



TOWN OF **NEWMARKET** NEW HAMPSHIRE

CHARTER COMMISSION
Tuesday, June 24, 2025 at 7:00 PM
Town Hall, Council Chambers
MEETING MINUTES
Approved July 8, 2025

Members Present: John Bentley, Phil Nazzaro (Vice Chair), Patrick Reynolds, Russ Simon, Toni Weinstein (Chair), Al Zink. Scott Blackstone and Dan Smith. Chris Hawkins was excused.

The Chair opened the meeting at 7:00 PM.

1. Pledge of Allegiance

2. Public Comment

None

3. Consider Acceptance of Minutes

The draft minutes of the June, 2025 meeting were introduced for comment. There were no comments or changes. Mr. Bentley moved that the draft minutes be approved as presented. Mr. Simon seconded the motion. The June 10, 2025 meeting minutes were approved 7-0-1 (Mr. Smith abstaining for not having been present at the last meeting).

4. Survey Subcommittee Update

Chair Weinstein gave an update on the survey status. The draft has been completed and is due to be sent out by Friday 6/27 by the town pending any changes. The Commission will hold off on the survey distribution until the communications group has a document to add context.

5. Communications Subcommittee Update



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Mr. Simon and Mr. Bentley presented the draft communications proposal and reviewed the approach with the commission as outlined in the *Draft Newmarket, NH Communications Proposal*. A robust discussion ensued that covered the approach of the communications proposal, the operationalization of the proposal, and then into the need to communicate with the community and with chairs and members of committees – primarily budget, planning, and CIP. The subcommittee will ask the consultant to draft a one-pager on the Commission and its work.

6. Debra Smith, Chair Arts, Culture, and Tourism Committee

The chair of the Arts, Culture and Tourism Committee came to discuss her committee's work and provide insight into how they have maintained such robust membership. She discussed how the committee had initially been rather unsuccessful in gaining momentum. At the core she felt the town doesn't have any method or system for engaging or even working with or appreciating volunteers that results in people with energy getting frustrated and stepping back. Committees also need active members who are willing to do work. A robust conversation ensued about how the commission can help in the town/volunteer collaboration challenges through their work.

7. New Business

There was no new business.

8. Adjournment

Mr. Bentley made a motion to adjourn. The motion was seconded by Mr. Reynolds. The motion was approved unanimously. The meeting adjourned at 8:47 PM.