



TOWN OF NEWMARKET NEW HAMPSHIRE

PLANNING BOARD

Tuesday, November 18, 2025 at 6:00 PM

Town Hall, Council Chambers

DRAFT WORKSHOP MINUTES

Present: Val Shelton (Chair), Zachary Shollar (Vice Chair), Jane Ford, Jamie Bruton, Jeff Goldknopf [6:30 PM], Bill Arcieri (Alternate), Scott Blackstone (Town Council – Ex officio), Bart McDonough (Director of Planning & Community Development)

Absent: Michael Scully, Eric Botterman (Alternate)

The Chair opened the workshop at 6:05 PM.

The voting members will be: **Val Shelton, Zach Shollar, Jane Ford, Jamie Bruton, Jeff Goldknopf, Scott Blackstone**, and **Bill Arcieri** (*in place of Michael Scully*).

1. Pledge of Allegiance

2. Approval of Minutes

a. October 14, 2025

Action

Motion: **Zach Shollar** moved to accept the workshop meeting minutes for October 14, 2025.

Second: **Jane Ford**

Discussion: None

Vote: **Approved 6-0-0**

3. Master Plan Chapter Review

a. Community Facilities and Utilities

Bart introduced the chapter and began the presentation of the work on the chapter (<https://newmarketnh.portal.civicclerk.com/event/1553/files/agenda/6538>), as included in the meeting materials. The presentation highlighted: the history of when the chapter was last updated in 2001; the feedback from the Master Plan survey for prioritizations of improvements to community facilities and regarding stormwater management; overview of the Vision statement; and continuing with review of the themes (vibrancy, connectivity, affordability, accessibility, and resiliency) and their goals. Some of the areas addressed included planning for future renovations to facilities, continuing pedestrian infrastructure efforts, balance goals with the CIP plan annually, and collaborating with State and federal authorities for emergency preparedness.

The board continued to review the draft chapter language, as found in the meeting materials (<https://newmarketnh.portal.civicclerk.com/event/1553/files/attachment/6506>).

It was noted to refer to both municipal and school district facilities in the first vibrancy goal. It was also noted to edit the Water and Sewer Infrastructure map for accuracy and focus on the public infrastructure instead of private by highlighting the difference.

At the bottom of page 6, it was noted to specify “pedestrian and *vehicular* traffic.” Discussion ensued regarding the Bicycle Level of Stress map on page 7 as well, with it noted that it could be refined and removing the “BLTS 1: Lowest Stress” for better readability and highlighting of the other levels, and also to add the data source.

For the Sidewalks map on page 6, it was suggested to add where areas approved and to be built in the Sidewalk Expansion Plan are in a different color.

It was suggested to add more narrative regarding the Water Master Plan where it is discussed at pages 8/9.

Discussion ensued on the areas of concern listed on page 11 from workshop attendees, and to have a shorter synopsis instead of listing each individually. It was also noted to check with DPW if they have their own list of flood concern areas that could be referenced.

Bart discussed the idea for the CIP Committee meeting more frequently, reviewing the requests as required in the RSA, and then also meeting to review the Master Plan goals for perspective and long-range planning for the annual CIP review. Or, if not the CIP Committee, to have a separate Planning Board subcommittee that can have that focus on long-range planning and to aid with follow through on the goals. Discussion ensued on what the makeup of that subcommittee could be, with consensus to discuss further at a future meeting.

Bart confirmed that the edits discussed will be made to the language and maps, and the goal is that by January or February a new draft of the whole Master Plan should be ready with a public hearing anticipated in March or April for adoption. The remaining chapters to be reviewed will be double-checked and confirmed, with the belief that it is Future Land Use, Recreation, and possibly Economic Development as well.

3. Adjourn

Action

Motion: **Zach Shollar** moved to adjourn the workshop at 6:55 PM.

Second: **Bill Arcieri**

Discussion: None

Vote: **Approved 7-0-0**

Respectfully submitted,
Bridgette Grotheer
Land Use Administrator

DCAT:

https://videoplayer.telvue.com/player/XSekdEeRsk0JHQVHAvKJVka7_5VjxKP/videos