W	3,449.00	3,449.00
2	6.00	IBDLM	LED DUO Linear Assy, Flasher (1) Long B/A	0.00	0.00
3	2.00	IBDSM	LED DUO Linear Assy, Flasher (1) Short BL/AMB	0.00	0.00
4	4.00	IBDLE	LED DUO Linear Assy, Flasher (1) Long B/W	0.00	0.00
5	2.00	IBDSE	LED DUO Linear Assy, Flasher (1) Short BL/WHT	0.00	0.00
6	1.00	ITL3	Takedown Lights, 3 SuperLED Long, Pair	0.00	0.00
7	1.00	IA3	LED, SuperLED Alley Lights, Pair	0.00	0.00
8	1.00	MKEZ105	Hook Kit, 20 PI-Utility, 54"-56"	0.00	0.00
9	1.00	C399	Siren, CenCom CORE, Amplifier w/OBDII Cable	0.00	0.00
10	1.00	C399K4	Install Kit, CORE, 20 Ford PIU, NO 61B	0.00	0.00
11	1.00	CCTL6	Siren Control Head, WCX, with Rotary Knob	0.00	0.00
12	1.00	SA315P	Speaker, Siren, Whelen Nylon Composite, 123dB	0.00	0.00
13	1.00	SAK1	Bracket, Siren Speaker, Universal SA315P	0.00	0.00
14	1.00	CEM16	Module, Expansion, 16 Outputs, CORE	162.40	162.40
15	1.00	VMFX20BB	LED, Mir Mnt, V-ION, w/TD&Puddle, 20 PIU BL/BL	403.90	403.90
16	4.00	IONBB	ION Super LED, BLUE/BLUE Black Housing	98.00	392.00
17	2.00	IONK1B	Mounting Bracket, Swivel, ION - BLACK	23.80	47.60
18	2.00	I2E	LED, ION DUO, Univ Mnt, Blk Hsing, BLUE/WHT	114.10	228.20
19	4.00	VTX609B	LED, VERTEX Lighthouse, Mtg. 1" Hole, BLUE	79.10	316.40
20	4.00	TLMB	ION, T-Series Mini, Solo, Surface Mt, BLUE	87.50	350.00
21	1.00	C-HDM-1006	Titan Mounting Base, '20+ Ford PIU	104.80	104.80
22	1.00	P-965-PS	Truck Vault conversion kit, 2011-2020 PIU's, for Lift/	395.00	395.00
23	1.00	QK0635ITU20	Prisoner SeatRepl,w/12VS,MeshCag,CtrOutBlt,20+PIU	1,111.80	1,111.80
24	1.00	PT2185ITU20TM	CageTransferKit,RP,TM, 2 Piece LEP 20+ PIU	271.15	271.15
25	1.00	WK0595ITU20	Window Barrier, Poly, 2020+ Ford PIU	245.65	245.65
26	1.00	BT0639ITU20	Transfer Kit, PB300/400, 16-21 PIU to 21+ PIU	169.15	169.15
27	1.00	C-VSX-1800-INUT	Console, VSX, 20+ PIU, Front Bin, 18" Mnting	423.45	423.45
			C-EB40-CCS-1P CCTL6		
			C-EB25-XTL-1P XTL 05		
			C-FP-15 1.5" Filler		
28	1.00	CMX15600-08	Fuse Block, 8-Position, in Console mounting	29.30	29.30
29	1.00	C-ARM-109	Armrest, Flip-Up, Internal Mnt w/Acc Pocket	207.90	207.90
30	1.00	CUP2-1004	Cup Holder, VSX, Self Adj, Internal, 4" Mnting	54.00	54.00

Quoted By: _____	Accepted By: _____	Date: _____	11,555.55
*** Continued ***			0.00
			400.00
			11,955.55



Ossipee Mountain Electronics, Inc.

Quote QTE013136
Date 3/8/2021
Page 2 of 2

Bill To
Newmarket Police Dept 70 Exeter St Newmarket, NH 03857

Ship To
Newmarket Police Dept 70 Exeter Street Newmarket, NH 03857

Customer No.	Salesperson	Shipping Method	Payment Terms
NEX560	Brian Vastine	Northfield Install	Net 30

Item	Quantity	Item Number	Description	Unit Price	Ext Price
31	1.00	C-PS-2	Switch Plate, 2" w/Two Vertical Switch Cutouts	20.25	20.25
32	1.00	MMSU-1	Clip, Magnetic Mic Hangup System, Single	34.95	34.95
33	1.00	BB132R	Antenna, HD 132-512MHz, 1/4Wave, Black, Flex Spr	57.80	57.80
34	1.00	MB8	Mount, Antenna, 3/4" Hole, 17' RG58 Cable, No Coni	18.20	18.20
35	1.00	CMUHF58	Mini UHF Crimp Conn, RG58, MALE	2.50	2.50
36	1.00	R1	Solenoid ,12V, 85 A Continuous.S.P.S.T (24059-BP)	59.00	59.00
37	2.00	C-SW-1	Switch, SPST, Black Paddle, w/Red Pilot Lt.	18.40	36.80
38	1.00	7510000	Switch,SPS, Illum .787" Hole,w/ Backing Nut, 20A 14'	9.35	9.35
39	1.00	MISC-	Wire, wire ties, fuses, fuse holders, loom, etc.	195.00	195.00
40	1.00	LABOR	LABOR	2,760.00	2,760.00
			Strp equipment and install new and estisting equipment into a new 2021 Ford PI Utility, CAR3.		
Quoted By: _____ Accepted By: _____ Date: _____				Subtotal	11,555.55
PRICE QUOTE GOOD FOR 30 DAYS DELIVERY: 45 DAYS ARO TERMS: NET 30 DAYS INSTALL AT OME				Additional Discount	0.00
				Freight	400.00
				Total	11,955.55

Ossipee Mountain Electronics, Inc. PO Box 950 832 Whittier Highway Moultonboro, NH 03254
 TEL: (603) 476-5581 Toll Free: (800) 639-5081 Fax: (603) 476-5587
 www.omesbs.com



Ossipee Mountain Electronics, Inc.

Quote QTE013136
Date 3/8/2021
Page 1 of 1

Bill To
Newmarket Police Dept 70 Exeter St Newmarket, NH 03857

Ship To
Newmarket Police Dept 70 Exeter Street Newmarket, NH 03857

Customer No.	Salesperson	Shipping Method	Payment Terms
NEX560	Brian Vastine	Northfield Install	Net 30

Item	Quantity	Item Number	Description	Unit Price	Ext Price
1	1.00	BB2EEEE	Lightbar, Liberty II 54" DUO, WCX, B/W	3,449.00	3,449.00
2	6.00	IBDLM	LED DUO Linear Assy, Flasher (1) Long B/A	0.00	0.00
3	2.00	IBDSM	LED DUO Linear Assy, Flasher (1) Short BL/AMB	0.00	0.00
4	4.00	IBDLE	LED DUO Linear Assy, Flasher (1) Long B/W	0.00	0.00
5	2.00	IBDSE	LED DUO Linear Assy, Flasher (1) Short BL/WHT	0.00	0.00
6	1.00	ITL3	Takedown Lights, 3 SuperLED Long, Pair	0.00	0.00
7	1.00	IA3	LED, SuperLED Alley Lights, Pair	0.00	0.00
8	1.00	MKEZ105	Hook Kit, 20 PI-Utility, 54"-56"	0.00	0.00
9	1.00	C399	Siren, CenCom CORE, Amplifier w/OBDII Cable	0.00	0.00
10	1.00	C399K4	Install Kit, CORE, 20 Ford PIU, NO 61B	0.00	0.00
11	1.00	CCTL6	Siren Control Head, WCX, with Rotary Knob	0.00	0.00
12	1.00	SA315P	Speaker, Siren, Whelen Nylon Composite, 123dB	0.00	0.00
13	1.00	SAK1	Bracket, Siren Speaker, Universal SA315P	0.00	0.00
14	1.00	CEM16	Module, Expansion, 16 Outputs, CORE	162.40	162.40
15	1.00	VMFX20BB	LED, Mir Mnt, V-ION, w/TD&Puddle, 20 PIU BL/BL	403.90	403.90
16	4.00	IONBB	ION Super LED, BLUE/BLUE Black Housing	98.00	392.00
17	2.00	IONK1B	Mounting Bracket, Swivel, ION - BLACK	23.80	47.60
18	2.00	I2E	LED, ION DUO, Univ Mnt, Blk Hsing, BLUE/WHT	114.10	228.20
19	4.00	VTX609B	LED, VERTEX Lighthouse, Mtg. 1" Hole, BLUE	79.10	316.40
20	4.00	TLMIB	ION, T-Series Mini, Solo, Surface Mt, BLUE	87.50	350.00
Quoted By: _____ Accepted By: _____ Date: _____				Subtotal	5,349.50
				Additional Discount	0.00
				Freight	0.00
				Total	5,349.50

Ossipee Mountain Electronics, Inc. PO Box 950 832 Whittier Highway Moultonboro, NH 03254
TEL: (603) 476-5581 Toll Free: (800) 639-5081 Fax: (603) 476-5587
www.omesbs.com

Town of Newmarket
Police Department

From: Automotive Excellence
20 North Main Street
Newmarket, NH 03857
603-659-8300

To whom it may concern,

In regards to car 3, a 2016 Ford Explorer with 123,780 miles on it, we are recommending this vehicle be removed from service due to driveline leaking differential fluid which could result in extensive and costly repairs. Also, this vehicle is at a mileage point where a major breakdown with a high repair cost is imminent.





Trip 1
Tire Pressure Sensor Fault
OK
S 125899mi
P R N D



CHARTERED JANUARY 1, 1991

FOUNDED DECEMBER 15, 1727



TOWN OF NEWMARKET, NEW HAMPSHIRE
By the Newmarket Town Council

Resolution 2020/2021-40

Purchase of a Ford Interceptor SUV for the Police Department to include costs associated with replacement and/or transferal of emergency lighting, and equipment setup

WHEREAS: the Police Department seeks to replace a current 2016 Ford Interceptor SUV with 125,899 miles with a new Ford Interceptor SUV at the State bid price of \$39,375.00; and

WHEREAS: the Police Department's request includes the costs associated with the transferal and/or replacement of police radios, emergency lighting and equipment necessary for police services as well as costs associated with lettering the vehicle; and

WHEREAS: the Police Department Capital Reserve Account for police cruisers currently has a balance of \$161,115.19; and

WHEREAS: the total cost for the vehicle and related equipment to include lettering is estimated not to exceed \$51,647;

NOW, THEREFORE, BE IT RESOLVED that the Newmarket Town Council does hereby approve the withdrawal of funds not to exceed \$51,647 from the Police Department Capital Reserve Account for the purpose of purchasing and equipping a new Ford Interceptor SUV for the Town and to authorize the Town Manager to execute any associated agreements.

First Reading:

Second Reading:

Approval:

VOTING RECORD			
Date of Vote:	YES	NO	ABSTAIN
Councilor Megan Brabec			
Councilor Helen Sanders			
Councilor Zachary Dumont			
Councilor Jon Kiper			

Councilor Scott Blackstone			
Councilor Kattana Conley			
Chair Toni Weinstein			
Total Votes:			
Resolution: Does Does Not pass.			

Approved: _____
Toni Weinstein, Chair Town Council

A True Copy Attest: _____
Terri Littlefield, Town Clerk



Town Hall
186 Main Street
Newmarket, NH 03857

Tel: (603) 659-3617
Fax: (603) 659-8508

Founded December 15, 1727
Chartered January 1, 1991

TOWN OF NEWMARKET, NEW HAMPSHIRE

STAFF REPORT

DATE: April 21, 2021

TITLE: Resolution #2020/2021-41- Purchase of 2021 Police Ford Expedition Command Vehicle

PREPARED BY: Lieutenant Greg Jordan

TOWN MANAGER'S COMMENTS - RECOMMENDATION:

I recommend passage of this resolution

BACKGROUND:

BACKGROUND: Police Department is seeking to purchase a 2021 Ford Expedition to serve as a crime scene response vehicle as well as an assigned command vehicle. We will not be adding a vehicle to the fleet; rather we will be replacing an existing 2012 Expedition that has served its purpose. The 2012 vehicle we are seeking to replace will not pass another State inspection without spending a significant amount of money on repairing body work.

Process: I requested the State Bid pricing from McFarland Ford for the purchase of the cruiser. I requested quotes from three separate vendors for outfitting the cruiser with (some) replacement equipment that could not be transferred from the 2012 vehicle.

Results: McFarland Ford provided municipal pricing to me in the amount of \$40,560.00. This is a State bid price given to all municipalities seeking this purchase. I received quotes to transfer or replace existing equipment to this cruiser from Ossipee Mountain Electronics (\$11,637.15), Adamson Industries (Did not respond to request) and 2-Way Communication Services (\$9,550.00). This vehicle will not be lettered.

DISCUSSION:

DISCUSSION: We are seeking to replace a 2012 Ford Utility that has approximately 57,515 miles on it. The 2012 cruiser is 9 years old and is in line with our current rotation process. Historically, we have kept cars between 4 and 10 years depending on their assignment as well as the wear and tear on the vehicle. Unmarked cars are usually kept for 10 years. The 2012 that we are seeking to replace is beyond warranty. To this date, we have spent (\$5,161.26) in cruiser maintenance on this vehicle. I have consulted with Auto Excellence and they are in agreement that this vehicle is in need of replacement.

FISCAL IMPACT:

FISCAL IMPACT: The Police Vehicle Capital Reserve Account currently has (\$161,115.19) available in it. The cost of replacing this vehicle and outfitting a new vehicle with necessary equipment for police purposes is (\$50,110.00)

RECOMMENDATION:

RECOMMENDATION: I recommend the Town award the contract to McFarland Ford for the amount of their State bid price for \$40,560.00 and 2-Way Communication Services for (\$9550.00) with a total price not to exceed (\$50,110.00).

ATTACHMENTS:

Description	Upload Date	Type
2 Way/NEVO Bid	3/23/2021	Cover Memo
Ossipee Mountain Electronics Bid	3/23/2021	Cover Memo
Maintenance Costs for 2012 Expedition	3/23/2021	Cover Memo
Assessment from Auto Excellence for 2012 Expedition	3/23/2021	Cover Memo
State bid quote for 2021 Ford Expedition Command Vehicle	3/24/2021	Cover Memo
Resolution 2020/2021-41 2021 Ford Expedition Command Vehicle	3/25/2021	Cover Memo
Pictures of car 7	3/31/2021	Cover Memo
pictures of car 7	3/31/2021	Cover Memo
Pictures of car 7	3/31/2021	Cover Memo

2-Way Communications Service, Inc.
19 Durham Street
Portsmouth, NH 03801



Proposal

45593

Date: 3/16/2021

Name / Address:

Phone : 603-436-2954

E-mail us : automotivetailors@ne-vo.com

Newmarket Police Department
70 Exeter Street
Newmarket, NH 03857

P.O. No.:	Terms	Rep:
G. Jordan	Net 15	753

2-Way Communications Service, Inc. Fleet Division is now doing business as New England Vehicle Outfitters!

Qty	Item	Description	Total
		2021 Ford Expedition: Provide & Install New & Customer Provided Equipment	
2	NEVO Labor	Removal NEVO Service Labor	200.00
1	Lighting	Front Lighting Whelen IX48UFZ Ford Expedition, 2018-2021, Ten 3-LED Lamps, Upper Front Unit, Two Piece, Individual Driver and Passenger Side Units, with Two LED Flashing/Take-Downs	800.00
1	I2D	ION™ DUO™ Series Linear-LED® Red/White,	125.00
1	I2E	ION™ DUO™ Series Linear-LED® Blue/White, Individual Control of each Color, Black Housing	125.00
2	VTX609B	Vertex™ Super-LED® HAW Lamp. Self Contained. Blue (Single Unit)	180.00
2	Lighting	Side / Intersection Lighting Whelen TCRHD6 6 Lamp Housing and TCRLBW DUO™ Lightheads. "L" Bracket Mounting (7 Required) or Vehicle Specific Mounting Purchased Separately	1,800.00
2	Lighting	Whelen TCRB47 2015-2020 Ford F-150 SuperCrew, 2017-2020 Ford F-250/F-350 Crew Cab and 2018-2020 Ford Expedition SSV, Running Board Mounting Kit, for 6 Lamp Tracer™, Each	150.00
2	VTX609B	Rear Lighting Re-use rear window Dominator Light Stick Vertex™ Super-LED® HAW Lamp. Self Contained. Blue (Single Unit)	180.00
		Re-Use Lighting & Siren Controller & Siren Speaker From Retired Expedition	
1	Console	Console Havis Part # C-VS-3000-EXPD-1 Vehicle Specific Console for 2018-2020 Ford Expedition SSV 30" Long 12.5" Wide Style Console	850.00
1	C-EB25-XTL-1P	Equipment Mounting Bracket (Moto)	30.00
1	C-CUP2-1	Dual internal cup holder	45.00
1	C-ARM-102	Side Mount Arm Rest	75.00
1	C-AP-0645	Accessory Pocket 6"X4.5" Deep	60.00
1	Interior Accessories	Truck Vault Truck Vault C11895 Triple Drawer Storage Cabinet	3,800.00
1	ROOF-FT-NITI-M	Antenna System Roof Mount Flexi-Whip Antenna (Antenna Only)	50.00
1	3080384M48	NMO Mount 17' Antenna Cable	15.00

Subtotal

Sales Tax (0.0%)

Total

Thank you for taking the time to review my proposal.
Sign and return to accept. Valid for 30 days.

Authorized Signature

2-Way Communications Service, Inc.
19 Durham Street
Portsmouth, NH 03801



Proposal

45593

Date: 3/16/2021

Name / Address:

Phone : 603-436-2954

E-mail us : automotivetailors@ne-vo.com

Newmarket Police Department
70 Exeter Street
Newmarket, NH 03857

P.O. No.:	Terms	Rep:
G. Jordan	Net 15	753

2-Way Communications Service, Inc. Fleet Division is now doing business as New England Vehicle Outfitters!

Qty	Item	Description	Total
1	2880376E84	Mini UHF Antenna Connector (ea.)	5.00
1	HP4	Installation & Materials	60.00
10	NEVO Labor	Hardware Package, Wire, Loom, ZipTies, Fuses, Fuse Holders, Fasteners, etc. NEVO Service Labor	1,000.00
	NEVO TERMS	TERMS AND CONDITIONS: By signing this proposal you agree to the following terms and conditions: 1. You will be invoiced for the equipment on this proposal as soon as the equipment order is received in full at our Fleet Facility 2. Some special order items may require full or partial payment at time of order. Please note that special order items may take 4-6 weeks for delivery from the manufacturer. This includes (but is not limited to); Lightbars (interior & exterior), Command/Storage Cabinets, Non-Inventory Lightheads, Partitions, and Vinyl Graphics 3. Labor and additional equipment will be invoiced upon completion of work 4. Payment for all invoices is due within customer's established terms from date of invoice 5. Returned goods and/or canceled orders may be subject to a restocking fee of up to 25% 6. There are NO RETURNS on special-order items 7. Additional products or services provided outside of the scope of this proposal shall be subject to additional charges 8. Customer shall have any vehicles, and equipment requiring service accessible for their scheduled appointment time. Delays due to unavailability may incur additional labor charges 9. Delays caused by other vendors, including vehicle manufacturers and delivery delays may effect scheduling 10. Services will be performed during 2-Way's normal business hours (Mon-Fri 8:00-4:30) unless otherwise noted	0.00

Thank you for taking the time to review my proposal.
Sign and return to accept. Valid for 30 days.

Subtotal

\$9,550.00

Sales Tax (0.0%)

\$0.00

Total

\$9,550.00

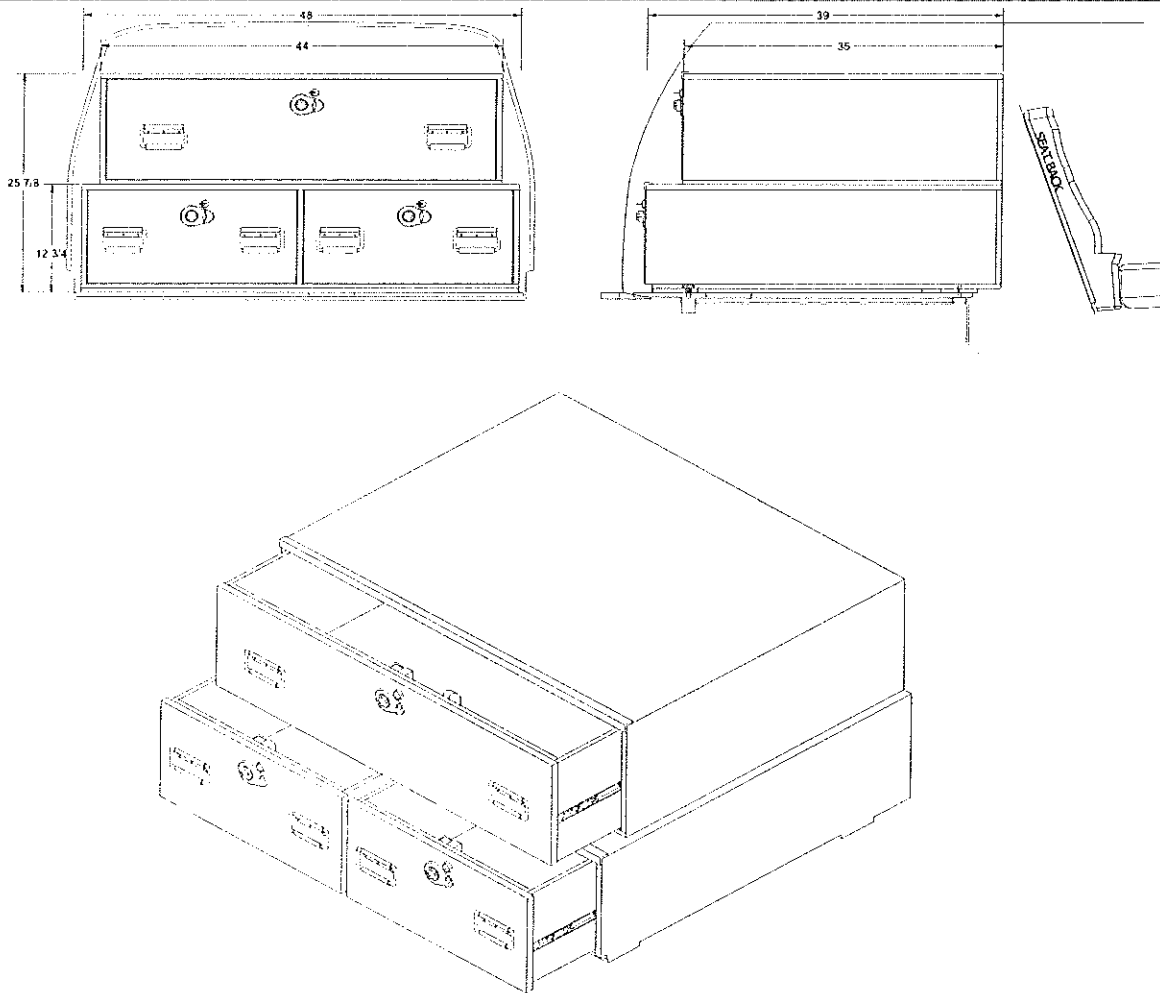
Authorized Signature _____



TRUCKVAULT SPECIFICATION SHEET

MAKE:	FORD	MODEL:	EXPEDITION	YEARS:	2018 -
3RD ROW SEAT:	Removed	SPARE TIRE ACCESS:	Yes	STYLE:	

STOCK CODE: C11895



VAULT WIDTH:	48	INSIDE DRAWER HEIGHT:	A: 11	B: 10 1/8
VAULT LENGTH:	39	INSIDE DRAWER LENGTH:	A: 33 3/4	B: 37 3/4
VAULT HEIGHT:	25 3/8	INSIDE DRAWER WIDTH:	A: 40 7/8	B: 21 3/16
		INSIDE DRAWER DIAGONAL:	A: 52 5/8	B: 42 15/16
OVERALL HEIGHT:	25 7/8			
ADDITIONAL INFORMATION:				

NOTE: Overall Vault height may increase by 1/2" with protective front iron & carpet or 3/4" with all weather coating

NOTE: Depending on the style, some locks will increase the Overall Vault length an additional 1 5/8"

Customer Signature: _____

Date: _____

2-Way Communications Service, Inc.
19 Durham Street
Portsmouth, NH 03801



Proposal

45592

Date: 3/15/2021

Name / Address:

Phone : 603-436-2954

Newmarket Police Department
70 Exeter Street
Newmarket, NH 03857

E-mail us : automotivetailors@ne-vo.com

P.O. No.:	Terms	Rep:
G. Jordan	Net 15	753

2-Way Communications Service, Inc. Fleet Division is now doing business as New England Vehicle Outfitters!

Qty	Item	Description	Total
		2021 Ford Expedition: Provide & Install New & Customer Provided Equipment	
2	NEVO Labor	Removal NEVO Service Labor	200.00
1	Lighting	Front Lighting Whelen IX48UFZ Ford Expedition, 2018-2021, Ten 3-LED Lamps, Upper Front Unit, Two Piece, Individual Driver and Passenger Side Units, with Two LED Flashing/Take-Downs	800.00
2	IONB	ION™ Series Super-LED Universal Light , w/Universal Mount, Scan-Lock™ Flash Patterns and a 4-wire Pig Tail (BLUE) Black Housing	250.00
2	VTX609B	Vertex™ Super-LED® HAW Lamp. Self Contained. Blue (Single Unit)	180.00
2	VTX609B	Rear Lighting Re-use rear window Dominator Light Stick Vertex™ Super-LED® HAW Lamp. Self Contained. Blue (Single Unit)	180.00
		Re-Use Lighting & Siren Controller & Siren Speaker From Retired Expedition	
1	Console	Console Havis Part # C-VS-3000-EXPD-1 Vehicle Specific Console for 2018-2020 Ford Expedition	850.00
1	C-E825-XTL-1P	SSV 30" Long 12.5" Wide Style Console	30.00
1	C-CUP2-I	Equipment Mounting Bracket (Moto)	45.00
1	C-ARM-102	Dual internal cup holder	75.00
1	C-AP-0645	Side Mount Arm Rest	60.00
1	ROOF-FT-NITI-M	Antenna System	50.00
1	3080384M48	Roof Mount Flexi-Whip Antenna (Antenna Only)	15.00
1	2880376E84	NMO Mount 17' Antenna Cable	5.00
1	HP4	Mini UHF Antenna Connector (ea.)	60.00
10	NEVO Labor	Installation & Materials Hardware Package, Wire, Loom, ZipTies, Fuses, Fuse Holders, Fasteners, etc. NEVO Service Labor	1,000.00

Thank you for taking the time to review my proposal.
Sign and return to accept. Valid for 30 days.

Subtotal

Sales Tax (0.0%)

Total

Authorized Signature

2-Way Communications Service, Inc.
19 Durham Street
Portsmouth, NH 03801



Proposal

45592

Date: 3/15/2021

Name / Address:

Phone : 603-436-2954

E-mail us : automotivetailors@ne-vo.com

Newmarket Police Department
70 Exeter Street
Newmarket, NH 03857

P.O. No.:	Terms	Rep:
G. Jordan	Net 15	753

2-Way Communications Service, Inc. Fleet Division is now doing business as New England Vehicle Outfitters!

Qty	Item	Description	Total
	NEVO TERMS	TERMS AND CONDITIONS: By signing this proposal you agree to the following terms and conditions: 1. You will be invoiced for the equipment on this proposal as soon as the equipment order is received in full at our Fleet Facility 2. Some special order items may require full or partial payment at time of order. Please note that special order items may take 4-6 weeks for delivery from the manufacturer. This includes (but is not limited to); Lightbars (interior & exterior), Command/Storage Cabinets, Non-Inventory Lightheads, Partitions, and Vinyl Graphics 3. Labor and additional equipment will be invoiced upon completion of work 4. Payment for all invoices is due within customer's established terms from date of invoice 5. Returned goods and/or canceled orders may be subject to a restocking fee of up to 25% 6. There are NO RETURNS on special-order items 7. Additional products or services provided outside of the scope of this proposal shall be subject to additional charges 8. Customer shall have any vehicles, and equipment requiring service accessible for their scheduled appointment time. Delays due to unavailability may incur additional labor charges 9. Delays caused by other vendors, including vehicle manufacturers and delivery delays may effect scheduling 10. Services will be performed during 2-Way's normal business hours (Mon-Fri 8:00-4:30) unless otherwise noted	0.00

Thank you for taking the time to review my proposal.
Sign and return to accept. Valid for 30 days.

Subtotal \$3,800.00

Sales Tax (0.0%) \$0.00

Total \$3,800.00

Authorized Signature _____



Ossipee Mountain Electronics, Inc.

Quote QTE013176
Date 3/17/2021
Page 1 of 1

Bill To
Newmarket Police Dept 70 Exeter St Newmarket, NH 03857

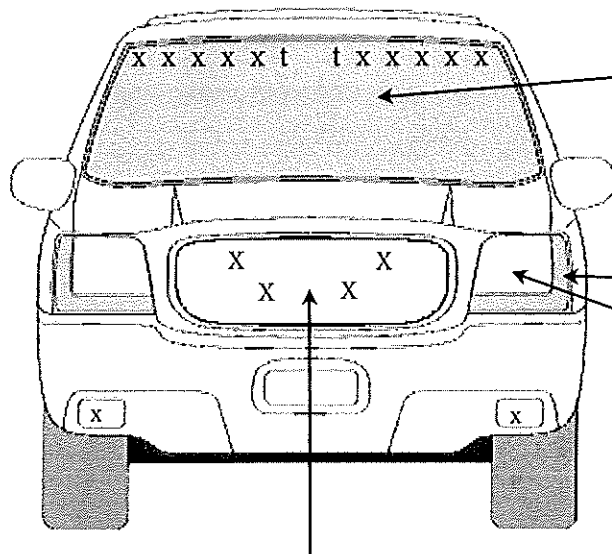
Ship To
Newmarket Police Dept 70 Exeter St Newmarket, NH 03857

Customer No.	Salesperson	Shipping Method	Payment Terms
NEX560	Brian Vastine	Northfield Install	Net 30

Item	Quantity	Item Number	Description	Unit Price	Ext Price
1	1.00	IX48UFZ	Inner Edge Lightbar, 21 EXPD, BLUE w/TDs	739.90	739.90
2	5.00	IXP05000	Inner Edge, BLUE LED, Passanger's Side	0.00	0.00
3	5.00	IPX05000	Inner Edge, BLUE LED, Driver's Side	0.00	0.00
4	2.00	TCRHS6	Tracer, 6 Lamp Housing, SOLO, Specify Light	763.70	1,527.40
5	6.00	TCRLB	Tracer, SOLO Lighthouse, BLUE	0.00	0.00
6	2.00	TCRB47	Tracer, running board mnt, 6-Lamp, F-Ser & Expd	59.50	119.00
7	3.00	IONBB	ION Super LED, BLUE/BLUE Black Housing	98.00	294.00
8	1.00	IONRR	ION Super LED, RED/RED Black Housing	98.00	98.00
9	4.00	VTX609B	LED, VERTEX Lighthouse, Mtg. 1" Hole, BLUE	79.10	316.40
10	1.00	HHS4206	Siren, PA, Controller w/SS, Rotary Knob, WeCan	594.30	594.30
11	1.00	SA315P	Speaker, Siren, Whelen Nylon Composite, 123dB	229.60	229.60
12	1.00	SAK64D	Bracket, Siren Speaker, 18-21 EXPD, Drvrs Side	28.70	28.70
13	1.00	Z-CSTM-21EXPD	Truck Vault, Custom 2 Tier, 3 Drwr, 21 EXPD	4,127.75	4,127.75
14	1.00	C2410	24" Console W/ Mtg Brkt	372.55	372.55
			C-EB40-CCS-1P HHS4206		
			C-EB25-XTL-1P XTL 05		
			C-FP-4 4" Filler		
			C-FP-35 3.5" Filler		
15	1.00	C-TMW-F150-03	Trak Mount Base, 8" x 28", w/Veh Brkts, 15-16 F150	109.90	109.90
16	2.00	C-ARM-102	Armrest, Adjustable, Side Mount	59.75	119.50
17	1.00	C-AP-0645	Accessory Pocket, Internal Mount 6" High, 4.5" Deep	56.30	56.30
18	1.00	C-CUP2-1001	Cup Holder, Dual, Self Adjusting, 4"	50.80	50.80
19	1.00	C-LP-3	Lighter Plug, 3 Outlet, 12 Volt, 2" Plate	38.10	38.10
20	1.00	MMSU-1	Clip, Magnetic Mic Hangup System, Single	34.95	34.95
21	1.00	C-MCB	Mic Clip Bracket	12.15	12.15
22	1.00	BB132R	Antenna, HD 132-512MHz, 1/4Wave, Black, Flex Spr	57.80	57.80
23	1.00	MB8	Mount, Antenna, 3/4" Hole, 17' RG58 Cable, No Coni	18.20	18.20
24	1.00	CMUHF58	Mini UHF Crimp Conn, RG58, MALE	2.50	2.50
25	1.00	R1	Solenoid, 12V, 85 A Continuous.S.P.S.T (24059-BP)	55.00	55.00
26	1.00	7510000	Switch,SPS, Illum .787" Hole,w/ Backing Nut, 20A 14'	9.35	9.35
27	1.00	MISC-	Wire, wire ties, fuses, fuse holders, loom, etc.	150.00	150.00
28	1.00	LABOR	LABOR	2,400.00	2,400.00
			Strip a 2012 Ford Expedition and install new and existing equipment into a 2021 Expedition.		

Quoted By: _____	Accepted By: _____	Date: _____	Subtotal	11,562.15
PRICE QUOTE GOOD FOR 30 DAYS DELIVERY: 30 DAYS ARO TERMS: NET 30 DAYS INSTALL AT OME			Additional Discount	0.00
			Freight	75.00
			Total	11,637.15

Ossipee Mountain Electronics, Inc. PO Box 950 832 Whittier Highway Moultonboro, NH 03254
TEL: (603) 476-5581 Toll Free: (800) 639-5081 Fax: (603) 476-5587
www.omesbs.com



☒ New

☐ Used IX48UFZ w/IXP05000 & IXD05000

☐ New

☐ Used

☐ New

☐ Used

Install In: Amber Clear

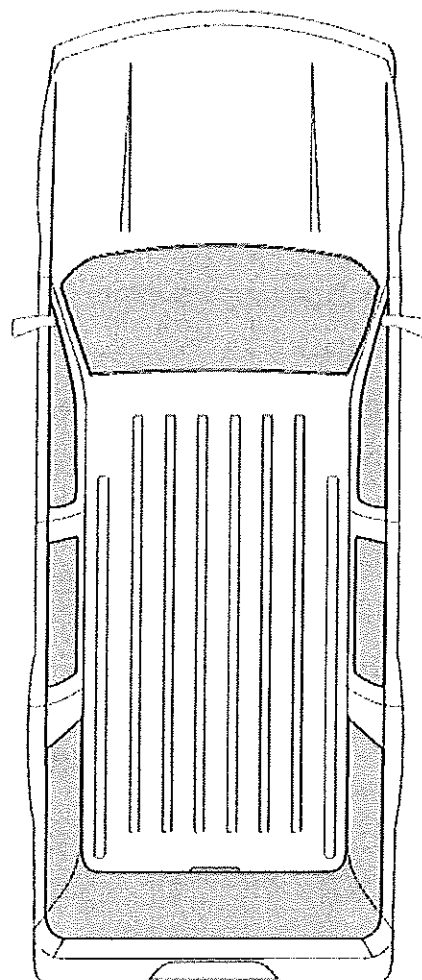
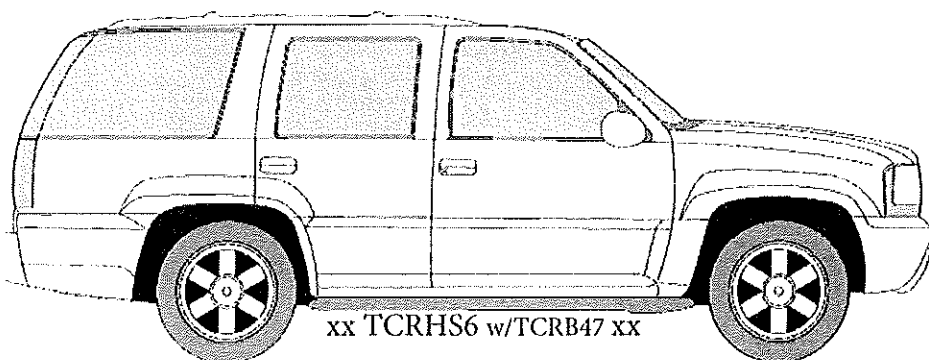
☒ New

☐ Used VTX609B

Install In: Amber xClear

☒ New

☐ Used (3)IONB & (1) IONR



☐ New

☒ Used

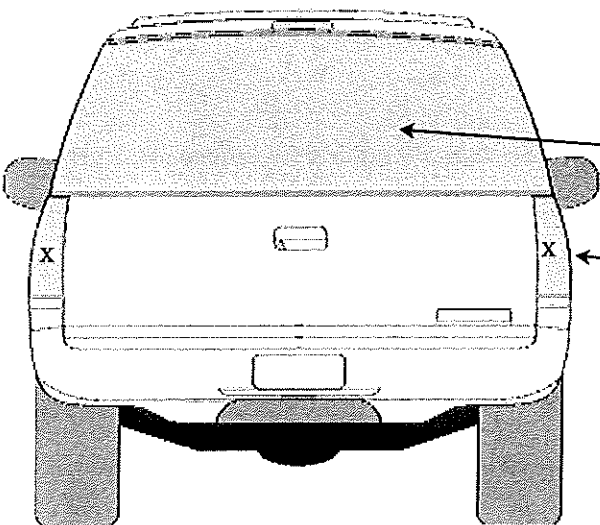
☒ New

☐ Used VTX609B

Install In: Amber Clear Red

☐ New

☐ Used



Strip - 2012 Ford EXPD			OME # -		Date: 3/9/2021	
OME Emergency Vehicle Equipment List						
Customer: Newmarket PD			Contact: Scott Kukesh		Ph: 659-6636	
Make: Ford			Model & #: Expedition / CAR 7		Year: 2021	
New	Exist	Equipment	Model	Location / Additional Info	M/I/H	
1		Roof / Front Lightbar	IX48UFZ	w/IXP05000 & IXD05000	I	
		Rear Lightbar				
		Traffic Advisor				
		TA Controller				
	1	Dome/Cargo Light				
1		Switch Box	HHS4206		I	
x		Siren	"			
1		Siren Speaker	SA315P			
1		Siren Speaker Brckt	SAK65D			
	1	Radio	XTL2500 05		I	
		Vehicle Repeater				
		Portable Charger				
		Camera System				
		Radar				
		Computer				
		Computer Mnt				
		Keyboard & Dock				
1		Organizer/Cmnd Cab				
		Prisoner/K9 Transport				
		Prisoner Seat				
		Partition - Front (RP)				
		BSAP/LEP/Trnsfr Kit				
		Partition - Rear				
		Window Bars				
		Push Bumper				
		Trunk Tray				
		Gun Mnt & Switch				
1		Console	C-2410	w/C-TMW-F150-03		
2		Arm Rest	C-ARM-102	driver's & passenger's side		
1		Accessory Pocket	C-AP-0645			
1		Cup Holder	CUP2-1001			
		Map Light				
1		12V / USB Acc Outlet	C-LP-3		I	
1		Mic Clip / Bracket	MMSU-1	and C-MCB		
		Remote Start				
		IdleRight II				
		Anit-Theft Device				
		Chrg Guard				
		Cellular Amplifier				
		Power Supply				
		Flashlight				
		Seat Cover				
1		Antennas A	BB132R, MB8, CMUHF58			
		Antennas B				
1		Relays	R1	for Ignition		
		Additional Switches				

Customer: Newmarket PD Expedition

Date: 3/9/2021

CONSOLE TOP/SIDE VIEW:

4"	Controller	C-EB40-CCS-1P
2.5"	Radio	C-EB25-XTL-1P
4"	Dual Cup	CUP2-1001
6"	Acc Pocket	C-AP-0645
ArmRest	ArmRest	C-ARM-103
4"	Filler	C-FP-4
3.5"	Filler	C-FP-35

VARIOUS MOUNTING LOCATIONS: [Dash, Trunk, Cage, Etc.]

Gun Mount - n/a

Radio Spkr - where it makes sense

Radar - n/a

NOTES:

Radio Re-broadcast - NO

Horn Ring - NO

Mobile Data - n/a

Cell Phone - n/a

OPTIMA Battery: NO

Yellow -

Red -

Blue -

SWITCH PANEL LAYOUT

SLIDE SWITCH			SWITCHES					
REAR	ADD FRONT & SIDES	ADD FLSHING TD's	TD					
S	W	I	T	C	H	E	S	I

Car 7 2012 Ford Expedition VIN 1FMJU1G50CEF07693 Plate # MP 8467

Date	Work Done	Parts	Labor	Mileage	Total
4/10/2012	Oil Change		\$30.00	71935	\$30.00
12/11/2012	Oil Change		\$30.00	73963	\$30.00
4/29/2013	Oil Change		\$30.00	78991	\$30.00
7/31/2013	Replace Plate Bracket		\$80.00	102100	\$80.00
	this was caused by mva 10-17				\$0.00
	restitution being made by same				\$0.00
12/18/2013	Oil Change		\$30.00	11043	\$30.00
2/25/2014	State Inspection		\$40.00	13797	\$40.00
12/8/2014	Tire Rotation		\$12.00	19581	\$12.00
12/8/2014	Oil Change		\$30.00		\$30.00
2/26/2015	Front brake pads	\$54.03		21064	\$54.03
	Inspection	\$30.00			\$30.00
	Labor brakes		\$65.00		\$65.00
	Front brake rotors	\$59.30			\$59.30
3/26/2015	Engine cooling fan	\$215.23			\$215.23
	Exhaust gaskets	\$2.62			\$2.62
	labor	\$65.00			\$65.00
4/1/2015	Replace battery	\$103.50	\$65.00		\$168.50
7/16/2015	Inspection		\$40.00	22000	\$40.00
5/4/2016	Oil Change		\$30.00	26068	\$30.00
9/26/2016	Inspection		\$40.00	27822	\$40.00
	WiPERS	\$24.00			\$24.00
	Mount & Balance		\$40.00		\$40.00
	Tire Disposal		\$12.00		\$12.00
9/27/2016	mcfarland safety recal # 16S19/NHTSA 16-V-248		\$0.00	27835	\$0.00
1/13/2017	Oil Change		\$40.00	34222	\$40.00
3/15/2017	WiPERS	\$14.00			\$14.00
8/3/2017	Inspection		\$40.00		\$40.00
1/25/2018	Oil Change		\$30.00	37077	\$30.00
	Tire Rotation		\$15.00		\$15.00
12/4/2018	wipers	\$567.68	\$684.00		\$1,251.68
	light	\$26.00			\$32.00
12/10/2018	Repair wires to door locks	\$6.00	\$195.00	not listed	\$195.00
12/20/2018	Battery	\$145.00		41795	\$145.00
3/22/2019	Oil Change		\$30.00	41266	\$30.00
7/30/2019	Oil Change		\$40.00	43000	\$40.00
6/29/1902	Power Steering Line	\$135.00		46194	\$135.00
	Labor		\$210.00		\$210.00
	Fluid film coating	\$149.95			\$149.95
	Blend door motor	\$34.55			\$34.55
	inspection		\$40.00	not listed	\$40.00
11/14/2019	Remove Cage		\$70.00		\$70.00
1/8/2020	Rear Brake Pad	\$55.00		48815	\$55.00
	Rear Brake Rotors	\$176.00			\$176.00
	Rear Brake Calipers	\$410.00			\$410.00
	Labor		\$70.00		\$70.00
4/14/2020	Muffler	\$265.00		50693	\$265.00
	Tail Pipe	\$57.40			\$57.40
	ex pipe	\$55.00			\$55.00
7/14/2020	Blower resistor	\$43.00	\$70.00		\$113.00
9/10/2020	Body work right side (labor)		\$320.00	53511	\$320.00
	Inspection		\$40.00		\$40.00
	labor			140	\$140.00
		\$2,693.26	\$2,468.00		\$5,161.26

\$5,386.52

\$4,936.00 Total Spent:

\$10,322.52

Car 7 2012 Ford Expedition VIN 1FMJU1G50CEF07693 Plate # MP 8467

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	this was caused by mva 10-17				\$0.00
	restitution being made by same				\$0.00
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12/8/2014	Tire Rotation		\$12.00	19581	\$12.00
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	Inspection	\$30.00			\$30.00
	Labor brakes		\$65.00		\$65.00
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	labor	\$65.00			\$65.00
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	WiPERS	\$24.00			\$24.00
	Mount & Balance		\$40.00		\$40.00
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	Inspection		\$40.00		\$40.00
	labor			140	\$140.00
		\$2,693.26	\$2,468.00		\$5,161.26

\$5,386.52

\$4,936.00 Total Spent:

\$10,322.52

Prepared for: , TOWN OF NEWMARKET PD

2021 Expedition 4dr 4x4 XL (U1G)

Price Level: 115



Client Proposal

Prepared by:
Eric Cummings
Office: 603-772-5953
Date: 01/21/2021



Prepared for:

TOWN OF NEWMARKET PD

Prepared by: Eric Cummings

01/21/2021

McFarland Ford Sales, Inc. | 151 Portsmouth Ave Exeter New Hampshire | 038332186

**2021 Expedition 4dr 4x4 XL (U1G)**

Price Level: 115

As Configured Vehicle

Code	Description	MSRP
Base Vehicle		
U1G	Base Vehicle Price (U1G)	\$52,075.00
Powertrain		
99T	Engine: 3.5L EcoBoost V6 <i>Includes auto start-stop technology.</i>	Included
44U	Transmission: 10-Speed Automatic w/SelectShift	Included
STDGV	GVWR: 7,450 lbs	Included
Seats & Seat Trim		
L	Cloth Front Captain's Chairs <i>5-passenger seating. Includes 8-way power driver seat (power function for tilt and lumbar, manual recline), 4-way manual passenger seat (fore/aft, recline) and 2-way manually adjustable head restraints.</i>	Included
Other Options		
PAINT	Monotone Paint Application	STD
122WB	122" Wheelbase	STD
STDRD	Radio: AM/FM Stereo w/MP3 Capable <i>Includes speed-compensated volume and 6 speakers. Includes: - SYNC Communications & Entertainment System Includes enhanced voice recognition, 4.2" LCD screen in center stack, AppLink, 911 Assist and smart charging USB ports (first row - (1) A and (1) C, second row - (1) A and (1) C in the back side of the center floor console).</i>	Included
66R	Reverse Sensing System	\$110.00
153	Front License Plate Bracket <i>Standard in states requiring two license plates and optional to all others.</i>	N/C
Emissions		
425	50 States Emissions System	STD
Interior Colors		
LH_01	Ebony	N/C

Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.

Prepared for:

TOWN OF NEWMARKET PD

Prepared by: Eric Cummings

01/21/2021

McFarland Ford Sales, Inc. | 151 Portsmouth Ave Exeter New Hampshire | 038332186

**2021 Expedition 4dr 4x4 XL (U1G)**

Price Level: 115

As Configured Vehicle (cont'd)

Code	Description	MSRP
Primary Colors		
UM_03	Agate Black Metallic	N/C
Fleet Options		
102A	Equipment Group 102A SSV Package <i>Includes:</i> - Engine: 3.5L EcoBoost V6 <i>Includes auto start-stop technology.</i> - Transmission: 10-Speed Automatic w/SelectShift - ControlTrac w/3.73 Axle Ratio <i>Includes eLSD (Electronic Limited-Slip Differential).</i> - 2-Speed Automatic 4WD <i>Includes neutral towing capability.</i> - GVWR: 7,450 lbs - Cloth Front Captain's Chairs 5-passenger seating. Includes 8-way power driver seat (power function for tilt and lumbar, manual recline), 4-way manual passenger seat (fore/aft, recline) and 2-way manually adjustable head restraints. - Radio: AM/FM Stereo w/MP3 Capable <i>Includes speed-compensated volume and 6 speakers.</i> - SYNC Communications & Entertainment System <i>Includes enhanced voice recognition, 4.2" LCD screen in center stack, AppLink, 911 Assist and smart charging USB ports (first row - (1) A and (1) C, second row - (1) A and (1) C in the back side of the center floor console).</i> - Column Shifter - Vinyl Floor Covering - Vinyl 2nd Row Seating - Skid Plates <i>Includes fuel tank underbody protection.</i> - Center Console Delete <i>Deletes armrest and covered media bin.</i> - USB Port Delete <i>Deletes second row smart charging USB port - one (1) A and one (1) C in the back side of the center floor console.</i> - Manual Telescoping Steering Wheel Delete - Push Button Keyless Start Delete	-\$2,080.00
62E	ControlTrac w/3.73 Axle Ratio <i>Includes eLSD (Electronic Limited-Slip Differential).</i> <i>Includes:</i> - 2-Speed Automatic 4WD <i>Includes neutral towing capability.</i>	Included
NONTR2	Tires: P275/65R18 AT OWL w/536	Included
NONWL1	Wheels: 18" Machined-Face Aluminum w/536 <i>Includes magnetic painted pockets.</i>	Included
536	Heavy-Duty Trailer Tow Package <i>Includes:</i> - Wheels: 18" Machined-Face Aluminum w/536 <i>Includes magnetic painted pockets.</i> - Tires: P275/65R18 AT OWL w/536 - Heavy-Duty Engine Radiator - Integrated Trailer Brake Controller	\$795.00

Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.

Prepared for:

TOWN OF NEWMARKET PD

Prepared by: Eric Cummings

01/21/2021

McFarland Ford Sales, Inc. | 151 Portsmouth Ave Exeter New Hampshire | 038332186

**2021 Expedition 4dr 4x4 XL (U1G)**

Price Level: 115

As Configured Vehicle (cont'd)

Code	Description	MSRP
18B	Black Platform Running Boards	\$405.00
SUBTOTAL		\$51,305.00
Destination Charge		\$1,695.00
TOTAL		\$53,000.00

Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.

Prepared for:

TOWN OF NEWMARKET PD

Prepared by: Eric Cummings

01/21/2021

McFarland Ford Sales, Inc. | 151 Portsmouth Ave Exeter New Hampshire | 038332186

**2021 Expedition 4dr 4x4 XL (U1G)**

Price Level: 115

Pricing Summary - Single Vehicle

MSRP*Vehicle Pricing*

Base Vehicle Price	\$52,075.00
Options & Colors	-\$770.00
Upfitting	\$0.00
Destination Charge	\$1,695.00

Subtotal	\$53,000.00
-----------------	--------------------

Pre-Tax Adjustments

Code	Description	
Discount	STATE BID DISCOUNT	-\$14,870.00
FORD EXT	FORD PROTECT EXTRA CARE W 100 DED	\$2,430.00

Total	\$40,560.00
--------------	--------------------

Customer Signature_____
Acceptance Date

CHARTERED JANUARY 1, 1991

FOUNDED DECEMBER 15, 1727



TOWN OF NEWMARKET, NEW HAMPSHIRE
By the Newmarket Town Council

Resolution 2020/2021-41

Purchase of a Ford Expedition for the Police Department to include costs associated with replacement and/or transferal of emergency lighting, and equipment

WHEREAS: the Police Department seeks to replace a current 2012 Ford Expedition with 57,515 miles with a New Ford Expedition at the State bid price of \$ 40,560.00; and

WHEREAS: the Police Department's request includes the costs associated with the transferal and/or replacement of police radios, emergency lighting and equipment necessary for police services; and

WHEREAS: the Police Department Capital Reserve Account for police cruisers currently has a balance of \$161,115.19; and

WHEREAS: the total cost for the vehicle and related equipment is estimated not to exceed \$50,110.00;

NOW, THEREFORE, BE IT RESOLVED that the Newmarket Town Council does hereby approve the withdrawal of funds not to exceed \$50,110.00 from the Police Department Capital Reserve Account for the purpose of purchasing and equipping a new Ford Explorer for the Town and to authorize the Town Manager to execute any associated agreements.

First Reading:

Second Reading:

Approval:

VOTING RECORD			
Date of Vote:	YES	NO	ABSTAIN
Councilor Megan Brabec			
Councilor Helen Sanders			
Councilor Zachary Dumont			

Councilor Jon Kiper			
Councilor Scott Blackstone			
Councilor Katanna Conley			
Chair Toni Weinstein			
Total Votes:			
Resolution: Does Does Not pass.			

Approved: _____
Toni Weinstein, Chair Town Council

A True Copy Attest: _____
Terri Littlefield, Town Clerk







HAMPSHIRE
MP 846 7
MUNICIPAL POLICE



Town Hall
186 Main Street
Newmarket, NH 03857

Tel: (603) 659-3617
Fax: (603) 659-8508

Founded December 15, 1727
Chartered January 1, 1991

TOWN OF NEWMARKET, NEW HAMPSHIRE

ATTACHMENTS:

Description	Upload Date	Type
Ordinance No. 7 Live Music Event License	4/8/2021	Cover Memo
Public Hearing Notice	4/12/2021	Cover Memo

TOWN OF NEWMARKET, NEW HAMPSHIRE

BY THE NEWMARKET TOWN COUNCIL

ORDINANCE NO. 7 – 2020/2021

**AN ORDINANCE AMENDING CHAPTER 18 OF THE CODE OF THE TOWN
OF NEWMARKET, NH; ESTABLISHING LICENSES AND PERMITS FOR
LIVE SHOWS AND EVENTS**

THE TOWN OF NEWMARKET ORDAINS:

1. **Purpose**
The purpose of this ordinance is to require licenses for certain live performances and events, as well as create a Town Licensing Board.
2. **Amendment**
Chapter 18 is hereby amended by adding the following article:

ARTICLE VI: LICENSES AND PERMITS FOR SHOWS AND EVENTS

129. **Purpose**

A Licensing Board for the Town of Newmarket is hereby constituted under the provisions of RSA 286 and any other powers granted by State statute, to consist of the Council Chair, the Chief of Police and the Town Manager or his/her designee.

The Board shall investigate and decide the question of granting licenses and permits and may grant revocable blanket licenses to fraternal and other like organizations, the subject matter of which is within the jurisdiction of this chapter. The Board may also hear and decide applications for permits to conduct organized activities on or about public properties. The Board may also grant licenses and permits on private property when the regulations of the show, event or dance thereon is authorized by State statute.

130. **Permits.**

Persons or organizations shall obtain a permit from the Licensing Board for the following purposes:

1. Solicit funds for charitable purposes.
2. Erect banners.
3. Tag days.
4. Conduct parades or processions, festivals or races, walk-a-thons, public demonstration or protest on public property or highway.
5. Conduct a carnival, tent show, fair, circus, public dance, dance exhibition or demonstration, or any open-air public meeting, live music shows, disc jockey, karaoke, or other amplified music event in which the public is invited for pay.
6. Movie theater.
7. The temporary closing of any Town street for the purpose of community related or private events. A certificate of insurance in the amount of \$1,000,000, acceptable to the Town, that names the Town of Newmarket as an additional insured shall be required. The Licensing Board, at its discretion, may require additional conditions at no cost to the Town to include, but not limited to,

a higher insurance binder amount, police or fire details, or other measures to ensure the public safety.

8. Any public dance or ball to which admission may be had by the payment of a fee or which the public may gain admission without payment of a fee, or a dance which is held as part of any other public entertainment, amusement, or exhibit.

131. Fees

Each applicant shall pay in advance for such license as follows:

1. Annual Fee – a yearly license may be issued for an annual fee of \$100.00 for dances or live entertainment held in all places, including restaurants, bars and lounges. Annual fees for dances shall only apply to the ordinary and usual entertainment referred to in the license. Any sexually explicit dancing shall not be included within the annual dance fee and requires separate application.
2. Daily Fee - A license for an event in any place may be issued for a daily fee of \$15.00, unless otherwise stated in another section, for each day or event, unless specifically waived by the Licensing Board.
 - i. 3. License fees for carnivals, circuses, traveling tent shows and the like shall be determined by the Board within the limits of said Chapter 286 RSA.
3. The annual license fee for a movie theater shall be \$150.00.

132. Expiration

Licenses granted shall be issued by the Licensing Board, and annual licenses shall be valid for one year, expiring on the 30th of April, unless specified in Chapter 286.

133. Application and Permits

1. A written application for a permit must be submitted seven days prior to the date of the event. The application shall contain the following information:
2. Name or Name of Organization
3. Name, address and telephone number of Person in Charge
4. Purpose
5. Dates and times
6. Specific location(s)
7. Names of authorized people and participants
8. If the request would require a temporary waiving of Planning and Zoning ordinances of the Town of Newmarket, the Licensing Board shall first refer the application to the applicable board for review and recommendation prior to deciding on the application.
9. The permit when issued shall contain the effective date, expiration date, the purpose and the name, address, and telephone number of the responsible person.
10. Permits and licenses issued under this chapter are not transferable and are of limited duration unless otherwise specified in the permit or license.
11. Permits and licenses issued may be rescinded or revoked at any time.

12. A police officer(s) may be assigned to a particular function when deemed necessary and proper in the interest of public safety. The expenses shall be borne by the individual or organization sponsoring the event.

13. All live music, dances, public exhibitions and shows set forth herein shall be discontinued and the hall and location closed as set forth in the permit but must be discontinued on or before the hour of 1:30 a.m. unless otherwise waived by the Chief of Police for good cause.

134. Penalty.

Any person, organization or corporation who violates any of the provisions of this chapter shall be fined not less than \$100.00 for each offense.

135. Severability.

It is the intention of the Town Council that each separate provision of this ordinance shall be deemed independent of all other provisions herein and it is further the intention of the Town Council that if any provision of this ordinance be declared invalid, all other provisions thereof shall remain valid and enforceable.

3. Takes Effect

This ordinance shall take effect fourteen (14) days after passage and publication of notice as required by RSA 47:18

First Reading: April 7, 2021

Second Reading/Public Hearing: April 21, 2021

Final Action by Council: April 21, 2021

VOTING RECORD			
Date of Vote:	YES	NO	ABSTAIN
Councilor Zachary Dumont			
Councilor Helen Sanders			
Councilor Scott Blackstone			
Councilor Megan Brabec			
Councilor Jonathna Kiper			
Councilor Katanna Conley			
Chair Toni Weinstein			
Total Votes:			
Ordinance: Does Does Not pass.			

Approved: _____
Toni Weinstein, Chair Newmarket Council

A True Copy Attest: _____
Terri Littlefield, Town Clerk



TOWN OF NEWMARKET, NEW HAMPSHIRE

NOTICE OF PUBLIC HEARING NEWMARKET TOWN COUNCIL

Notice is hereby given that the Town Council will hold a Public Hearing on Wednesday, April 21, 2021 at 7PM at the Newmarket Town Hall, in the Town Hall Auditorium located at 186 Main Street, Newmarket, NH and via Zoom to receive input on the following proposed Ordinance:

**Ordinance No. 07 2020/2021 – AN ORDINANCE AMENDING CHAPTER 18 OF
THE CODE OF THE TOWN OF NEWMARKET, NH; ESTABLISHING
LICENSES AND PERMITS FOR LIVE SHOWS AND EVENTS**

The Town of Newmarket Ordains:

1. Purpose

The purpose of this ordinance is to require licenses for certain live performances and events, as well as create a Town Licensing Board.

The meeting will be conducted in the Town Hall Auditorium and is available via Zoom. You may join Zoom Meeting <https://zoom.us/j/9117025727> Meeting ID: 911 702 5727, 1 646 558 8656. If you have difficulty connecting, please call 603-659-3617 Ext, 1321.



Town Hall
186 Main Street
Newmarket, NH 03857

Tel: (603) 659-3617
Fax: (603) 659-8508

Founded December 15, 1727
Chartered January 1, 1991

TOWN OF NEWMARKET, NEW HAMPSHIRE

ATTACHMENTS:

Description	Upload Date	Type
Bruce Fielding Application	4/9/2021	Cover Memo
Bruce Fielding Resume	4/9/2021	Cover Memo



Received 4/7/2021 WVC

**APPLICATION FOR APPOINTMENT TO A BOARD,
COMMISSION, OR COMMITTEE POSITION WITHIN THE
TOWN OF NEWMARKET**

Applicant's Name: Bruce M Fielding

Address: 37 Dogwood LN

Phone/Cell 603-395-8509

RSA 669:19 Newmarket Registered Voter: Yes

☒ Yes
☐ No

of Years as Resident: 2+

RSA 91:2 Are you an American Citizen? Yes

☒ Yes
☐ No

Email address: brucefielding@comcast.net

Full membership (3 year term) **position applying for** Newmarket Housing Authority Commissioner

State what the new **term expiration date is:** March 2024

Alternate position (3 year term) position applying for _____

State what the new term expiration date is: _____

I feel the following experience and background qualifies me for this position: _____

Former Lawrence, MA police officer who became familiar with Lawrence Housing Authority

Referee for youth sports in New Hampshire

Want to be involved in the Newmarket community

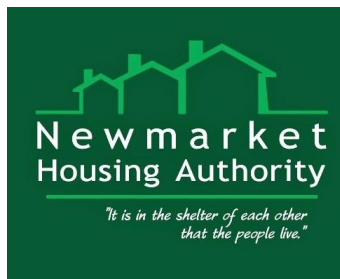
(need more room, please use the back)

Signature

3/24/21

Date

You are welcome to submit a letter or resume with this form. Applicants are requested to attend the Council meeting to address the Town Council prior to the decision making process. Applicants will be notified of the time and date of this meeting in advance. Thank you for your application and interest in the Town of Newmarket.



April 5, 2021

Newmarket Town Council
c/o Mr. Steve Fournier, Town Manager
Newmarket Town Council
186 Main Street
Newmarket, NH 03857

Dear Town Manager Fournier,

On behalf of the Newmarket Housing Authority, I am writing to you in support of the appointment of Mr. Bruce Fielding of 37 Dogwood Lane, Newmarket, NH 03857 to the Board of Commissioners of the Newmarket Housing Authority.

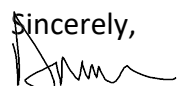
Mr. Fielding has expressed interest in becoming more active in the community and spoke with me in length to learn more about Newmarket Housing Authority and our programs. He also attended a recent Board of Commissioner's meeting as part of the public forum to gain a better sense of what NHA does.

Mr. Fielding is a former Lawrence, Massachusetts police officer who became familiar with Lawrence Housing Authority during his employment. He is also a youth sports referee and is committed to being a valuable member of his community.

Mr. Fielding shall fill the vacated position previously held by Kristin Whittier, whose term expired March 2021.

Should you have any questions, please feel free to contact Mr. Fielding or me. Mr. Fielding's phone number is (603) 395-8509.

Thank you for your consideration.

Sincerely,

Dian Maruca
Director



Town Hall
186 Main Street
Newmarket, NH 03857

Tel: (603) 659-3617
Fax: (603) 659-8508

Founded December 15, 1727
Chartered January 1, 1991

TOWN OF NEWMARKET, NEW HAMPSHIRE

STAFF REPORT

DATE: April 21, 2021

TITLE: Resolution #2020/2021-43 - Water and Sewer Rate Increases

PREPARED BY: Sean T. Greig Environmental Services Director

TOWN MANAGER'S COMMENTS - RECOMMENDATION:

I recommend passage of this resolution

BACKGROUND:

Previously, I presented to the town's people and Town Council that the design, construction, and operation and maintenance of the new Wastewater Treatment Facility would cause the sewer rates to more than double. The Town Council was presented the option of having several yearly level sewer rate increases, or a one-time large sewer rate increase. The Town Council chose to go with the level yearly sewer rate increases. The level rate increase projection chart was presented to the Town Council in 2013. We continue to monitor our revenues and expenses very closely so that we have been able to have smaller increases. The Department is still deficit spending, and will need to reach the \$13.80 so that revenues meet expenses.

FY	Sewer Rate	FY	Sewer Rate
2012-2013	\$6.70	2017-2018	\$10.50
2013-2014	\$7.46	2018-2019	\$11.26
2014-2015	\$8.22	2019-2020	\$12.02
2015-2016	\$8.98	2020-2021	\$12.78
2016-2017	\$9.74	2021-2022	\$13.54

The proposed sewer rate for FY 2019-2020 is \$12.65 for each 750 gallons consumed, plus \$10.00 per quarter system charge. The increase would be a \$30.00 per year increase on the average single family home sewer user.

The Water Department currently replacing water mains and improving its water systems water pumping capacity and water quality. In order to meet the costs due to the water infrastructure improvements, the Department will be increasing water rates for the next couple of years to reach the \$7.75 range. The projected rate increase after this year is \$0.50 per year.

The proposed water rate for FY 2019-2020 is \$6.25 for each 750 gallons consumed, plus \$10.00 per quarter

system charge. The increase would be a \$24.00 per year increase on the average single family home water user.

DISCUSSION:

Does the Town Council want to approve the water and sewer rate increases.

FISCAL IMPACT:

The average Newmarket residential home Sewer User consumes 35,000 gallons of water per year. The cost for 35,000 gallons of water at the \$12.65 sewer rate is \$582.00 per year. The average Newmarket apartment consumes 27,000 gallons of water per year. The cost of 27,000 gallons of water at the \$12.65 sewer rate is \$455.40 per year. The cost per gallon for sewer at \$12.65 is 0.017 cents (less than 2 pennies a gallon).

The average Newmarket residential home Water User consumes 36,000 gallons of water per year. The cost for 36,000 gallons of water at the \$6.25 water rate is \$300.00 per year. The average Newmarket apartment consumes 27,000 gallons of water per year. The cost of 27,000 gallons of water at the \$6.25 water rate is \$225.00 per year. The cost per gallon for water at \$6.25 is 0.008 cents (less than a penny a gallon).

RECOMMENDATION:

I recommend the Town Council approve the rate increases.

ATTACHMENTS:

Description	Upload Date	Type
Resolution #2020/2021-43 Water Rate Increase	4/13/2021	Cover Memo



TOWN OF NEWMARKET, NEW HAMPSHIRE
By the Newmarket Town Council

Resolution #2020/2021 - 43
Increase of Water and Sewer Rate

WHEREAS: water and sewer rates shall be determined by the Town Council from time to time in amounts that will adequately cover the costs of operation, maintenance, and repair of existing infrastructure, and also for reasonable extensions and replacements to existing mains, and toward acquisition of future water supply, plant and equipment, and

WHEREAS: The Town of Newmarket has major improvements to the wastewater treatment facility and has begun major improvements to its water system infrastructure and needs to raise additional income to cover the capital improvement costs.

NOW, THEREFORE, BE IT RESOLVED BY THE NEWMARKET TOWN COUNCIL THAT:

The Town Council does hereby approve the following water rates to be effective for the August 2021 quarterly billing:

Water and sewer users will be billed \$6.25 and \$12.65 per 100 cubic feet of water consumed respectively.

First Reading: April 21, 2021

Second Reading: May 5, 2021

Approval: May 5, 2021

VOTING RECORD			
Date of Vote:	YES	NO	ABSTAIN
Councilor Conley			
Councilor Sanders			
Councilor Blackstone			
Councilor Brabec			
Councilor Kiper			
Vice Chair Dumont			
Chair Weinstein			
Total Votes:			
Resolution: Does Does Not pass.			

Approved: _____
Toni Weinstein, Chair Town Council

A True Copy Attest: _____
Terri Littlefield, Town Clerk



Town Hall
186 Main Street
Newmarket, NH 03857

Tel: (603) 659-3617
Fax: (603) 659-8508

Founded December 15, 1727
Chartered January 1, 1991

TOWN OF NEWMARKET, NEW HAMPSHIRE

STAFF REPORT

DATE: April 21, 2021

TITLE: Resolution #2020/2021-44 - Water/Sewer System Development Connection Fee

PREPARED BY: Sean T. Greig Environmental Services Director

TOWN MANAGER'S COMMENTS - RECOMMENDATION:

I recommend passage of this resolution

BACKGROUND:

The Town is interested in rescinding the current water and sewer impact fee structure, and implementing a new system development charge connection fee. The water department currently has impact fees that have considerable limitations on how the fees can be spent. The purpose of this change is to provide the departments with greater flexibility when assessing the true “buy-in” cost as well as the use of the collected funds.

DISCUSSION:

Does the Town Council wish to move ahead with developing the new system development charge connection fee?

FISCAL IMPACT:

The cost to develop the new system development charge connection fee is \$8,000.00 for each department for a total of \$16,000. The Environmental Services Department will need to do a considerable amount of work for this project to reach the finish line. I recommend that \$8,000.00 be charged to each of the water and sewer department's engineering budget line.

RECOMMENDATION:

I recommend the Town Council approve the change to the new system development charge connection fee, and authorize Wright-Pierce to perform the work for a budget sum of \$16,000.00.

ATTACHMENTS:

Description	Upload Date	Type
Resolution #2020/2021-44 - Development Connection Fee	4/6/2021	Cover Memo
System Development Connection Fee	4/1/2021	Cover Memo

CHARTERED JANUARY 1, 1991

FOUNDED DECEMBER 15, 1727



**TOWN OF NEWMARKET, NEW HAMPSHIRE
By the Newmarket Town Council**

Resolution #2020/2021 - 44
New System Development Connection Fee

- WHEREAS:** The town would like to change from its current water and sewer impact fees system to a new system development charge connection fee system, and
- WHEREAS:** Wright-Pierce is the town's current engineer of record, and has provided the town a cost proposal of \$16,000.00 to complete the project, and
- WHEREAS:** The funds for the project will come out of the water and sewer budgets.

NOW, THEREFORE, BE IT RESOLVED BY THE NEWMARKET TOWN COUNCIL THAT:

Town Council approve the change to the new system development charge connection fee, and authorize Wright-Pierce to perform the work for a budget sum of \$16,000.00.

First Reading: April 21, 2021

Second Reading: May 5, 2021

Approval: May 5, 2021

VOTING RECORD			
Date of Vote:	YES	NO	ABSTAIN
Councilor Dumont			
Councilor Sanders			
Councilor Blackstone			
Councilor Brabec			
Councilor Kiper			
Councilor Conley			
Chair Weinstein			
Total Votes:			
Resolution: Does Does Not pass.			

Approved: _____
Toni Weinstein, Chair Town Council

A True Copy Attest: _____
Terri Littlefield, Town Clerk

April 1, 2021
W-P Project No. T15954

Mr. Sean Greig, Environmental Services Director
4 Young Lane
Town of Newmarket, NH 03857

Subject: Water and Sewer Connection Fee Development
Proposal for Professional Engineering Services

Dear Sean:

The Town has expressed interest in rescinding the current water and sewer impact fee structure, and implementing a new system development charge (SDC) connection fee. The purpose of this change is to provide the Town with greater flexibility when assessing the true “buy-in” cost to users seeking connection to the water and sewer systems. This letter presents our proposed approach and associated fee for developing new SDCs.

The proposed scope below will build upon the previous work completed for the Town and will update and employ a similar approach as those developed in the *Methodologies for the Calculation of Impact Fees, Newmarket, NH* (BCM Planning, 2000). We are pleased to offer the following scope of services with assistance from BCM Planning LLC to provide the Town with a new SDC rate structure in addition to providing general review of the Town’s proposed ordinance revisions.

Scope of Services

- I. Provide guidance and review of the Town’s proposed ordinance revisions to rescind the Impact Fee structure and replace with a System Development Charge structure.
- II. Develop updated System Development charges for the *sewer system* including updating the capital value of critical treatment, pumping, and collection system assets, identifying planning level capital costs for future improvements to maintain capacity, developing capacity costs and credits per Unit of Demand (i.e., gpd), and working with the Town to develop residential and non-residential SDC schedules.
- III. Develop updated System Development charges for the *water system* including updating the capital value of critical treatment, pumping, and collection system assets, identifying planning level capital costs for future improvements to maintain capacity, developing capacity costs and credits per Unit of Demand (i.e., gpd), and working with the Town to develop residential and non-residential SDC schedules.
- IV. Provide a comparison of the developed Town specific SDC’s to surrounding municipality “tap” or connection fees.

Mr. Sean Greig, Environmental Services Director

April 1, 2021

Page 2 of 2



- V. Prepare a Summary Memorandum of the SDC development and proposed rate structure for the Town's review. Meet with the Town to discuss comments, and incorporate comments from the Town as necessary.

The not to exceed fee breakdown for this work, including all subcontractor scope and expenses, is as follows:

- Part 1: Water Infrastructure = \$8,000
- Part 2: Wastewater Infrastructure = \$8,000

Based on discussions with the Town, it has been understood that additional fees may be required depending on the effort required to develop the new structure.

We appreciate the opportunity to be of service to the Town. We are available to discuss this proposal at your convenience. If this scope of services and budget is acceptable, we will forward a Contract for execution. In the interim, if you have any questions or comments, please do not hesitate to contact us.

Sincerely,
WRIGHT-PIERCE

A handwritten signature in black ink, appearing to read "Michael A. Curry". The signature is fluid and cursive, with a large, stylized "M" and "C".

Michael A. Curry
Project Manager
Michael.curry@wright-pierce.com

cc:

Tim Vadney, PE



Town Hall
186 Main Street
Newmarket, NH 03857

Tel: (603) 659-3617
Fax: (603) 659-8508

Founded December 15, 1727
Chartered January 1, 1991

TOWN OF NEWMARKET, NEW HAMPSHIRE

STAFF REPORT

DATE: April 21, 2021

TITLE: Resolution #2020/2021-45 Water Treatment Plant Integration Programming Services

PREPARED BY: Sean T. Greig Environmental Services Director

TOWN MANAGER'S COMMENTS - RECOMMENDATION:

I recommend passage of this resolution

BACKGROUND:

The Town's Water Department is in the process of constructing a water treatment facility that will remove arsenic from the MacIntosh and Tucker well water to comply with the new State of New Hampshire 5 ug/L arsenic limit. The General Contractor disputed that the scope of integration programming services was not included in the contract, and that Kinsmen did not carry any monies for the integration programming services. Upon further review of the bidding documents, it was found that the bid documents were unclear and contractors were unable to include an integration programming services figure in their bid.

These kind of problems do happen from time to time on large construction projects. Normally they are handled by a change order. I do not recommend a change order to solve this problem. I recommend that this integration programming services be performed with an amendment to the Wright-Pierce Construction Administration Contract. This will save the project at least \$8,371. Wright-Pierce at their cost has received pricing to perform the integration programming services from Electrical Installations, Inc. (EII) and Wilson Controls for the sum of \$55,804 and \$58,450 respectively. The integration programming services work will be subcontracted directly through Wright-Pierce with zero mark-ups. Wright-Pierce will handle receipt and processing of subcontractor invoices and oversight of the contractor work at no additional cost to the town. The project does have enough funds in the contingency to cover the integration programming services to be performed by EII for a sum of \$55,804. The additional benefit is that the Town and Wright-Pierce will be able to work directly with EII to have better control of the integration and programming.

DISCUSSION:

Does the Town Council authorize the Town Manager to enter into agreement with Wright-Pierce to amend the water treatment plant construction administration contract by the sum of \$55,804 to include integration

programming services?

FISCAL IMPACT:

The Integration programming services cost will come out of project contingency.

RECOMMENDATION:

I recommend the Town Council authorize the Town Manager to enter into agreement with Wright-Pierce to amend the water treatment plant construction administration contract by the sum of \$55,804 to include integration programming services.

ATTACHMENTS:

Description	Upload Date	Type
Resolution #2020/2021-45 Water Treatment Plant Integration Programming Services	4/14/2021	Cover Memo
Amendment # 3 3-31-21	4/7/2021	Cover Memo



**TOWN OF NEWMARKET, NEW HAMPSHIRE
By the Newmarket Town Council**

Resolution #2020/2021 - 45

Water Treatment Plant Integration Programming Services

- WHEREAS:** The Water Department is constructing a new water treatment facility to remove arsenic, and
- WHEREAS:** The Integration programming services was not included in the contract, and
- WHEREAS:** The integration programming services work will be subcontracted directly through Wright-Pierce with zero mark-ups at a cost of \$55,804, and
- WHEREAS:** Wright-Pierce will handle receipt and processing of subcontractor invoices and oversight of the contractor work at no additional charge.

NOW, THEREFORE, BE IT RESOLVED BY THE NEWMARKET TOWN COUNCIL THAT:
authorize the Town Manager to enter into agreement with Wright-Pierce to amend the water treatment plant construction administration contract by the sum of \$55,804 to include integration programming services.

First Reading: April 21, 2021

Second Reading: May 5, 2021

Approval: May 5, 2021

VOTING RECORD			
Date of Vote:	YES	NO	ABSTAIN
Councilor Conley			
Councilor Sanders			
Councilor Blackstone			
Councilor Brabec			
Councilor Kiper			
Vice Chair Dumont			
Chair Weinstein			
Total Votes:			
Resolution: Does Does Not pass.			

Approved: _____
Toni Weinstein, Chair Town Council

A True Copy Attest: _____
Terri Littlefield, Town Clerk

March 31, 2021
W-P Project No. 14146C

Mr. Sean Greig
Town of Newmarket
Environmental Services Director
8 Young Lane
Newmarket, NH 03857

Subject: MacIntosh and Tucker Well Water Treatment Project
Additional Services- Programming

Dear Sean,

Following bidding and award of the above referenced project, the General Contractor disputed the scope of programming services to be provided under the Contract, indicating that they did not carry costs for this work. Wright-Pierce has investigated the matter and we have summarized our findings and recommended course of action below.

Applications Engineering Supplier Services (AESS) is a term used to describe programming services required for certain water and wastewater projects. These AESS services are typically provided either by the Owner's normal AESS or put out for open bid to all qualified AESS contractors. When the Owner's AESS is used, the item is normally paid for as a single, fixed, non-negotiable, allowance amount. The estimated cost of this allowance item is obtained by the Engineer during design, prior to bidding, by producing summary bid specifications and drawings used to obtain quotes from the Owner's AESS. Allowances do not typically have General Contractor markup on costs. When AESS is put out as an open bid item, additional engineering is needed to produce detailed specifications and drawings for the Contractor's use, and the AESS item is subject to a markup percentage by the General Contractor.

Extensive value engineering was performed during the design of this project in order to bring project costs in line with the available funding while also provide a quality, cost effective product. In an effort to obtain competitive pricing on all items, AESS was intended to be included under the lump sum items for the water treatment plant construction and bid as an open item.

During bidding Wright-Pierce made revisions by addendum to the specifications that we believed clarified AESS was to be provided and paid for through the Contract under the lump sum item for the water treatment plant construction. No bidders officially or unofficially submitted a question on the clarity of AESS prior to, or following, the revisions issued by addenda. After investigation into the matter during construction, it was discovered that the alterations to the bid specifications left room for interpretation on how the item was to be provided. There was a miscommunication during design and bidding and the Contract Documents did not supply sufficient technical information for this work to be bid as an open item.



We recognize that this creates a challenge for the Town, which ideally would have been addressed and avoided during design by Wright-Pierce. We are making efforts to remedy the situation as soon as possible to avoid delaying construction. At no additional cost to the Town, we have already performed the additional work that would have been required to bid AESS as an allowance. We have revised technical specifications and drawings, produced a scope of work for completion of AESS services associated with the project, and solicited two competitive quotes from local AESS contractors. After discussions with the Town, we recommend that Electrical Installations, Inc. (EII) be contracted under Wright-Pierce's current construction administration contract to complete the AESS work for the project.

Contracting directly with Wright-Pierce to subcontract EII for this work will benefit the Town in several ways:

- This work will now be done as if it were an allowance item, meaning the cost will not be marked up (15%) by the Contractor.
- This work will be subcontracted directly through Wright-Pierce to EII with zero markup by Wright-Pierce.
- Contracting in this way will allow for direct communication between the AESS and the Engineer. This will provide for more control for Newmarket over the finished programming product and may improve project schedule.
- Wright-Pierce will handle receipt and processing of subcontractor invoices and oversight of the Contractor's work at no additional cost to the Town

We sincerely apologize for this situation and are ready to proceed with resolving this matter, if authorized by the Town. We will continue to work with all parties involved to move towards successful completion of this project and the ultimate goal of delivering clean, safe drinking water to the residents of Newmarket.

Sincerely,
WRIGHT-PIERCE

Christopher D. Berg, PE
Senior Project Manager
chris.berg@wright-pierce.com

Timothy R. Vadney, PE
Vice President
tim.vadney@wright-pierce.com

Enclosures

cc:

This is **EXHIBIT K**, consisting of **2** pages, referred to in and part of the **Agreement between Owner and Engineer for Professional Services** dated **11/08/2018**.

AMENDMENT TO OWNER-ENGINEER AGREEMENT
Amendment No. 3

The Effective Date of this Amendment is: 3/31/2021 .

Background Data

Effective Date of Owner-Engineer Agreement: 11/08/2018

Owner: Town of Newmarket, NH

Engineer: Wright-Pierce

Project: MacIntosh and Tucker Well Water Treatment Facility

Nature of Amendment:

- ☒ Additional Services to be performed by Engineer
- ☒ Modifications to services of Engineer
- ☐ Modifications to responsibilities of Owner
- ☒ Modifications of payment to Engineer
- ☐ Modifications to time(s) for rendering services
- ☐ Modifications to other terms and conditions of the Agreement

Description of Modifications:

Programming Services during Construction and Startup Phase as described below:

Additional services to be provided by Engineer shall include furnishing the services of an "Application Engineering Services Supplier" (programmer) for the MacIntosh and Tucker Well Water Treatment Facility project. Programming will be provided through Wright-Pierce's subcontractor Electrical Installations, Inc.

The below is a modification to EXHIBIT A, Engineer for Professional Services

A1.06 Construction Phase

- A. Upon successful completion of the Bidding and Negotiating Phase, and upon written authorization from Owner, Engineer shall:

28. Furnish the services of an "Application Engineering Services Supplier" for the project as defined by the MacIntosh and Tucker Well Water Treatment Facility Construction Contract Documents.

Fee Summary:

The compensation entitled to Engineer for charges of Engineer's Consultants as defined by Article 2, for the tasks defined below, shall be the amounts billed by Engineer's Consultants to Engineer times a factor of ~~1.10~~ 0.00.

Task	Cost
Programming	\$55,804

Agreement Summary:

Original agreement amount:	\$ 391,000
Net change for prior amendments:	\$ 834,000
This amendment amount:	\$ 55,804
Adjusted Agreement amount:	\$ 1,280,804

Change in time for services (days or date, as applicable): 0 days

The foregoing Agreement Summary is for reference only and does not alter the terms of the Agreement, including those set forth in Exhibit C and D.

Owner and Engineer hereby agree to modify the above-referenced Agreement as set forth in this Amendment. All provisions of the Agreement not modified by this or previous Amendments remain in effect.

OWNER:

ENGINEER:

By: _____
Print name: _____

By: _____
Print name: Richard N Davee, PE

Title: _____

Title: Senior Vice President

Date Signed: _____

Date Signed: 3/31/2021



☒ **MAIN OFFICE**
397 Whittier Highway
Moultonboro, NH 03254
603-253-4525
FAX 603-253-6284

☐ **BRANCH OFFICE**
930B American Legion Hwy
Westport, MA 02790
508-636-8600
FAX 508-636-8650

VT License EM-2667

ME License 7905

NH License 46C

MA License 221MR

November 24th, 2020

EI Proposal – Q20-53

RE: Newmarket, NH Tucker/MacIntosh Well Programming

Attn: Paul Denis

On behalf of Electrical Installations, Inc., I am pleased to offer our quotation for the above referenced project. Scope as follows:

- **Programming:**
 - New PLC in MCP
 - PLC Programming
 - OIT Programming
 - New PLC in FCP integration (PLC by Div 11)
 - Existing McIntosh Well PLC Modifications
 - VTSCADA Integration
 - New development license at WTP
 - Integrate at WWTP
 - 3 Days extra programming
 - SCADA Training
 - Time for Coordination meetings

Total Price:

\$55,804.00

Excluded from our pricing is:

- Equipment not specifically listed above
- Internet from cable companies
- Extended Retainage

We look forward to working with you on this project. If you have any questions, please contact me.

Sincerely,

James Fritz Jr
Project Manager

Please sign and return upon approval

P.O. Number _____ **Date:** _____

Signature: _____

February 27, 2021

Wilson Controls Quote #210223

Mr. Christopher Berg
Wright-Pierce



288 CALEF HIGHWAY
LEE, NH 03861
617.701.3900: T
978.517.1321: F

Reference: Macintosh and Tucker Well Water Treatment Facility – Programming Quote
Newmarket, NH

Specifications: W-P Memorandum – Programming Scope Dated February 22, 2021
13441 Control Loop Descriptions

Dear Chris,

Wilson Controls is pleased to provide a scope of work and quotation for reference project and Specifications noted above for your review and consideration. This includes Complete Programming of the MCP and Integration of Existing McIntosh Well and new FCP as fully outlined in the referenced Memorandum noted above.

Technical Services:

- 1) Submittals
- 2) Programming – PLC, OIT & SCADA
- 3) Factory Acceptance Testing
- 4) Startup, Testing and Training
- 5) Final Documentation

Clarifications:

- 1) Greensand Filter Manufacturer under Specification 11200 shall be responsible for fully programming & Startup of their own AB PLC & OIT. Wilson Controls to integrate their system into the new SCADA System as outlined in Specification 1344-3.3

PRICING AND DELIVERY

Prices are based on quantities indicated and are priced each for items described above.

Proposal Price\$58,450.00

Submittals 8-12 weeks after receipt of Purchase Order
Delivery: 2-4 weeks after receipt of approved submittals

Thank you for the opportunity to quote you on this project. Please don't hesitate to call if you have questions or concerns: 603-422-5271

Sincerely,

Scott E. Drapeau

Scott E. Drapeau, P.E.
Wilson Controls, LLC

The information contained within this document is to be considered confidential and proprietary. It shall not be distributed or communicated to other individuals or parties except those directly involved with Wilson Controls, LLC and its affiliates on this particular application. Under no conditions shall this document or the information contained within be communicated to competitors of Wilson Controls, LLC and its affiliates.



Town Hall
186 Main Street
Newmarket, NH 03857

Tel: (603) 659-3617
Fax: (603) 659-8508

Founded December 15, 1727
Chartered January 1, 1991

TOWN OF NEWMARKET, NEW HAMPSHIRE

ATTACHMENTS:

Description	Upload Date	Type
Mazur Letter	4/15/2021	Cover Memo
Quigley Letter	4/15/2021	Cover Memo

April 12, 2021

To the Town Council & Town Administrator,

RECEIVED

APR 15 2021

TOWN OF NEWMARKET
MANAGERS OFFICE

I am writing in opposition to Ordinance no. 7 – 2020/2021 An Ordinance amending Chapter 18 of the Code of the Town of Newmarket, NH; Establishing Licenses and Permits for Live Shows and Events.

The license ordinance could be used to reduce or control speech. It places an undue burden on groups like the Girl Scouts or Boy Scouts who sell cookies and popcorn in front of the Irving Gas Station or Newbury. It will be required for the American Legion when they have their "voluntary toll" days for charity. Local political activists will also have to apply for these permits, repressing the spontaneity for advocating for needed social change that the murder of George Floyd has sparked in our community. Will it require additional police hours when someone calls the PD check on a person's "licence" when they're playing a guitar down at the bandstand?

The ordinance also lacks specificity on what the committee's "investigation" actually entails when they are considering issuing a licence. This lack of specificity leaves this ordinance open to misuse. There is no qualifying statement about how town employees should not be on this committee. For example the town of Laconia's ordinance states, "There shall be a Licensing Board consisting of the City Manager or designee, the active head of the Police Department or designee and a person who shall be appointed by the City Council for a three-year term. The appointed member shall not be an employee of the City."

None of the actual noise related complications that can occur from live events being held outdoors are addressed with this licence ordinance. Please consider that no business or entity needs to do sound engineering at a decibel level within town for a crowd size that one would find at Prescott Park in Portsmouth. Most places in this town that would hold an outdoor, live event can hold at most around a hundred people, not thousands, or are located in areas of town that do not have a substantial negative impact on the surrounding area. For instance, the school invites a performer for a special, one-night evening show to play at a local field, or an annual road race, is far different from the local pizzeria or Club suddenly offering nightly, outside, live concerts. This ordinance's lack of quantifying statements leaves it open to abuse.

Permitting for businesses to conduct outside events should take into consideration where in town the business or event is located, and if they are near a substantial number of residential neighbors. It should offer clear guidance that residents can review to make sure their rights, "to public comfort, repose, health, peace, safety, convenience, welfare and prosperity" are observed and for the business to have clear guidance as well. This should be a transparent, clear, even-handed set of guidelines.

COVID has warped so much of our lives this past year. It has been stressful and horrendous for everyone. It is troubling that these circumstances are being used as the impetus to introduce new ordinances with the express purpose of making sure that live outdoor events can continue

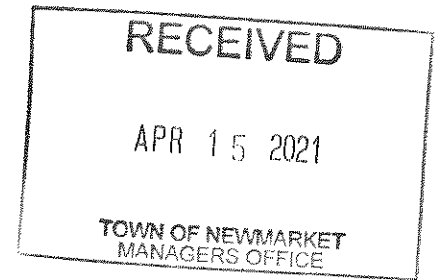
as we transition to safer times. The current Noise Ordinance already states that there is exemption per permitting by the town. So why do we need a new ordinance, when the town has the power now, with its special COVID related powers, and afterwards to issue permits?

Why didn't the ordinance committee address the real issue, which is related to disruptive, loud outdoor events?

Please do not pass this unnecessary ordinance on April 21st. The full reading of this ordinance did not occur during its first introduction (while the reading of purchasing two new police cruisers did?), leaving the burden for hearing about this new ordinance in the hands of those who read town council meeting packets. A slim minority. It has certainly not been widely publicized in a neutral forum.

Regards,

Stacy Mazur
5 Church Street Apt 5
Newmarket NH 03857



Dear Newmarket Town Council,

I write to you to share my opposition to "ORDINANCE NO. 7 – 2020/2021 AN ORDINANCE AMENDING CHAPTER 18 OF THE CODE OF THE TOWN OF NEWMARKET, NH; ESTABLISHING LICENSES AND PERMITS FOR LIVE SHOWS AND EVENTS".

I believe this resolution is not correct for our town because its vague and lacking in specificity.

I don't think the town should be licensing private businesses to host live outside music numerous nights per week, every week. Loud amplified music that is licensed and authorized by the town shakes the walls of my private residence every time it occurs. Loud amplified music can and has disturbed the peace of an entire neighborhood. No license should make a business immune from following the towns noise ordinance, no matter the zoning district of the town.

Private businesses are able to hold live performances indoors, therefore the town should no longer license any business to have disruptive amplified outdoor shows. Last year was a special exemption due to the pandemic. It should not be the new normal. Please Vote No.

Thank you,
Josh Quigley
5 Church St.



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TOWN OF NEWMARKET, NEW HAMPSHIRE

ATTACHMENTS:

Description	Upload Date	Type
Dowst Email	4/15/2021	Cover Memo
Grecoe Email	4/15/2021	Cover Memo
Hayes Email	4/15/2021	Cover Memo
Pasquale Email	4/15/2021	Cover Memo
Sinclair Email	4/15/2021	Cover Memo
Williams Email	4/15/2021	Cover Memo
Wofchuck Email	4/15/2021	Cover Memo

Wendy Chase

From: Comcast <ldowst@comcast.net>
Sent: Saturday, April 10, 2021 4:18 PM
To: Town Council
Subject: Stone Church

Dear Town Council Members,

I am asking that you please continue to allow the Stone Church to have outdoor music. The Stone Church offers many events and the owners and employees are very supportive of our community and families. With its downtown location and zoning, it is fair and reasonable to continue to allow this. We have an active and vibrant downtown which is something Newmarket as a community has invested in and made happen. When I moved to Newmarket in 1998 things were very different and downtown had difficulty keeping businesses alive. Please allow the Stone Church to continue having their outdoor events.

Thanks for your consideration,
Elizabeth C. Dowst

Wendy Chase

From: john grecoe <jhgrecoe@gmail.com>
Sent: Saturday, April 10, 2021 7:14 AM
To: Town Council
Subject: Stone Church

Dear Council,

Just a note to say we are big supporters of the Stone Church.

Allowing outdoor shows is an important element in their fight to survive And thrive.

The Church is one of the many great things that make this town the best!

John and Nancy Grecoe
28 Madison Lane

Sent from my iPad

Wendy Chase

From: Glen <haze@worldpath.net>
Sent: Monday, April 12, 2021 9:47 AM
To: Steve Fournier
Cc: Town Council
Subject: Stone Church

Hello Steve,

My name is Glen Hayes. I am writing you a note concerning The Stone Church and the residents of Newmarket.

I am currently a resident of Farmington, NH. Both of my parents and their parents grew up in Newmarket. Staying weekends with my grandmother, I could always hear the music coming from the Stone Church into the night, as I grew up being a small child. Now at 55 I still visit Newmarket often as I have many relatives there, and the Stone Church is still making music.

The Stone Church is just one place I have frequented in Newmarket many times over the last 35 years. The Church has provided Newmarket with one of the best live music venues in all of New England. The town of Newmarket should be very proud of all that the Church has done for the town for over 50 years now. It has drawn in many people from various states to enjoy the music and food there. It brings culture to the town of Newmarket. Many local and national artists have come to Newmarket to play their music. The many patrons of the Stone Church also bring a lot of business to surrounding restaurants and other businesses in town.

Since the covid pandemic has hit, our town's local artists, businesses and music venues have suffered greatly. But the Stone Church has endured through this pandemic providing outdoor, safely done live music to the town and its patrons the entire time. There are not many businesses that have been so successful throughout these tough times giving artists and their employees an income to provide for their families.

It has come to my attention that some of the nearby residents have complained about the music playing outside. Lets just say all the benefits of the Stone Church greatly outweigh any petty complaint from a local resident. The Church has been there for over 50 years playing music and providing culture for the community. How long have these complainers been living there? It was these complaining residents choice to move and live where they are, right? They can move again if they are not happy as some people are just never happy with anything. The Church has been ending their outdoor music shows by 9pm sharp and have been following all the rules of their business. They have been making many people happy and have brought a sense of normalcy back into many people's lives. Hats off to the Stone Church for being one of the greatest and longest lasting businesses in town or even in New England.

Please do not let one or two residents who just cannot be happy human beings, ruin live music and a business that has done so much to help out everyone else in this area for over 50 years, and is still going strong.

Thanks for taking the time to read my note. Glen Hayes

Wendy Chase

From: Hannah Pasquale <hrpasquale@yahoo.com>
Sent: Wednesday, April 14, 2021 1:35 PM
To: Town Council
Subject: Support for outdoor music at The Stone Church

Good afternoon council members,

We would like to express our full support for outdoor music at The Stone Church. The music events, in our opinion, bring many benefits to the town and its community members. Not only do they support local musicians, but they provide employment for The Stone Church staff, give business for local food and beverage vendors, and a COVID-safe environment for long-overdue social gatherings. In addition to being a safe activity for Newmarket residents, the outdoor concerts also draw attendees from surrounding communities who bring additional business and revenue to Newmarket.

The Stone Church is a beloved, vibrant, long-standing venue in our town. We love it so much and we were part owners from 2003-2008. We are quite familiar with how important this business is to so many people. During the time we owned and operated The Stone Church, we applied and were approved for an outdoor patio. The outdoor patio is one of the best outdoor seating areas of any restaurant in town and a great place to see music when weather permits. It is well known that restaurants and music venues establishments like The Church were hit extremely hard by the pandemic this past year. We are fortunate they didn't completely go under. The outdoor concerts have allowed The Stone Church to stay afloat, but have benefitted the town and its people as well. While the pandemic has limited the ability of The Stone Church to conduct concerts indoors like they did in the past and more shows have been held outside during the past year, it should be noted that the Town had approved and permitted the outdoor patio more than 15 years ago and it has been a great success and it should continue.

We urge you to allow The Stone Church to continue holding outdoor music events.

Thank you for your time and consideration.

Warmly,

Hannah and John Pasquale

Wendy Chase

From: Julia Sinclair <juliaesinclair@gmail.com>
Sent: Tuesday, April 13, 2021 7:09 AM
To: Steve Fournier; Town Council
Subject: Unwavering Support for The Stone Church

April 13, 2021

Hello Newmarket Town Council and Mr. Steve Fournier,
I wanted to send you a note assuring you that I and many people in the town of Newmarket enjoy and support the Stone Church and the outside events they put on. Personally, I feel they have been a lifesaver during this very long pandemic time. I honestly would have cracked if I hadn't been able to get out of the house, see some real entertainment (safely outside) and actually go out to eat - with a real waiter and real music and real everything. No Zoom Brady Bunch screen. The Stone Church adds culture, the arts, entertainment, great food and drinks and I am certain adds to the sanity that remains here in Newmarket.

Last year, as part of Voices of Wildlife NH, the Stone Church allowed me to present an award to Ellen Read, our very own state representative for all the work she has done supporting wildlife and doing such a great job representing Newmarket. During that same evening and other evenings, Representative Michael Cahill was one of the talented musicians performing there outdoors. I am so pleased to be part of a town that supports our businesses, our representatives, and our citizens. Please continue to show support for the Stone Church during these difficult times as well as the less difficult times ahead.

Thanks,
Julia Sinclair
22 Dame Rd.
Newmarket NH. 03857
603-969-9602

Wendy Chase

From: Rhosalyn Williams <rhosalynwilliams@gmail.com>
Sent: Friday, April 9, 2021 5:25 PM
To: Town Council
Subject: RE: Outdoor Music at The Stone Church

To Whom It May Concern,

I am writing to express my full support for outdoor music at The Stone Church Music club this summer. Last year, the music floated up to my neighborhood every evening, subtly and enchantingly, and I always looked forward to it. We could never hear the music inside of our apartment, but once we stepped outside it, it was a lovely surprise.

A point of particular interest to the council, I suppose, is that the allowance of outdoor music might attract visitors from surrounding areas that are not yet comfortable dining inside. The view is unprecedented and I'm sure that other local vendors would appreciate the foot traffic.

Thanks for all that you do.

Best regards,

Rhosalyn

Wendy Chase

From: Rob Wofchuck <robwof@gmail.com>
Sent: Monday, April 12, 2021 4:46 PM
To: Town Council
Subject: Please Support the Stone Church

Dear Newmarket,

We love the Stone Church and sincerely appreciate their efforts to provide entertainment in a safe and comfortable outdoor environment. We have attended some of their outdoor shows and they have been well attended and the Stone Church responsible for limiting hours and respecting community. I realize it is not possible to please all the people all the time but I urge you to support this amazing local business that is trying to make it through tough times and keep people employed and make our community a more enjoyable and attractive place. Please support the Stone Church. They have been doing this for decades and were likely there before most current people moved into their neighborhood knowing they were in a mixed use neighborhood. Please do the right thing and support local business. Thank you.

Respectfully submitted,

Rob Wofchuck
Brentwood, NH



Town Hall
186 Main Street
Newmarket, NH 03857

Tel: (603) 659-3617
Fax: (603) 659-8508

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TOWN OF NEWMARKET, NEW HAMPSHIRE