TOWN OF NEWMARKET NEW HAMPSHIRE

MASTER PLAN SUBCOMMITTEE MEETING

Wednesday, March 12, 2025 at 5:30 PM
Town Hall, Council Chambers
DRAFT MEETING MINUTES

Members Present: Jane Ford (PB and CIP member), Ellen Snyder (ConCom Chair), Mike Hoffman (Member-at-Large, Newmarket Business Association)
Town Staff & Guests: Bart McDonough (Director of Planning and Community Development), Lyndsay Butler (Town Engineer), Liz Durfee (EF Design & Planning), Kerrie Diers (SRPC Principal Planner), Colin Lentz (SRPC Senior Transportation Planner), Mark Davie (SRPC Regional Planner)
Members Absent: Val Shelton (PB Vice-Chair), Phil Nazzaro (School Board), Patrick Reynolds (PB member), Sam Kenney (Ad hoc Riverfront Advisory Committee), Eric Botterman (PB Chair), Sylvia von Aulock (Member-at-Large, Southern NH Planning Commission)

Ellen Snyder opened the meeting at 5:30 PM. [time on DCAT 08:16]

1. Pledge of Allegiance

2. Public Comment

None

3. Meeting Minutes Review and Approval [time on DCAT 09:06]

a. February 12, 2025

These were tabled until the next meeting.

4. Regular Business [time on DCAT 09:18]

a. Review of Downtown Riverfront Chapter

Bart introduced that **Liz** has been working on this chapter.
Liz presented the Downtown Riverfront Chapter presentation, as included in the packet materials (https://newmarketnh.portal.civicclerk.com/event/1545/files/agenda/4755). The presentation included a review of the vision statement, the goals for each of the Master Plan themes, priorities to highlight in the executive summary, and an overview of next steps. **Liz** also thanked participants from the NH Design Charrette as it helped generate ideas for this chapter.
Mike asked about the Creighton Street pump area as not indicated as town-owned property, and also to thank entities that contributed to the Schanda Park project in 2004 and clarify history on the park in the chapter; an email will be sent with that information. **Ellen** also added that she would send an email with some further clarifying information and documents on Schanda Park, including on the parking in the area meant to be specifically for park and boat launch users. **Liz** expressed that the Riverfront Advisory Committee has discussed this as well.
Further discussion ensued regarding adjustments to be made to the map.
Bart confirmed that any comments should be gathered by the next meeting, and then to have an official recommendation to the Planning Board. **Liz** also confirmed that the Riverfront Advisory Committee will be re-reviewing the implementation table as well.

b. Review of Transportation Chapter

Mark provided an introduction and overview of the draft Transportation chapter, as included in the materials (https://newmarketnh.portal.civicclerk.com/event/1545/files/attachment/6113). The presentation included an overview of the engagement involved, including the survey, workshop, and with the Public Transportation Advisory Committee. **Colin** and **Mark** continued to review the presentation, including an overview of the connections to the Master Plan themes, and implementation next steps.

Mark also mentioned the parking study and that they are seeking volunteers for time in April, most likely being one weekday and one weekend day; a sign-up sheet was handed out for this. Ideally they need a pair of people for each route. **Jane** and **Mike** mentioned that Monday and Tuesday should not be chosen as a day since some restaurants are closed then. **Ellen** suggested choosing a few options for dates instead of asking for any availability. **Bart** mentioned using the website for volunteer outreach; **Mark** also mentioned that they were going to bring it up to the UNH Planning Club for volunteers.

Bart confirmed comments can be sent to **Colin** and **Mark.**

c. Review and discussion of Existing and Future Land Use Maps

Bart clarified they will just be looking at the existing land use map currently, and asked members to review the map for accuracy based on discussions and after meeting with **Ellen** and **Val**. An overview of the map was provided and further discussion for adjustments and next steps ensued.

Kerrie confirmed if SRPC staff would be needed for the April meeting.

5. Adjourn [time on DCAT 1:04:10]

Action

Motion: **Mike Hoffman** moved to adjourn the meeting at 6:34 PM.
Second: **Ellen Snyder**
Discussion: None
Vote: **All in favor**

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Respectfully submitted,
Bridgette Grotheer
Land Use Administrator

DCAT:
https://videoplayer.telvue.com/player/XSekkdEeRsk0JHQVHAvKJVka7_5VjxKP/videos